

Village of Woodstock
Board of Trustees
September 9th, 2025
6:30PM
Town Hall & Zoom
Agenda

- A. Call to order
- B. Additions and Deletions to posted agenda
 - Flatlander Teriyaki
- C. Citizens' Comment – Three Minute Limit
- D. Reports
 - a. Manager's Report
 - b. Financial Report
 - c. Police Report

E. Votes

Banners and Other Permits:

Fall Foliage Food

Trees and Seeds

North Chapel

Prosper Valley Trust

Woodstock Elementary School Halloween Parade – Parade Permit

Woodstock Rotary – Use of Gore Permit

Woodstock Rotary – Parade Permit

Vote to allocate funds for Halloween Candy

Old Fire Station Fund

- Motion: To make a \$1,700 annual disbursement to the Village Tree Fund from the Old Fire Station Fund providing \$1,700 is between 5 and 8% of the fund value on June 30 of each year.
- Motion: To make a \$3,400 disbursement to the Village Tree Fund from the Old Fire Station Fund for FY2025 and FY2026.

*Note: \$1,700 represented 6.5% of FY2025 funds
\$1,700 represents 6.4% of FY2026 estimated funds*

F. Discussion

Port-a-potties for Fall Foliage

Parking Ordinance

Zack's Place Parking spot

Halloween Discussion

G. Potential Executive Session 1 V.S.A 313

H. Other Business

I. Approval of Minutes

08.12.25

J. Adjournment

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

Or from zoom.us you can enter these details to join the meeting:

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone.

T2 Iris Transaction Summary 09/02/2025 9:12 AM EDT

Date/Time: 08/01/2025 12:00:00 AM to 08/31/2025 11:44:59 PM EDT

Organization: Woodstock VT

Location: All Locations

Stall Number: N/A

Plate Number: N/A

Ticket #: All

Coupon Code: N/A

Transaction Type: All

Grouping: None

Overall Summary

CASH	
Total Collections	257
Revenue	279
Change Issued	0
Refund Tickets	28
Total Refunds	0
Excess Payment	28
Attendant Deposit	0

CREDIT CARD	
Total Collections	2954
Revenue	2954
PASSCARD	
Total Collections	0
Revenue	0

PATROLLER CARD	
Revenue	0
Test Transactions	0
SMART CARD	
Revenue	0
Recharges	0

TOTAL	
Total Transactions	3350
Total Collections	3206
Revenue	3228

Aug 2024 - 15,685.90

Aug 2023 - 18,145.83

Kiosk - \$5792.25

Meters - \$4453.33

Park mybil \$9786.00

TOTAL \$20,031.58

09/04/25

04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 1 of 13

Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-400 REAL ESTATE TAX REVENUE			
2-4001-000 Real Estate Taxes	764,197.13	0.00	0.00%
2-4004-000 In Lieu of Taxes	0.00	0.00	0.00%
2-4005-000 Land Use/Hold Harmless	0.00	0.00	0.00%
2-4009-000 National Park Land Trust	14,600.00	0.00	0.00%
Total REAL ESTATE TAX REVENUE	778,797.13	0.00	0.00%
2-401 HIGHWAY REVENUE			
2-4017-000 Highway Rebate	0.00	0.00	0.00%
Total HIGHWAY REVENUE	0.00	0.00	0.00%
2-402 FEES & PERMITS			
2-4025-000 Use of Green	1,000.00	475.00	47.50%
2-4026-000 Curb Cuts Permits	300.00	100.00	33.33%
Total FEES & PERMITS	1,300.00	575.00	44.23%
2-404 SHORT TERM RENTAL ENFORCE			
2-4041-000 Registrations	25,000.00	2,000.00	8.00%
2-4042-000 Fines	50.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	25,050.00	2,000.00	7.98%
2-405 PLANNING & ZONING			
2-4051-000 Zoning Permits	50,000.00	4,194.00	8.39%
2-4052-000 Zoning Maps & Regulations	0.00	10.00	100.00%
2-4053-000 Yard Sale Permits	50.00	20.00	40.00%
Total PLANNING & ZONING	50,050.00	4,224.00	8.44%
2-406 POLICE REVENUE			
2-4061-000 Parking Fines	30,000.00	4,927.00	16.42%
2-4062-000 Parking Meter Revenue	60,000.00	0.00	0.00%
2-4063-000 Police Contracts	10,400.10	4,575.00	43.99%
2-4064-000 Misc Police Revenue	2,500.00	1,930.00	77.20%
2-4065-000 Moving Violations - VTTC	35,000.00	0.00	0.00%
2-4066-000 False Alarms	3,000.00	0.00	0.00%
2-4067-000 Town Services	473,270.67	0.00	0.00%
2-4068-000 Courthouse parking	9,270.00	3,466.70	37.40%
2-4069-000 CreditCardsPermitsParking	98,000.00	0.00	0.00%
Total POLICE REVENUE	721,440.77	14,898.70	2.07%
2-407 INTEREST INCOME			
2-4070-000 Donations	0.00	0.00	0.00%
2-4071-000 General Interest Income	32,500.00	0.00	0.00%
2-4072-000 Restricted Interest	0.00	0.00	0.00%
2-4073-000 CD Interest Income	0.00	0.00	0.00%

09/04/25
04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 2 of 13
Robert Densmore

Account	Budget	Actual	% of Budget
2-4074-000 Parking Facil Interest	0.00	0.00	0.00%
Total INTEREST INCOME	32,800.00	0.00	0.00%
2-409 MISCELLANEOUS			
2-4091-000 Miscellaneous Revenue	4,000.00	15.63	0.39%
2-4092-000 Misc - State of Vermont	0.00	0.00	0.00%
2-4093-000 Highway State Aid	0.00	0.00	0.00%
2-4094-000 ARPA Grant Revenue	0.00	0.00	0.00%
2-4096-000 Sale of Equipment	0.00	0.00	0.00%
2-4097-000 Insurance Reimbursement	0.00	0.00	0.00%
2-4097-002 Other Reimbursements	0.00	0.00	0.00%
2-4098-000 Prior Year Adjustments	1,700.00	0.00	0.00%
Total MISCELLANEOUS	5,700.00	15.63	0.27%
2-41 EAST END			
2-4101-000 East End Revenue	2,800.00	0.00	0.00%
Total EAST END	2,800.00	0.00	0.00%
2-43 IRENE RECOVERY REVENUE			
Total IRENE RECOVERY REVENUE	0.00	0.00	0.00%
2-44 GRANT REVENUE			
2-4401-000 Planning Grant Revenue	0.00	0.00	0.00%
2-4402-000 Police Equip Grant Revenue	0.00	0.00	0.00%
2-4403-000 Police Vest Grant Revenue	0.00	0.00	0.00%
2-4404-000 MDT Police Grant Revenue	0.00	0.00	0.00%
2-4405-000 Highway Grant Revenue	0.00	0.00	0.00%
2-4406-000 Sidewalk Grant Revenue	0.00	0.00	0.00%
2-4407-000 Village Tree Grant Reven	0.00	0.00	0.00%
2-4408-000 NorthSt RetainWall Grant	0.00	0.00	0.00%
2-4409-000 WaterfrontPark GrantReven	0.00	0.00	0.00%
2-4410-000 Park & Ride Grant Revenue	0.00	0.00	0.00%
2-4413-000 Energy Grant Revenue	0.00	0.00	0.00%
2-4414-000 DUI Enforcement Grant Rev	15,000.00	0.00	0.00%
2-4415-000 SnowDumpConstr Grant Rev	0.00	0.00	0.00%
2-4416-000 Police PACIF Grant Rev	0.00	0.00	0.00%
2-4417-000 PoliceHWYSafetyGrantReven	0.00	0.00	0.00%
2-4418-000 SustainableWoodstockGrant	0.00	0.00	0.00%
2-4419-000 SafeRoutesToSchoolGrant	0.00	0.00	0.00%
2-4424-000 ByPassMitgationGrantRev	0.00	0.00	0.00%
2-4436-000 SLFRF/ARPA Village	0.00	0.00	0.00%
2-4437-000 VLTC Passive Grant	0.00	0.00	0.00%
Total GRANT REVENUE	15,000.00	0.00	0.00%
2-470 TRANSFERS IN			

09/04/25

04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 3 of 13
Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-4701-000 Transfer from Cap Reserve	0.00	0.00	0.00%
2-4701-001 Transfer(Special) from CR	0.00	0.00	0.00%
2-4702-000 Transfer from Trustee	0.00	0.00	0.00%
2-4703-000 Transfer/Endowment Fund	0.00	0.00	0.00%
2-4704-000 Transfer from Parking Fac	0.00	0.00	0.00%
2-4706-000 Transfer from CapRes Unre	0.00	0.00	0.00%
Total TRANSFERS IN	0.00	0.00	0.00%
2-480 COMMUNITY CONTRIBUTIONS			
2-4802-000 Contribution for Trees	0.00	0.00	0.00%
Total COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
Total Revenues	1,632,637.90	21,713.33	1.33%
2-4097-023 Note Proceeds	0.00	0.00	0.00%
2-500 SPECIAL ARTICLES			
2-5001 GRANTS/CONTRIB-TRUST FUND			
2-5001-901 Audit Expense	0.00	0.00	0.00%
2-5001-902 Trustee Public Funds Wage	0.00	0.00	0.00%
2-5001-905 Ethel Woods Fund-Sidewalk	0.00	0.00	0.00%
2-5001-906 O.A. Whitcomb Fund-Trees	0.00	0.00	0.00%
2-5001-907 ConstructParkingVailField	0.00	0.00	0.00%
2-5001-987 Lobbyist/Truck Laws	0.00	0.00	0.00%
2-5001-988 Rental - NWPL Parking Lot	0.00	0.00	0.00%
2-5001-989 Parking Meters-NWPL Lot	0.00	0.00	0.00%
Total GRANTS/CONTRIB-TRUST FUND	0.00	0.00	0.00%
2-5002 GRANTS/CONTRIB-GENL FUND			
2-5002-928 Tree Fund	0.00	0.00	0.00%
2-5002-929 WelcomeFacilitiesStaffing	0.00	0.00	0.00%
2-5002-931 Seasonal Decorations	0.00	0.00	0.00%
2-5002-966 PolicEMT Stipend/Training	0.00	0.00	0.00%
2-5002-967 Village Police Officer	0.00	0.00	0.00%
2-5002-982 Eng. RE:RelocateSnowDump	0.00	0.00	0.00%
2-5002-983 Parking Lot Construction	0.00	0.00	0.00%
2-5002-984 Re-Allocate Rte 4 Fund	0.00	0.00	0.00%
2-5002-985 Comfort Station Contrib	0.00	0.00	0.00%
2-5002-986 TeagleLandingBankStabiliz	0.00	0.00	0.00%
2-5002-987 Aerate&Fertilize TheGreen	0.00	0.00	0.00%
2-5002-988 Paw Bags	0.00	0.00	0.00%
2-5002-989 Lobbyist/Truck Laws	0.00	0.00	0.00%
Total GRANTS/CONTRIB-GENL FUND	0.00	0.00	0.00%
Total SPECIAL ARTICLES	0.00	0.00	0.00%

09/04/25

04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 4 of 13
Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-501 ADMINISTRATION			
2-5011 TRUSTEES			
2-5011-100 Salaries & Wages	3,750.00	0.00	0.00%
2-5011-197 Employer healthcare cost	165,853.61	28,816.16	17.37%
2-5011-198 CCC Tax Village	2,982.72	505.52	16.95%
2-5011-199 Employer Paid Benefits	230.00	0.00	0.00%
2-5011-302 Legal Fees	5,000.00	3,037.00	60.74%
2-5011-313 Community Television	0.00	0.00	0.00%
2-5011-603 Dues, Subs & Meetings	100.00	0.00	0.00%
2-5011-612 Printing Village Report	1,500.00	0.00	0.00%
2-5011-613 Tree Fund	10,000.00	0.00	0.00%
2-5011-615 Advertising	1,000.00	0.00	0.00%
2-5011-616 WES Parking lot	1,000.00	0.00	0.00%
2-5011-700 Police Search	0.00	0.00	0.00%
2-5011-801 Unclassified	0.00	0.00	0.00%
2-5011-806 Comp Unused Sick/Vac Time	0.00	0.00	0.00%
2-5011-810 Lobbyist	0.00	0.00	0.00%
2-5011-815 Insurance	97,125.00	0.00	0.00%
Total TRUSTEES	288,541.33	32,358.68	11.21%
2-5012 EXECUTIVE			
2-5012-100 Salaries & Wages	81,750.00	14,537.72	17.78%
2-5012-199 Employer Paid Benefits	16,350.00	1,618.95	9.90%
2-5012-200 Wellness	325.00	0.00	0.00%
2-5012-301 Professional Services	12.50	0.00	0.00%
2-5012-314 IT infrastructure	8,500.00	0.00	0.00%
2-5012-602 Meeting/Professional Deve	1,000.00	0.00	0.00%
2-5012-603 Dues, Subs & Meetings	850.00	253.14	29.78%
2-5012-615 Advertising	135.00	0.00	0.00%
Total EXECUTIVE	108,922.50	16,409.81	15.07%
2-5013 OFFICE ADMINISTRATION			
2-5013-201 Operating Supplies	1,295.00	113.42	8.76%
2-5013-202 Office Supplies	1,415.00	0.00	0.00%
2-5013-204 Postage	2,000.00	413.07	20.65%
2-5013-401 Equip Repairs & Mainte	400.00	0.00	0.00%
2-5013-402 Machinery & Equipment	822.50	0.00	0.00%
2-5013-502 Communications	5,550.00	1,952.59	35.18%
2-5013-503 NEMRC Support/License	837.50	0.00	0.00%
2-5013-504 Reallocation of Reapprais	0.00	0.00	0.00%
2-5013-505 IT - Village	7,750.00	0.00	0.00%
2-5013-615 Advertising	700.00	0.00	0.00%
2-5013-701 Manager's Search	0.00	0.00	0.00%
Total OFFICE ADMINISTRATION	20,770.00	2,479.08	11.94%
2-5014 AUDITING			
2-5014-301 Professional Services	16,600.00	0.00	0.00%

