

Village of Woodstock
Board of Trustees
May 13th, 2025
6:30PM
Town Hall & Zoom
Agenda

- A. Call to order
- B. Additions and Deletions to posted agenda
- C. Citizens' Comment
- D. Reports

- a. Manager's Report
- b. Financial Report

E. Votes

Permits and Banners

- Vermont 100 Endurance Race-Permit
- Alumni Parade – Parade Permit
- Plein Air Painting/Artistee – Use of Green Permit
- Alumni WUHS – Use of Green, Banner
- Glad Rag Banner
- Woodstock Rec Center Apples and Crafts Fair – Banner
- Ottawaquechee Health Foundation – Banner

- ii. Zach's Place 2nd accessible parking Spot
- iii. Nomination for Vermont Council on Rural Development – 6th Vermont Community Leadership Summit

6. Discussion

- Update on the White Cottage food Truck
- Review of draft parking ordinance update
- Foliage Updates (Guidelines on messaging)
- Halloween Discussion

F. Executive Session 1 V.S.A 313

G. Other Business

H. Approval of Minutes

04.08.25

05.01.25

05.05.25

I. Adjournment

This meeting will be held in person at the Town Hall and on Zoom.

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

Or from zoom.us you can enter these details to join the meeting:

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone.

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WOODSTOCK TOWN General Ledger
Current Yr Pd: 11 - Budget Status Report
VILLAGE GENERAL FUND

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Robert Densmore

Account	Budget	Actual	Actual % of Budget
2-400 REAL ESTATE TAX REVENUE			
2-4001-000 Real Estate Taxes	677,480.07	677,480.07	100.00%
2-4004-000 In Lieu of Taxes	700.00	0.00	0.00%
2-4005-000 Land Use/Hold Harmless	700.00	0.00	0.00%
2-4009-000 National Park Land Trust	11,500.00	12,000.00	104.35%
Total REAL ESTATE TAX REVENUE	690,380.07	689,480.07	99.87%
2-401 HIGHWAY REVENUE			
2-4017-000 Highway Rebate	0.00	0.00	0.00%
Total HIGHWAY REVENUE	0.00	0.00	0.00%
2-402 FEES & PERMITS			
2-4025-000 Use of Green	350.00	1,405.00	401.43%
2-4026-000 Curb Cuts Permits	250.00	3,476.25	1,390.50%
Total FEES & PERMITS	600.00	4,881.25	813.54%
2-404 SHORT TERM RENTAL ENFORCE			
2-4041-000 Registrations	1,200.00	16,965.00	1,413.75%
2-4042-000 Fines	50.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	1,250.00	16,965.00	1,357.20%
2-405 PLANNING & ZONING			
2-4051-000 Zoning Permits	45,000.00	25,489.50	56.64%
2-4052-000 Zoning Maps & Regulations	0.00	0.00	0.00%
2-4053-000 Yard Sale Permits	50.00	0.00	0.00%
Total PLANNING & ZONING	45,050.00	25,489.50	56.58%
2-406 POLICE REVENUE			
2-4061-000 Parking Fines	31,400.00	29,438.50	93.75%
2-4062-000 Parking Meter Revenue	60,000.00	36,727.71	61.21%
2-4063-000 Police Contracts	27,000.00	2,100.00	7.78%
2-4064-000 Misc Police Revenue	2,500.00	14,360.00	574.40%
2-4065-000 Moving Violations - VTTC	60,000.00	12,325.95	20.54%
2-4066-000 False Alarms	3,000.00	5,825.00	194.17%
2-4067-000 Town Services	459,486.09	459,486.09	100.00%
2-4068-000 Courthouse parking	9,270.00	19,670.10	212.19%
2-4069-000 CreditCardsPermitsParking	73,000.00	79,819.90	109.34%
Total POLICE REVENUE	725,656.09	659,753.25	90.92%
2-407 INTEREST INCOME			
2-4070-000 Donations	0.00	0.00	0.00%
2-4071-000 General Interest Income	10,000.00	11,378.04	113.78%
2-4072-000 Restricted Interest	0.00	0.00	0.00%
2-4073-000 CD Interest Income	0.00	0.00	0.00%

