

Village of Woodstock
Board of Trustees
October 14th, 2025
6:30PM
Town Hall & Zoom
Agenda

- A. Call to order
- B. Additions and Deletions to posted agenda
- C. Citizens' Comment – Three Minute Limit
- D. Reports
 - a. Manager's Report
 - b. Financial Report
 - c. Police Report

E. Votes

Banners and Other Permits:

Zach's Place Turkey Trout – Banner

Pentangle – Peter and the Wolf, The Drop Offs - Banner

Ordinance Update

Village Parking Ordinance

F. Discussion

Halloween Plans

East End Park - Endowment Fund Proposal

Woodstock Rotary Star project

G. Potential Executive Session 1 V.S.A 313

H. Other Business

I. Approval of Minutes

09.09.25

J. Adjournment

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

Or from zoom.us you can enter these details to join the meeting:

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone.

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WOODSTOCK TOWN General Ledger
Current Yr Pd: 4 - Budget Status Report
VILLAGE GENERAL FUND

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Account	Budget	Actual	Actual % of Budget
2-400 REAL ESTATE TAX REVENUE			
2-4001-000 Real Estate Taxes	764,197.13	0.00	0.00%
2-4004-000 In Lieu of Taxes	0.00	0.00	0.00%
2-4005-000 Land Use/Hold Harmless	0.00	0.00	0.00%
2-4009-000 National Park Land Trust	14,600.00	0.00	0.00%
Total REAL ESTATE TAX REVENUE	778,797.13	0.00	0.00%
2-401 HIGHWAY REVENUE			
2-4017-000 Highway Rebate	0.00	0.00	0.00%
Total HIGHWAY REVENUE	0.00	0.00	0.00%
2-402 FEES & PERMITS			
2-4025-000 Use of Green	1,000.00	550.00	55.00%
2-4026-000 Curb Cuts Permits	300.00	100.00	33.33%
Total FEES & PERMITS	1,300.00	650.00	50.00%
2-404 SHORT TERM RENTAL ENFORCE			
2-4041-000 Registrations	25,000.00	2,000.00	8.00%
2-4042-000 Fines	50.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	25,050.00	2,000.00	7.98%
2-405 PLANNING & ZONING			
2-4051-000 Zoning Permits	50,000.00	9,734.50	19.47%
2-4052-000 Zoning Maps & Regulations	0.00	10.00	100.00%
2-4053-000 Yard Sale Permits	50.00	40.00	80.00%
Total PLANNING & ZONING	50,050.00	9,784.50	19.55%
2-406 POLICE REVENUE			
2-4061-000 Parking Fines	30,000.00	9,067.00	30.22%
2-4062-000 Parking Meter Revenue	60,000.00	8,751.28	14.59%
2-4063-000 Police Contracts	10,400.10	4,575.00	43.99%
2-4064-000 Misc Police Revenue	2,500.00	4,305.00	172.20%
2-4065-000 Moving Violations - VTTC	35,000.00	568.23	1.62%
2-4066-000 False Alarms	3,000.00	0.00	0.00%
2-4067-000 Town Services	473,270.67	0.00	0.00%
2-4068-000 Courthouse parking	9,270.00	6,933.40	74.79%
2-4069-000 CreditCardsPermitsParking	98,000.00	11,481.92	11.72%
Total POLICE REVENUE	721,440.77	45,681.83	6.33%
2-407 INTEREST INCOME			
2-4070-000 Donations	0.00	0.00	0.00%
2-4071-000 General Interest Income	32,500.00	3,182.30	9.79%
2-4072-000 Restricted Interest	0.00	0.00	0.00%
2-4073-000 CD Interest Income	0.00	0.00	0.00%

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2-4074-000 Parking Facil Interest	0.00	0.00	0.00%
Total INTEREST INCOME	32,500.00	3,182.30	9.79%
2-409 MISCELLANEOUS			
2-4091-000 Miscellaneous Revenue	4,000.00	3,482.33	87.06%
2-4092-000 Misc - State of Vermont	0.00	0.00	0.00%
2-4093-000 Highway State Aid	0.00	0.00	0.00%
2-4094-000 ARPA Grant Revenue	0.00	0.00	0.00%
2-4096-000 Sale of Equipment	0.00	0.00	0.00%
2-4097-000 Insurance Reimbursement	0.00	0.00	0.00%
2-4097-002 Other Reimbursements	0.00	0.00	0.00%
2-4098-000 Prior Year Adjustments	1,700.00	0.00	0.00%
Total MISCELLANEOUS	5,700.00	3,482.33	61.09%
2-41 EAST END			
2-4101-000 East End Revenue	2,800.00	0.00	0.00%
Total EAST END	2,800.00	0.00	0.00%
2-43 IRENE RECOVERY REVENUE			
Total IRENE RECOVERY REVENUE	0.00	0.00	0.00%
2-44 GRANT REVENUE			
2-4401-000 Planning Grant Revenue	0.00	0.00	0.00%
2-4402-000 Police Equip Grant Revenue	0.00	0.00	0.00%
2-4403-000 Police Vest Grant Revenue	0.00	0.00	0.00%
2-4404-000 MDT Police Grant Revenue	0.00	0.00	0.00%
2-4405-000 Highway Grant Revenue	0.00	0.00	0.00%
2-4406-000 Sidewalk Grant Revenue	0.00	0.00	0.00%
2-4407-000 Village Tree Grant Revenue	0.00	0.00	0.00%
2-4408-000 NorthSt RetainWall Grant	0.00	0.00	0.00%
2-4409-000 WaterfrontPark GrantRevenue	0.00	0.00	0.00%
2-4410-000 Park & Ride Grant Revenue	0.00	0.00	0.00%
2-4413-000 Energy Grant Revenue	0.00	0.00	0.00%
2-4414-000 DUI Enforcement Grant Rev	15,000.00	8,980.04	59.87%
2-4415-000 SnowDumpConstr Grant Rev	0.00	0.00	0.00%
2-4416-000 Police PACIF Grant Rev	0.00	0.00	0.00%
2-4417-000 PoliceHWYSafetyGrantReven	0.00	0.00	0.00%
2-4418-000 SustainableWoodstockGrant	0.00	0.00	0.00%
2-4419-000 SafeRoutesToSchoolGrant	0.00	0.00	0.00%
2-4424-000 ByPassMitgationGrantRev	0.00	0.00	0.00%
2-4436-000 SLFRF/ARPA Village	0.00	0.00	0.00%
2-4437-000 VLTC Passive Grant	0.00	0.00	0.00%
Total GRANT REVENUE	15,000.00	8,980.04	59.87%
2-470 TRANSFERS IN			

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2-4701-000 Transfer from Cap Reserve	0.00	0.00	0.00%
2-4701-001 Transfer(Special) from CR	0.00	0.00	0.00%
2-4702-000 Transfer from Trustee	0.00	3,400.00	100.00%
2-4703-000 Transfer/Endowment Fund	0.00	0.00	0.00%
2-4704-000 Transfer from Parking Fac	0.00	0.00	0.00%
2-4706-000 Transfer from CapRes Unre	0.00	0.00	0.00%
Total TRANSFERS IN	0.00	3,400.00	100.00%
2-480 COMMUNITY CONTRIBUTIONS			
2-4802-000 Contribution for Trees	0.00	0.00	0.00%
Total COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
Total Revenues	1,632,637.90	77,161.00	4.73%
2-4097-023 Note Proceeds	0.00	0.00	0.00%
2-500 SPECIAL ARTICLES			
2-5001 GRANTS/CONTRIB-TRUST FUND			
2-5001-901 Audit Expense	0.00	0.00	0.00%
2-5001-902 Trustee Public Funds Wage	0.00	0.00	0.00%
2-5001-905 Ethel Woods Fund-Sidewalk	0.00	0.00	0.00%
2-5001-906 O.A. Whitcomb Fund-Trees	0.00	0.00	0.00%
2-5001-907 ConstructParkingVailField	0.00	0.00	0.00%
2-5001-987 Lobbyist/Truck Laws	0.00	0.00	0.00%
2-5001-988 Rental - NWPL Parking Lot	0.00	0.00	0.00%
2-5001-989 Parking Meters-NWPL Lot	0.00	0.00	0.00%
Total GRANTS/CONTRIB-TRUST FUND	0.00	0.00	0.00%
2-5002 GRANTS/CONTRIB-GENL FUND			
2-5002-928 Tree Fund	0.00	0.00	0.00%
2-5002-929 WelcomeFacilitiesStaffing	0.00	0.00	0.00%
2-5002-931 Seasonal Decorations	0.00	0.00	0.00%
2-5002-966 PolicEMT Stipend/Training	0.00	0.00	0.00%
2-5002-967 Village Police Officer	0.00	0.00	0.00%
2-5002-982 Eng. RE:RelocateSnowDump	0.00	0.00	0.00%
2-5002-983 Parking Lot Construction	0.00	0.00	0.00%
2-5002-984 Re-Allocate Rte 4 Fund	0.00	0.00	0.00%
2-5002-985 Comfort Station Contrib	0.00	0.00	0.00%
2-5002-986 TeagleLandingBankStabiliz	0.00	0.00	0.00%
2-5002-987 Aerate&Fertilize TheGreen	0.00	0.00	0.00%
2-5002-988 Paw Bags	0.00	0.00	0.00%
2-5002-989 Lobbyist/Truck Laws	0.00	0.00	0.00%
Total GRANTS/CONTRIB-GENL FUND	0.00	0.00	0.00%
Total SPECIAL ARTICLES	0.00	0.00	0.00%

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2-501 ADMINISTRATION			
2-5011 TRUSTEES			
2-5011-100 Salaries & Wages	3,750.00	0.00	0.00%
2-5011-197 Employer healthcare cost	165,853.61	46,551.87	28.07%
2-5011-198 CCC Tax Village	2,982.72	775.95	26.01%
2-5011-199 Employer Paid Benefits	230.00	0.00	0.00%
2-5011-302 Legal Fees	5,000.00	7,610.00	152.20%
2-5011-313 Community Television	0.00	0.00	0.00%
2-5011-603 Dues, Subs & Meetings	100.00	140.94	140.94%
2-5011-612 Printing Village Report	1,500.00	0.00	0.00%
2-5011-613 Tree Fund	10,000.00	0.00	0.00%
2-5011-615 Advertising	1,000.00	0.00	0.00%
2-5011-616 WES Parking lot	1,000.00	0.00	0.00%
2-5011-700 Police Search	0.00	0.00	0.00%
2-5011-801 Unclassified	0.00	0.00	0.00%
2-5011-806 Comp Unused Sick/Vac Time	0.00	0.00	0.00%
2-5011-810 Lobbyist	0.00	0.00	0.00%
2-5011-815 Insurance	97,125.00	22,089.25	22.74%
Total TRUSTEES	288,541.33	77,168.01	26.74%
2-5012 EXECUTIVE			
2-5012-100 Salaries & Wages	81,750.00	21,712.12	26.56%
2-5012-199 Employer Paid Benefits	16,350.00	2,165.80	13.25%
2-5012-200 Wellness	325.00	0.00	0.00%
2-5012-301 Professional Services	12.50	0.00	0.00%
2-5012-314 IT infrastructure	8,500.00	1,582.01	18.61%
2-5012-602 Meeting/Professional Deve	1,000.00	143.56	14.36%
2-5012-603 Dues, Subs & Meetings	850.00	246.52	29.00%
2-5012-615 Advertising	135.00	0.00	0.00%
Total EXECUTIVE	108,922.50	25,850.01	23.73%
2-5013 OFFICE ADMINISTRATION			
2-5013-201 Operating Supplies	1,295.00	278.42	21.50%
2-5013-202 Office Supplies	1,415.00	0.00	0.00%
2-5013-204 Postage	2,000.00	788.07	39.40%
2-5013-401 Equip Repairs & Mainte	400.00	0.00	0.00%
2-5013-402 Machinery & Equipment	822.50	0.00	0.00%
2-5013-502 Communications	5,550.00	3,316.58	59.76%
2-5013-503 NEMRC Support/License	837.50	0.00	0.00%
2-5013-504 Reallocation of Reapprais	0.00	0.00	0.00%
2-5013-505 IT - Village	7,750.00	0.00	0.00%
2-5013-615 Advertising	700.00	0.00	0.00%
2-5013-701 Manager's Search	0.00	0.00	0.00%
Total OFFICE ADMINISTRATION	20,770.00	4,383.07	21.10%
2-5014 AUDITING			
2-5014-301 Professional Services	16,600.00	1,200.00	7.23%