09/04/25
04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 5 of 13
Robert Densmore

Account	Budget	Actual	% of Budget
Total AUDITING	16,600.00	0.00	0.00%
2-5015 TREASURER			
2-5015-100 Salaries & Wages	1,500.00	172.97	11.53%
2-5015-199 Employer Paid Benefits	100.00	12.98	12.98%
2-5015-601 Travel & Transportation	0.00	0.00	0.00%
Total TREASURER	1,600.00	185.95	11.62%
2-5016 ACCOUNTING			
2-5016-100 Salaries & Wages	41,528.71	6,607.22	15.91%
2-5016-199 Employer Paid Benefits	10,250.00	1,339.45	13.07%
2-5016-301 Professional Services	4,050.00	0.00	0.00%
2-5016-305 Other Purchased Services	456.25	0.00	0.00%
2-5016-603 Dues, Subs & Meetings	125.00	0.00	0.00%
Total ACCOUNTING	56,409.96	7,946.67	14.09%
2-5018 VILLAGE CLERK			
2-5018-316 Village Clerk Wages	400.00	0.00	0.00%
Total VILLAGE CLERK	400.00	0.00	0.00%
2-5019 CAPITAL RESERVE			
2-5019-932 Office Equipment	0.00	0.00	0.00%
2-5019-936 Manager's Pick-up	0.00	0.00	0.00%
2-5019-937 Compensation Unused Sick/	10,000.00	0.00	0.00%
2-5019-938 Tree Fund	5,000.00	0.00	0.00%
Total CAPITAL RESERVE	15,000.00	0.00	0.00%
Total ADMINISTRATION	508,243.79	59,380.19	11.68%
2-502 HIGHWAY DEPARTMENT			
2-5022 TRAFFIC CONTROL			
2-5022-715 Traffic Control Signs	0.00	0.00	0.00%
Total TRAFFIC CONTROL	0.00	0.00	0.00%
2-5023 HIGHWAY MAINTENANCE			
2-5023-100 Salaries & Wages	0.00	0.00	0.00%
2-5023-101 Overtime	0.00	0.00	0.00%
2-5023-103 Summer Help-Wages	0.00	0.00	0.00%
2-5023-199 Employer Paid Benefits	0.00	0.00	0.00%
2-5023-201 Operating Supplies	0.00	0.00	0.00%
2-5023-305 Other Purchased Services	0.00	0.00	0.00%
2-5023-306 Emergency Work	0.00	0.00	0.00%
2-5023-307 SnowDumpRelocate Research	0.00	0.00	0.00%
2-5023-320 SnowDumpPollutionMonitor	0.00	0.00	0.00%

09/04/25

04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 6 of 13

Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-5023-321 Stormwater Monitoring	0.00	0.00	0.00%
2-5023-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5023-425 Frost Mills Rental	0.00	0.00	0.00%
2-5023-426 NWPL Parking Lot Rental	0.00	0.00	0.00%
2-5023-503 Fuel	0.00	0.00	0.00%
2-5023-507 Rubbish Removal	0.00	0.00	0.00%
2-5023-710 Road Maintenance	0.00	0.00	0.00%
2-5023-711 Road Construction	0.00	0.00	0.00%
2-5023-716 SouthSt Ped Refuge Island	0.00	0.00	0.00%
2-5023-717 Storm Drains	0.00	0.00	0.00%
2-5023-718 Guardrails	0.00	0.00	0.00%
2-5023-727 Crosswalk Maintenance	0.00	0.00	0.00%
2-5023-802 Salt & Sand	0.00	0.00	0.00%
2-5023-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5023-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total HIGHWAY MAINTENANCE	0.00	0.00	0.00%
2-5024 SIDEWALK MAINTENANCE			
2-5024-727 Sidewalk Maintenance	0.00	0.00	0.00%
2-5024-728 Sidewalk Construction	0.00	0.00	0.00%
2-5024-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5024-821 Eastend Sidewalk	0.00	0.00	0.00%
Total SIDEWALK MAINTENANCE	0.00	0.00	0.00%
2-5025 VILLAGE PARKS			
2-5025-201 Operating Supplies	0.00	0.00	0.00%
2-5025-210 Paw Bags	0.00	0.00	0.00%
2-5025-301 East End Park - Parking	0.00	0.00	0.00%
2-5025-302 Fertilization/tree work E	1,700.00	0.00	0.00%
2-5025-401 Fence & Park Maintenance	0.00	0.00	0.00%
2-5025-406 Fence Post Repair	0.00	0.00	0.00%
2-5025-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5025-505 ParksRide Street Lights	0.00	0.00	0.00%
2-5025-507 Rubbish Removal	0.00	0.00	0.00%
Total VILLAGE PARKS	1,700.00	0.00	0.00%
2-5026 STREET LIGHTS			
2-5026-505 Street Lights	0.00	0.00	0.00%
2-5026-508 Street Light Fixtures	0.00	0.00	0.00%
Total STREET LIGHTS	0.00	0.00	0.00%
2-5027 PUBLIC WORKS BUILDING			
2-5027-501 Utilities	0.00	0.00	0.00%
2-5027-703 Bldg Repairs & Mainte	0.00	0.00	0.00%
Total PUBLIC WORKS BUILDING	0.00	0.00	0.00%

09/04/25

04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 7 of 13

Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-5028 HIGHWAY EQUIPMENT MAINT			
2-5028-203 Repair & Mainte Supplies	0.00	0.00	0.00%
2-5028-207 Equip Mainte Supplies	0.00	0.00	0.00%
2-5028-401 Equipment Repair	0.00	0.00	0.00%
2-5028-406 Equipment Purchase	0.00	0.00	0.00%
2-5028-407 Spare SnowBlower Radiator	0.00	0.00	0.00%
2-5028-409 Small Tools & Equipment	0.00	0.00	0.00%
Total HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%
2-5029 CAPITAL RESERVE			
2-5029-928 2 Ton Truck '13	0.00	0.00	0.00%
2-5029-929 2 Ton Truck '19	0.00	0.00	0.00%
2-5029-930 Ton Truck '20	0.00	0.00	0.00%
2-5029-938 2 Ton Truck '15	0.00	0.00	0.00%
2-5029-939 Ton Truck '17	0.00	0.00	0.00%
2-5029-946 F-150 Pick-up	0.00	0.00	0.00%
2-5029-947 Dump Truck	0.00	0.00	0.00%
2-5029-953 Snow Blower	0.00	0.00	0.00%
2-5029-954 Street Sweeper	0.00	0.00	0.00%
2-5029-976 TheGreen-ArchwayEntrances	0.00	0.00	0.00%
2-5029-977 Teagle Landing	0.00	0.00	0.00%
2-5029-978 Future Comfort Station	0.00	0.00	0.00%
2-5029-979 Future Parking Lot Constr	0.00	0.00	0.00%
Total CAPITAL RESERVE	0.00	0.00	0.00%
Total HIGHWAY DEPARTMENT	1,700.00	0.00	0.00%
2-503 VILLAGE POLICE DEPT			
2-5030 POLICE ADMINISTRATION			
2-5030-100 Salaries & Wages	178,360.00	27,348.70	15.33%
2-5030-107 Educ, EMT Training & Stipend	4,350.00	1,000.00	22.99%
2-5030-199 Employer Paid Benefits	35,672.00	14,460.17	40.54%
2-5030-201 Operating Supplies	1,750.00	502.80	28.73%
2-5030-202 Office Supplies	325.00	25.17	7.74%
2-5030-601 Travel & Transportation	350.00	0.00	0.00%
2-5030-603 Dues, Subs & Meetings	2,100.00	0.00	0.00%
2-5030-604 Grants, Dues & Subs	0.00	0.00	0.00%
2-5030-610 Printing & Binding	200.00	0.00	0.00%
2-5030-615 Advertising	200.00	0.00	0.00%
Total POLICE ADMINISTRATION	223,307.00	43,336.84	19.41%
2-5031 LAW ENFORCEMENT			
2-5031-100 Salaries & Wages	417,000.00	46,026.61	11.04%
2-5031-104 Contract Services	0.00	1,422.00	100.00%
2-5031-107 Local, EMT & Educ Stipend	15,700.00	10,783.25	68.68%
2-5031-199 Employer Paid Benefits	84,930.00	11,435.87	13.47%

09/04/25

04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 8 of 13
Robert Densmore

Account	Budget	Actual	% of Budget
2-5031-201 Operating Supplies	900.00	100.00	11.11%
2-5031-206 Weapon Mainte & Supplies	1,460.00	1,450.00	99.32%
2-5031-301 Professional Services	957.00	0.00	0.00%
2-5031-306 Uniform Service	3,100.00	969.59	31.28%
2-5031-312 Bike Patrol	100.00	0.00	0.00%
2-5031-401 Axon Body 4	100.00	0.00	0.00%
2-5031-409 Small Tools & Equipment	11,400.00	0.00	0.00%
2-5031-410 Flashing Radar SpeedSigns	0.00	0.00	0.00%
2-5031-413 Officer Video Recording	100.00	0.00	0.00%
2-5031-603 Dues, Subs & Meetings	350.00	0.00	0.00%
Total LAW ENFORCEMENT	536,097.00	72,187.32	13.47%
2-5032 POLICE TRAINING			
2-5032-100 Salaries & Wages	13,500.00	2,747.33	20.35%
2-5032-199 Employer Paid Benefits	2,700.00	207.87	7.70%
2-5032-601 Travel & Transportation	300.00	0.00	0.00%
2-5032-605 Tuition	2,000.00	0.00	0.00%
Total POLICE TRAINING	18,500.00	2,955.20	15.97%
2-5033 POLICE COMMUNICATIONS			
2-5033-304 Dispatch Services	64,730.00	0.00	0.00%
2-5033-402 Radio Maintenance	500.00	0.00	0.00%
2-5033-502 Communications	10,000.00	771.66	7.72%
Total POLICE COMMUNICATIONS	75,230.00	771.66	1.03%
2-5034 PARKING METERS			
2-5034-100 Salaries & Wages	30,181.00	3,587.23	11.89%
2-5034-199 Employer Paid Benefits	2,414.48	274.42	11.37%
2-5034-202 Office Supplies	3,050.00	849.15	27.84%
2-5034-204 Postage	3,060.00	211.65	6.92%
2-5034-210 Computer Software	1,100.00	0.00	0.00%
2-5034-212 CreditCard/Meter Charges	13,000.00	990.80	7.62%
2-5034-301 Professional Services	225.00	0.00	0.00%
2-5034-401 Equip Repair & Mainte	525.00	0.00	0.00%
2-5034-402 CrdtCrd/MterRepair/Replac	500.00	0.00	0.00%
2-5034-407 Equipment Purchase	1,050.00	0.00	0.00%
2-5034-409 Small Tools & Equipment	700.00	0.00	0.00%
2-5034-410 Parking fund	0.00	0.00	0.00%
2-5034-425 NW Library Lot Rent	11,000.00	0.00	0.00%
Total PARKING METERS	66,805.48	5,913.25	8.85%
2-5035 POLICE VEHICLE			
2-5035-401 Equip Repair & Mainte	8,850.63	962.12	10.87%
2-5035-409 Small Tools & Equipment	950.00	0.00	0.00%
2-5035-503 Fuel	10,400.00	814.24	7.83%
Total POLICE VEHICLE	20,200.63	1,776.36	8.79%