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Account	Budget	Actual	% of Budget
2-4074-000 Parking Facil Interest	0.00	0.00	0.00%
Total INTEREST INCOME	10,000.00	11,378.04	113.78%
2-409 MISCELLANEOUS			
2-4091-000 Miscellaneous Revenue	4,000.00	16,832.50	420.81%
2-4092-000 Misc - State of Vermont	0.00	0.00	0.00%
2-4093-000 Highway State Aid	49,000.00	0.00	0.00%
2-4094-000 ARPA Grant Revenue	0.00	0.00	0.00%
2-4096-000 Sale of Equipment	0.00	0.00	0.00%
2-4097-000 Insurance Reimbursement	0.00	0.00	0.00%
2-4097-002 Other Reimbursements	0.00	0.00	0.00%
2-4098-000 Prior Year Adjustments	0.00	0.00	0.00%
Total MISCELLANEOUS	53,000.00	16,832.50	31.76%
2-41 EAST END			
2-4101-000 East End Revenue	2,800.00	1,200.00	42.86%
Total EAST END	2,800.00	1,200.00	42.86%
2-43 IRENE RECOVERY REVENUE			
Total IRENE RECOVERY REVENUE	0.00	0.00	0.00%
2-44 GRANT REVENUE			
2-4401-000 Planning Grant Revenue	0.00	0.00	0.00%
2-4402-000 Police Equip Grant Revenue	0.00	0.00	0.00%
2-4403-000 Police Vest Grant Revenue	0.00	0.00	0.00%
2-4404-000 MDT Police Grant Revenue	0.00	0.00	0.00%
2-4405-000 Highway Grant Revenue	0.00	0.00	0.00%
2-4406-000 Sidewalk Grant Revenue	0.00	0.00	0.00%
2-4407-000 Village Tree Grant Revenue	0.00	0.00	0.00%
2-4408-000 NorthSt RetainWall Grant	0.00	0.00	0.00%
2-4409-000 WaterfrontPark GrantRevenue	0.00	0.00	0.00%
2-4410-000 Park & Ride Grant Revenue	0.00	0.00	0.00%
2-4413-000 Energy Grant Revenue	0.00	0.00	0.00%
2-4414-000 DUI Enforcement Grant Rev	15,000.00	17,858.84	119.06%
2-4415-000 SnowDumpConstr Grant Rev	0.00	0.00	0.00%
2-4416-000 Police PACIF Grant Rev	0.00	0.00	0.00%
2-4417-000 PoliceHWYSafetyGrantRevenue	0.00	0.00	0.00%
2-4418-000 SustainableWoodstockGrant	0.00	0.00	0.00%
2-4419-000 SafeRoutesToSchoolGrant	0.00	0.00	0.00%
2-4424-000 ByPassMitigationGrantRev	0.00	0.00	0.00%
2-4436-000 SLFRF/ARPA Village	0.00	0.00	0.00%
2-4437-000 VLTC Passive Grant	0.00	0.00	0.00%
Total GRANT REVENUE	15,000.00	17,858.84	119.06%
2-470 TRANSFERS IN			

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2-4701-000 Transfer from Cap Reserve	0.00	0.00	0.00%
2-4701-001 Transfer(Special) from CR	0.00	0.00	0.00%
2-4702-000 Transfer from Trustee	0.00	0.00	0.00%
2-4703-000 Transfer/Endowment Fund	0.00	0.00	0.00%
2-4704-000 Transfer from Parking Fac	0.00	0.00	0.00%
2-4706-000 Transfer from CapRes Unre	0.00	0.00	0.00%
Total TRANSFERS IN	0.00	0.00	0.00%
2-480 COMMUNITY CONTRIBUTIONS			
2-4802-000 Contribution for Trees	0.00	0.00	0.00%
Total COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
Total Revenues	1,543,736.16	1,443,838.45	93.53%
2-500 SPECIAL ARTICLES			
2-5001 GRANTS/CONTRIB-TRUST FUND			
2-5001-901 Audit Expense	400.00	0.00	0.00%
2-5001-902 Trustee Public Funds Wage	400.00	0.00	0.00%
2-5001-905 Ethel Woods Fund-Sidewalk	0.00	0.00	0.00%
2-5001-906 O.A. Whitcomb Fund-Trees	0.00	0.00	0.00%
2-5001-907 ConstructParkingVailField	0.00	0.00	0.00%
2-5001-987 Lobbyist/Truck Laws	0.00	0.00	0.00%
2-5001-988 Rental - NWPL Parking Lot	0.00	0.00	0.00%
2-5001-989 Parking Meters-NWPL Lot	0.00	0.00	0.00%
Total GRANTS/CONTRIB-TRUST FUND	800.00	0.00	0.00%
2-5002 GRANTS/CONTRIB-GENL FUND			
2-5002-928 Tree Fund	0.00	0.00	0.00%
2-5002-929 WelcomeFacilitiesStaffing	0.00	0.00	0.00%
2-5002-931 Seasonal Decorations	3,000.00	0.00	0.00%
2-5002-966 PoliceMT Stipend/Training	0.00	0.00	0.00%
2-5002-967 Village Police Officer	0.00	0.00	0.00%
2-5002-982 Eng. RE:RelocateSnowDump	0.00	0.00	0.00%
2-5002-983 Parking Lot Construction	0.00	0.00	0.00%
2-5002-984 Re-Allocate Rte 4 Fund	0.00	0.00	0.00%
2-5002-985 Comfort Station Contrib	0.00	0.00	0.00%
2-5002-986 TeagleLandingBankStabiliz	0.00	0.00	0.00%
2-5002-987 Aerate&Fertilize TheGreen	0.00	0.00	0.00%
2-5002-988 Paw Bags	0.00	0.00	0.00%
2-5002-989 Lobbyist/Truck Laws	0.00	0.00	0.00%
Total GRANTS/CONTRIB-GENL FUND	3,000.00	0.00	0.00%
Total SPECIAL ARTICLES	3,800.00	0.00	0.00%
2-501 ADMINISTRATION			