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Total AUDITING	16,600.00	1,200.00	7.23%
2-5015 TREASURER			
2-5015-100 Salaries & Wages	1,500.00	288.35	19.22%
2-5015-199 Employer Paid Benefits	100.00	21.63	21.63%
2-5015-601 Travel & Transportation	0.00	0.00	0.00%
Total TREASURER	1,600.00	309.98	19.37%
2-5016 ACCOUNTING			
2-5016-100 Salaries & Wages	41,528.71	9,865.24	23.76%
2-5016-199 Employer Paid Benefits	10,250.00	1,585.44	15.47%
2-5016-301 Professional Services	4,050.00	139.87	3.45%
2-5016-305 Other Purchased Services	456.25	0.00	0.00%
2-5016-603 Dues, Subs & Meetings	125.00	0.00	0.00%
Total ACCOUNTING	56,409.96	11,590.55	20.55%
2-5018 VILLAGE CLERK			
2-5018-316 Village Clerk Wages	400.00	0.00	0.00%
Total VILLAGE CLERK	400.00	0.00	0.00%
2-5019 CAPITAL RESERVE			
2-5019-932 Office Equipment	0.00	0.00	0.00%
2-5019-936 Manager's Pick-up	0.00	0.00	0.00%
2-5019-937 Compensation Unused Sick/	10,000.00	0.00	0.00%
2-5019-938 Tree Fund	5,000.00	0.00	0.00%
Total CAPITAL RESERVE	15,000.00	0.00	0.00%
Total ADMINISTRATION	508,243.79	120,501.62	23.71%
2-502 HIGHWAY DEPARTMENT			
2-5022 TRAFFIC CONTROL			
2-5022-715 Traffic Control Signs	0.00	0.00	0.00%
Total TRAFFIC CONTROL	0.00	0.00	0.00%
2-5023 HIGHWAY MAINTENANCE			
2-5023-100 Salaries & Wages	0.00	0.00	0.00%
2-5023-101 Overtime	0.00	0.00	0.00%
2-5023-103 Summer Help-Wages	0.00	0.00	0.00%
2-5023-199 Employer Paid Benefits	0.00	0.00	0.00%
2-5023-201 Operating Supplies	0.00	0.00	0.00%
2-5023-305 Other Purchased Services	0.00	0.00	0.00%
2-5023-306 Emergency Work	0.00	0.00	0.00%
2-5023-307 SnowDumpRelocate Research	0.00	0.00	0.00%
2-5023-320 SnowDumpPollutionMonitor	0.00	0.00	0.00%

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2-5023-321 Stormwater Monitoring	0.00	0.00	0.00%
2-5023-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5023-425 Frost Mills Rental	0.00	0.00	0.00%
2-5023-426 NWPL Parking Lot Rental	0.00	0.00	0.00%
2-5023-503 Fuel	0.00	0.00	0.00%
2-5023-507 Rubbish Removal	0.00	0.00	0.00%
2-5023-710 Road Maintenance	0.00	0.00	0.00%
2-5023-711 Road Construction	0.00	0.00	0.00%
2-5023-716 SouthSt Ped Refuge Island	0.00	0.00	0.00%
2-5023-717 Storm Drains	0.00	0.00	0.00%
2-5023-718 Guardrails	0.00	0.00	0.00%
2-5023-727 Crosswalk Maintenance	0.00	0.00	0.00%
2-5023-802 Salt & Sand	0.00	0.00	0.00%
2-5023-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5023-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total HIGHWAY MAINTENANCE	0.00	0.00	0.00%
2-5024 SIDEWALK MAINTENANCE			
2-5024-727 Sidewalk Maintenance	0.00	0.00	0.00%
2-5024-728 Sidewalk Construction	0.00	0.00	0.00%
2-5024-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5024-821 Eastend Sidewalk	0.00	0.00	0.00%
Total SIDEWALK MAINTENANCE	0.00	0.00	0.00%
2-5025 VILLAGE PARKS			
2-5025-201 Operating Supplies	0.00	0.00	0.00%
2-5025-210 Paw Bags	0.00	0.00	0.00%
2-5025-301 East End Park - Parking	0.00	0.00	0.00%
2-5025-302 Fertilization/tree work E	1,700.00	0.00	0.00%
2-5025-401 Fence & Park Maintenance	0.00	0.00	0.00%
2-5025-406 Fence Post Repair	0.00	0.00	0.00%
2-5025-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5025-505 Park&Ride Street Lights	0.00	0.00	0.00%
2-5025-507 Rubbish Removal	0.00	0.00	0.00%
Total VILLAGE PARKS	1,700.00	0.00	0.00%
2-5026 STREET LIGHTS			
2-5026-505 Street Lights	0.00	0.00	0.00%
2-5026-508 Street Light Fixtures	0.00	0.00	0.00%
Total STREET LIGHTS	0.00	0.00	0.00%
2-5027 PUBLIC WORKS BUILDING			
2-5027-501 Utilities	0.00	0.00	0.00%
2-5027-703 Bldg Repairs & Mainte	0.00	0.00	0.00%
Total PUBLIC WORKS BUILDING	0.00	0.00	0.00%

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2-5028 HIGHWAY EQUIPMENT MAINT			
2-5028-203 Repair & Mainte Supplies	0.00	0.00	0.00%
2-5028-207 Equip Mainte Supplies	0.00	0.00	0.00%
2-5028-401 Equipment Repair	0.00	0.00	0.00%
2-5028-406 Equipment Purchase	0.00	0.00	0.00%
2-5028-407 Spare SnowBlower Radiator	0.00	0.00	0.00%
2-5028-409 Small Tools & Equipment	0.00	0.00	0.00%
Total HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%
2-5029 CAPITAL RESERVE			
2-5029-928 2 Ton Truck '13	0.00	0.00	0.00%
2-5029-929 2 Ton Truck '19	0.00	0.00	0.00%
2-5029-930 Ton Truck '20	0.00	0.00	0.00%
2-5029-938 2 Ton Truck '15	0.00	0.00	0.00%
2-5029-939 Ton Truck '17	0.00	0.00	0.00%
2-5029-946 F-150 Pick-up	0.00	0.00	0.00%
2-5029-947 Dump Truck	0.00	0.00	0.00%
2-5029-953 Snow Blower	0.00	0.00	0.00%
2-5029-954 Street Sweeper	0.00	0.00	0.00%
2-5029-976 TheGreen-ArchwayEntrances	0.00	0.00	0.00%
2-5029-977 Teagle Landing	0.00	0.00	0.00%
2-5029-978 Future Comfort Station	0.00	0.00	0.00%
2-5029-979 Future Parking Lot Constr	0.00	0.00	0.00%
Total CAPITAL RESERVE	0.00	0.00	0.00%
Total HIGHWAY DEPARTMENT	1,700.00	0.00	0.00%
2-503 VILLAGE POLICE DEPT			
2-5030 POLICE ADMINISTRATION			
2-5030-100 Salaries & Wages	178,360.00	40,197.36	22.54%
2-5030-107 Educ, EMT Training & Stipend	4,350.00	1,000.00	22.99%
2-5030-199 Employer Paid Benefits	35,672.00	20,196.50	56.62%
2-5030-201 Operating Supplies	1,750.00	2,016.91	115.25%
2-5030-202 Office Supplies	325.00	376.78	115.93%
2-5030-601 Travel & Transportation	350.00	44.00	12.57%
2-5030-603 Dues, Subs & Meetings	2,100.00	0.00	0.00%
2-5030-604 Grants, Dues & Subs	0.00	0.00	0.00%
2-5030-610 Printing & Binding	200.00	0.00	0.00%
2-5030-615 Advertising	200.00	0.00	0.00%
Total POLICE ADMINISTRATION	223,307.00	63,831.55	28.58%
2-5031 LAW ENFORCEMENT			
2-5031-100 Salaries & Wages	417,000.00	76,906.14	18.44%
2-5031-104 Contract Services	0.00	1,622.00	100.00%
2-5031-107 Local, EMT & Educ Stipend	15,700.00	10,783.25	68.68%
2-5031-199 Employer Paid Benefits	84,930.00	13,894.08	16.36%

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2-5031-201 Operating Supplies	900.00	125.97	14.00%
2-5031-206 Weapon Mainte & Supplies	1,460.00	1,450.00	99.32%
2-5031-301 Professional Services	957.00	0.00	0.00%
2-5031-306 Uniform Service	3,100.00	2,302.80	74.28%
2-5031-312 Bike Patrol	100.00	0.00	0.00%
2-5031-401 Axon Body 4	100.00	0.00	0.00%
2-5031-409 Small Tools & Equipment	11,400.00	0.00	0.00%
2-5031-410 Flashing Radar SpeedSigns	0.00	0.00	0.00%
2-5031-413 Officer Video Recording	100.00	0.00	0.00%
2-5031-603 Dues, Subs & Meetings	350.00	0.00	0.00%
Total LAW ENFORCEMENT	536,097.00	107,084.24	19.97%
2-5032 POLICE TRAINING			
2-5032-100 Salaries & Wages	13,500.00	8,692.21	64.39%
2-5032-199 Employer Paid Benefits	2,700.00	656.99	24.33%
2-5032-601 Travel & Transportation	300.00	0.00	0.00%
2-5032-605 Tuition	2,000.00	0.00	0.00%
Total POLICE TRAINING	18,500.00	9,349.20	50.54%
2-5033 POLICE COMMUNICATIONS			
2-5033-304 Dispatch Services	64,730.00	0.00	0.00%
2-5033-402 Radio Maintenance	500.00	230.00	46.00%
2-5033-502 Communications	10,000.00	1,701.88	17.02%
Total POLICE COMMUNICATIONS	75,230.00	1,931.88	2.57%
2-5034 PARKING METERS			
2-5034-100 Salaries & Wages	30,181.00	4,802.89	15.91%
2-5034-199 Employer Paid Benefits	2,414.48	367.43	15.22%
2-5034-202 Office Supplies	3,050.00	5,308.63	174.05%
2-5034-204 Postage	3,060.00	681.65	22.28%
2-5034-210 Computer Software	1,100.00	0.00	0.00%
2-5034-212 CreditCard/Meter Charges	13,000.00	4,328.77	33.30%
2-5034-301 Professional Services	225.00	0.00	0.00%
2-5034-401 Equip Repair & Mainte	525.00	43.97	8.38%
2-5034-402 CrdtCrd/MterRepair/Replac	500.00	0.00	0.00%
2-5034-407 Equipment Purchase	1,050.00	0.00	0.00%
2-5034-409 Small Tools & Equipment	700.00	0.00	0.00%
2-5034-410 Parking fund	0.00	0.00	0.00%
2-5034-425 NW Library Lot Rent	11,000.00	0.00	0.00%
Total PARKING METERS	66,805.48	15,533.34	23.25%
2-5035 POLICE VEHICLE			
2-5035-401 Equip Repair & Mainte	8,850.63	2,005.12	22.66%
2-5035-409 Small Tools & Equipment	950.00	34.14	3.59%
2-5035-503 Fuel	10,400.00	1,231.58	11.84%
Total POLICE VEHICLE	20,200.63	3,270.84	16.19%