09/04/25

04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 9 of 13

Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-5036 BUILDING MAINTENANCE			
2-5036-100 Salaries & Wages	2,200.00	0.00	0.00%
2-5036-199 Employer Paid Benefits	170.00	0.00	0.00%
2-5036-504 Propane	2,250.00	0.00	0.00%
2-5036-506 Electricity	2,000.00	0.00	0.00%
2-5036-507 Rubbish Removal	2,500.00	909.40	36.38%
2-5036-508 Water/Sewer	500.00	0.00	0.00%
2-5036-703 Building Maintenance	250.00	300.00	120.00%
2-5036-704 Roof Replacement	0.00	0.00	0.00%
2-5036-705 Storage Trailer	0.00	0.00	0.00%
Total BUILDING MAINTENANCE	9,870.00	1,209.40	12.25%
2-5037 TOWN POLICE SERVICES			
2-5037-100 T Salaries & Wages	0.00	7,722.74	100.00%
2-5037-102 T Training Wages	0.00	0.00	0.00%
2-5037-104 T Contract Services	0.00	0.00	0.00%
2-5037-107 T Stipend	0.00	0.00	0.00%
2-5037-198 T Training Paid Benefits	0.00	0.00	0.00%
2-5037-199 T Employer Paid Benefits	0.00	611.89	100.00%
2-5037-302 T Legal Fees	0.00	0.00	0.00%
2-5037-306 T Uniform Service	1,250.00	0.00	0.00%
2-5037-307 Extended Vehicle Warranty	0.00	0.00	0.00%
2-5037-401 T Vehicle Repairs & Maint	1,500.00	0.00	0.00%
2-5037-409 T Small Tools & Equip	525.00	0.00	0.00%
2-5037-410 T 4X4 Vehicle Lease	6,850.00	0.00	0.00%
2-5037-411 T 4X4 Radio,Lights,Radar	800.00	0.00	0.00%
2-5037-412 T Flashing Speed Signs	0.00	0.00	0.00%
2-5037-502 Communications	315.00	0.00	0.00%
2-5037-503 T Fuel	0.00	0.00	0.00%
2-5037-603 Dues, Subs & Meetings	100.00	0.00	0.00%
2-5037-605 T Tuition	750.00	0.00	0.00%
2-5037-704 T Roof Replacement	0.00	0.00	0.00%
Total TOWN POLICE SERVICES	12,090.00	8,334.63	68.94%
2-5039 CAPITAL RESERVE			
2-5039-932 Office Carpet	0.00	0.00	0.00%
2-5039-933 Police Computer	1,500.00	0.00	0.00%
2-5039-934 Radio System	2,000.00	0.00	0.00%
2-5039-935 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5039-965 Police Cruiser	30,000.00	0.00	0.00%
2-5039-966 Weapon Replacement	0.00	0.00	0.00%
2-5039-970 Police Training	0.00	0.00	0.00%
Total CAPITAL RESERVE	33,500.00	0.00	0.00%
Total VILLAGE POLICE DEPT	995,600.11	136,484.66	13.71%

09/04/25
04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 10 of 13
Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-504 SHORT TERM RENTAL ENFORCE			
2-5040-100 Wages	0.00	0.00	0.00%
2-5040-199 Benefits	0.00	0.00	0.00%
2-5040-201 Operating Supplies	0.00	0.00	0.00%
2-5040-202 Office Supplies	0.00	0.00	0.00%
2-5040-204 Postage	0.00	0.00	0.00%
2-5040-302 Legal Fees	0.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	0.00	0.00	0.00%
2-507 BOARDS & AGENCIES			
2-5070 PLANNING & ZONING			
2-5070-100 Salaries & Wages	72,000.00	9,794.88	13.60%
2-5070-199 Employer Paid Benefits	13,614.00	1,258.10	9.24%
2-5070-301 Professional Services	16,900.00	0.00	0.00%
2-5070-302 Legal Fees	3,200.00	0.00	0.00%
2-5070-406 Equipment Purchase	1,000.00	0.00	0.00%
2-5070-601 Travel & Transportation	1,500.00	0.00	0.00%
2-5070-603 Dues, Subs & Meetings	4,000.00	18.03	0.45%
2-5070-611 Printing Ordinances	0.00	0.00	0.00%
2-5070-615 Advertising	3,200.00	242.64	7.58%
2-5070-812 GIS Mapping	480.00	0.00	0.00%
Total PLANNING & ZONING	115,894.00	11,313.65	9.76%
2-5079 CAPITAL RESERVE			
2-5079-933 Computer Equip Replace	0.00	0.00	0.00%
2-5079-934 Update Village-Town Plan	1,200.00	0.00	0.00%
Total CAPITAL RESERVE	1,200.00	0.00	0.00%
Total BOARDS & AGENCIES	117,094.00	11,313.65	9.66%
2-5091 VILLAGE HWY EXPENSE			
2-5091-803 Highway Rebate to Town	0.00	0.00	0.00%
2-5091-804 HWY State Aid to Town	0.00	0.00	0.00%
Total VILLAGE HWY EXPENSE	0.00	0.00	0.00%
2-5092 TRUSTEES' CONTINGENCY			
2-5092-801 Unclassified	10,000.00	0.00	0.00%
2-5092-810 Lobbyist	0.00	0.00	0.00%
2-5092-815 Insurance	0.00	0.00	0.00%
Total TRUSTEES' CONTINGENCY	10,000.00	0.00	0.00%
2-5097-MJK Capital Outlay-Gen. Fund	0.00	0.00	0.00%
2-5099 CAPITAL RESERVE SPENDING			
2-5099-912 Planning&Zoning Regs	0.00	0.00	0.00%
2-5099-914 Lobbyist	0.00	0.00	0.00%

09/04/25

04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 11 of 13

Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-5099-926 Manager's Pick-up	0.00	0.00	0.00%
2-5099-932 Office Equipment	0.00	0.00	0.00%
2-5099-933 Computer Equip Replacment	0.00	0.00	0.00%
2-5099-934 Vail Field Parking	0.00	0.00	0.00%
2-5099-935 Route 4 Improvements	0.00	0.00	0.00%
2-5099-936 Storm Drain Repair	0.00	0.00	0.00%
2-5099-937 Paving	0.00	0.00	0.00%
2-5099-939 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-941 Dump Truck w/plow	0.00	0.00	0.00%
2-5099-942 Loader	0.00	0.00	0.00%
2-5099-943 Storage Trailer	0.00	0.00	0.00%
2-5099-944 Snowblower-Loader Mounted	0.00	0.00	0.00%
2-5099-945 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-946 Street Snow Blower	0.00	0.00	0.00%
2-5099-947 HWY Repairs & Maintenance	0.00	0.00	0.00%
2-5099-948 Road Construction	0.00	0.00	0.00%
2-5099-949 Road & Sidewalk Mainte	0.00	0.00	0.00%
2-5099-950 TrafficControlBridgProjec	0.00	0.00	0.00%
2-5099-952 Snow Dump Land Purchase	0.00	0.00	0.00%
2-5099-953 Ornamental Street Lights	0.00	0.00	0.00%
2-5099-954 Village Parks	0.00	0.00	0.00%
2-5099-955 Trees	0.00	0.00	0.00%
2-5099-956 Ordinance Printing	0.00	0.00	0.00%
2-5099-962 Police Computer	0.00	0.00	0.00%
2-5099-964 Police Office Carpet	0.00	0.00	0.00%
2-5099-965 Meter Replace/Repair	0.00	0.00	0.00%
2-5099-967 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5099-971 Police Cruiser	0.00	0.00	0.00%
2-5099-972 Polic Vehicle Maint/Equip	0.00	0.00	0.00%
2-5099-973 CommVehicle Enforcement	0.00	0.00	0.00%
2-5099-974 Police Training	0.00	0.00	0.00%
2-5099-975 Police Equipment	0.00	0.00	0.00%
2-5099-976 Police Training	0.00	0.00	0.00%
2-5099-977 Police Material	0.00	0.00	0.00%
2-5099-978 Comfort Station Construct	0.00	0.00	0.00%
2-5099-979 Parking Lot Construction	0.00	0.00	0.00%
2-5099-980 NWPL Parking Lot Improvt	0.00	0.00	0.00%
2-5099-981 Sidewalks	0.00	0.00	0.00%
2-5099-982 Granite Curbing	0.00	0.00	0.00%
2-5099-983 Fence Post Repair	0.00	0.00	0.00%
2-5099-984 RetainingWallConstruction	0.00	0.00	0.00%
2-5099-985 HWY Comm Equipment	0.00	0.00	0.00%
2-5099-986 Salt & Sand	0.00	0.00	0.00%
2-5099-987 Road Paving	0.00	0.00	0.00%
2-5099-988 Line Striper	0.00	0.00	0.00%
2-5099-990 CapitalOutlay Undedicated	0.00	0.00	0.00%
Total CAPITAL RESERVE SPENDING	0.00	0.00	0.00%

2-5301 LOSS REPAIR EXPENSES

09/04/25
04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 12 of 13
Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-5301-850 Flood Damage-Vill Garage	0.00	0.00	0.00%
2-5301-860 Property Damage-St Light	0.00	0.00	0.00%
2-5301-861 PropertyDamagPoliceCarpet	0.00	0.00	0.00%
2-5301-862 PropertyDamage-Guardrail	0.00	0.00	0.00%
2-5301-863 Property Damage-Fence	0.00	0.00	0.00%
2-5301-864 PropertyDamage-Trees	0.00	0.00	0.00%
2-5301-870 VehicleDamage-Flow Truck	0.00	0.00	0.00%
2-5301-871 VehicleDamag-PolicCruiser	0.00	0.00	0.00%
Total LOSS REPAIR EXPENSES	0.00	0.00	0.00%
2-5303 IRENE RECOVERY EXPENSE			
2-5303-150 IRE Wages & FICA	0.00	0.00	0.00%
2-5303-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
2-5401 GRANT EXPENSE			
2-5401-815 PoliceHWYSafetyGrantExpen	0.00	0.00	0.00%
2-5401-816 Police PACIF Grant Expend	0.00	0.00	0.00%
2-5401-817 Planning Grant Expense	0.00	0.00	0.00%
2-5401-818 Police Equip Grant Expens	0.00	0.00	0.00%
2-5401-819 Police Vest Grant Expense	0.00	0.00	0.00%
2-5401-820 Highway Grant Expense	0.00	0.00	0.00%
2-5401-821 Sidewalk Grant Expense	0.00	0.00	0.00%
2-5401-822 Village Tree Grant Expens	0.00	0.00	0.00%
2-5401-823 MDT Police Grant Expense	0.00	0.00	0.00%
2-5401-824 RiverStRetainingWallGrant	0.00	0.00	0.00%
2-5401-825 Waterfront Park Grant Exp	0.00	0.00	0.00%
2-5401-826 Park & Ride Grant Expense	0.00	0.00	0.00%
2-5401-827 Snow Dump Constr Grant	0.00	0.00	0.00%
2-5401-828 Energy Grant Expense	0.00	0.00	0.00%
2-5401-829 DUI OP Grant Exp	0.00	427.19	100.00%
2-5401-830 SustainableWoodstockGrant	0.00	0.00	0.00%
2-5401-831 SafeRoutes to SchoolGrant	0.00	0.00	0.00%
2-5401-832 ProspectSt PavingGrantExp	0.00	0.00	0.00%
2-5401-835 BypassMitigationGrantExp	0.00	0.00	0.00%
Total GRANT EXPENSE	0.00	427.19	100.00%
2-570 TRANSFERS OUT			
2-5701-000 Transfer to Cap Reserve	0.00	0.00	0.00%
2-5702-000 Transfer to Trustee	0.00	0.00	0.00%
2-5703-000 Transfer to Debt Service	0.00	0.00	0.00%
2-5704-000 Transfer for Parking Fac	0.00	0.00	0.00%
Total TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,632,637.90	207,605.69	12.72%
Total VILLAGE GENERAL FUND	0.00	-185,892.36	

09/04/25
04:04 pm

WOODSTOCK TOWN General Ledger
Current Yr Pd: 3 - Budget Status Report
VILLAGE GENERAL FUND

Page 13 of 13
Robert Densmore

Account	Actual	
	Budget	Actual % of Budget

=====		
Total All Funds	0.00	-185,892.36
=====		

COI Received

Village of Woodstock
Permit for Use of the Village Green

PAID
CHK NO. _____
DATE _____

Application date: 9/2/25
Event name: Food on the Green - Foliage
Name of Business/non-profit organization: Trees & Seeds
Address: 78 Valley View Road
Bridgewater Corners, VT 05035
Business/Non Profit Organization Email: info@treesandseeds.org

Sept 27
Oct 5, 12, 13

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Keri Bristow
Title: Vice President Phone: 803-359-3948
Email: kerily-bristow@gmail.com

Event information

Date of event: Sept. 27, Oct. 5, Oct. 12, Oct. 13 Time of event: _____
Hours event will occupy the Green, including setup and cleanup time: 10-3 (lunch)
Anticipated crowd size: ?
Will you have booths or stalls? tables
If yes, how many? _____
Equipment to be used on the Green: tables, hotpots, griddle, basket

Event description. Clearly state the scope and nature of the event to be held: To sell food during foliage

Traffic control plan/arrangements: Village organizes this
cones for loading + unloading

Please submit a layout for the event.