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2-5011 TRUSTEES			
2-5011-100 Salaries & Wages	3,750.00	3,000.00	80.00%
2-5011-198 CCC Tax Village	0.00	2,474.00	100.00%
2-5011-199 Employer Paid Benefits	230.00	229.52	99.79%
2-5011-302 Legal Fees	7,500.00	89,349.11	1,191.32%
2-5011-313 Community Television	0.00	0.00	0.00%
2-5011-603 Dues, Subs & Meetings	100.00	0.00	0.00%
2-5011-612 Printing Village Report	500.00	494.10	98.82%
2-5011-613 Tree Fund	15,000.00	1,440.00	9.60%
2-5011-615 Advertising	1,000.00	168.56	16.86%
2-5011-616 WES Parking lot	4,000.00	4,000.00	100.00%
2-5011-700 Police Search	0.00	0.00	0.00%
2-5011-801 Unclassified	0.00	2,686.97	100.00%
2-5011-806 Comp Unused Sick/Vac Time	0.00	0.00	0.00%
2-5011-810 Lobbyist	0.00	0.00	0.00%
2-5011-815 Insurance	79,500.00	84,646.26	106.47%
Total TRUSTEES	111,580.00	188,488.52	168.93%
2-5012 EXECUTIVE			
2-5012-100 Salaries & Wages	55,814.00	56,758.50	101.69%
2-5012-199 Employer Paid Benefits	16,516.03	15,091.31	91.37%
2-5012-200 Wellness	205.00	0.00	0.00%
2-5012-301 Professional Services	50.00	0.00	0.00%
2-5012-602 Meeting/Professional Deve	1,000.00	0.00	0.00%
2-5012-603 Dues, Subs & Meetings	800.00	379.04	47.38%
2-5012-615 Advertising	0.00	0.00	0.00%
Total EXECUTIVE	74,385.03	72,228.85	97.10%
2-5013 OFFICE ADMINISTRATION			
2-5013-201 Operating Supplies	1,750.00	653.51	37.34%
2-5013-202 Office Supplies	1,175.00	75.92	6.46%
2-5013-204 Postage	1,500.00	1,352.73	90.18%
2-5013-401 Equip Repairs & Mainte	750.00	304.67	40.62%
2-5013-402 Machinery & Equipment	500.00	0.00	0.00%
2-5013-502 Communications	2,000.00	3,909.28	195.46%
2-5013-503 NEMRC Support/License	1,500.00	1,410.50	94.03%
2-5013-504 Reallocation of Reapprais	0.00	0.00	0.00%
2-5013-505 IT - Village	7,180.00	4,500.00	62.67%
2-5013-615 Advertising	975.00	0.00	0.00%
2-5013-701 Manager's Search	0.00	0.00	0.00%
Total OFFICE ADMINISTRATION	17,330.00	12,206.61	70.44%
2-5014 AUDITING			
2-5014-301 Professional Services	15,400.00	8,000.00	51.95%
Total AUDITING	15,400.00	8,000.00	51.95%

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2-5015 TREASURER			
2-5015-100 Salaries & Wages	1,500.00	1,096.18	73.08%
2-5015-199 Employer Paid Benefits	0.00	132.76	100.00%
2-5015-601 Travel & Transportation	0.00	0.00	0.00%
Total TREASURER	1,500.00	1,228.94	81.93%
2-5016 ACCOUNTING			
2-5016-100 Salaries & Wages	34,420.12	27,993.88	81.33%
2-5016-199 Employer Paid Benefits	20,250.00	13,635.35	67.34%
2-5016-301 Professional Services	2,125.00	257.53	12.12%
2-5016-305 Other Purchased Services	125.00	0.00	0.00%
2-5016-603 Dues, Subs & Meetings	6.25	0.00	0.00%
Total ACCOUNTING	56,926.37	41,886.76	73.58%
2-5018 VILLAGE CLERK			
2-5018-316 Village Clerk Wages	400.00	0.00	0.00%
Total VILLAGE CLERK	400.00	0.00	0.00%
2-5019 CAPITAL RESERVE			
2-5019-932 Office Equipment	0.00	0.00	0.00%
2-5019-936 Manager's Pick-up	0.00	0.00	0.00%
2-5019-937 Compensation Unused Sick/	10,000.00	10,000.00	100.00%
2-5019-938 Tree Fund	5,000.00	5,000.00	100.00%
Total CAPITAL RESERVE	15,000.00	15,000.00	100.00%
Total ADMINISTRATION	292,521.40	339,039.68	115.90%
2-502 HIGHWAY DEPARTMENT			
2-5022 TRAFFIC CONTROL			
2-5022-715 Traffic Control Signs	0.00	0.00	0.00%
Total TRAFFIC CONTROL	0.00	0.00	0.00%
2-5023 HIGHWAY MAINTENANCE			
2-5023-100 Salaries & Wages	0.00	0.00	0.00%
2-5023-101 Overtime	0.00	0.00	0.00%
2-5023-103 Summer Help-Wages	0.00	0.00	0.00%
2-5023-199 Employer Paid Benefits	0.00	0.00	0.00%
2-5023-201 Operating Supplies	0.00	0.00	0.00%
2-5023-305 Other Purchased Services	0.00	0.00	0.00%
2-5023-306 Emergency Work	0.00	0.00	0.00%
2-5023-307 SnowDumpRelocate Research	0.00	0.00	0.00%
2-5023-320 SnowDumpPollutionMonitor	0.00	0.00	0.00%
2-5023-321 Stormwater Monitoring	0.00	0.00	0.00%
2-5023-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5023-425 Frost Mills Rental	0.00	0.00	0.00%