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2-5036 BUILDING MAINTENANCE			
2-5036-100 Salaries & Wages	2,200.00	0.00	0.00%
2-5036-199 Employer Paid Benefits	170.00	0.00	0.00%
2-5036-504 Propane	2,250.00	0.00	0.00%
2-5036-506 Electricity	2,000.00	0.00	0.00%
2-5036-507 Rubbish Removal	2,500.00	918.24	36.73%
2-5036-508 Water/Sewer	500.00	0.00	0.00%
2-5036-703 Building Maintenance	250.00	300.00	120.00%
2-5036-704 Roof Replacement	0.00	0.00	0.00%
2-5036-705 Storage Trailer	0.00	0.00	0.00%
Total BUILDING MAINTENANCE	9,870.00	1,218.24	12.34%
2-5037 TOWN POLICE SERVICES			
2-5037-100 T Salaries & Wages	0.00	12,088.70	100.00%
2-5037-102 T Training Wages	0.00	0.00	0.00%
2-5037-104 T Contract Services	0.00	0.00	0.00%
2-5037-107 T Stipend	0.00	0.00	0.00%
2-5037-198 T Training Paid Benefits	0.00	0.00	0.00%
2-5037-199 T Employer Paid Benefits	0.00	934.66	100.00%
2-5037-302 T Legal Fees	0.00	0.00	0.00%
2-5037-306 T Uniform Service	1,250.00	0.00	0.00%
2-5037-307 Extended Vehicle Warranty	0.00	0.00	0.00%
2-5037-401 T Vehicle Repairs & Maint	1,500.00	0.00	0.00%
2-5037-409 T Small Tools & Equip	525.00	0.00	0.00%
2-5037-410 T 4X4 Vehicle Lease	6,850.00	0.00	0.00%
2-5037-411 T 4X4 Radio, Lights, Radar	800.00	0.00	0.00%
2-5037-412 T Flashing Speed Signs	0.00	0.00	0.00%
2-5037-502 Communications	315.00	0.00	0.00%
2-5037-503 T Fuel	0.00	0.00	0.00%
2-5037-603 Dues, Subs & Meetings	100.00	0.00	0.00%
2-5037-605 T Tuition	750.00	0.00	0.00%
2-5037-704 T Roof Replacement	0.00	0.00	0.00%
Total TOWN POLICE SERVICES	12,090.00	13,023.36	107.72%
2-5039 CAPITAL RESERVE			
2-5039-932 Office Carpet	0.00	0.00	0.00%
2-5039-933 Police Computer	1,500.00	0.00	0.00%
2-5039-934 Radio System	2,000.00	0.00	0.00%
2-5039-935 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5039-965 Police Cruiser	30,000.00	0.00	0.00%
2-5039-966 Weapon Replacement	0.00	0.00	0.00%
2-5039-970 Police Training	0.00	0.00	0.00%
Total CAPITAL RESERVE	33,500.00	0.00	0.00%
Total VILLAGE POLICE DEPT	995,600.11	215,242.65	21.62%

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2-504 SHORT TERM RENTAL ENFORCE			
2-5040-100 Wages	0.00	0.00	0.00%
2-5040-199 Benefits	0.00	0.00	0.00%
2-5040-201 Operating Supplies	0.00	0.00	0.00%
2-5040-202 Office Supplies	0.00	0.00	0.00%
2-5040-204 Postage	0.00	0.00	0.00%
2-5040-302 Legal Fees	0.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	0.00	0.00	0.00%
2-507 BOARDS & AGENCIES			
2-5070 PLANNING & ZONING			
2-5070-100 Salaries & Wages	72,000.00	14,627.62	20.32%
2-5070-199 Employer Paid Benefits	13,614.00	1,626.18	11.94%
2-5070-301 Professional Services	16,900.00	0.00	0.00%
2-5070-302 Legal Fees	3,200.00	0.00	0.00%
2-5070-406 Equipment Purchase	1,000.00	0.00	0.00%
2-5070-601 Travel & Transportation	1,500.00	0.00	0.00%
2-5070-603 Dues, Subs & Meetings	4,000.00	51.17	1.28%
2-5070-611 Printing Ordinances	0.00	0.00	0.00%
2-5070-615 Advertising	3,200.00	679.86	21.25%
2-5070-812 GIS Mapping	480.00	0.00	0.00%
Total PLANNING & ZONING	115,894.00	16,984.83	14.66%
2-5079 CAPITAL RESERVE			
2-5079-933 Computer Equip Replace	0.00	0.00	0.00%
2-5079-934 Update Village-Town Plan	1,200.00	0.00	0.00%
Total CAPITAL RESERVE	1,200.00	0.00	0.00%
Total BOARDS & AGENCIES	117,094.00	16,984.83	14.51%
2-5091 VILLAGE HWY EXPENSE			
2-5091-803 Highway Rebate to Town	0.00	0.00	0.00%
2-5091-804 HWY State Aid to Town	0.00	0.00	0.00%
Total VILLAGE HWY EXPENSE	0.00	0.00	0.00%
2-5092 TRUSTEES' CONTINGENCY			
2-5092-801 Unclassified	10,000.00	1,180.00	11.80%
2-5092-810 Lobbyist	0.00	0.00	0.00%
2-5092-815 Insurance	0.00	0.00	0.00%
Total TRUSTEES' CONTINGENCY	10,000.00	1,180.00	11.80%
2-5097-MJK Capital Outlay-Gen. Fund	0.00	0.00	0.00%
2-5099 CAPITAL RESERVE SPENDING			
2-5099-912 Plannings&Zoning Regs	0.00	0.00	0.00%
2-5099-914 Lobbyist	0.00	0.00	0.00%

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Account	Budget	Actual Actual % of Budget
2-5099-926 Manager's Pick-up	0.00	0.00 0.00%
2-5099-932 Office Equipment	0.00	0.00 0.00%
2-5099-933 Computer Equip Replacment	0.00	0.00 0.00%
2-5099-934 Vail Field Parking	0.00	0.00 0.00%
2-5099-935 Route 4 Improvements	0.00	0.00 0.00%
2-5099-936 Storm Drain Repair	0.00	0.00 0.00%
2-5099-937 Paving	0.00	0.00 0.00%
2-5099-939 2 Ton Truck w/plow	0.00	0.00 0.00%
2-5099-941 Dump Truck w/plow	0.00	0.00 0.00%
2-5099-942 Loader	0.00	0.00 0.00%
2-5099-943 Storage Trailer	0.00	0.00 0.00%
2-5099-944 Snowblower-Loader Mounted	0.00	0.00 0.00%
2-5099-945 2 Ton Truck w/plow	0.00	0.00 0.00%
2-5099-946 Street Snow Blower	0.00	0.00 0.00%
2-5099-947 HWY Repairs & Maintenance	0.00	0.00 0.00%
2-5099-948 Road Construction	0.00	0.00 0.00%
2-5099-949 Road & Sidewalk Mainte	0.00	0.00 0.00%
2-5099-950 TrafficControlBridgProjec	0.00	0.00 0.00%
2-5099-952 Snow Dump Land Purchase	0.00	0.00 0.00%
2-5099-953 Ornamental Street Lights	0.00	0.00 0.00%
2-5099-954 Village Parks	0.00	0.00 0.00%
2-5099-955 Trees	0.00	2,825.00 100.00%
2-5099-956 Ordinance Printing	0.00	0.00 0.00%
2-5099-962 Police Computer	0.00	0.00 0.00%
2-5099-964 Police Office Carpet	0.00	0.00 0.00%
2-5099-965 Meter Replace/Repair	0.00	0.00 0.00%
2-5099-967 Flashing Radar Speed Sign	0.00	0.00 0.00%
2-5099-971 Police Cruiser	0.00	0.00 0.00%
2-5099-972 Polic Vehicle Maint/Equip	0.00	0.00 0.00%
2-5099-973 CommVehicle Enforcement	0.00	0.00 0.00%
2-5099-974 Police Training	0.00	0.00 0.00%
2-5099-975 Police Equipment	0.00	0.00 0.00%
2-5099-976 Police Training	0.00	0.00 0.00%
2-5099-977 Police Material	0.00	0.00 0.00%
2-5099-978 Comfort Station Construct	0.00	0.00 0.00%
2-5099-979 Parking Lot Construction	0.00	0.00 0.00%
2-5099-980 NWPL Parking Lot Improvt	0.00	0.00 0.00%
2-5099-981 Sidewalks	0.00	0.00 0.00%
2-5099-982 Granite Curbing	0.00	0.00 0.00%
2-5099-983 Fence Post Repair	0.00	0.00 0.00%
2-5099-984 RetainingWallConstruction	0.00	0.00 0.00%
2-5099-985 HWY Comm Equipment	0.00	0.00 0.00%
2-5099-986 Salt & Sand	0.00	0.00 0.00%
2-5099-987 Road Paving	0.00	0.00 0.00%
2-5099-988 Line Striper	0.00	0.00 0.00%
2-5099-990 CapitalOutlay Undedicated	0.00	0.00 0.00%
Total CAPITAL RESERVE SPENDING	0.00	2,825.00 100.00%