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: _____ Cash/Check/Online: _____

Received by: _____

Certificate of Insurance received: _____

Received by: _____

Restrictions/Conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking kiosks, or light poles surrounding the Village Green.
4. Traffic signs and parking kiosks surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
6. No activity shall be conducted on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
 - a. All traffic control arrangements and site layouts shall be reasonable calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made recommendation of the Chief of Police.
 - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, and the Village Square.

- c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
- All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
 - Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: Karl Bt

Date: 9-2-25

Please email completed permit to:

Town of Woodstock
PO Box 488
Woodstock, VT 05091

permits@townofwoodstock.org

FOR OFFICE USE ONLY

Approved by the Village Trustees:

Approved

Denied

Additional conditions: _____

Date: _____



TREEAND-01

PAVANKUMARINDARG

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
8/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER NFP Property & Casualty Services, Inc. PO Box 298 35 Pleasant Street Woodstock, VT 05091	CONTACT NAME: Christina Dudley
	PHONE (A/C, No, Ext): (910) 794-6100 FAX (A/C, No):
	E-MAIL ADDRESS: Christina.Dudley@nfp.com
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: Mount Vernon Fire Insurance Company 26522
INSURED Trees and Seeds 78 Valley View Rd Bridgewater Corners, VT 05035	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY			NBP2555606C	7/5/2025	7/5/2026	EACH OCCURRENCE	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR		DAMAGE TO RENTED PREMISES (Ea occurrence)				\$ 100,000	
			MED EXP (Any one person)				\$ 5,000	
			PERSONAL & ADV INJURY				\$	
			GENERAL AGGREGATE				\$	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC							\$
	OTHER:							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per person)	\$
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
								\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE	\$
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	\$
	DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/>							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N		N/A				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**Town of Woodstock
496 Woodstock Rd
Woodstock, VT 05091-1277

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

COT RECEIVED
NO PAYMENT RECEIVED

Village of Woodstock
Permit for Use of the Village Green

Application date: 8-27-25

Event name: Foliage Soup Sale

Name of non-profit organization: North Chapel

Address: 7 Church St. Woodstock

Event information

Date of event: Fri - Mon Sept 26 - Oct 20

Time of event: 9-3

Hours event will occupy the Green, including setup and cleanup time: TBD shift of 9-12 or 11-3

Anticipated crowd size: 100

Will you have booths or stalls? Yes

If yes, how many? 1

Equipment to be used on the Green: Table, tent, electric hook up

Event description. Clearly state the scope and nature of the event to be.
Selling soup, rolls and baked goods to raise money for North Chapel
during foliage season.

Please submit a layout for the event. We will have on pop up tent with tables and chairs

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Fee paid: Cash/Check/Online:

Received by:

Certificate of Insurance received:

Received by:

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Kate Johnson

Title: Board Member of North Chapel

SEPT. 26th 9-12
SEPT. 27th 11-3
SEPT. 29th 11-3
OCT. 4th 11-3
OCT. 5th 11-3
OCT. 6th 11-3
OCT. 10th 9-12
OCT. 12th 11-3
OCT. 13th 11-3
OCT. 18th 11-3
OCT. 20th 11-3

Phone: 404 697 7199

Mailing address: 7 Church St, Woodstock

Email: kcjohnson9912@gmail.com

Restrictions/Conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers in the Village Green or upon traffic signs, parking kiosks, or light poles surrounding the Village Green.
4. Traffic signs and parking kiosks surrounding the Village Green shall not be obstructed.
5. No structures or tents shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
6. No activity shall be conducted on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applicant for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
 - a. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and recommendation of the Village Chief of Police.
 - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, and the Village Square.
 - c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
 - a. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
 - b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required

shall be arranged by the Board or by the permittee.

10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: Kate Johnson

Date: 8-27-25

Please call or email completed permit to:

Town of Woodstock nnourse@townofwoodstock.org Nikki Nourse
PO Box 488
Woodstock, VT 05091

FOR OFFICE USE ONLY

This permit was:

Approved

Denied

Additional conditions:

Municipal Manager:

Date:

Permit #:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
08/27/25

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Specialty Advantage Insurance Services, LLC.
222 S. Harbor Blvd. #900
Anaheim, CA 92805

CONTACT

NAME: GatherGuard Administrator

PHONE

(A/C, No, Ext): (844) 747-6240

FAX (A/C, No):

E-MAIL

ADDRESS: gatherguard@intactinsurance.com

INSURER(S) AFFORDING COVERAGE

NAIC #

INSURER A: Atlantic Specialty Insurance Company

27154

INSURED

North Chaple
7 Church St
Woodstock, VT
05091

INSURER B:

INSURER C:

INSURER D:

INSURER E:

INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS		
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	X		GGL059497	09/20/2025	10/19/2025	EACH OCCURRENCE	\$ 1,000,000	
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 250,000	
	<input checked="" type="checkbox"/> Includes Host Liquor						MED EXP (Any one person)	\$ Excluded	
	GEN'L AGGREGATE LIMIT APPLIES PER:						PERSONAL & ADV INJURY	\$ 1,000,000	
	<input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						GENERAL AGGREGATE	\$ 2,000,000	
	OTHER:						PRODUCTS - COMP/OP AGG	\$ 1,000,000	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	\$	
	<input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	\$	
	<input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	\$	
<input type="checkbox"/>		\$							
	UMBRELLA LIAB						EACH OCCURRENCE	\$	
	EXCESS LIAB						AGGREGATE	\$	
	DED	RETENTION \$						\$	
								\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY	Y/N <input type="checkbox"/> N/A					PER STATUTE	OTH-ER	\$
	E.L. EACH ACCIDENT						\$		
	E.L. DISEASE - EA EMPLOYEE						\$		
	E.L. DISEASE - POLICY LIMIT						\$		

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event Name: Foliage Soup Sale
Event Type: Fundraiser
Event date(s): 09/20/25, 09/21/25, 09/27/25, 09/28/25, 10/04/25, 10/05/25, 10/11/25, 10/12/25, 10/18/25
Daily Attendance: 50
Number of Days: 9

CERTIFICATE HOLDER

The Green
36 River Street
Woodstock, VT 05091 US

CANCELATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Village of Woodstock
Permit for Use of the Village Green

Application date: 9/5/25
Event name: Food on the green
Name of Business/non-profit organization: Prosper Valley School 5th grade
Address: 1071 Pomfret Rd.
South Pomfret, VT 05067
Business/Non Profit Organization Email: allison.greene@mtviews.org

The individual designated as responsible to the Village Trustees for compliance with the provisions of the Village Ordinance governing the Use of the Village Green, certification that the organization is based in Woodstock, and the restrictions/conditions on the reverse side.

Name: Allison Greene
Title: teacher Phone: 802-698-2794
Email: same as above

Event information

Date of event: Oct. 11, 13 Time of event: 11-3
Hours event will occupy the Green, including setup and cleanup time: 5 hours
Anticipated crowd size: ?

Will you have booths or stalls? tables

If yes, how many? 3 tables, 4

Equipment to be used on the Green: tables, chairs, crockpots,
heating dishes

Event description. Clearly state the scope and nature of the event to be held: Bake /
soup / bread sale to benefit the Prosper Valley
trust & the 5th grade class.

Traffic control plan/arrangements: —

Please submit a layout for the event.

An application fee of \$50 must accompany this application, as well as a Certificate of Insurance naming the Village of Woodstock as a certificate holder. Both are required before permit will be approved.

Let me know if I'll get it to you.
Fee paid: You need this, Cash/Check/Online: _____

Received by: _____

Certificate of Insurance received: _____

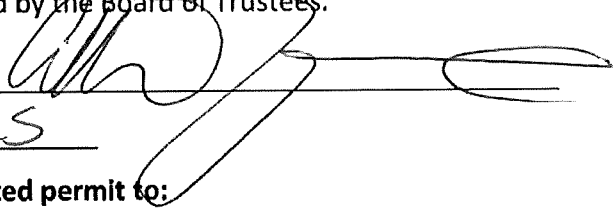
Received by: _____

Restrictions/Conditions:

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of the activity and, to the extent reasonable possible, during the setup and cleanup time for such activity.
2. Any equipment installed on the Village Green in connection with the activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be installed and removed shall be installed and removed on the day of the activity. This standard shall have separate application to any alternate date not immediately following the scheduled date.
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6. No activity shall be conducted on or before 7:00 am or after 10:00 pm without special arrangements.
7. Consideration may be given as to whether an applicant for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
8. Parking and traffic control:
 - a. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and recommendation of the Chief of Police.
 - b. Participants and sponsors parking – participants and individuals involved in providing the activities must park at locations away from the Green, including North and South Street, Union Street, Court Street, and the Village Square.

- c. Police Officers must be furnished by and paid for by the sponsor. Please contact the Woodstock Police Department for fees and arrangements.
9. Maintenance and Damages:
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 - Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: 

Date: 9/5/25

Please email completed permit to:

Town of Woodstock
PO Box 488
Woodstock, VT 05091

permits@townofwoodstock.org

FOR OFFICE USE ONLY

Approved by the Village Trustees:

Approved

Denied

Additional conditions: none

Date: 9/5/25



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Fred C. Church Insurance 41 Wellman Street Lowell MA 01851	CONTACT NAME: Amber Macklin	
	PHONE (A/C, No, Ext): 978-458-1865	FAX (A/C, No): 978-454-1865
	E-MAIL ADDRESS: amber.macklin@assuredpartners.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
INSURED Mountain Views Supervisory Union 70 Amsden Way Woodstock VT 05091	INSURER A: Citizens Insurance Company of America	31534
	INSURER B: Hanover American Insurance Company	36064
	INSURER C: Massachusetts Bay Insurance	22306
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES**CERTIFICATE NUMBER:** 995811457**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			LDN M08009500	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			AWN M045290-00	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$			UHN M084087 00	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WDNM045120	7/1/2025	7/1/2026	PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**Town/Village of Woodstock
PO Box 488
Woodstock VT 05091

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

COI Re CLEVED

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Woodstock Elementary School Halloween Parade
Parade/event date: Friday, 10/31/25 Start time: _____
End time: 2:30 pm
Applicant/organization: Woodstock Elementary School
Telephone: 802 457 2522
Email: tiffany.hecker@mtnews.org
Mailing address: 15 South Street
Woodstock, VT 05091
Contact person: Tiffany Hecker
Best contact number: 802 457 2522
Location of assembly & beginning of event: Woodstock Elementary School

Route of public highways: North on Route 106 from school to the
Green. Turn right at Green. Turn left/west at traffic island.
Cross Green in the middle. Continue South on 106 back to the school.
*Attach map showing route

Traffic control (if any): routes 106 and 4

Estimated number of participants: 300

Authorized representative signature: Maggie Mills
Print: Maggie Mills

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock

permits@townofwoodstock.org

PO Box 488

Woodstock, VT 05091

OFFICE USE ONLY

This permit is:

- ☐ Approved
☐ Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
7/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER Fred C. Church Insurance 41 Wellman Street Lowell MA 01851		CONTACT NAME: Amber Macklin PHONE (A/C, No, Ext): 978-458-1865 E-MAIL ADDRESS: amber.macklin@assuredpartners.com FAX (A/C, No): 978-454-1865		
INSURED Mountain Views Supervisory Union 70 Amsden Way Woodstock VT 05091		INSURER(S) AFFORDING COVERAGE		NAIC #
		INSURER A : Citizens Insurance Company of America		31534
		INSURER B : Hanover American Insurance Company		36064
		INSURER C : Massachusetts Bay Insurance		22306
		INSURER D :		
		INSURER E :		
		INSURER F :		

COVERAGES

CERTIFICATE NUMBER: 995811457

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			LDN M08009500	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			AWN M045290-00	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$ <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE			UHN M084087 00	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory In NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A	WDNM045120	7/1/2025	7/1/2026	PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town/Village of Woodstock
PO Box 488
Woodstock VT 05091

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

CPI RECEIVED

Use of the Gore Permit
Village of Woodstock

PAID
CHK NO. _____
DATE _____

Permits must be submitted at least 30 days prior to the date of event/activity.

Date: 29 Aug 2025
Name of non-profit: Woodstock Rotary Club
Address: Po Box 581
Woodstock VT 05091
Mailing address: same

Website/Social media link: www.Rotarywoodstock.org

Name of applicant: Beth Finlayson / Bob Wagner
Address: PO Box 581 Woodstock VT 05091
Telephone number: 802-457-3555 . 802-558-7031
Email: bfinlayson@woodstockvt.com woodstockRotary@woodstockvt.com

A representative or designee from the organization seeking the permit must attend a meeting at which the application has been placed on the agenda. The Trustees generally meet the 2nd Tuesday of each month at 6:30 pm.