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2-5023-426 NWPL Parking Lot Rental	0.00	0.00	0.00%
2-5023-503 Fuel	0.00	0.00	0.00%
2-5023-507 Rubbish Removal	0.00	0.00	0.00%
2-5023-710 Road Maintenance	0.00	0.00	0.00%
2-5023-711 Road Construction	0.00	0.00	0.00%
2-5023-716 SouthSt Ped Refuge Island	0.00	0.00	0.00%
2-5023-717 Storm Drains	0.00	0.00	0.00%
2-5023-718 Guardrails	0.00	0.00	0.00%
2-5023-727 Crosswalk Maintenance	0.00	0.00	0.00%
2-5023-802 Salt & Sand	0.00	0.00	0.00%
2-5023-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5023-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total HIGHWAY MAINTENANCE	0.00	0.00	0.00%
2-5024 SIDEWALK MAINTENANCE			
2-5024-727 Sidewalk Maintenance	0.00	0.00	0.00%
2-5024-728 Sidewalk Construction	0.00	0.00	0.00%
2-5024-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5024-821 Eastend Sidewalk	0.00	0.00	0.00%
Total SIDEWALK MAINTENANCE	0.00	0.00	0.00%
2-5025 VILLAGE PARKS			
2-5025-201 Operating Supplies	0.00	0.00	0.00%
2-5025-210 Paw Bags	0.00	0.00	0.00%
2-5025-301 East End Park - Parking	0.00	0.00	0.00%
2-5025-302 Fertilization/tree work E	1,700.00	0.00	0.00%
2-5025-401 Fence & Park Maintenance	0.00	0.00	0.00%
2-5025-406 Fence Post Repair	0.00	0.00	0.00%
2-5025-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5025-505 Park&Ride Street Lights	0.00	0.00	0.00%
2-5025-507 Rubbish Removal	0.00	0.00	0.00%
Total VILLAGE PARKS	1,700.00	0.00	0.00%
2-5026 STREET LIGHTS			
2-5026-505 Street Lights	0.00	0.00	0.00%
2-5026-508 Street Light Fixtures	0.00	0.00	0.00%
Total STREET LIGHTS	0.00	0.00	0.00%
2-5027 PUBLIC WORKS BUILDING			
2-5027-501 Utilities	0.00	0.00	0.00%
2-5027-703 Bldg Repairs & Mainte	0.00	0.00	0.00%
Total PUBLIC WORKS BUILDING	0.00	0.00	0.00%
2-5028 HIGHWAY EQUIPMENT MAINT			
2-5028-203 Repair & Mainte Supplies	0.00	0.00	0.00%

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2-5028-207 Equip Mainte Supplies	0.00	0.00	0.00%
2-5028-401 Equipment Repair	0.00	0.00	0.00%
2-5028-406 Equipment Purchase	0.00	0.00	0.00%
2-5028-407 Spare SnowBlower Radiator	0.00	0.00	0.00%
2-5028-409 Small Tools & Equipment	0.00	0.00	0.00%
Total HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%
2-5029 CAPITAL RESERVE			
2-5029-928 2 Ton Truck '13	0.00	0.00	0.00%
2-5029-929 2 Ton Truck '19	0.00	0.00	0.00%
2-5029-930 Ton Truck '20	0.00	0.00	0.00%
2-5029-938 2 Ton Truck '15	0.00	0.00	0.00%
2-5029-939 Ton Truck '17	0.00	0.00	0.00%
2-5029-946 F-150 Pick-up	0.00	0.00	0.00%
2-5029-947 Dump Truck	0.00	0.00	0.00%
2-5029-953 Snow Blower	0.00	0.00	0.00%
2-5029-954 Street Sweeper	0.00	0.00	0.00%
2-5029-976 TheGreen-ArchwayEntrances	0.00	0.00	0.00%
2-5029-977 Teagle Landing	0.00	0.00	0.00%
2-5029-978 Future Comfort Station	0.00	0.00	0.00%
2-5029-979 Future Parking Lot Constr	0.00	0.00	0.00%
Total CAPITAL RESERVE	0.00	0.00	0.00%
Total HIGHWAY DEPARTMENT	1,700.00	0.00	0.00%
2-503 VILLAGE POLICE DEPT			
2-5030 POLICE ADMINISTRATION			
2-5030-100 Salaries & Wages	168,038.00	196,166.37	116.74%
2-5030-107 Educ, EMT Training & Stipend	4,350.00	1,230.80	28.29%
2-5030-199 Employer Paid Benefits	76,516.77	45,127.12	58.98%
2-5030-201 Operating Supplies	1,750.00	1,826.66	104.38%
2-5030-202 Office Supplies	325.00	822.99	253.23%
2-5030-601 Travel & Transportation	350.00	23.00	6.57%
2-5030-603 Dues, Subs & Meetings	2,100.00	1,130.00	53.81%
2-5030-604 Grants, Dues & Subs	0.00	0.00	0.00%
2-5030-610 Printing & Binding	200.00	801.99	401.00%
2-5030-615 Advertising	100.00	0.00	0.00%
Total POLICE ADMINISTRATION	253,729.77	247,128.93	97.40%
2-5031 LAW ENFORCEMENT			
2-5031-100 Salaries & Wages	387,000.00	246,396.21	63.67%
2-5031-104 Contract Services	10,000.00	6,164.71	61.65%
2-5031-107 Local, EMT & Educ Stipend	19,000.00	7,950.00	41.84%
2-5031-199 Employer Paid Benefits	113,420.00	140,945.08	124.27%
2-5031-201 Operating Supplies	900.00	543.46	60.38%
2-5031-206 Weapon Mainte & Supplies	1,550.00	902.00	58.19%
2-5031-301 Professional Services	800.00	802.89	100.36%