2-5301 LOSS REPAIR EXPENSES

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2-5301-850 Flood Damage-Vill Garage	0.00	0.00	0.00%
2-5301-860 Property Damage-St Light	0.00	0.00	0.00%
2-5301-861 PropertyDamagPoliceCarpet	0.00	0.00	0.00%
2-5301-862 PropertyDamage-Guardrail	0.00	0.00	0.00%
2-5301-863 Property Damage-Fence	0.00	0.00	0.00%
2-5301-864 PropertyDamage-Trees	0.00	0.00	0.00%
2-5301-870 VehicleDamage-Plow Truck	0.00	0.00	0.00%
2-5301-871 VehicleDamag-PolicCruiser	0.00	0.00	0.00%
Total LOSS REPAIR EXPENSES	0.00	0.00	0.00%
2-5303 IRENE RECOVERY EXPENSE			
2-5303-150 IRE Wages & FICA	0.00	0.00	0.00%
2-5303-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
2-5401 GRANT EXPENSE			
2-5401-815 PoliceHWYSafetyGrantExpen	0.00	0.00	0.00%
2-5401-816 Police PACIF Grant Expend	0.00	0.00	0.00%
2-5401-817 Planning Grant Expense	0.00	0.00	0.00%
2-5401-818 Police Equip Grant Expens	0.00	0.00	0.00%
2-5401-819 Police Vest Grant Expense	0.00	0.00	0.00%
2-5401-820 Highway Grant Expense	0.00	0.00	0.00%
2-5401-821 Sidewalk Grant Expense	0.00	0.00	0.00%
2-5401-822 Village Tree Grant Expens	0.00	0.00	0.00%
2-5401-823 MDT Police Grant Expense	0.00	0.00	0.00%
2-5401-824 RiverStRetainingWallGrant	0.00	0.00	0.00%
2-5401-825 Waterfront Park Grant Exp	0.00	0.00	0.00%
2-5401-826 Park & Ride Grant Expense	0.00	0.00	0.00%
2-5401-827 Snow Dump Constr Grant	0.00	0.00	0.00%
2-5401-828 Energy Grant Expense	0.00	0.00	0.00%
2-5401-829 DUI OP Grant Exp	0.00	427.19	100.00%
2-5401-830 SustainableWoodstockGrant	0.00	0.00	0.00%
2-5401-831 SafeRoutes to SchoolGrant	0.00	0.00	0.00%
2-5401-832 ProspectSt PavingGrantExp	0.00	0.00	0.00%
2-5401-835 BypassMitigationGrantExp	0.00	0.00	0.00%
Total GRANT EXPENSE	0.00	427.19	100.00%
2-570 TRANSFERS OUT			
2-5701-000 Transfer to Cap Reserve	0.00	0.00	0.00%
2-5702-000 Transfer to Trustee	0.00	0.00	0.00%
2-5703-000 Transfer to Debt Service	0.00	0.00	0.00%
2-5704-000 Transfer for Parking Fac	0.00	0.00	0.00%
Total TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,632,637.90	357,161.29	21.88%
Total VILLAGE GENERAL FUND	0.00	-280,000.29	

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Account	Budget	Actual % of Budget

	=====	=====
Total All Funds	0.00	-280,000.29
	=====	=====

September 2025

T2 Iris Transaction Summary 10/01/2025 9:58 AM EDT

Date/Time: 09/01/2025 12:00:00 AM to 09/30/2025 11:44:59 PM EDT

Organization: Woodstock VT

Location: All Locations

Stall Number: N/A

Plate Number: N/A

Ticket #: All

Coupon Code: N/A

Transaction Type: All

Grouping: None

Overall Summary

	CASH
Total Collections	232 \$235.15
Revenue	239 \$235.15
Change Issued	0 \$0.00
Refund Tickets	15 \$6.50
Total Refunds	0 \$5.65
Excess Payment	15 \$6.50
Attendant Deposit	0 \$0.00

Sept 2024 - \$16,667.80

Sept 2023 - \$18,132.50

	CREDIT CARD
Total Collections	2651 \$5353.35
Revenue	2651 \$5353.35

	PASSCARD
Total Collections	0 \$0.00
Revenue	0 \$0.00

	PATROLLER CARD
Revenue	0 \$0.00
Test Transactions	0 \$0.00

	SMART CARD
Revenue	0 \$0.00
Recharges	0 \$0.00

	TOTAL
Total Transactions	3043
Total Collections	2880
Revenue	\$5588.50

Kiosks - \$5588.50
Meters - \$3981.65
Parkmobl - \$9770.00
\$19,340.15

PAID

Village of Woodstock
Permit for Banner on Village Green

Application date: 9/25/25 Event name: Zack's Place Turkey Trot
Name of non-profit organization: Zack's Place Enrichment Ctr.
Address: 73 Central Street Woodstock, VT

Dates requested for banner: 11/24 - 12/1/2025 Date of event: 11/27/25

Individual requesting permit:

Name: Beth Robinson Title: Executive Director

Phone: 802 457-5868

Mailing address: PO Box 634 Woodstock, VT

Email: execdir@zacksplacevt.org

An application fee of \$50.00 must accompany this application.

Fee paid: 50.00 Cash ☒ Check ☐ Online: _____

Received by: RMK

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Elizabeth A. Robinson

Date: 9/25/25

FOR OFFICE USE ONLY

This permit was:

- ☐ Approved
- ☐ Denied

Additional conditions: _____

Municipal Manager: _____ Date: _____

NO PAYMENT
RECEIVED

Peter & the Wolf
OCT 27 - NOV 3rd

The Drop Offs
NOV 14th - NOV 22nd

Village of Woodstock
Permit for Banner on Village Green

Application date: 10/10/25 Event name: Peter: The Wolf
The Drop Offs

Name of Business/non-profit organization: Pentangle Arts

Address: 31 The Green Woodstock VT 05091

Dates requested for banner: PETER & the Wolf ~~NOV 14th - NOV 22nd~~
OCT 27th - NOV 3rd Date of event: The Drop Offs
NOV 14th - NOV 22

Individual requesting permit:

Name: Deb Spene

Phone: 802-2296-1421

Mailing address: 31 the Green

Email: DIRECTOR@Pentangle.org

An application fee of \$50.00 must accompany this application.

Fee paid: _____ Cash/Check/Online: _____

Received by: _____

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office, Second floor, the Friday before your banner date so we can have our Village Highway crew put up the banners for you.

Banners are hung on Monday's and taken down on that Sunday.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: _____

Date: 10/10/25

Please email completed permit to:

Town of Woodstock

PO Box 488

Woodstock, VT 05091

permits@townofwoodstock.org

FOR OFFICE USE ONLY

Permit Approved by the Village Trustees:

☐ Approved

☐ Denied

Additional conditions: _____

Date: _____

Title 8 – Chapter 3 –Parking Ordinances

§8301. Short Title

This chapter may be known as and cited as the “Parking Ordinances”

§8302. Be ordained by the Woodstock Board of Trustees that the Woodstock Village Ordinance (“W.V.O.”) Title 8, Chapter 3 Parking Ordinances and all related Appendixes and Resolutions are hereby amended by deleting all existing language thereof and substituting the following language.

§8303. Construction of Chapter as Exercise of Police Power

This chapter is an exercise of police power of the Village relating to parking of vehicles pursuant to 24 V.S.A § 2291(4) and (15), 23 V.S.A. § 1008 and 24 V.S.A. §§ 1310 and 1311 as applicable. The provisions of this chapter relating to the removal of vehicles are enacted pursuant to 23 V.S.A. §§ 1753 and 304 as applicable. The provisions of this chapter shall be construed liberally for the preservation, protection, and the promotion of public health, safety, welfare and convenience as such matters relate to the parking of vehicles.

§8304. Definitions

For the purposes of this chapter, the following definitions shall be applicable:

- **Proper Method of Parking** - No person shall park a vehicle in a roadway other than parallel with the edge of the roadway, with all four tires outside of the traveled portion of the roadway, with the front of the vehicle headed in the direction of traffic flow or within a designated parking line(s).
- **Motor Vehicle Operator** - includes every individual who shall operate a vehicle as the owner, agent, employee or permittee or who is in actual physical control of a vehicle.
- **Parking Attendant** – Village employee that is responsible for managing parking in designated areas, ensuring vehicles are parked correctly and issuing parking tickets for violations under the direction and supervision of the Chief of Police.
- **Metered Parking**- Requires drivers to pay a fee to park in a designated space for a limited amount of time.
- **Hourly Parking**- Is a method of paying a parking space where the cost is calculated and charged based on the number of hours the vehicle occupies this space.
- **Parking Payments** - The use of any payment systems available to the Village of Woodstock, including but not limited to coins or other lawful money of the United States of America, credit cards or payment through a parking app and/or other electronic means.

- **Parking Payment System** - Any equipment, device or application used to accept a parking payment, including but not limited to parking meters, parking kiosks and parking apps;
- **Parking Space** - Any space within a regulated parking zone which is recognized for parking a vehicle by lines painted;
- **Signage** - The Chief of Police, in collaboration with the appropriate departments, shall maintain and keep visible signage at all regulated parking zones;
- **Street** - Any public street, road, alley, highway, park or lane located in the Village of Woodstock and established for the use of vehicles.

§8305. Regulated Parking Zones. The Village Trustees, upon the consultation and recommendation of the Police Chief under the direction of the Municipal Manager, shall determine designated areas, streets and portions of streets within the limit of the Village of Woodstock for free, metered, permitted, handicap and non-parking spaces.

Bus Loading/Unloading Zone - Bus only parking to discharge and pick up passengers for a limit of 20 minutes.

Handicap Parking - Parking spaces designated and reserved for individuals with qualifying state issued plates and/or displayed placards for individuals with disabilities, typically marked with the International Symbol of Accessibility. The space or spaces shall be accessible subject to 23 V.S.A § 304a(d) and shall be provided free of charge.

Parking Limits - Monitored Parking is from 10am to 4pm, Monday through Saturday. The time limit for parking meters is;

- 4 hours at all meters on Route 4 and Elm Street;
- Next to the green, meters on South Park (Route 4 East) and North Park (Route 4 West) for 6 hours;
- Parking at the Post Office is 15-minute metered parking;
- 30-minute parking where designated;
- 2-hour free parking on Elm Street between the last meter and Pleasant Street and the ability to purchase full day parking permit which is limited to Woodstock employees and residents. There is a limit of 6 permits;
- 24-hour parking at the EV Station(s) while charging;
- Parking is free every Sunday and holidays including but not limited to: New Years Day, Martin Luther King Junior Day, Presidents Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Indigenous People Day, Veterans Day, Thanksgiving and Christmas Day.

Mechanic Street Permit Parking - 18 permits can be purchased by applicants per calendar year. Permit can be renewed on an yearly basis. 16 permits will be reserved for employers and employees of the local businesses. Maximum of two permits for all new permit holders. Two permits will be reserved for local residents, one per household who do not have access to off street parking. The hours of operation are 8am to 6pm Monday through Friday. When the lot is full, parking is allowed at other spaces on Mechanic Street with permit visible.

- Overnight parking in the Mechanic Street Parking Lot is subject to the overnight parking regulations for this parking lot. Overnight parking is allowed along the westerly boundary of the parking lot against the fence. During the weekday, cars parking in these spaces must be moved before 8:00 am or be subject to being ticketed and towed away at the owner's expense;
- Permit Holders that utilize the authorized overnight parking section, as set forth above, must move their vehicle within twelve hours after a snow event to facilitate snow removal. Violators are subject to being ticketed and towed.

Meter Validation Program - applies only to parking tickets issued for expired meters. 1 Free Parking Validation per calendar year.

Vehicles Ineligible to Have Tickets Validated:

- Only motor vehicles that do not have any unpaid meter violation tickets outstanding on the day the ticket is issued are eligible for participation in the meter violation validation program;
- Parking tickets issued for the violation of all parking regulations other than a meter violation are not eligible for validation by a downtown business owner and their employees;
- The second and subsequent parking tickets issued to a motor vehicle license plate, in the same year, are not eligible for participation in the meter violation validation program.