Name of authorized agent who will be attending the meeting: Beth Finlayson

Date of event: October 11/12 and October 18/19

Time & duration of event: 11 - 2 ALL Days

If applicable, alternate dates in the event of cancellation(s) due to bad weather: _____

Equipment to be used on the Gore: Pop up tent & table

Description of the planned organized activity: selling tickets for
horse-drawn wagon Rides through
the Village

Statement of the purpose of the organized activity including the benefit to be derived for the organization: _____

Rotary International is an international service organization whose stated human rights purpose is to bring together business and professional leaders in order to provide humanitarian services, . . . goodwill and peace around the world

Certification by an insurance company licensed to do business in this state that the entity for which a permit is sought is presently insured in a reasonable amount for any liability which might reasonably arise by reason of such activity. The certificate of insurance must list the Village and Town of Woodstock as additional insured.

COI received: 9.2.25

Plan for trash & Recycling: NA

Fees

A non-refundable processing fee of \$25 shall accompany all applications.

Fee received: _____

In addition, a refundable security deposit of \$150 must be submitted within 14 days of permit approval. The security deposit will be refunded if the Gore is left in satisfactory condition after the permitted event. Requests for security deposits must be made within 30 days after the event.

Security deposit received: _____

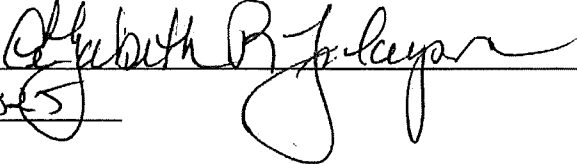
Standards

1. The Gore shall be maintained in a neat and orderly condition at all times during the date of any authorized activity and also, the extent reasonably possible, during the setup and cleanup time for such activity.
2. Any equipment installed or items on display on the Gore in connection with an activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be easily installed and removed shall be installed and removed on the day of the activity. This standard shall have a separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers located in or on the Gore or upon traffic signs, parking meters, or light poles surrounding the Gore.
4. No structures shall be erected or placed within 15 feet of the trunk of any tree in the Gore.
5. Traffic signs and parking meters surrounding the Gore shall not be obstructed.
6. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the

Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendations of the Village Chief of Police.

7. No activity shall be carried on before 8:00 am or after 10:00 pm.
8. Applications shall be considered by the Board in the order in which completed applications are submitted to the Municipal Manager. Permits may be granted to two or more non-profit organizations from Woodstock for the same date and/or times provided the granting of such permits shall not cause a conflict in the use of any portion of the Gore.
9. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Gore.
10. All arrangements for and expenses relating to maintenance of the Gore immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.
11. Any damage to the Gore occurring in connection with an activity permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: 
Date: 29 Aug 2015

Please call or email completed permit to:

Town of Woodstock
PO Box 488
Woodstock, VT 05091

permits@townofwoodstock.org

FOR OFFICE USE ONLY

This permit was:

Approved
Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Permit #: _____

COI RECEIVED

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Horse and wagon Ride through town
Parade/event date: Oct 11 & 12 / 1849 Start time: 10
End time: 1
Applicant/organization: Woodstock Rotary Club
Telephone: 802.454.3555
Email: WoodstockRotary@woodstockvt.com
Mailing address: PO Box 581 Woodstock VT 05091
Contact person: Beth Finkelson / Bob Wagner
Best contact number: 802.558.7031
Location of assembly & beginning of event: The Gore

Route of public highways: _____

*Attach map showing route

Traffic control (if any): will work with Chris O'Keefe

Estimated number of participants: 1 horse-drawn wagon

Authorized representative signature: Elizabeth R. Finkelson
Print: Beth Finkelson

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000. ✓

Please mail or email completed application to:

Town of Woodstock
PO Box 488
Woodstock, VT 05091

permits@townofwoodstock.org

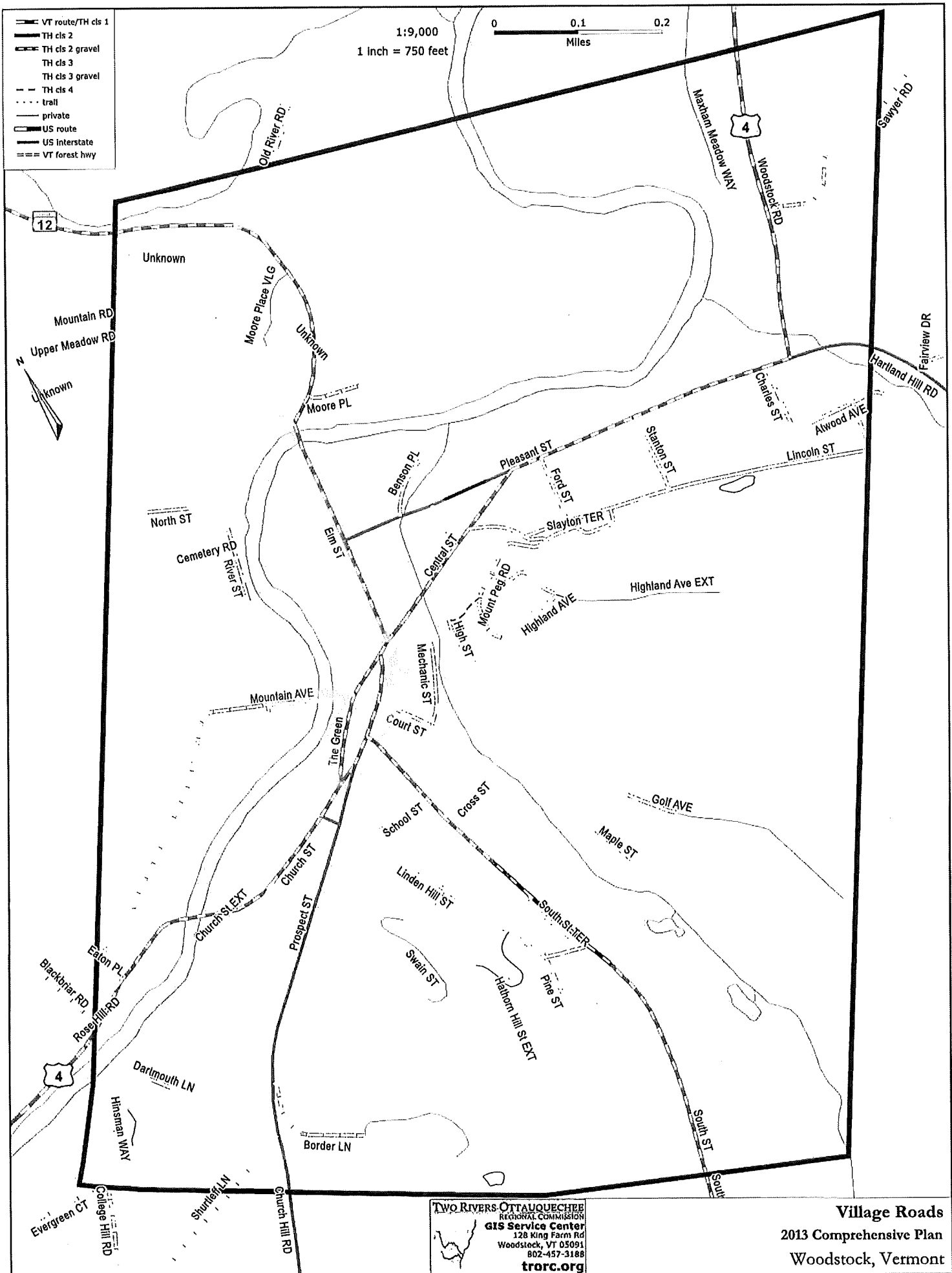
OFFICE USE ONLY

This permit is:

- ☐ Approved
☐ Denied

Additional conditions: _____

Municipal Manager: _____
Date: _____





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hylant Group Inc. 811 Madison Ave. Toledo, OH 43604		CONTACT NAME: Sara Humphries / Macy Gorrell PHONE (A/C, No, Ext): (419) 259-2710 FAX (A/C, No): (419) 255-7557 E-MAIL ADDRESS: Rotary@hylant.com	
INSURED All Active U.S. Rotary Clubs & Districts ATTN: Risk Management Dept. 1560 Sherman Avenue Evanston, IL 60201		INSURER(S) AFFORDING COVERAGE INSURER A: Westchester Surplus Lines Ins INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: NAIC #: 10172	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	X	G73578917 004	7/1/2025	7/1/2026	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY	X	G73578917 004	7/1/2025	7/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				PER STATUTE OTH-ER E.I. EACH ACCIDENT \$ E.I. DISEASE - EA EMPLOYEE \$ E.I. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Certificate Holder is included as an additional insured where required by written contract or permit subject to the terms and conditions of the general liability policy, but only to the extent bodily injury or property damage is caused in whole or in part by the acts or omissions of the insured.

CERTIFICATE HOLDER**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Judy K. Wilson

Title 8 – Chapter 3 –Parking Ordinances

§8301. Short Title

This chapter may be known as and cited as the “Parking Ordinances”

§8302. Be ordained by the Woodstock Board of Trustees that the Woodstock Village Ordinance (“W.V.O.”) Title 8, Chapter 3 Parking Ordinances and all related Appendixes and Resolutions are hereby amended by deleting all existing language thereof and substituting the following language.

§8303. Construction of Chapter as Exercise of Police Power

This chapter is an exercise of police power of the Village relating to parking of vehicles pursuant to 24 V.S.A § 2291(4) and (15), 23 V.S.A. § 1008 and 24 V.S.A. §§ 1310 and 1311 as applicable. The provisions of this chapter relating to the removal of vehicles are enacted pursuant to 23 V.S.A. §§ 1753 and 304 as applicable. The provisions of this chapter shall be construed liberally for the preservation, protection, and the promotion of public health, safety, welfare and convenience as such matters relate to the parking of vehicles.

§8304. Definitions

For the purposes of this chapter, the following definitions shall be applicable:

- **Proper Method of Parking** - No person shall park a vehicle in a roadway other than parallel with the edge of the roadway, with all four tires outside of the traveled portion of the roadway, with the front of the vehicle headed in the direction of traffic flow or within a designated parking line(s).
- **Motor Vehicle Operator** - includes every individual who shall operate a vehicle as the owner, agent, employee or permittee or who is in actual physical control of a vehicle;
- **Parking Attendant** - for the village is responsible for managing parking in designated areas, ensuring vehicles are parked correctly and issuing parking tickets for violations under the direction of the Chief of Police;
- **Metered Parking**- Requires drivers to pay a fee to park in a designated space for a limited amount of time.
- **Hourly Parking**- Is a method of paying for a parking space where the cost is calculated and charged based on the number of hours the vehicle occupies this space.
- **Parking Payments** - The use of any payment systems available to the Village of Woodstock, including but not limited to coins or other lawful money of the United

States of America, credit cards or payment through a parking app and/or other electronic means;

- **Parking Payment System** - Any equipment, device or application used to accept a parking payment, including but not limited to parking meters, parking kiosks and parking apps;
- **Parking Space** - Any space within a regulated parking zone which is recognized for parking a vehicle by lines painted;
- **Signage** - The Chief of Police, in collaboration with the appropriate departments, shall maintain and keep visible signage at all regulated parking zones;
- **Street** - Any public street, road, alley, highway, park or lane located in the Village of Woodstock and established for the use of vehicles.

§8305. Regulated Parking Zones. The Village Trustees, upon the consultation and recommendation of the Police Chief under the direction of the Municipal Manager, shall determine designated areas, streets and portions of streets within the limit of the Village of Woodstock for free, metered, permitted, handicap and non-parking spaces.

Bus Loading/Unloading Zone - Bus only parking to discharge and pick up passengers for a limit of 20 minutes.

Handicap Parking - Parking spaces designated and reserved for individuals with qualifying state issued plates and/or displayed placards for individuals with disabilities, typically marked with the International Symbol of Accessibility. The space or spaces shall be accessible subject to 23 V.S.A § 304a(d) and shall be provided free of charge.

Parking Limits - Parking is from 10am to 4pm, Monday through Saturday. The time limit for parking meters is;

- 4 hours at all meters on Route 4 and Elm Street;
- Next to the green, meters on South Park (Route 4 East) and North Park (Route 4 West) for 6 hours;
- Parking at the Post Office is 15-minute metered parking;
- 30-minute parking where designated;
- 2-hour free parking on Elm Street between the last meter and Pleasant Street and the ability to purchase full day parking permit which is limited to Woodstock employees and residents. 6 permits are limited.
- 24-hour parking at the EV Station(s) while charging;
- Parking is free every Sunday and holidays including but not limited to: New Years Day, Martin Luther King Junior Day, Presidents Day, Memorial Day, Juneteenth,

Independence Day, Labor Day, Indigenous People Day, Veterans Day, Thanksgiving and Christmas Day.

Mechanic Street Permit Parking - 18 permits can be purchased by applicants per calendar year. Permit can be renewed on an yearly basis. 16 permits will be reserved for employers and employees of the local businesses. Maximum of two permits for all new permit holders. Two permits will be reserved for local residents, one per household who do not have access to off street parking. The hours of operation are 8am to 6pm Monday through Friday. When the lot is full, parking is allowed at other spaces on Mechanic Street.

