

**Village of Woodstock  
Board of Trustees Meeting  
November 12th, 2024  
6:30PM  
Town Hall & Zoom  
Minutes**

**Draft minutes are subject to approval.**

**Present:** Chair Seton McIlroy, Jeffrey Kahn, Brenda Blakeman, Frank Horneck, Lisa Lawlor

**Staff:** Eric Duffy, Kitty Mears Koar

**Public:** Lisa Putnam, Meghan Landis, Jon Spector, Dennis Wright, Beth Finlayson, Mike Purvis

**Call to order**

1. Chair Seton McIlroy to call the November 12th Village Trustees meeting to order at 6:30PM

**B. Additions and Deletions – None**

**C. Citizen's Comments – None**

**D. Reports**

**Manager's Report (6:33PM)**

Eric Duffy discussed the Town Selectboard's positive vote for the water system and upcoming capital projects.

Eric Duffy mentioned the start to the FY26 budget process and the joint meeting with the Selectboard scheduled for November 13<sup>th</sup> at 5:30pm.

**Financial Report (6:35PM)**

Eric Duffy provided a financial update, noting delays in refunding certain police revenue and expenses being 31.9% of the year.

Jeffrey Kahn inquired about police revenue moving violations, and Eric Duffy agreed to investigate it.

Lisa Lawlor suggested a public service announcement about court hours to address parking issues.

**Police Chief Update (6:38PM)**

Police Chief was not present, packet contained the parking meter revenue

October Parking Meters

Kiosk- \$9,944.25

Meter's \$6,159.04

Park Mobil \$12,345.00

Total: \$28,448.29

## **E. Votes**

### **Bookstock 2025 (6:39PM)**

Trustees discussed and approved the Bookstock permit pending the arrival of the certificate of insurance.

Motion: By Jeffrey Kahn approve the Bookstock permit pending the arrival of the certificate of insurance. (6:56PM)

Seconded: by Frank Horneck

Vote: 5-0-0, passed

### **Bridgewater Volunteer Fire Department – bake sale (6:57PM)**

Seton McIlroy introduced the Bridgewater Volunteer Fire Department's application to sell pies on the Green.

The Trustees discussed fee structure for use of the Green, potentially waving the fee for a non-profit.

Motion: By Chair Seton McIlroy to approve permit for the Bridgewater fire Department to sell pies on November 27<sup>th</sup> pending the change to the certificate of insurance. (7:03PM)

Seconded: by Jeffrey Kahn

Vote: 5-0-0, passed

### **Planning Commission – Meghan Landis (7:10PM)**

Megan Landis introduces herself and expresses her interest in joining the Planning Commission.

Trustees ask Megan questions about her interest in the Planning Commission.

## **F. Discussion**

### **Little White Church on the Green (7:15PM)**

Dennis Wright presents his proposal to display the church that plays holiday music on the Green during the holiday season.

Trustees expressed concerns about promoting religion on public land and discussed alternative locations and potential modifications to the church's appearance.

### **Fall Foliage Review (7:33PM)**

Lisa Lawlor and Kitty Mears Koar presented the fall foliage review, highlighting the collaboration with the EDC and the challenges faced during the event.

Recommendations included having a single contact person for vendors, improving electricity access, and better communication between town management and vendors.

Trustees discussed the importance of having a dedicated group for planning and implementing fall foliage events.

Kitty Mears Koar and other trustees provided additional comments and suggestions for improving the event experience.

Trustees agreed to start discussions about the next fall foliage event in March and to consider the recommendations presented.

### **Wassail Parade (7:55PM)**

The Wassail committee meets every two weeks until Wassail weekend.

The committee is planning on having a welcome to Wassail Welcome Walk Friday at 4:30PM, meeting at the East End Park. There will be bells, a bagpiper and electric tea lights. Seton Mcllroy and Beth Finlayson discussed the logistics of the parade, including the bridge closure times and the need for a detailed safety plan.

Beth Finlayson confirmed that traffic will be blocked on River Street, and only driveways will be accessible.

Lisa Lawlor and Frank Horneck discussed the need to notify residents about road closures and accommodations.

### **33 Central Easement (8:11PM)**

Eric Duffy provided an update on the 33 Central easement, mentioning that the trustees need to decide if they want to move forward with the project.

Jeffrey Kahn raised a concern about parking access with stanchions in place.

Mike Purvis assured us that stanchions can be placed to allow car doors to open.

Lisa Lawlor asked about financial compensation for the easement, and Eric Duffy mentioned that legal fees are covered.

Frank Horneck and Jeff Kahn discussed the value of the land and the need for compensation.

Brenda Blakeman and Seton Mcllroy suggest a three to five-year contract with a review period.

**Motion:** By Jeffrey Kahn to accept the quit claim easement deed as presented. (7

**Seconded:** Brenda Blakeman (8:39PM)

**Vote:** 2-3-0

Chair Seton Mcllroy mentioned adding a stipulation of 5 years and discussing a fee.

### **Parking update ordinance (8:37PM)**

Eric Duffy provided an update on the parking changes, mentioning that the trustees voted on a resolution in July.

Eric Duffy clarified that the trustees should have voted on an ordinance instead of a resolution.

The Trustees discussed the changes to the parking ordinance and the need for a 45-60 day waiting period before it goes into effect.

**Motion:** By Chair Seton Mcllroy approve parking ordinance Title 8 Chapter 3

**Section 8322 (8:41PM)**

**Seconded:** Jeffrey Kahn

**Vote:** 5-0-0 passed

### **FY26 Budget Discussion (8:41PM)**

Eric Duffy provided a quick overview of the FY 26 budget, mentioning that there will be a detailed presentation at the next meeting.

Eric Duffy highlighted the goal of following the goals and objectives created for the budget.

The Trustees agree, to move forward with the budget discussion and prepare for the next meeting.

## **F. Executive Session 1 V.S.A 313**

Motion: By Chair Seton McIlroy enter Executive Session 1 V.S.A 313 (8:43PM)  
Seconded: Frank Horneck  
Vote: 5-0-0 passed (returned 9:04PM)

**G. Other Business**

**H. Approval of Minutes**

10.8.24  
10.17.24

Motion: By Chair Seton McIlroy approve the minute of 10.08.24, 10.17.24  
(9:05PM)  
Seconded: Jeffrey Kahn  
Vote: 5-0-0 passed

**J. Adjournment**

Motion: by Chair McIlroy to adjourn the meeting at (9:05PM)  
Seconded: by Frank Horneck  
Vote: 5-0-0, passed.

*Respectfully submitted,  
Kitty Mears Koar*


X

Brenda Blakeman

jeff Kahn

**Signature:**   
**Email:** seton.l.mcilroy@gmail.com

**Signature:**   
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**Signature:**   
Jeffrey Kahn (Dec 30, 2024 17:44 EST)  
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