Limitations:

- It is not the responsibility of the participating downtown business owners and their employees to verify if the owner of a motor vehicle receiving a ticket for an expired meter has received more than one ticket in the same calendar year, or has any outstanding tickets;
- When downtown business owners and their employees validate a parking ticket, They are submitting the ticket with a voucher in lieu of payment of a fine for a parking meter violation;
- The ticket remains a violation and each violation is applied to the annual total of ten

prior tickets, that becomes subject to an escalated fine, as outlined on the Parking Schedule of fees;

- Parking tickets validated for non-meter violations, which are validated by errors of downtown business owners and their employees, are still violations and a follow up ticket will be mailed to the owner of the vehicle receiving the initial ticket at the address of record;
- When the owner/driver of a motor vehicle has received one ticket that has been validated by downtown business owners and their employees as herein provided, that license plate is no longer eligible to participate in the meter violation validation program for that calendar year;
- If the owner/driver of a motor vehicle submits a validated parking ticket for its second or more parking ticket in a single calendar year, or if the vehicle has any unpaid outstanding parking tickets that validation becomes void and the Woodstock Village Police Department will mail to the owner of said vehicle a replacement ticket which will be paid in accordance with this ordinance, or be subject to the penalties for nonpayment of a parking ticket;
- If the owner/driver of a motor vehicle submits a validated parking ticket for any parking violation other than a meter violation, that validated ticket becomes void and the Woodstock Village Police Department shall mail to the owner of said vehicle a replacement ticket which shall be paid in accordance with this ordinance, or be subject to the penalties for nonpayment of a parking ticket;
- When Woodstock Village Police does issue or mail a parking ticket to the owner of a motor vehicle, said ticket must either be paid or contested within Thirty (30) days of the postmark on the mailed ticket or be subject to an increased penalty as provided in this chapter of W.V.O.

Municipal Parking Space - The first parking space on the intersection of Central and Elm Street facing south is reserved for vehicles owned by the Municipality of Woodstock.

Vendor Loading/unloading Zones - It is lawful for a driver of freight carrying motor vehicle other than a bus to stand or park the vehicle for the necessary loading, unloading and delivering materials, not to exceed 30 minutes.

Overnight Parking - upon any roadway upon which parking is not otherwise prohibited by this chapter, in compliance with the Proper Parking Method, between the hours of 4pm to 10am from April 16th and November 14th, inclusive of each year.

Winter Parking - Parking is banned upon any roadway between the hours of 12:01AM and 6AM from November 15th thru April 15th, inclusive of each year.

- 24 Hour Parking ban is in effect on the 2-hour parking spaces at the beginning of High Street.

Exceptions to the parking ban are identified by signs specifically allowing overnight parking listed below;

- In the section of Mechanic Street parking lot;
- Parking Spaces on Mechanic Street, parallel to the Kedron Brook;
- Parking Spaces next to the green on North Park (Route 4 East) and South Park (Route 4 West) on alternate days;
- AV Electric Charging Stations.

§8306. Metered Parking Zones

- The northerly side of Central Street beginning in front of a property known as 28 Central Street and extending westerly to Elm Street;
- The southerly side of Central Street beginning in front of a property known as 79 Central Street westerly to the easterly end of street known as The Green;
- The easterly side of Elm Street from Central Street northerly to the southerly boundary of the property known as 29 Elm Street;
- The westerly side of Elm Street from property located at 6 Elm Street northerly to the property at 26 Elm Street;
- The northerly side of the street named The Green from Elm Street westerly to Mountain Avenue;
- The southerly side of The Green the easterly end of the Village Green to the westerly end of the Village Green;
- The northerly side of The Green, from the easterly end of the Village Green to the westerly end of the Village Green;
- The southerly side of the Green from the westerly end of Central Street;
- The easterly side of Mechanic Street from the southerly boundary located at 31 Mechanic Street, southerly to the footbridge crossing the Kedron Brook;
- The parking metered portion of the parking area owned by the Village, situated west of Mechanic Street and other meters spaces the Village are or may lease; Specifically excluding the section of the Mechanic Street parking lot that is designated for employee parking with parking being paid for by purchasing a long term parking permit.

§8307. No Parking Zones. Parking is prohibited in the following specified zones:

Benson Place:

- The entire roadway.

Bond Street:

- The entire roadway.

Central Street:

- The north side of the roadway from the intersection with Pleasant Street westerly to the tow away zone over the Kedron Brook;
- The south side of the roadway from the property 81 Central to 27 Pleasant Street from Tribou Park to 28 Central Street.

Church Street

- The north side of the roadway from the westerly boundary 9 Church Street westerly to the intersection with River Street;
- The south side of the roadway, from the boundary of 2 River Street to the westerly intersection with River Street.

Church Street Extension:

- The north side of the roadway.

College Hill:

- The entire roadway within the Village.

Charles Street:

- The entire roadway.

Court Street

- The entire east side of the roadway;
- The west side of the roadway from the exit from the northerly most Woodstock Inn parking lot southerly to the intersection with Cross Street.

Cross Street:

- The entire south side of the roadway;
- The north side of the roadway from the intersection with Court Street easterly to the intersection with Golf Avenue and High Street.

Eaton Place:

- The entire roadway.

Elm Street:

- The entire roadway from thirty feet southerly of the south abutment of the Elm Street Bridge northerly to the Village boundary line.

Ford Street:

- The entire roadway.

Hartland Hill:

- The entire roadway within the Village.

Hathorne Hill:

- The entire roadway.

High Street

- The entire east side of the roadway;
- The west side of the roadway from the intersection with Central Street southerly to the building known as 19 High Street;
- The westerly side of High Street beginning 300 feet south of Central Street and continuing southerly a distance of forty feet between November 15th and March 31st inclusive, of each year.

Highland Avenue:

- The entire roadway.

Lincoln Street:

- The entire roadway from the intersection with Central Street southerly to the northerly intersection with Slayton Terrace.

Linden Hill

- The entire east side of the roadway.

- The west side of the roadway from the intersection with South Street northerly to 8 Hathorn Hill;
- The west side of the roadway from the intersection with Swain Street northerly to the intersection with School Street.

Mechanic Street

- The east side of the roadway from the footbridge southerly to the intersection with Court Street;
- The west side of the roadway 10 Mechanic Street to the southerly intersection with Court Street.

Mountain Avenue:

- The entire roadway from the intersection with the street known as The Green northerly to the intersection with River Street.

North Street:

- The entire roadway.

Pleasant Street

- The south side of the roadway from 67 Pleasant Street westerly to the property known as 51 Pleasant Street;
- The south side of the roadway from the easterly boundary of the property known as 37 Pleasant Street to the easterly property line of the property known as 25 Pleasant Street;
- The south side from 61 Pleasant Street to the Woodstock Village line
- The north side of the roadway from 435 Woodstock Road 20 feet westerly to the entrance of East End Park;
- The north side of the roadway from twenty feet westerly of the entrance to the municipal parking lot and East End Park westerly to the intersection with Central Street;
- The north side of the roadway from the Woodstock Village line to the west boundary of property known as 16 Pleasant Street westerly to the Kedron Brook;
- The south side of the roadway from the easterly end of Tribou Park westerly to the Kedron Brook.

Old River Road:

- The entire roadway within the Village.

Prospect Street

- The entire south side of the roadway;
- The north side of the roadway from the intersection with St. James Place westerly to the Village boundary.

River Street

- The north side of the roadway from the intersection with Elm Street westerly to the intersection with North Street;
- The south side of the roadway from the intersection with Elm Street westerly to the easterly boundary of property known as 4 River Street;
- The south side of the roadway from the easterly boundary of the intersection with North Street westerly to the Village boundary;
- The north side of the roadway from the intersections with Mountain Avenue and Church Street (near the Recreation Center Bridge) westerly to the Village boundary.

School Street:

- The entire roadway.

Stanton Street:

- The entire roadway.

Slayton Terrace:

- The entire roadway.

The Street Known as The Green:

- The south side of the roadway from its intersection with Prospect Street easterly to the intersection with Court Street.

South Street:

- The west side of the roadway from its intersection with the street known as The Green southerly to the first streetlight.

§8308. Two Hour Non-Metered Parking Zones**Elm Street:**

- The east side of the roadway from the southerly boundary of property located at

29 Elm Street northerly to the intersection with the south side of Pleasant Street;

- The west side of the roadway from the northerly boundary of 26 Elm Street northerly to the intersection with the south side of Pleasant Street.

High Street:

- The westerly side of High St. beginning 300 feet south of Central Street and continuing southerly a distance of forty feet, except between November 15th and March 31st inclusive, of each year during which time these parking spaces shall be part of the No Parking Zone.

§8309. Tow Away Zones

- Parking is prohibited and vehicles are subject to immediate removal at the expense of the owner of the removed vehicle in the following locations.

Central Street:

- The northerly six feet of that portion of the roadway which forms part of the bridge passing over Kedron Brook easterly of 22 Central Street.

Mechanic Street:

- The entire roadway from the High Street foot bridge southerly to the intersection with Court Street.

§8310. Loading Zones

Elm Street:

- The westerly six feet of the roadway between 6 Elm and 1 The Green.

Central Street

- The easterly side of the Central Street Bridge on the northerly side of Central Street;
- Beginning approximately fifty feet from the point where the westerly edge of Lincoln Street intersects Central Street and extending Westerly a distance of twenty feet.

§8311. Reserved Handicap Parking Spaces

The following parking spaces shall be reserved at all times for individuals with state issued special plates and/or displayed placards for individuals with disability.

Central Street:

- The parking space on the south side in front of property known as 55 Central Street.

Elm Street

- The parking space on the east side in front of property known as 7 Elm Street;
- The parking space on the east side in front of property known as 13 Elm Street.

The Street Known as The Green (Westbound):

- The first parking space on the south side easterly of the path leading to Information Booth.

St. James Place:

- The entire roadway of St. James Place.

The Street Known as The Green (Eastbound):

- The first parking space on the north side easterly of the Green;
- The first parking space on the south side westerly of the crosswalk extending to the easterly end of the Village Green.

Pleasant Street;

- The first parking space on the north side of Pleasant Street westerly of 6 Pleasant Street.

§8312. Crosswalks

- Along the northerly end of Stanton Street at the intersection of Stanton Street and Pleasant Street;
- Across Pleasant Street from property known as 51 Pleasant Street to the easterly side of municipal parking lot near East End Park;
- Across Pleasant Street to property known as 37 Pleasant Street;
- Along the northerly end of Ford Street at the intersection of Ford Street and Pleasant Street;
- Along the easterly end of Central Street at the intersection of Central Street and Pleasant Street;
- Across Pleasant Street from the easterly end of Tribou Park to property known as 16 Pleasant Street.

Central Street Area

- Along the northerly end of Lincoln Street at the intersection of Lincoln Street and Central Street;

- Across Central Street on the east side of the intersection of Lincoln Street with Central Street;
- Along the northerly end of High Street at the intersection of High Street and Central Street;
- Across Central Street on the west side of the intersection of High Street with Central Street;
- Along the southerly end of Bond Street at the intersection of Bond Street and Central Street;
- Across Central Street on the west side of the intersection of Mechanic Street with Central Street;
- Across Central Street on the east side of the intersection of Elm Street with Central Street;
- Across Central Street on the west side of the intersection of Elm Street with Central Street;
- Along the southerly end of Elm Street at the intersection of Elm Street and Central Street.

Elm Street Area

- Along the westerly end of Pleasant Street at the intersection of Pleasant Street and Elm Street;
- Across Elm Street on the south side of the intersection of Pleasant Street and Elm Street;
- Across Elm Street from 16 Elm Street to 13 Elm Street;
- Across Elm Street from the Billings Farm and Museum to Marsh Billings National Historic Park.