- Overnight parking in the Mechanic Street Parking Lot is subject to the overnight parking regulations for this parking lot. Overnight parking is allowed along the westerly boundary of the parking lot against the fence. During the weekday, cars parking in these spaces must be moved before 8:00 am or be subject to being ticketed and towed away at the owner's expense.
- Permit Holders that utilize the authorized overnight parking section, as set forth above, must move their vehicle within twelve hours after a snow event to facilitate snow removal. Violators are subject to being ticketed and towed.

Meter Validation Program - applies only to parking tickets issued for expired meters. 1 Free Parking Validation per calendar year.

Vehicles Ineligible to Have Tickets Validated:

- Only motor vehicles that do not have any unpaid meter violation tickets outstanding on the day the ticket is issued are eligible for participation in the meter violation validation program.
- Parking tickets issued for the violation of all parking regulations other than a meter violation are not eligible for validation by a downtown business owner and their employees.
- The second and subsequent parking tickets issued to a motor vehicle license plate, in the same year, are not eligible for participation in the meter violation validation program.

Limitations:

- It is not the responsibility of the participating downtown business owners and their employees to verify if the owner of a motor vehicle receiving a ticket for an expired meter has received more than one ticket in the same calendar year, or has any outstanding tickets.

- When downtown business owners and their employees validate a parking ticket, he/she is submitting the ticket with a voucher in lieu of payment of a fine for a parking meter violation.
- The ticket remains a violation and each violation is applied to the annual total of ten prior tickets, that becomes subject to an escalated fine, as outlined on the Parking Schedule of fees
- Parking tickets validated for non-meter violations, which are validated by errors of downtown business owners and their employees, are still violations and a follow up ticket will be mailed to the owner of the vehicle receiving the initial ticket at the address of record.
- When the owner/driver of a motor vehicle has received one ticket that has been validated by downtown business owners and their employees as herein provided, that license plate is no longer eligible to participate in the meter violation validation program for that calendar year.
- If the owner/driver of a motor vehicle submits a validated parking ticket for its second or more parking ticket in a single calendar year, or if the vehicle has any unpaid outstanding parking tickets that validation becomes void and the Woodstock Village Police Department will mail to the owner of said vehicle a replacement ticket which will be paid in accordance with this ordinance, or be subject to the penalties for nonpayment of a parking ticket.
- If the owner/driver of a motor vehicle submits a validated parking ticket for any parking violation other than a meter violation, that validated ticket becomes void and the Woodstock Village Police Department shall mail to the owner of said vehicle a replacement ticket which shall be paid in accordance with this ordinance, or be subject to the penalties for nonpayment of a parking ticket.
- When Woodstock Village Police does issue or mail a parking ticket to the owner of a motor vehicle, said ticket must either be paid or contested within seven (7) days of the postmark on the mailed ticket or be subject to an increased penalty as provided in this chapter of W.V.O.

Municipal Parking Space - The first parking space on the intersection of Central and Elm Street facing south is reserved for vehicles owned by the Municipality of Woodstock.

Vendor Loading/unloading Zones - It is lawful for a driver of freight carrying motor vehicle other than a bus to stand or park the vehicle for the necessary loading, unloading and delivering materials, not to exceed 30 minutes.

Overnight Parking - upon any roadway upon which parking is not otherwise prohibited by this chapter, in compliance with the Proper Parking Method, between the hours of 4pm to 10am from April 16th and November 14th, inclusive of each year.

Winter Parking - Parking is banned upon any roadway between the hours of 12:01AM and 6AM from November 15th thru April 15th, inclusive of each year.

- 24 Hour Parking ban is in effect on the 2-hour parking spaces at the beginning of High Street.

Exceptions to the parking ban are identified by signs specifically allowing overnight parking listed below;

- In the section of Mechanic Street parking lot;
- Parking Spaces on Mechanic Street, parallel to the Kedron Brook;
- Parking Spaces next to the green on North Park (Route 4 East) and South Park (Route 4 West) on alternate days;
- AV Electric Charging Stations.

§8306. Metered Parking Zones

- The northerly side of Central Street beginning in front of a property known as 28 Central Street and extending westerly to Elm Street;
- The southerly side of Central Street beginning in front of a property known as 79 Central Street westerly to the easterly end of street known as The Green;
- The easterly side of Elm Street from Central Street northerly to the southerly boundary of the property known as 29 Elm Street.
- The westerly side of Elm Street from property located at 6 Elm Street northerly to the property at 26 Elm Street.
- The northerly side of the street named The Green from Elm Street westerly to Mountain Avenue;
- The southerly side of The Green the easterly end of the Village Green to the westerly end of the Village Green;
- The northerly side of The Green, from the easterly end of the Village Green to the westerly end of the Village Green;
- The southerly side of the Green from the westerly end of Central Street;
- The easterly side of Mechanic Street from the southerly boundary located at 31 Mechanic Street, southerly to the footbridge crossing the Kedron Brook;
- The parking metered portion of the parking area owned by the Village, situated

west of Mechanic Street and other meters spaces the Village are or may lease. Specifically excluding the section of the Mechanic Street parking lot that is designated for employee parking with parking being paid for by purchasing a long term parking permit.

§8307. No Parking Zones. Parking is prohibited in the following specified zones:

Bond Street:

- The entire roadway.

Central Street:

- The north side of the roadway from the intersection with Pleasant Street westerly to the tow away zone over the Kedron Brook.
- The South side of the roadway from the property 81 Central to 27 Pleasant Street
From Tribou Park to 28 Central Street

Church Street

- The north side of the roadway from the westerly boundary 9 Church Street westerly to the intersection with River Street.
- The south side of the roadway, from the boundary of 2 River Street to the westerly intersection with River Street.

Church Street Extension:

- The north side of the roadway.

College Hill:

- The entire roadway within the Village.

Court Street

- The entire east side of the roadway.
- The west side of the roadway from the exit from the northerly most Woodstock Inn parking lot southerly to the intersection with Cross Street.

Cross Street:

- The entire south side of the roadway.

- The north side of the roadway from the intersection with Court Street easterly to the intersection with Golf Avenue and High Street.

Eaton Place:

- The entire roadway.

Elm Street:

- The entire roadway from thirty feet southerly of the south abutment of the Elm Street Bridge northerly to the Village boundary line.

Hartland Hill:

- The entire roadway within the Village.

Harthorne Hill:

- The Entire Roadway

High Street

- The entire east side of the roadway.
- The west side of the roadway from the intersection with Central Street southerly to the building known as 19 High Street.
- The westerly side of High Street beginning 300 feet south of Central Street and continuing southerly a distance of forty feet between November 15th and March 31st inclusive, of each year.

Highland Avenue:

- The entire roadway.

Lincoln Street:

- The entire roadway from the intersection with Central Street southerly to the northerly intersection with Slayton Terrace.

Linden Hill

- The entire east side of the roadway.
- The west side of the roadway from the intersection with South Street northerly to 8 Harthorn Hill.
- The west side of the roadway from the intersection with Swain Street northerly to the intersection with School Street.

Mechanic Street

- The east side of the roadway from the footbridge southerly to the intersection with Court Street.
- The west side of the roadway 10 Mechanic Street to the southerly intersection with Court Street.

Mountain Avenue:

- The entire roadway from the intersection with the street known as The Green northerly to the intersection with River Street.

North Street:

- The entire roadway.

Pleasant Street

- The south side of the roadway from 67 Pleasant Street westerly to the property known as 51 Pleasant Street.
- The south side of the roadway from the easterly boundary of the property known as 37 Pleasant Street to the easterly property line of the property known as 25 Pleasant Street.
- The north side of the roadway from 435 Woodstock Road 20 feet westerly to the entrance of East End Park
- The north side of the roadway from twenty feet westerly of the entrance to the municipal parking lot and East End Park westerly to the intersection with Central Street.
- The north side of the roadway from the west boundary of property known as 16 Pleasant Street westerly to the Kedron Brook.
- The south side of the roadway from the easterly end of Tribou Park westerly to the Kedron Brook.

Old River Road:

- The entire roadway within the Village.

Prospect Street

- The entire south side of the roadway.
- The north side of the roadway from the intersection with St. James Episcopal Church Place westerly to the Village boundary.

River Street

- The north side of the roadway from the intersection with Elm Street westerly to the intersection with North Street.
- The south side of the roadway from the intersection with Elm Street westerly to the easterly boundary of property known as 4 River Street.
- The south side of the roadway from the easterly boundary of the intersection with North Street westerly to the Village boundary.
- The north side of the roadway from the intersections with Mountain Avenue and Church Street (near the Recreation Center Bridge) westerly to the Village boundary.

School Street:

- The entire south side of the roadway.

Slayton Terrace:

- The entire roadway.

The Street Known as The Green:

- The south side of the roadway from its intersection with Prospect Street easterly to the intersection with Court Street.

South Street:

- The west side of the roadway from its intersection with the street known as The Green southerly to the first streetlight.

§8308. Two Hour Non-Metered Parking Zones

Elm Street:

- The east side of the roadway from the southerly boundary of property located at 29 Elm Street northerly to the intersection with the south side of Pleasant Street.
- The west side of the roadway from the northerly boundary of the Dana House property (Woodstock Historical Society building) northerly to the intersection (be extension) with the south side of Pleasant Street.

High Street:

- The westerly side of High St. beginning 300 feet south of Central Street and continuing southerly a distance of forty feet, except between November 15th and March 31st inclusive, of each year during which time these parking spaces shall be part of the No Parking Zone.

§8309. Tow Away Zones

- Parking is prohibited and vehicles are subject to immediate removal at the expense of the owner of the removed vehicle in the following locations:

Central Street:

- The northerly six feet of that portion of the roadway which forms part of the bridge passing over Kedron Brook easterly of 22 Central Street.

Mechanic Street:

- The entire roadway from the High Street foot bridge southerly to the intersection with Court Street.

§8310. Loading Zones

Elm Street:

- The westerly six feet of the roadway between 6 Elm and 1 The Green;

Central Street

- The easterly side of the Central Street Bridge on the northerly side of Central Street.
- Beginning approximately fifty feet from the point where the westerly edge of Lincoln Street intersects Central Street and extending Westerly a distance of twenty feet.

§8311. Reserved Handicap Parking Spaces

The following parking spaces shall be reserved at all times for individuals with state issued special plates and/or displayed placards for individuals with disability:

Central Street:

- The parking space on the south side in front of property known as 55 Central Street.

Elm Street

- The parking space on the east side in front of property known as 7 Elm Street.
- The parking space on the east side in front of property known as 13 Elm Street.

The Street Known as The Green (Westbound):

- The first parking space on the south side easterly of the path leading to the Chamber of Commerce Information Booth.

St. James Place:

- The entire roadway of St. James Place

The Street Known as The Green (Eastbound):

- The first parking space on the north side easterly of the Green.
- The first parking space on the south side westerly of the crosswalk extending to the easterly end of the Village Green.

Pleasant Street:

- The first parking space on the north side of Pleasant Street westerly of 6 Pleasant Street.

§8312. Crosswalks

- Along the northerly end of Stanton Street at the intersection of Stanton Street and Pleasant Street.
- Across Pleasant Street from property known as 51 Pleasant Street to the easterly side of municipal parking lot near East End Park.
- Across Pleasant Street to property known as 37 Pleasant Street.
- Along the northerly end of Ford Street at the intersection of Ford Street and Pleasant Street.
- Along the easterly end of Central Street at the intersection of Central Street and Pleasant Street.
- Across Pleasant Street from the easterly end of Tribou Park to property known as 16 Pleasant Street.

Central Street Area

- Along the northerly end of Lincoln Street at the intersection of Lincoln Street and Central Street.
- Across Central Street on the east side of the intersection of Lincoln Street with Central Street.
- Along the northerly end of High Street at the intersection of High Street and Central Street.
- Across Central Street on the west side of the intersection of High Street with Central Street.
- Along the southerly end of Bond Street at the intersection of Bond Street and Central

Street.

- Across Central Street on the west side of the intersection of Mechanic Street with Central Street.
- Across Central Street on the east side of the intersection of Elm Street with Central Street.
- Across Central Street on the west side of the intersection of Elm Street with Central Street.
- Along the southerly end of Elm Street at the intersection of Elm Street and Central Street.

Elm Street Area

- Along the westerly end of Pleasant Street at the intersection of Pleasant Street and Elm Street.
- Across Elm Street on the south side of the intersection of Pleasant Street and Elm Street.
- Across Elm Street from 16 Elm Street to the 13 Elm Street.
- Across Elm Street from the Billings Farm and Museum to Marsh Billings National Historic Park.