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2-5031-306 Uniform Service	3,100.00	3,758.98	121.26%
2-5031-312 Bike Patrol	100.00	0.00	0.00%
2-5031-401 Axon Body 4	100.00	0.00	0.00%
2-5031-409 Small Tools & Equipment	11,400.00	7,976.10	69.97%
2-5031-410 Flashing Radar SpeedSigns	0.00	0.00	0.00%
2-5031-413 Officer Video Recording	100.00	0.00	0.00%
2-5031-603 Dues, Subs & Meetings	350.00	350.00	100.00%
Total LAW ENFORCEMENT	547,820.00	415,789.43	75.90%
2-5032 POLICE TRAINING			
2-5032-100 Salaries & Wages	13,500.00	4,706.36	34.86%
2-5032-199 Employer Paid Benefits	410.00	532.28	129.82%
2-5032-601 Travel & Transportation	300.00	111.65	37.22%
2-5032-605 Tuition	2,000.00	349.00	17.45%
Total POLICE TRAINING	16,210.00	5,699.29	35.16%
2-5033 POLICE COMMUNICATIONS			
2-5033-304 Dispatch Services	64,730.00	64,730.00	100.00%
2-5033-402 Radio Maintenance	500.00	0.00	0.00%
2-5033-502 Communications	10,000.00	10,218.00	102.18%
Total POLICE COMMUNICATIONS	75,230.00	74,948.00	99.63%
2-5034 PARKING METERS			
2-5034-100 Salaries & Wages	28,963.00	20,390.88	70.40%
2-5034-199 Employer Paid Benefits	2,497.23	1,559.96	62.47%
2-5034-202 Office Supplies	3,050.00	6,325.51	207.39%
2-5034-204 Postage	3,060.00	2,437.21	79.65%
2-5034-210 Computer Software	1,100.00	0.00	0.00%
2-5034-212 CreditCard/Meter Charges	13,000.00	8,183.21	62.95%
2-5034-301 Professional Services	225.00	100.00	44.44%
2-5034-401 Equip Repair & Mainte	525.00	0.00	0.00%
2-5034-402 CrdtCrd/MterRepair/Replac	500.00	0.00	0.00%
2-5034-407 Equipment Purchase	1,050.00	4,976.24	473.93%
2-5034-409 Small Tools & Equipment	700.00	0.00	0.00%
2-5034-410 Parking fund	0.00	35.44	100.00%
2-5034-425 NW Library Lot Rent	11,000.00	11,000.00	100.00%
Total PARKING METERS	65,670.23	55,008.45	83.76%
2-5035 POLICE VEHICLE			
2-5035-401 Equip Repair & Mainte	3,500.00	6,910.58	197.45%
2-5035-409 Small Tools & Equipment	500.00	7.99	1.60%
2-5035-503 Fuel	10,400.00	5,977.07	57.47%
Total POLICE VEHICLE	14,400.00	12,895.64	89.55%
2-5036 BUILDING MAINTENANCE			

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Account	Budget	Actual	Actual % of Budget
2-5036-100 Salaries & Wages	2,200.00	0.00	0.00%
2-5036-199 Employer Paid Benefits	170.00	0.00	0.00%
2-5036-504 Propane	2,250.00	0.00	0.00%
2-5036-506 Electricity	2,000.00	0.00	0.00%
2-5036-507 Rubbish Removal	2,500.00	2,555.67	102.23%
2-5036-508 Water/Sewer	500.00	241.18	48.24%
2-5036-703 Building Maintenance	250.00	994.50	397.80%
2-5036-704 Roof Replacement	0.00	0.00	0.00%
2-5036-705 Storage Trailer	0.00	0.00	0.00%
Total BUILDING MAINTENANCE	9,870.00	3,791.35	38.41%
2-5037 TOWN POLICE SERVICES			
2-5037-100 T Salaries & Wages	0.00	43,524.52	100.00%
2-5037-102 T Training Wages	1,485.26	78.66	5.30%
2-5037-104 T Contract Services	0.00	0.00	0.00%
2-5037-107 T Stipend	0.00	120.40	100.00%
2-5037-198 T Training Paid Benefits	0.00	0.00	0.00%
2-5037-199 T Employer Paid Benefits	31,554.30	8,789.59	27.86%
2-5037-302 T Legal Fees	0.00	0.00	0.00%
2-5037-306 T Uniform Service	1,250.00	205.27	16.42%
2-5037-307 Extended Vehicle Warranty	0.00	0.00	0.00%
2-5037-401 T Vehicle Repairs & Maint	1,500.00	75.98	5.07%
2-5037-409 T Small Tools & Equip	525.00	200.00	38.10%
2-5037-410 T 4X4 Vehicle Lease	6,850.00	6,676.91	97.47%
2-5037-411 T 4X4 Radio,Lights,Radar	800.00	0.00	0.00%
2-5037-412 T Flashing Speed Signs	0.00	0.00	0.00%
2-5037-502 Communications	315.00	121.17	38.47%
2-5037-503 T Fuel	0.00	994.95	100.00%
2-5037-603 Dues, Subs & Meetings	100.00	0.00	0.00%
2-5037-605 T Tuition	750.00	0.00	0.00%
2-5037-704 T Roof Replacement	0.00	0.00	0.00%
Total TOWN POLICE SERVICES	45,129.56	60,787.45	134.70%
2-5039 CAPITAL RESERVE			
2-5039-932 Office Carpet	0.00	0.00	0.00%
2-5039-933 Police Computer	1,500.00	1,500.00	100.00%
2-5039-934 Radio System	2,000.00	2,000.00	100.00%
2-5039-935 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5039-965 Police Cruiser	25,000.00	25,000.00	100.00%
2-5039-966 Weapon Replacement	0.00	0.00	0.00%
2-5039-970 Police Training	0.00	0.00	0.00%
Total CAPITAL RESERVE	28,500.00	28,500.00	100.00%
Total VILLAGE POLICE DEPT	1,056,559.56	904,548.54	85.61%
2-504 SHORT TERM RENTAL ENFORCE			
2-5040-100 Wages	0.00	0.00	0.00%