Village Green Area

- From the south side of the street known as The Green to the north side of the street known as The Green passing by the east end of the Village Green;
- Along the southerly end of Mountain Avenue at the intersection of Mountain Avenue and the street known as The Green;
- Across the street known as The Green on the west side of the intersection of Mountain Avenue and the street known as The Green;
- Along the northerly end of South Street at the intersection of South Street and the street known as The Green;
- Across the street known as The Green from the central north/south footpath in

the Village Green to the Woodstock Inn property;

- Across the street known as The Green for the east north/south footpath in the Village Green to the Windsor County Courthouse;
- Along the northerly end of Court Street at the intersection of Court Street and the street known as The Green.

Church Street Area

- Across Church Street from St. James Place to property known as 3 Church Street.
- Across Prospect Street on the east side of the intersection of School Street and Linden Hill and Prospect Street;
- Across Church Street at the intersection with College Hill;
- Along the westerly end of Church Street at the intersection of Church Street and River Street;
- Across River Street from the 54 River Street to the parking lot easterly of Eaton Place;
- Across River Street along the easterly side of the intersection of River Street with Mountain Avenue and Church Street.

South Street Area

- Along the easterly end of School Street at the intersection of School Street and South Street;
- Along the westerly end of Cross Street at the intersection of Cross Street and South Street;
- Across South Street on the north side of the intersection of Cross Street and South Street;
- Along the southerly end of Court Street at the intersection of Court Street and Cross Street.

§8313. Electric Vehicle Charge Station Parking

Electric Vehicle Charging Stations are created at the Village Park & Ride on Pleasant Street.

- Parking at these E-V Charging Stations is limited to electric or electric hybrid vehicles;
- Each EV Charging station shall have a parking meter installed to monitor the duration of time that the owner of a vehicle has purchased to use the charging station;
- The charge for parking at a meter at the EV charging station is set by the Parking

schedule of fees;

- Time on the meter can be purchased by coin or by credit card;
- It shall be a violation of this ordinance for a vehicle to be parked at an EV charging station without having paid for time to park by purchasing time to park with either coin or a credit card;
- Vehicles that are electric or electric hybrid and are parked at an EV charging station that does not have time on the meter are subject to a fine per occurrence;
- Vehicles that are not electric or hybrid electric vehicles are subject to a fine per occurrence;
- Hours of operation of meters at E-V Charging Stations is 24 hours per day, seven days per week.

§8314. Special Occasions

The Village Trustees may make special regulations from time to time relating to parking vehicles on any public roadway(s) of the Village or portion(s) thereof when needed. This includes but is not limited to parades, special events and congestion. The Chief of Police in collaboration with the appropriate Town of Woodstock departments shall post the correct signage.

§8315. Parking Fees

The Village Trustees may, from time to time, establish and adopt fees related to the administration of this Ordinance, including but not limited to parking meters, permit parking and free parking, and may incorporate all such fees into duly adopted fee schedules, which may be amended at the sole discretion of the Village Trustees.

§8316. Collections - It is the duty of the Police Chief to designate a person

- To make regular collection of any money physically deposited in meters. At that point all coins will be deposited in the appropriate account under the supervision of the Finance Director or Municipal Manager designee;
- To make regular collection of parking meter fines and deposit in the appropriate account under the supervision of the Finance Director or Municipal Manager designee.

§8317. Parking Violations, Fees and Penalties

The Village Trustees may, from time to time, establish and adopt fees related to the administration of this Ordinance including but not limited to tickets, fines, penalties, and towing and storage fees.

The following shall be the fines adopted as civil penalties for the offenses listed below.

Description	Fine per violation
Overparking at a parking meter	\$15.00
Overparking in a non-metered Free parking space	\$15.00
Failure to park in compliance with the Proper Method of Parking.	\$15.00
Winter Parking Violation	\$25.00
In a given calendar year after 10 tickets of said license plate, the violation cost increase per ticket	\$35.00
Violations of restrictions on parking in Handicap zones, parking near Fire Hydrants, Double Parking, Parking against flow of traffic, traffic hazard, sidewalk crossing, bus no parking and loading zone	\$50.00
Parking in reserved or permitted parking spaces without a displayed permit	\$50.00
Parking in no parking zones or where parking is otherwise prohibited by this ordinance	\$50.00

Tow and Storage Fees

Fees shall be charged to the owner of any vehicle towed pursuant to this chapter. These fee amounts shall constitute a lien on said vehicle and shall be paid in full prior to the release of any vehicle to its owner:

§8318. General Prohibition during all Times

Unless otherwise permitted or required under this title or by Vermont law no person shall at any time park any vehicles as follows:

- In any intersection;
- In a crosswalk;
- Upon any bridge;
- On the roadway side of any vehicle stopped or parked at the edge or curb of a street ("double parking");
- Within thirty feet of a stop sign on the approaching side;
- Within twenty feet of any intersection or crosswalk at an intersection that is not currently (as of this ordinance) marked as a legal parking spot;
- Any place where or in any manner such that the parking of the vehicle will reduce the usable width of a roadway (i.e. double parking) for moving vehicular traffic would block the use of the public to less than twelve feet of public highway;
- Within six feet of a fire hydrant, except dry hydrants located on private property;
- In front of or at any place where the vehicle would block the use of a public or private roadway, driveway, or entrance way;
- Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic;
- Within twenty feet of the driveway entrance to any fire station and on the side of the street opposite and within seventy-five of the entrance to any such station when properly signposted;
- On a sidewalk;
- At any place in a no parking zone:
- In a tow away zone;
- In a loading zone;
- In a parking space reserved for authorized emergency vehicle;
- In a parking space reserved for police and other municipal department;
- In any crosswalk, special zones or overlapping 2 parking spaces;
- In any public highway right of way;
- Any parking space dedicated for parking by permit without displaying a valid permit, during the hours of permit parking as established by RESOLUTION of the Village Trustees.

§8319. General exceptions and/or special exceptions - The prohibitions contained here shall not apply to any necessary parking resulting from:

- A bona fide emergency;
- Compliance with the directions of a police officer or any person having the authority to direct traffic;
- Compliance with an official traffic control device;

- Avoidance of conflict with other traffic.

§8320. Authority to Remove Vehicles - Any motor vehicle in violation may be removed by or at the direction of a police officer to a place of storage. No person shall remove any motor vehicle from storage place without paying all towing and storage charges.

§8321. Enforcement Procedure - Any law enforcement officer, parking attendant or other authorized person may issue a parking ticket by leaving it conspicuously on the vehicle in violation, handing it to the alleged violator, or mailing the parking ticket to the alleged violator's address of record. Within thirty (30) days of the date on an issued parking ticket, the alleged violator shall either pay the penalty identified by the parking ticket or contest the ticket by providing a written appeal for the parking ticket to the Chief of Police or any other authorized person specifying the parking ticket number and the reasons for contesting the parking ticket. The Chief of Police or any other authorized person shall issue a written decision on an appeal within 30 days of receipt of a written appeal. If the Chief of Police or any other authorized person denies the appeal, the appellant shall pay the penalty identified in the parking ticket within 30 days of the date of Chief of Police or any other authorized person decision on the appellant's appeal. An individual who fails to comply with the time requirements for paying or contesting parking tickets may be subject to an increased penalty as provided in this chapter and/or an enforcement action in the Vermont Superior Court. The Chief of Police or any other authorized person shall give notice of a referral to the Municipal Management for enforcement in the Superior Court for past due parking violations. A letter will be sent to the ticket holder listing the fees, administrative costs and the amount due and the date when it is due before the referral is sent to the Municipal Manager.

Approved List of Village Streets

The following roads/streets/lanes/avenues/ways/places/terraces are public roadway/highways, that are partially or fully within the Village of Woodstock, Vermont.
Maximum speed limit:

(a) No person shall drive a vehicle at any time on any public roadway in the Village at a speed in excess of twenty-five miles per hour;

Atwood Avenue	Bond Street	Billings Place	
Border Lane Private	Border Lane	Central Street	Church Street
Court Street	Charles Street	Church Street Ext	Cross Street
College Hill	Dartmouth Lane	Doubleday Way	Elm Street
Eaton Place	Evergreen Court	Ford Street	Golf Avenue Private
Golf Avenue	Gerrish Way	Golf Pond Way	Highland Avenue

Highland Ave Ex	High Street	Hartland Hill Road	Hinsman Way
Hathorn Hill	Lincoln Street	Linden Street	Linden Terrace
Moore Place	Mountain Ave.	Maple Street	Maxham Meadow Way
Mt. Peg Road	Mechanic Street	Mill Street	North Park Street
North Street	Old River Road	Pleasant Street	Prospect Street
Pine Street	River Street	Rose Hill	South Park Street
Swain Street	School Street	South Street	Shurtleff Lane
Slayton Terrace	Stanton Street	Sawyer Road	South Street
St. James Place	The Green	Thomas Avenue	Terrace Street
Woodstock Road			

§8322. Effective Date – This schedule of fee becomes affected effective sixty (60) days after adoption by the Village Trustees. If a petition is filed under 24 V.S.A. § 1973, that statute shall govern the taking effect of this amendment.

Adopted by the Woodstock Village Trustees this 14 day of October 2025.

Chair, Seton McIlroy

Vice Chair, Jeffrey Kahn

Lisa Lawlor

Frank Horneck

Brenda Blakeman



Endowment Fund Proposal

History of Woodstock Community Trust

Woodstock Community Trust is a non-profit umbrella organization that empowers teams to carry out local projects to improve the quality of life in our community.

The Trust was founded in 1997 by a few Woodstock residents who devoted twelve years to creating an affordable housing development in Woodstock. Revived in 2018, Woodstock Community Trust began to support several projects. Woodstock Community Trust is built on a simple but innovative idea: create a single organization that provides administrative and financial services to multiple volunteer-driven community groups so that they can focus more efficiently on their core missions.

More than 70 volunteers now work on the eight projects under Woodstock Community Trust's umbrella. Each project promotes a healthier and more vibrant community in its own distinctive way.

- Local Deeds helps people who work in the community buy a home;
- The HUB offers a community-funded confidential safety net to people who are struggling to make ends meet;
- Ottawaquechee River Trail enhances one of the area's most accessible ways to enjoy nature;
- East End Park maintains and improves a lively community space;
- Pride of Woodstock VT supports the LGBTQ+ community and promotes diversity and inclusivity;
- Woodstock Village Conservancy connects, beautifies, and maintains public spaces
- Mountain Views Education Fund helps enrich the educational, cultural and civic experience of students in the area school district.
- Inner Rhythms provides tools for schools to strengthen mindfulness, resilience, compassion and self-confidence in their students

East End Park: Project Background

East End Park operates as one of the Trust's many projects. It represents the culmination of more than a decade of work by area residents who transformed a previously neglected corner of the Village into an inviting community space. While the Park serves countless purposes, it recognizes three essential functions: protecting ecological integrity, stimulating East End economic development, and building community.

Purpose of Fund

Friends of East End Park aims to establish an endowment, with the goal of creating a stable and reliable source of income for the Park.

Currently, East End Park depends on annual fundraising efforts to support maintenance, projects, and community engagement efforts. Volunteers submit applications for grants, solicit contributions through an Annual Appeal, and build relationships with donors.

In Summer 2024, East End Park received volunteer assistance to determine long-term infrastructure replacement costs. These costs reflect significant expenditures outside of the usual budget. The table below summarizes some of these anticipated replacement costs, illustrating the variability and extent of the need.