Village Green Area

- From the south side of the street known as The Green to the north side of the street known as The Green passing by the east end of the Village Green.
- Along the southerly end of Mountain Avenue at the intersection of Mountain Avenue and the street known as The Green.
- Across the street known as The Green on the west side of the intersection of Mountain Avenue and the street known as The Green.
- Along the northerly end of South Street at the intersection of South Street and the street known as The Green.
- Across the street known as The Green from the central north/south footpath in the Village Green to the Woodstock Inn property.
- Across the street known as The Green for the east north/south footpath in the Village Green to the Windsor County Courthouse.
- Along the northerly end of Court Street at the intersection of Court Street and the street known as The Green.

Church Street Area

- Across Church Street from St. James Episcopal Church to property known as 3 Church Street.
- Across Prospect Street on the east side of the intersection of School Street and Linden Hill and Prospect Street.
- Across Church Street at the intersection with College Hill.
- Along the westerly end of Church Street at the intersection of Church Street and River Street.
- Across River Street from the 54 River Street to the parking lot easterly of Eaton Place.
- Across River Street along the easterly side of the intersection of River Street with Mountain Avenue and Church Street.

South Street Area

- Along the easterly end of School Street at the intersection of School Street and South Street.
- Along the westerly end of Cross Street at the intersection of Cross Street and South Street.
- Across South Street on the north side of the intersection of Cross Street and South Street.
- Along the southerly end of Court Street at the intersection of Court Street and Cross Street.

§8313. Electric Vehicle Charge Station Parking

Electric Vehicle Charging Stations are created at the Village Park & Ride on Pleasant Street.

- Parking at these E-V Charging Stations is limited to electric or electric hybrid vehicles.
- Each EV Charging station shall have a parking meter installed to monitor the duration of time that the owner of a vehicle has purchased to use the charging station.
- The charge for parking at a meter at the EV charging station is set by the Parking schedule of fees
- Time on the meter can be purchased by coin or by credit card.
- It shall be a violation of this ordinance for a vehicle to be parked at an EV charging station without having paid for time to park by purchasing time to park with either coin or a credit card.

- Vehicles that are electric or electric hybrid and are parked at an EV charging station that does not have time on the meter are subject to a fine per occurrence
- Vehicles that are not electric or hybrid electric vehicles are subject to a fine per occurrence
- Hours of operation of meters at E-V Charging Stations is 24 hours per day, seven days per week.

§8314. Special Occasions

The Village Trustees may make special regulations from time to time relating to parking vehicles on any public roadway(s) of the Village or portion(s) thereof when needed. This includes but is not limited to parades, special events and congestion. The Chief of Police in collaboration with the appropriate Town of Woodstock departments shall post the correct signage.

§8315. Parking Fees

The Village Trustees may, from time to time, establish and adopt fees related to the administration of this Ordinance, including but not limited to parking meters, permit parking and free parking, and may incorporate all such fees into duly adopted fee schedules, which may be amended at the sole discretion of the Village Trustees.

§8316. Collections - It is the duty of the Police Chief to designate a person

- To make regular collection of any money physically deposited in meters. At that point all coins will be deposited in the appropriate account under the supervision of the Finance Director or Municipal Manager designee.
- To make regular collection of parking meter fines and deposit in the appropriate account under the supervision of the Finance Director or Municipal Manager designee.

§8317. Parking Violations, Fees and Penalties

The Village Trustees may, from time to time, establish and adopt fees related to the administration of this Ordinance including but not limited to tickets, fines, penalties, and towing and storage fees.

The following shall be the fines adopted as civil penalties for the offenses listed below.

Description	Fine per violation
Overparking at a parking meter	\$15.00

Overparking in a non-metered Free parking space	\$15.00
Failure to park in compliance with the Proper Method of Parking.	\$15.00
Winter Parking Violation	\$25.00
In a given calendar year after 10 tickets of said license plate, the violation cost increase per ticket	\$35.00
Violations of restrictions on parking in Handicap zones, parking near Fire Hydrants, Double Parking, Parking against flow of traffic, traffic hazard, sidewalk crossing, bus no parking and loading zone	\$50.00
Parking in reserved or permitted parking spaces without a displayed permit	\$50.00
Parking in no parking zones or where parking is otherwise prohibited by this ordinance	\$50.00

Additional Parking Fines

After an individual has accumulated \$50.00 of unpaid parking tickets, the Police Chief or Municipal Manager shall refer the unpaid parking tickets to the Village Trustees for an enforcement action in the Vermont Superior Court. Parking fines must be paid in full within thirty days. In addition to parking fines owed there will be an administrative fee of \$25.00 assessed on all parking tickets that are not paid within 30 days.

Tow and Storage Fees

Fees shall be charged to the owner of any vehicle towed pursuant to this chapter. These fee amounts shall constitute a lien on said vehicle and shall be paid in full prior to the release of any vehicle to its owner:

§8318. General Prohibition during all Times

Unless otherwise permitted or required under this title or by Vermont law no person shall at any time park any vehicles as follows:

- In any intersection;
- In a crosswalk;
- Upon any bridge;
- On the roadway side of any vehicle stopped or parked at the edge or curb of a street ("double parking");
- Within thirty feet of a stop sign on the approaching side;
- Within twenty feet of any intersection or crosswalk at an intersection;
- Any place where or in any manner such that the parking of the vehicle will reduce the usable width of a roadway (i.e. double parking) for moving vehicular traffic would block the use of the public to less than twelve feet of public highway;
- Within six feet of a fire hydrant, except dry hydrants located on private property;
- In front of or at any place where the vehicle would block the use of a public or private roadway, driveway, or entrance way;
- Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic;
- Within twenty feet of the driveway entrance to any fire station and on the side of the street opposite and within seventy-five of the entrance to any such station when properly signposted;
- On a sidewalk;
- At any place in a no parking zone:
- In a tow away zone;
- In a loading zone;
- In a parking space reserved for authorized emergency vehicle;
- In a parking space reserved for police and other municipal department;
- In any crosswalk, special zones or overlapping 2 parking spaces;
- In any public highway right of way;
- Any parking space dedicated for parking by permit without displaying a valid permit, during the hours of permit parking as established by RESOLUTION of the Village Trustees.

§8319. General exceptions and/or special exceptions - The prohibitions contained here shall not apply to any necessary parking resulting from:

- A bona fide emergency;
- Compliance with the directions of a police officer or any person having the authority to direct traffic;
- Compliance with an official traffic control device;
- Avoidance of conflict with other traffic.

§8320. Authority to Remove Vehicles - Any motor vehicle in violation may be removed by or at the direction of a police officer to a place of storage. No person shall remove any motor vehicle from storage place without paying all towing and storage charges.

§8321. Enforcement Procedure – Any law enforcement officer, parking attendant or other authorized person may issue a parking ticket by leaving it conspicuously on the vehicle in violation, handing it to the alleged violator, or mailing the parking ticket to the alleged violator's address of record. Within thirty (30) days of the date on an issued parking ticket, the alleged violator shall either pay the penalty identified by the parking ticket or contest the ticket by providing a written appeal for the parking ticket to the Chief of Police or any other authorized person specifying the parking ticket number and the reasons for contesting the parking ticket. The Chief of Police or any other authorized person shall issue a written decision on an appeal within 30 days of receipt of a written appeal. If the Chief of Police or any other authorized person denies the appeal, the appellant shall pay the penalty identified in the parking ticket within 30 days of the date of Chief of Police or any other authorized person decision on the appellant's appeal. An individual who fails to comply with the time requirements for paying or contesting parking tickets may be subject to an increased penalty as provided in this chapter and/or an enforcement action in the Vermont Superior Court. The Chief of Police or any other authorized person shall give notice of a referral to the Municipal Management for enforcement in the Superior Court for past due parking violations. A letter will be sent to the ticket holder listing the fees, administrative costs and the amount due and the date when it is due before the referral is sent to the Municipal Manager.

Approved List of Village Streets

The following roads/streets/lanes/avenues/ways/places/terraces are public roadway/highways, that are partially or fully within the Village of Woodstock, Vermont.
Maximum speed limit:

(a) No person shall drive a vehicle at any time on any public roadway in the Village at a speed in excess of twenty-five miles per hour,

Atwood Avenue	Bond Street	Billings Place	
Border Lane Private	Border Lane	Central Street	Church Street
Court Street	Charles Street	Church Street Ext	Cross Street
College Hill	Dartmouth Lane	Doubleday Way	Elm Street
Eaton Place	Evergreen Court	Ford Street	Golf Avenue Private
Golf Avenue	Gerrish Way	Golf Pond Way	Highland Avenue
Highland Ave Ex	High Street	Hartland Hill Road	Hinsman Way
Hathorn Hill	Lincoln Street	Linden Street	Linden Terrace
Moore Place	Mountain Ave.	Maple Street	Maxham Meadow Way

Mt. Peg Road
North Street
Pine Street
Swain Street
Slayton Terrace
St, James Street
Woodstock Road

Mechanic Street
Old River Road
River Street
School Street
Stanton Street
The Green

Mill Street
Pleasant Street
Rose Hill
South Street
Sawyer Road
Thomas Avenue

North Park Street
Prospect Street
South Park Street
Shurtleff Lane
South Street
Terrace Street

§8322. Effective Date – This schedule of fee becomes affected effective sixty (60) days after adoption by the Village Trustees. If a petition is filed under 24 V.S.A. § 1973, that statute shall govern the taking effect of this amendment.

Adopted by the Woodstock Village Trustees this 09 day of September 2025.

Chair, Seton McIlroy

Vice Chair, Jeffrey Kahn

Lisa Lawlor

Frank Homeck

Brenda Blakeman

The Village of Woodstock Parking Schedule of Fees

Parking Fees

The Village Trustees, establish the following parking fees related to Title 8; Chapter 3 parking ordinance which may from time to time be adopted or amended.

Parking Fees

- Metered Parking - \$1.50/hour;
- Permit Parking – Elm Street 6 Hours \$70.00 per quarter calendar year;
- Post Office - \$.25 per fifteen minutes
- Library and Mechanic Street Parking Permit - \$285.00 per quarter, \$1140 per year.
- Construction Permit- \$12.00 Per Day

Adopted by the Woodstock Village Trustees

Date

Chair, Seton McIlroy

Vice Chair, Jeffrey Kahn

Lisa Lawlor

Frank Horneck

Brenda Blakeman

**Village of Woodstock
Board of Trustees Meeting
August 12th, 2025
6:30 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton Mcilroy, Vice Chair Jeffrey Kahn, Lisa Lawlor, Frank Horneck, Brenda Blakeman

Staff: Eric Duffy, Kitty Mears Koar

Public: Beth Robinson, Norm Frates Jr., Nicholas Seldon, Michelle Sutherland, Roger Logan, Jess Kirby, Jon Spector, Matt Vita, Scott Smith, Hazel Bordeaux, Barbara Barry, Heather Knoll, Sarit Werner, Jill Davies, Don Wheeler

Call to order

1. Chair Seton Mcilroy called August 12th, 2025, Village Trustees meeting to order at 6:30PM.

B. Additions and Deletions

WES/PTO Bake Sale – Use of Green

Foliage Food – Setup and Clean Up

Moving Parking Ordinance on Agenda following the Village Public Trust Funds report.

C. Citizens' Comment

Nicholas Seldon made public comments regarding the ongoing Joe Swanson litigation.

D. Reports

Manager's Report (6:35PM)

Eric Duffy reported that an Economic Development Director, Abby Sherman, has been hired and will start on September 8th. Sherman comes from positions with the State and in Bethel, with significant development experience.

Eric Duffy also shared the sad news that Chris Barr, the Public Works Director who had worked for the town for six years and was an eighth-generation Woodstock resident, had passed away two weeks prior. A celebration of life is scheduled for Saturday August 23rd at the South Woodstock Fire Station from 11:00 AM to 2:00 PM.

Financial Report (6:37PM)

Eric Duffy reported that the Village is projected to end the fiscal year with a surplus, pending the audit. The estimated surplus is around \$50,000. He noted that there have only been a few payrolls in the new fiscal year, no tax revenue has been reconciled.

Chair Mcilroy inquired about some percentage figures in the financial report, specifically noting that police salaries and wages showed 12% used while education showed 174%. Eric Duffy explained the education overage was likely due to a police officer currently in the academy.

Police Report (6:40 PM)

Michelle Sutherland reported that the department is in the process of getting a new cruiser built, which should be ready in about two or three months. A new sergeant has been hired who will start on August 24th. Officer Sanuj Arorais is attending his second week of the Police Academy. The department is updating its website with Kitty Koar's assistance. Meter revenue for July was \$18,318.67. When asked about parking trends, the Administrator noted that revenue is

increasing every month, similar to the same time last year, and violations remain at standard levels.

E. Votes

Permit and Banners

Zack's Place Turkey Trout – Parade Permit (6:42 PM)

Norm Frates Jr. and Beth Robinson from Zack's Place presented their application for the annual Turkey Trot event. They noted that the policy of no dogs implemented last year had worked well, and they had doubled their volunteer traffic control staff, which improved management. They have arranged parking at various locations including the Ottauquechee Health Center, Masonic Temple, Billings Farm, Mill Building and the Country Club to reduce congestion around the Green. They will meet with Sergeant O'Keefe before the event to discuss logistics. An updated Certificate of Insurance will be provided before the event date.