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Account	Budget	Actual	% of Budget
2-5040-199 Benefits	0.00	0.00	0.00%
2-5040-201 Operating Supplies	0.00	0.00	0.00%
2-5040-202 Office Supplies	0.00	0.00	0.00%
2-5040-204 Postage	0.00	0.00	0.00%
2-5040-302 Legal Fees	0.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	0.00	0.00	0.00%
2-507 BOARDS & AGENCIES			
2-5070 PLANNING & ZONING			
2-5070-100 Salaries & Wages	68,071.20	40,311.55	59.22%
2-5070-199 Employer Paid Benefits	33,600.00	13,774.16	40.99%
2-5070-301 Professional Services	2,900.00	34,050.77	1,174.16%
2-5070-302 Legal Fees	1,600.00	400.56	25.04%
2-5070-406 Equipment Purchase	1,000.00	88.31	8.83%
2-5070-601 Travel & Transportation	1,500.00	11.96	0.80%
2-5070-603 Dues, Subs & Meetings	15,760.00	273.03	1.73%
2-5070-611 Printing Ordinances	0.00	0.00	0.00%
2-5070-615 Advertising	3,200.00	2,361.34	73.79%
2-5070-812 GIS Mapping	480.00	480.00	100.00%
Total PLANNING & ZONING	128,111.20	91,751.68	71.62%
2-5079 CAPITAL RESERVE			
2-5079-933 Computer Equip Replace	0.00	0.00	0.00%
2-5079-934 Update Village-Town Plan	1,200.00	1,200.00	100.00%
Total CAPITAL RESERVE	1,200.00	1,200.00	100.00%
Total BOARDS & AGENCIES	129,311.20	92,951.68	71.88%
2-5091 VILLAGE HWY EXPENSE			
2-5091-803 Highway Rebate to Town	0.00	0.00	0.00%
2-5091-804 HWY State Aid to Town	46,000.00	0.00	0.00%
Total VILLAGE HWY EXPENSE	46,000.00	0.00	0.00%
2-5092 TRUSTEES' CONTINGENCY			
2-5092-801 Unclassified	13,844.00	1,476.97	10.67%
2-5092-810 Lobbyist	0.00	0.00	0.00%
2-5092-815 Insurance	0.00	0.00	0.00%
Total TRUSTEES' CONTINGENCY	13,844.00	1,476.97	10.67%
2-5099 CAPITAL RESERVE SPENDING			
2-5099-912 Planning&Zoning Regs	0.00	0.00	0.00%
2-5099-914 Lobbyist	0.00	0.00	0.00%
2-5099-926 Manager's Pick-up	0.00	0.00	0.00%
2-5099-932 Office Equipment	0.00	0.00	0.00%
2-5099-933 Computer Equip Replacment	0.00	0.00	0.00%

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Account	Budget	Actual	Actual % of Budget
2-5099-934 Vail Field Parking	0.00	0.00	0.00%
2-5099-935 Route 4 Improvements	0.00	0.00	0.00%
2-5099-936 Storm Drain Repair	0.00	0.00	0.00%
2-5099-937 Paving	0.00	0.00	0.00%
2-5099-939 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-941 Dump Truck w/plow	0.00	0.00	0.00%
2-5099-942 Loader	0.00	0.00	0.00%
2-5099-943 Storage Trailer	0.00	0.00	0.00%
2-5099-944 Snowblower-Loader Mounted	0.00	0.00	0.00%
2-5099-945 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-946 Street Snow Blower	0.00	0.00	0.00%
2-5099-947 HWY Repairs & Maintenance	0.00	0.00	0.00%
2-5099-948 Road Construction	0.00	0.00	0.00%
2-5099-949 Road & Sidewalk Mainte	0.00	0.00	0.00%
2-5099-950 TrafficControlBridgProjec	0.00	0.00	0.00%
2-5099-952 Snow Dump Land Purchase	0.00	0.00	0.00%
2-5099-953 Ornamental Street Lights	0.00	0.00	0.00%
2-5099-954 Village Parks	0.00	0.00	0.00%
2-5099-955 Trees	0.00	0.00	0.00%
2-5099-956 Ordinance Printing	0.00	0.00	0.00%
2-5099-962 Police Computer	0.00	0.00	0.00%
2-5099-964 Police Office Carpet	0.00	0.00	0.00%
2-5099-965 Meter Replace/Repair	0.00	0.00	0.00%
2-5099-967 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5099-971 Police Cruiser	0.00	0.00	0.00%
2-5099-972 Polic Vehicle Maint/Equip	0.00	0.00	0.00%
2-5099-973 CommVehicle Enforcement	0.00	0.00	0.00%
2-5099-974 Police Training	0.00	0.00	0.00%
2-5099-975 Police Equipment	0.00	0.00	0.00%
2-5099-976 Police Training	0.00	0.00	0.00%
2-5099-977 Police Material	0.00	0.00	0.00%
2-5099-978 Comfort Station Construct	0.00	0.00	0.00%
2-5099-979 Parking Lot Construction	0.00	0.00	0.00%
2-5099-980 NWPL Parking Lot Improvt	0.00	0.00	0.00%
2-5099-981 Sidewalks	0.00	0.00	0.00%
2-5099-982 Granite Curbing	0.00	0.00	0.00%
2-5099-983 Fence Post Repair	0.00	0.00	0.00%
2-5099-984 RetainingWallConstruction	0.00	0.00	0.00%
2-5099-985 HWY Comm Equipment	0.00	0.00	0.00%
2-5099-986 Salt & Sand	0.00	0.00	0.00%
2-5099-987 Road Paving	0.00	0.00	0.00%
2-5099-988 Line Striper	0.00	0.00	0.00%
2-5099-990 CapitalOutlay Undedicated	0.00	0.00	0.00%
Total CAPITAL RESERVE SPENDING	0.00	0.00	0.00%
2-5301 LOSS REPAIR EXPENSES			
2-5301-850 Flood Damage-Vill Garage	0.00	0.00	0.00%
2-5301-860 Property Damage-St Light	0.00	0.00	0.00%
2-5301-861 PropertyDamagPoliceCarpet	0.00	0.00	0.00%