Given these anticipated expenses, continued maintenance costs, and the challenges associated with volunteer-based fundraising, Friends of East End Park recognize the need for a sustainable funding source to support the Park in perpetuity.

LONG-TERM INFRASTRUCTURE REPLACEMENT COSTS				
	2030	2035	2040	2045
Bicycle Rack - Leaf Design		\$1,187		\$1,187
Irrigation System		\$23,890		\$23,890
Labyrinth				\$17,088
Limestone Pavers and Path under Pergola		\$21,003		\$21,003
Pergola		\$22,670		\$22,670
Picnic Tables	\$2,705	\$2,705	\$2,705	\$2,705
Rope Climb		\$15,910		\$15,910
Slide			\$38,788	
TOTAL COSTS (ANNUAL)	\$2,705	\$87,365	\$41,493	\$104,453

Fund Overview

Woodstock Community Trust offers individual Projects the option of long-term investments by establishing nonprofit quasi-endowment funds at the Vermont Community Foundation, called Non-Profit Reserve Accounts. These Accounts are invested funds that allow for the expenditure of principal as well as income offering flexibility in the amount distributed each year.

Vermont Community Foundation offers two relatively flexible quasi-endowment funds.

- An endowment fund with a 5% annual distribution;
- A Nonprofit Reserve Account allows flexibility in the amount distributed each year.

The Foundation has in-depth experience managing funds for groups like Woodstock Community Trust. Funds are pooled from multiple organizations and donors and managed by professional investment advisors. Vermont Community Foundation manages 270 funds for various nonprofits in the state, charging a 1% admin fee and an investment fee of .65%. They provide in-depth support for developing and supporting planned giving programs at no additional cost.

Note that these funds are invested in the stock market with the inherent risks, No guarantees are offered. More details are available here: <https://vermontcf.org/giving-tools/nonprofit-funds/>

Friends of East End Park intends to establish a Nonprofit Reserve Account with Vermont Community Foundation to provide funds for the longer term needs of the Park. The Friends will raise \$275,000 for this endowment fund from tax deductible donor contributions. The fund will be established with a \$50,000 rollover from existing funds.

At the time of its creation, the fund will be managed by Friends of East End Park, with oversight from Woodstock Community Trust (the 501c3 under which the project operates) and Vermont Community Foundation. Friends of East End Park is a team of committed volunteers, many of which have been involved in the Park since its inception. Each year, this team develops an Annual Budget, which is presented to and approved by the Woodstock Community Trust Board. Friends of East End Park anticipates hosting annual meetings with partners from Woodstock Community Trust, and the Town and Village to determine the best use of endowment funds each year (offsetting annual maintenance costs, supporting infrastructure replacement, supporting essential projects, or reinvesting in the Fund).

Endowment Contingency

Friends of East End Park currently operates as a *Project of Woodstock Community Trust*, fiscally independent of other public parks and spaces within the municipality/region. The Friends recognize that the community may determine an alternative model for funding these assets in the future. This could take the form of a tax-funded Parks and Recreation Department, an overarching parks and open spaces nonprofit, etc. The East End Park Fund will be used to maintain and enhance East End Park in perpetuity, but may be managed by a different entity at a later date. Vermont Community Foundation will provide institutional support during any transition to ensure the fund is managed correctly and for its stated purpose.

To: Woodstock Village Trustees

From: Woodstock Rotary Club

Presenting on behalf of the Woodstock Rotary club

Norm Frates Chairman of the Star Committee

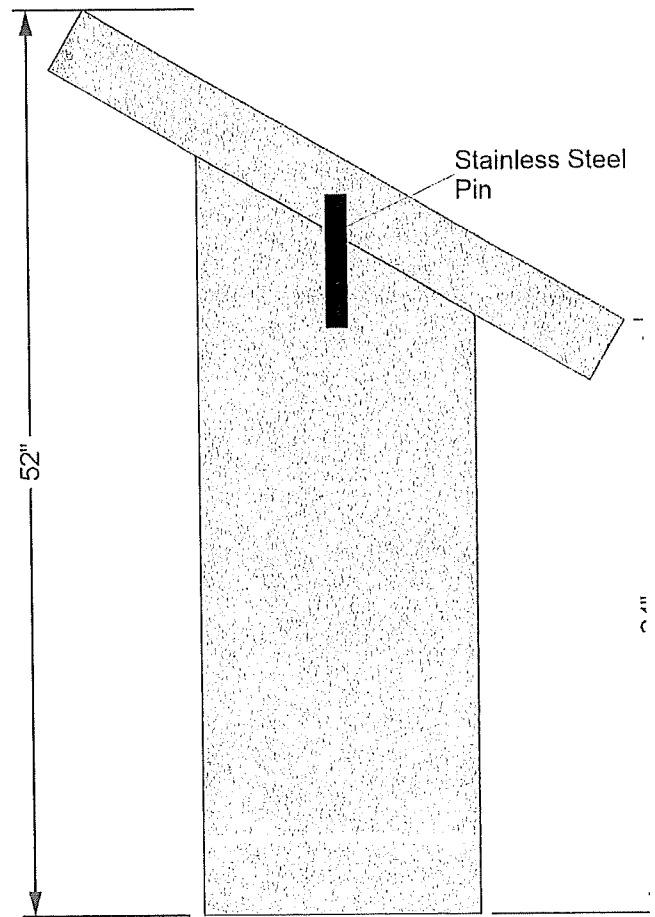
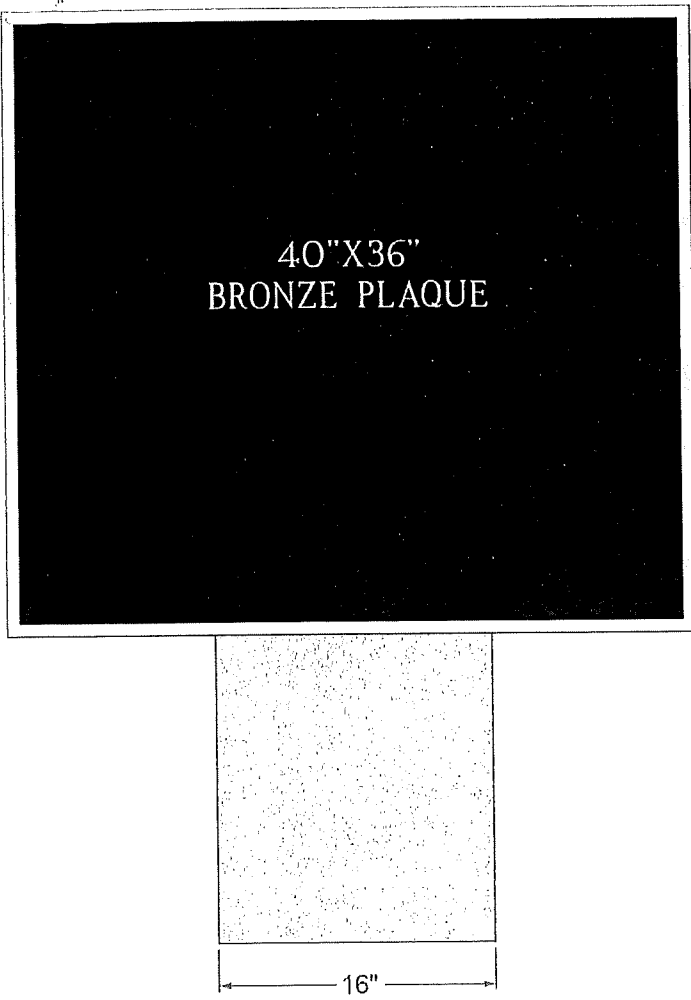
Request:

To permanently place a plaque mounted on a granite stand recognizing all the contributors to the Star project (see Exhibit A)

The location would be on the north side of the green close to the railing facing the Star on Mount Tom. The rotary club will be responsible for the placement and continued maintenance of this monument.

Norm's Cell 802-356-0177

Norm.Frates@mascomsbank.com





Woodstock, Vermont

The Shire Town of Windsor County

TOWN-VILLAGE MANAGER GOVERNMENT

Town Hall • P.O. Box 488 • Woodstock, Vermont 05091 • 802/457-3456

Emily Collins
Office of Community Development and Planning
31 The Green
Woodstock, VT 05091

October 8, 2025

Village Board of Trustees
31 The Green
Woodstock, VT 05091

Subject: Recommendation Regarding Proposed Plaque Installation

Dear Members of the Board of Trustees:

Pursuant to the Monuments, Memorials, Markers, and Plaques Policies & Procedures of the Village of Woodstock, Vermont, installations proposed on Village property are subject to review and recommendation by the zoning office prior to consideration by the Board of Trustees. While the decision is informed by my advice, the selection of installations within the Village Green is at the sole discretion of the Trustees.

Following review of the application submitted by the Woodstock Rotary Club on September 30, 2025, for the installation of a 40"x36" bronze plaque mounted on a 52" tall granite base within the Village Green, I have evaluated the proposal for compliance with applicable zoning and design standards.

Findings:

- The proposed plaque would be located within the Community Zoning District and the Design Review Overlay Zone.
- The proposed plaque is intended to recognize the donors who contributed to the renovation of the Star on Mt. Tom, completed in November 2024.
- The proposed plaque would be installed on the north side of the Village Green, near the existing railing, oriented toward the Star on Mt. Tom.
- The applicant has acknowledged responsibility for the \$9,000 placement cost and ongoing maintenance.
- The proposed design and materials are consistent with the surrounding streetscape and historic character and do not include any corporate logos.
- The proposed plaque exceeds the maximum size permitted under the ordinance, which limits such installations to three square feet.

Recommendation:

Based on the above findings and applicable ordinance provisions, I cannot recommend approval of the proposed installation because the plaque would measure approximately 10 square feet, exceeding the maximum size permitted under the ordinance.

Please let me know if the Board would like any additional information or materials prior to its deliberation.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Emily Collins", with a stylized, cursive script.

Emily Collins
Village Land Use Coordinator

**Village of Woodstock
Board of Trustees Meeting
September 9th, 2025
6:30 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton Mcilroy, Vice Chair Jeffrey Kahn, Lisa Lawlor, Frank Horneck, Brenda Blakeman

Staff: Eric Duffy, Kitty Mears Koar, Chris O’Keeffe, Michelle Sutherland

Public: Jill Davies, Butch Sutherland, Keri Bristow, Michael Green, Tracy Burr, Allison Green, Ben and Amber Rapson, Maggie Mills, Jen Kim, Beth Finlayson, Bob Wagner, Michael Green

Call to order

1. Chair Seton Mcilroy called September 9th, 2025, Village Trustees meeting to order at 6:30PM.

B. Additions and Deletions

Flatlander Teriyaki

Michael Green Investment Advisory Committee vote

C. Citizens’ Comment

Butch Sutherland spoke about exploring the possibility of a merger between the Village and Town governments. Mr. Sutherland explained that initially they had considered a petition approach but, after speaking with Town Manager Eric Duffy, learned that petitions for this matter would be nonbinding. Instead of pursuing that route, Mr. Sutherland requested that both the Board of Trustees and the Selectboard initiate discussions about a potential merger and bring the matter to a town-wide vote. Mr. Sutherland noted that the previous merger vote had failed by a very small margin and suggested that a merger could be more efficient and cost-effective for the community.