Motion: by Vice Chair Jeffrey Kahn to approve, pending an updated COI, the Zack's Place Turkey Trout Application as presented (6:45PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

The Green Bunny – Use of Green (6:45 PM)

Jessica Kirby, representing The Green Bunny, a cold-pressed juice business, requested permission to set up on the Green during foliage season for three Saturdays (September 27th, October 4th, and October 11th) from 9:30AM-12:30PM. Their setup would include a table with coolers for juice and possibly a tent if raining. They also plan to sell granola bars and cheese.

After discussion, Trustee Jeffrey Kahn suggested they consider Sundays instead of Saturdays due to how busy Saturdays are, and Kirby agreed to switch to Sundays (**September 28th, October 5th, and October 12th**). Seton McIlroy noted that fee details would be determined during the later discussion on foliage food vendors.

Motion: by Vice Chair Jeffrey Kahn to approve The Green Bunny Use of Green Permit on the dates requested from 9:30AM-12:30PM (6:52PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed

Bookstock 2026 (6:52 PM)

Jon Spector from Bookstock 2026 requested use of the Green and a banner permit. He explained they were considering different approaches for managing what's on The Green this year after last year's weather issues. They are working with the Chamber of Commerce about potentially holding a Market on the Green like event with individual tents as opposed to the large tent that was used in May 2025 Bookstock. Bookstock would have a small tent similar to last year's children's tent, but would not have the large exhibitor tent. The book sale would likely be held indoors at the elementary school.

The Trustees asked for more specific details about what the event on The Green would entail and who would be responsible. Jon agreed to come back with more details at the September meeting. The Board approved the banner request for the week before Bookstock, from Monday, May 11th through Monday, May 18th, 2026.

Motion: by Vice Chair Jeffrey Kahn to approve the Banner request for Bookstock 2026 from May 11th-May 18th 2026 (7:06PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

Comedy Fest – Banner (7:06 PM)

Matt Vita requested a banner permit for the Vermont Comedy Festival, which will be in its fourth year. The requested dates are December 1st through December 8th, 2025. Kitty Mears Koar confirmed no one had reserved that timeframe and the application fee had been paid.

Motion: by Vice Chair Jeffrey Kahn to approve the Banner request for Comedy Fest for Dec 1st -Dec 8th 2025 (7:08PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

Scoops – Sidewalk Permit (7:09 PM)

Scott Smith owner of Scoops requested approval for the same traffic control system they've used in previous years. They set up stanchions outside their business when the line extends out the door, which happens primarily between September 18th and October 27th. They've implemented a maze inside the building to keep more of the line indoors, and they place a sign indicating customers should not extend the line down the street. The permit would allow for a 3-foot passage from the parking meter

Roger Logan, a resident, commented that the Board should enforce regulations consistently or amend them, but not grant variances as a regular practice. The Board decided to approve a specific variance to allow the 3-foot passage and the use of stanchions, followed by approval of the permit.

Motion: by Chair Seton Mcilroy to approve the variance (width of the sidewalk of three feet instead of five feet and to add a stanchions on the sidewalk) (7:15PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

Motion: by Chair Seton Mcilroy to approve the Scoops Sidewalk Permit from September 18th October 27th from 12Pm-7PM (7:15PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

Walk and Wags (7:16 PM)

Hazel Bordeau presented a request to use the East End Park for a fundraising trivia night benefiting Lucy Mackenzie Humane Society. The event would include a popup tent with a table for prizes and a ticket stand charging \$2-3 admission plus additional donations. The application indicated the Certificate of Insurance would be covered by Friends of East End Park, but when Barbara Barry from Friends of East End Park stated she was unaware of this arrangement, the Board decided to table the request until insurance and fee details could be clarified.

Application Tabled

Sustainable Woodstock Pollinator Garden Event – East End Park (7:23PM)

Heather Knoll from Sustainable Woodstock requested use of the East End Park for an educational event about the pollinator garden they had installed in partnership with Friends of East End Park and Wild Bee Farm. The event would be held on August 28th from 6:00 PM to 7:00 PM, with a small group of 10-30 people. No infrastructure would be set up; attendees would be invited to bring their own chairs or blankets. The Board agreed to waive the fees since Sustainable Woodstock had installed the garden being showcased.

Motion: by Chair Seton Mcilroy to approve the Sustainable Woodstock Pollinator Garden Event on August 28th from 6:00-7:00PM, and waiving the fee(7:26PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

Woodstock Community Day Celebration - Permit Amendment (7:26 PM)

Barbara Barry from Friends of East End Park requested an amendment to the Woodstock Community Celebration Day permit to allow alcohol to be set up by Ottauquechee Yacht Club at the bottom of the hill instead of the originally planned location. She explained the change would keep alcohol away from the children's area and allow people to enjoy the music.

Motion: by Chair Seton Mcilroy to approve the updated permit for Friends of East End Park to allow alcohol to be set up by OYC at the bottom of the hill as presented in the permit (7:28PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

WES/PTO Bake Sale – Use of Green (7:29 PM)

Sarit Werner, the new President of the PTO, presented a permit for a fundraiser bake sale on the Village Green three Saturdays during foliage. Sep 27, Oct 4, Oct 11 from 1-3 pm. The Dates were moved to Sunday September 28th, Sunday October 5th, and Sunday October 12th.

Motion: by Chair Seton Mcilroy to approve the permit of the WES/TPVS PTO to sell baked goods on September 28, October 5th and October 12th on the Green(7:33PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

Village Public Trust Funds (7:33 PM)

Jill Davies, Trustee of Public Funds for the Village, presented the annual discussion of three funds:

1. **The Orley Whitcomb Fund** (balance approximately \$78,058): Jill Davies proposed continuing the \$5,000 annual disbursement toward the cost of the community care coordinator position, which represents 6.4% of the fund value. The coordinator has been hired and works through the Thompson Center with various social services organizations.

Motion: by Vice Chair Jeffrey Kahn to agree to the proposal for \$5,000.00 for the Community Care Coordinator (7:36PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

2. **Old Fire Station Fund Balance: \$26,567**

Last year we agreed to propose to Village voters making a \$1,700 annual disbursement toward the tree fund and that this disbursement will be repeated each year providing \$1,700 is between 5 and 8% of the fund value on June 30 of each year. We did not execute this in FY2025 so the proposal is to make a \$3,400 payment to the tree fund in FY2026 and this disbursement will be repeated each year providing \$1,700 is between 5 and 8% of the fund value on June 30 of each year.

- o \$1,700 represented 6.5% of FY2025 funds

- o \$1,700 represents 6.4% of FY2026 estimated funds

Motion: by Vice Chair Jeffrey Kahn to approve the a \$3,400 payment to the tree fund in FY2026 and this disbursement will be repeated each year providing \$1,700 is between 5 and 8% of the fund value on June 30 of each year. (7:37PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

3. Frank S MacKenzie Fund Balance: \$4,406

Jill Davies, proposed we disburse the full amount of \$4,406 to be used for the 2026 July 4th fireworks in accordance with the donor's wishes and then close the fund.

Motion: by Vice Chair Jeffrey Kahn to approve the \$4,406.00 for the July 4th Fireworks, then close out the account (7:40PM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

Rockefeller Fund (7:40 PM)

Jill Davies, representing the Investment Committee, reported on the Rockefeller Fund. The fund balance at year-end was \$2,193,243, representing a 7.5% increase even after making an \$87,500 payment to the village. The asset allocation was changed from 60/40 (stocks/bonds) to 75/25 during the year. All investments are in low-cost Vanguard index funds, with performance tracking the market as expected.

Parking Ordinance (7:43PM)

Lisa Lawlor presented the parking ordinance and fee schedule for approval. The Board conducted a detailed review of the draft, identifying numerous issues requiring correction:

1. Definition of metered parking to include kiosks and mobile payments
2. Clarification of permit eligibility for Elm Street parking
3. Changes to Mechanic Street lot regulations
4. Need for better definitions of specific parking areas
5. Adjustments to enforcement language
6. Questions about state law regarding parking near intersections/crosswalks
7. Concerns about appeals procedures

Roger Logan made a comment regarding following the best regulations that are available. He also commented on the regulation regarding the tourist buses.

After extensive discussion, the board agreed to make the necessary revisions before voting. They also determined that the schedule of fees should be implemented in two phases - maintaining current fees when the ordinance first takes effect, then implementing new fees starting January 1, 2026.

The vote on the ordinance was postponed pending these revisions.

Parking Around of the Village Green – Market on the Green (8:40PM)

The Board discussed providing free parking around The Green during Market on the Green for the remainder of 2025.

Motion: by Vice Chair Jeffrey Kahn for a variance for the Chamber of Commerce Permit of no parking fees for parking on the Village Green during Market on The Green from 3PM-5PM for the rest of 2025 (8:41PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed

Authorization of Signature – Police Vehicle (8:42PM)

The Municipal Manager requested authorization to sign loan documents for the previously approved police vehicle purchase.

Motion: by Chair Seton Mcilroy to authorized the Municipal Manager Eric Duffy to sign for the police vehicle that is currently being purchased (8:44PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

FY 26 Tax Rate (8:43PM)

Eric Duffy presented the fiscal year 2026 tax rate, explaining that the projected 12.8% tax increase is actually 12.6%, representing approximately \$28 more per thousand of appraised property value.

Motion: by Vice Chair Jeffrey Kahn to approve the FY26 Tax rate (8:45PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed

Zack's Place Parking Spot (8:45PM)

This discussion was tabled until the next meeting.

Tree Fund Discussion (8:45PM)

Don Wheeler, the Village Tree Warden, presented planned expenditures and needs for the tree fund:

1. Immediate needs: Removal of a dead Elm tree on the Village Green and a dying maple tree on Pleasant Street, estimated at \$3,000.
2. Priority for the coming season: Planting new trees on the green to fill voids from removed trees.
3. Future planning: Spring 2026 injection of ash trees at approximately \$10,000, tree pruning in the business district, and potentially expanding planting spots along sidewalks to better support healthy trees.

The Board expressed support for these plans and agreed that Don Wheeler would work with the Municipal Manager to confirm available funds following the addition of the \$3,400 approved earlier in the meeting.

Foliage Food (8:54PM)

The Board discussed food vendor arrangements of the fall foliage season. They established the following parameters:

- Maximum of four vendors on the Village Green per day (including White Cottage)
- Operation dates from September 26th through October 20th
- Focus on Friday through Monday each week 11AM-3PM
- \$25 permit fee per vendor
- First-come, first-served application process
- Require either Certificate of Insurance or signed liability waiver

The Municipal Manager will coordinate applications and will manage a calendar of approved vendors, with existing applicants like Trees and Seeds and North Chapel.

Fall Foliage Food – Clean Up (9:09 PM)

Seton McIlroy and the board discussed the cleanup for the Village trash during Fall Foliage. Eric Duffy discussed the Public Works department coming through the Village on their overtime and doing trash pickup. The Board and Eric Duffy continue to discuss trash pickup and trash cans in the Village.

Port-a-Potties- Fall Foliage (9:12PM)

The Board discussed the placement of porta-potties during fall foliage season. Previous placement behind the Historical Society parking lot was deemed unsuccessful. The Board considered placing them near the Welcome Center on Mechanic Street, which would allow service access while providing needed facilities. The Municipal Manager will investigate feasible locations and logistics.

Halloween Discussion (9:15PM)

Jeffrey Karn reported that Holly and Sarit Werner from the PTO will be organizing Halloween activities this year, including candy distribution and collection. The event will follow

the traditional format with street closures in the same location as previous years. The Board acknowledged that funding for candy is already in both the Trustees' and Selectboard's budgets, and this will need formal approval.

F. Potential Executive Session 1 V.S.A 313

After making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage:
Pending or probable civil litigation or a prosecution, to which the public body is or may be a party;

Motion: by Chair Seton Mcilroy After making a specific finding that premature general public knowledge would clearly place the public body or a person involved at a substantial disadvantage:

Pending or probable civil litigation or a prosecution, to which the public body is or may be a party; (9:18PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed (returned 9:36PM)

Motion: by Vice Chair Jeffrey Kahn to exit Executive Session (9:36PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed

G. Other Business – None

H. Approval of Minutes

Jefferey Kahn noted that there was one correction to the minutes. Al Alessi name needs a second "S"

Motion: by Vice Chair Jeffrey Kahn to approve the minutes from 07.08.25 (9:37PM)

Seconded: Brenda Blakeman

Vote: 4-0-0 passed (Chair Seton Mcilroy abstained from vote)

J. Adjournment

Motion: by Vice Chair Jeffrey Kahn to adjourn the meeting at (9:38 PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed

*Respectfully submitted,
Kitty Mears Koar*