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Account	Budget	Actual	% of Budget
2-5301-862 PropertyDamage-Guardrail	0.00	0.00	0.00%
2-5301-863 Property Damage-Fence	0.00	0.00	0.00%
2-5301-864 PropertyDamage-Trees	0.00	0.00	0.00%
2-5301-870 VehicleDamage-Plow Truck	0.00	0.00	0.00%
2-5301-871 VehicleDamag-PolicCruiser	0.00	0.00	0.00%
Total LOSS REPAIR EXPENSES	0.00	0.00	0.00%
2-5303 IRENE RECOVERY EXPENSE			
2-5303-150 IRE Wages & FICA	0.00	0.00	0.00%
2-5303-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
2-5401 GRANT EXPENSE			
2-5401-815 PoliceHWYSafetyGrantExpen	0.00	0.00	0.00%
2-5401-816 Police PACIF Grant Expend	0.00	0.00	0.00%
2-5401-817 Planning Grant Expense	0.00	0.00	0.00%
2-5401-818 Police Equip Grant Expens	0.00	988.99	100.00%
2-5401-819 Police Vest Grant Expense	0.00	0.00	0.00%
2-5401-820 Highway Grant Expense	0.00	0.00	0.00%
2-5401-821 Sidewalk Grant Expense	0.00	0.00	0.00%
2-5401-822 Village Tree Grant Expens	0.00	0.00	0.00%
2-5401-823 MDT Police Grant Expense	0.00	0.00	0.00%
2-5401-824 RiverStRetainingWallGrant	0.00	0.00	0.00%
2-5401-825 Waterfront Park Grant Exp	0.00	0.00	0.00%
2-5401-826 Park & Ride Grant Expense	0.00	0.00	0.00%
2-5401-827 Snow Dump Constr Grant	0.00	0.00	0.00%
2-5401-828 Energy Grant Expense	0.00	0.00	0.00%
2-5401-829 DUI OP Grant Exp	0.00	13,237.04	100.00%
2-5401-830 SustainableWoodstockGrant	0.00	0.00	0.00%
2-5401-831 SafeRoutes to SchoolGrant	0.00	0.00	0.00%
2-5401-832 ProspectSt PavingGrantExp	0.00	0.00	0.00%
2-5401-835 BypassMitigationGrantExp	0.00	0.00	0.00%
Total GRANT EXPENSE	0.00	14,226.03	100.00%
2-570 TRANSFERS OUT			
2-5701-000 Transfer to Cap Reserve	0.00	0.00	0.00%
2-5702-000 Transfer to Trustee	0.00	0.00	0.00%
2-5703-000 Transfer to Debt Service	0.00	0.00	0.00%
2-5704-000 Transfer for Parking Fac	0.00	0.00	0.00%
Total TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,543,736.16	1,352,242.90	87.60%
Total VILLAGE GENERAL FUND	0.00	91,595.55	
Total All Funds	0.00	91,595.55	

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Account

Actual

Budget

Actual % of Budget

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April 2025

T2 Iris Transaction Summary 05/02/2025 8:56 AM EDT

Date/Time: 04/01/2025 12:00:00 AM to 04/30/2025 11:44:59 PM EDT

Organization: Woodstock VT

Location: All Locations

Stall Number: N/A

Plate Number: N/A

Ticket #: All

Coupon Code: N/A

Transaction Type: All

Grouping: None

Overall Summary

CASH	
Total Collections	119
Revenue	\$107.60
Change Issued	0
Refund Tickets	\$0.00
Total Refunds	7
Excess Payment	\$3.10
Attendant Deposit	\$2.90
	\$3.10
	\$0.00

CREDIT CARD	
Total Collections	885
Revenue	\$1942.00
	\$1942.00
PASSCARD	
Total Collections	0
Revenue	\$0.00
	\$0.00

PATROLLER CARD	
Revenue	0
Test Transactions	\$0.00
	\$0.00
SMART CARD	
Revenue	0
Recharges	\$0.00
	\$0.00

TOTAL	
Total Transactions	1022
Total Collections	1004
Revenue	\$2049.60
	\$2049.60

April 2024
\$ 8514.30

April 2023
\$ 8514.30

Kiosk = \$2049.60

Meters = \$2359.70

Park mpls) = \$ 4233.25

\$ 8643.05

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Vermont 100 Endurance Race
Parade/event date: Saturday July 19th, 2025 Start time: 9:45 am
End time: 2:00 pm
Applicant/organization: Vermont Adaptive Ski & Sport
Telephone: 413.575.4491
Email: vt100@vermontadaptive.org
Mailing address: 27 Graves Street, S Deerfield, MA 01373


Contact person: Amy Rusiecki
Best contact number: 413.575.4491
Location of assembly & beginning of event: Start of Garvin Hill Road

Route of public highways: Garvin Hill Rd and proceed up Hartland Hill Rd to Happy Valley Rd, across Rte, Taftsville Bridge. We also cross Route 4 in West Woodstock at Austin Rd/Prosper Rd. See the attached map.

*Attach map showing route

Traffic control (if any): N/A

Estimated number of participants: 450

Authorized representative signature: 
Print: Amy Rusiecki

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock
PO Box 488
Woodstock, VT 05091

permits@townofwoodstock.org

OFFICE USE ONLY

This permit is:

- ☐ Approved
☐ Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____



March 25, 2025

Dear Woodstock Select Board & Board of Village Trustees,

You have previously approved our annual application for a **Permit to Hold a Parade on Public Street or Highway**. We thank you! Once again, we plan to hold the yearly Vermont 100 Endurance Race on July 19th-20th, 2025. Our event runs from 4 a.m. on Saturday, July 19th, until 10 a.m. on Sunday, July 20th, though our participants will only be in Woodstock between 5:45 a.m. and 2:00 p.m. on July 19th.