D. Reports

Manager’s Report

A joint meeting with the Selectboard is being planned for September 22nd but would need to be scheduled for the morning due to Rosh Hashanah beginning at sundown.

The Town Hall has returned to normal Friday hours (open until 4:30 PM) now that summer hours have ended.

Abbie Sherman has officially joined the team as Economic Development Director. She previously worked in Killington and Bethel and has experience in governance, tourism, and business development. The administration is introducing her gradually to the community to allow her to form her own impressions of Woodstock.

Financial Report

Eric Duffy noted that tax bills were sent out the previous week, with a letter explaining how taxes are calculated and where the money goes. He clarified that 78% of Woodstock taxes go to the state for education, while 22% stay in Woodstock for administrative services. For the second part of taxes in May, the Town will implement the option to automatic transfers from taxpayer accounts as a more efficient payment option.

Trustee Jeffrey Kahn raised several questions about the financial report, including:

- An expected \$40,000 payment from courthouse parking is not shown in the report

- The approximately \$50,000 surplus from the previous fiscal year does not appear in the financial reporting
- The need to remove expired categories from the report that make it unnecessarily long

Eric Duffy explained that the courthouse parking revenue should be received soon, and that surplus funds go into an undecided fund balance that does not move until the following year's audit is complete. He also noted that old line items remain in the report for historical reference purposes but agreed to provide the trustees with information about the fund balance once the audit is complete.

Police Report

Interim Police Chief Chris O'Keeffe reported:

- Gary Salvatore has been hired as a sergeant, bringing over 21 years of state police experience.
- The department is about to hire Robert Giolito part time, a retired Vermont DMV lieutenant, as a part-time officer who specializes in background investigations and search and rescue.
- Sanuj Arora at the police academy is doing well, particularly with academics, and will return at the end of November.
- The department currently has three functioning police vehicles (two marked, one unmarked), with a new marked vehicle expected in about 60 days.
- The department will have radio updates on September 17th to enable emergency buttons on radios that were previously not functional.
- The Village has switched from their current cellular provider to T-Mobile for better service, and officers now have work phones they can use for evidence collection.

Michelle Sutherland reported that the company that supplies the Village's parking meters is going out of business. One kiosk is currently not functioning properly, but a new printer has been ordered. She noted that they are waiting for more information about transitioning to a new meter company.

E. Votes

Investment Advisory Committee

Jill Davies introduced Michael Green, a Village resident, for consideration to join the Investment Advisory Committee. Michael Green expressed interest in helping with administrative processes for the committee, which meets once a year to oversee various investment portfolios managed by the Town.

Banners and Other Permits

Fall Foliage Food

Keri Bristow Vice President of Trees and Seeds, a nonprofit dedicated to improving food security and agricultural environments, requested permission to sell food during fall foliage. The organization plans to offer chili, chowders, soups, hot dogs, mac and cheese, chips, baked goods, and beverages by donation. The proceeds support participants' travel costs and project expenses. The requested dates were September 27, October 5, October 12, and October 13.

Motion: by Vice Chair Jeffrey Kahn to approve the permit for the Green for Trees and Seeds for Fall Foliage Sept 27th, Oct 5th, Oct 12th and 13th (6:59PM)

Seconded: Frank Horneck

Vote: 5-0-0 passed

North Chapel

Tracy Burr from North Chapel, a local Unitarian church, requested permission to sell food during fall foliage as a fundraiser for general operating costs. The church plans to offer soups, pasta, breads, grilled cheese sandwiches, desserts, donuts, soda waters, and hot cider during lunch shifts, and quiches, donuts, parfait cups, baked goods, hot cider, and hot coffee during breakfast shifts. They requested dates between September 26 and October 20.

The Board noted that the Certificate of Insurance submitted only covered through October 19, not the 20th.

Motion: by Chair Seton Mcilroy approve the North Chapel application for food sales on the Green for dates between September 26 and October 20, with the condition that the October 20 date is only included if they provide an updated Certificate of Insurance (7:03PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

Prosper Valley Trust

Allison Green, a fifth-grade teacher, requested permission for Prosper Valley School's fifth-grade class to sell food on the Green. She explained that the students benefit from the Prosper Valley Trust for field trips and educational materials, and wanted to give back to the trust while also learning financial literacy. Half of the funds raised would go back to the Trust, and half would fund field trips for the current fifth-grade class. They planned to offer soup, bread, and baked goods by donation on October 11 and 13.

Motion: by Vice Chair Jeffrey Kahn approve Prosper Valley School fifth grade's application for food sales on the Green on October 11 and 13th (7:07PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed

Flatlander Teriyaki

Ben and Amber Rapson requested permission to sell chicken teriyaki bowls on the Green. Ben Rapson explained that he is the Vice President of the Board of Directors for the Chandler Center of the Arts in Randolph, and they previously had a successful food booth at the New World Festival to benefit the children's programs at the nonprofit. They requested September 28, October 5, and October 11, but the Board noted that October 5 already had four food vendors scheduled. After discussion, they settled on September 28, October 11, and potentially October 4th.

Motion: by Vice Chair Jeffrey Kahn approve Flatlander Teriyaki's application for food sales on the Green on September 28, October 11, and potentially October 4.
(7:12PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

Lemonade Stand on the Green

Jen Kim asked about having a lemonade stand on the Gore. She has not filled out a permit but wanted to ask the Trustee about using the Gore. Ms. Kim stated that she is a mom in Bridgewater with a son at Killington who was interested in doing a lemonade stand. The board discussed the details of permits on the Green and Gore.

Woodstock Elementary School Halloween Parade – Parade Permit

Maggie Mills from Woodstock Elementary School requested a permit for their annual

Halloween parade on October 31. The parade would include 265 elementary students and approximately 50 staff members, accompanied by a parent band. The route would go from the school down Route 106 towards the Green, around the Green, and back to the school. The parade typically begins around 2:00 PM and has historically been assisted by police stopping traffic at key points.

Motion: by Vice Chair Jeffrey Kahn to approve the Woodstock Elementary School Halloween Parade permit for October 31st. (7:19PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

Woodstock Rotary – Parade Permit

Beth Finlayson Secretary of the Rotary Club, and Bob Wagner, Chairman of the event, requested permission to offer horse-drawn wagon rides through the village during fall foliage. The rides would run from approximately 11:00 AM to 2:00 PM on October 11-12 and potentially October 18-19. The route would start in front of the M&T Bank, turn left on Elm Street, left on River Street, left through the covered bridge, around the Green, and back to the Gore.

Chair McIlroy expressed concerns about traffic congestion during the busiest time of year, potential conflicts with bus drop-offs, and horse waste on roads. After extensive discussion, the Board decided to approve the first weekend with a reassessment at their October 14 meeting to determine if the second weekend would be permitted.

Motion: by Vice Chair Jeffrey Kahn approve the Woodstock Rotary horse-drawn wagon rides on October 11 and 12, with approval for October 18 and 19 contingent on a review at the October 14 meeting to determine if the first weekend created any significant problems.

(7:43PM)

Seconded: Frank Horneck

Vote: 3-2-0 passed

Woodstock Rotary – Use of Gore Permit

The Rotary Club requested use of the Gore to set up a table for collecting money for the horse-drawn wagon rides on the same dates. The Board confirmed they had proper insurance coverage.

Motion: by Vice Chair Jeffrey Kahn approve the Woodstock Rotary's use of the Gore for wagon ride ticket sales on October 11-12 and potentially October 18-19. (7:49PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed

Vote to allocate funds for Halloween Candy

The Board discussed allocating funds for Halloween candy, which will be distributed by the PTO from WES and Prosper Valley schools.

Motion: by Chair Seton McIlroy approve a donation of \$550 for Halloween candy, to be taken from the seasonal decorations fund. (7:51PM)

Seconded: Frank Horneck

Vote: 5-0-0 passed

Old Fire Station Fund

Jill Davies explained that the Old Fire Station Fund is a public fund for the village with a value of approximately \$36,000. She presented two motions regarding disbursements to the Village Tree Fund.

Motion: by Chair Seton Mcilroy to make a \$1,700 annual disbursement to the Village Tree Fund from the Old Fire Station Fund providing \$1,700 is between 5% and 8% of the fund value on June 30 of each year. (7:53PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

Motion: by Chair Seton Mcilroy to make a \$3,400 disbursement to the Village Tree Fund from the Old Fire Station Fund for FY2025 and FY2026. (7:54PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

The Manager clarified that for these specific votes, only village residents physically present could vote, not those attending remotely.

Port-a-potties for Fall Foliage

The Board discussed providing porta-potties during fall foliage, particularly for Indigenous Peoples' weekend (October 11-13). In previous years, they were placed behind the courthouse, but since that location is unavailable, the Board agreed to place them near the Welcome Center. The Chair noted the importance of daily cleaning, and the expected cost would be \$1,500-2,000 for the weekend of October 10-13.

Motion: by Chair Seton Mcilroy to allocate between \$1,500 and \$2,000 from the decorations fund for two porta-potties for October 10-13, including daily cleaning. (8:00PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

Parking Ordinance

Lisa Lawlor has been working on updates to the parking ordinance. The primary remaining question concerned parking spaces near crosswalks. Interim Chief O'Keeffe reported that he had contacted the Agency of Transportation, which did not find any issues with the current arrangement of parking spaces near crosswalks based on their 2004 study. He is awaiting further information from the AOT engineer.

Lisa Lawlor emphasized the importance of making the ordinance language broad rather than specific to allow for flexibility. The Board agreed to wait for the AOT's written response before voting on the updated ordinance at their next meeting.

One correction was identified: under "additional parking fines," a reference to Trustees handling enforcement actions in Vermont Superior Court needed to be removed as it was inconsistent with section 83-21 of the ordinance.

Halloween Discussion

Seton Mcilroy updated the Board on Halloween arrangements. She met with the PTO from WES and Prosper Valley schools, who will be taking over candy distribution. This year is considered a transition year, with the hope of creating a community committee next year. The Board has approved funds for candy, and the PTO will use Town Hall space for storage. The police will distribute informational letters ahead of time as part of their community policing efforts.

F. Potential Executive Session 1 V.S.A 313

Move to find that premature general public knowledge regarding the village's legal suit would clearly place the village at a substantial disadvantage because the Selectboard risks disclosing its negotiation strategy.

Motion: by Chair Seton Mcilroy enter into executive session to discuss the Village's legal suit under the provisions of Title 1 section 313A 1E of Vermont statutes. (8:10PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

Eric Duffy was not included in Executive Session.

Motion: by Vice Chair Jeffrey Kahn to exit Executive Session (8:27PM)

Seconded: Seton Mcilroy

Vote: 5-0-0 passed

G. Other Business – None

H. Approval of Minutes

The Board reviewed the minutes from August 12, 2025. Jeffrey noted several corrections:

- In the West PTO permit section, "dates" should be lowercase
- In the Rockefeller Fund section, the \$87,500 payment was to the Town and Village, not just the Village
- In the Fiscal Year 26 tax rate section, it should read "\$28 more per hundred thousand" not "per thousand"
- A spelling error in Jeffrey's name needed correction

Motion: by Chair Seton Mcilroy to approve the minutes from 08.12.25 (8:30 PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

J. Adjournment

Motion: by Chair Seton Mcilroy to adjourn the meeting at (8:30 PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

*Respectfully submitted,
Kitty Mears Koar*