Our course will cross into Woodstock on Garvin Hill Road and run up Hartland Hill Road to Happy Valley Road, across Route 4 and the Taftsville Bridge. We also cross Route 4 in West Woodstock at Austin Road/ Prosper Road. A map of the route and the permit application are included.

Celebrating its 34th year, the Vermont 100 Mile Endurance Race has many unique qualities. In addition to being the only not-for-profit endurance run in the country, proceeds benefit Vermont Adaptive Ski & Sports (VASS). VASS, also a non-profit, provides recreational opportunities for individuals with disabilities. They offer basic skill lessons, as well as competitive programs, on a year-round basis. The success of the VT100 allows those with physical or mental disabilities to experience the thrill of sports that most of us take for granted. Skiing, sailing & horseback riding are just a few of their programs. The VT100 is one of the largest fundraisers supporting VASS. It's also the only combined 100-mile run & ride left in the US.

The VT100 Mile planning committee has been planning for a successful race. The race committee and volunteer staff aim to organize a SAFE & enjoyable event. We strive to host an event that respects both property and individuals. We appreciate hearing any comments or concerns you may have.

I hope that you'll once again approve our application. Thank you for your time. Please feel free to contact me with any questions!

Sincerely,

Amy Rusiecki
VT100 Race Director
27 Graves Street
South Deerfield, MA 413.575.4491
vt100@vermontadaptive.org vermont100.com

CERTIFICATE OF INSURANCE		PRINT DATE: 3/26/2025	
		CERTIFICATE NUMBER: 202503261115827	
AGENCY: Edgewood Partners Insurance Center 5909 Peachtree Dunwoody Road, Suite 800 Atlanta, GA 30328 678-324-3300 (Phone), 678-324-3303 (Fax)			
		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
NAMED INSURED: USA Track & Field, Inc. Vermont 100 Endurance Race 130 East Washington Street, Suite 800 Committee Indianapolis IN 46204		INSURERS AFFORDING COVERAGE: INSURER A: Clear Blue Insurance Company NAIC #28860	
EVENT INFORMATION: VT100 Endurance Race (7/19/2025 - 7/20/2025)			
POLICY/COVERAGE INFORMATION: THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.			
INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE: EXPIRES: LIMITS:
A	GENERAL LIABILITY		
	<input checked="" type="checkbox"/> Occurrence	CZ26INGL0001-02	11/1/2024 12:01 AM 11/1/2025 12:01 AM
	<input checked="" type="checkbox"/> Participant Legal Liability		
			GENERAL AGGREGATE (Per Event) \$4,000,000
			EACH OCCURRENCE \$2,000,000
			DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
			MEDICAL EXPENSE (Any one person) EXCLUDED
			PERSONAL & ADV INJURY \$2,000,000
			PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY		
	<input checked="" type="checkbox"/> Occurrence	CZ27IN3X0001-02	11/1/2024 12:01 AM 11/1/2025 12:01 AM
			EACH OCCURRENCE \$3,000,000
			AGGREGATE \$3,000,000
DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS: Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies. The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (CB 03 03) The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01) The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04). Excess policy follows form of underlying General Liability.			
CERTIFICATE HOLDER: Town of Woodstock PO Box 488 Woodstock VT 05091		NOTICE OF CANCELLATION: Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions. AUTHORIZED REPRESENTATIVE: 	

Terms 2,000 ft

Woodstock

Keyboard s

#9 Lincoln Covered B...

#8 Route 12

Woodstock

#3 Taftsville bridge

#2 Dunham Hill Unmanned

Town/Village of Woodstock

Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Alumni Parade

Parade/event date: 6/14/25

Start time: 2:00 PM

End time: 4:00 PM

Applicant/organization: Woodstock Union High Alumni Assoc.

Telephone: 802-839-6238 (Kelly Linton, VP)

Email: Kellye.linton@aol.com

Mailing address: _____

Contact person: Kelly Linton (VP) or Kathleen Paglia (Pres)

Best contact number: 802-839-6238 (Kelly)

Location of assembly & beginning of event: Start @ Vail field with line up of floats on Court St

Route of public highways: South St to the Green down Central turn (L) onto Pleasant by Tribou Park down to Elm - left on Elm around North Green back to WES

*Attach map showing route

Traffic control (if any): Police & Constable

Estimated number of participants: _____

Authorized representative signature: _____

Print: _____

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock

PO Box 488

Woodstock, VT 05091

permits@townofwoodstock.org

OFFICE USE ONLY

This permit is:

☐ Approved

☐ Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

6/20/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Fred C. Church Insurance 41 Wellman Street Lowell MA 01851	CONTACT NAME: Amber Macklin PHONE (A/C, No, Ext): 978-458-1865 FAX (A/C, No): 978-454-1865 E-MAIL ADDRESS: amber.macklin@assuredpartners.com
INSURED Mountain Views Supervisory Union 70 Amsden Way Woodstock VT 05091	INSURER(S) AFFORDING COVERAGE INSURER A: Liberty Mutual Fire Insurance Company INSURER B: Liberty Insurance Corporation INSURER C: MEMIC Indemnity Company INSURER D: INSURER E: INSURER F:
	NAIC # 23035 42404 11030

COVERAGES

CERTIFICATE NUMBER: 30223046

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input checked="" type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:		TB2Z51294840024	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/>		AS2Z51294840014	7/1/2024	7/1/2025	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		TH7Z51294840054	7/1/2024	7/1/2025	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	3102810629	7/1/2024	7/1/2025	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

Town/Village of Woodstock
PO Box 488
Woodstock VT 05091

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Use of the Village Green Permit
Village of Woodstock

Permits must be submitted at least 30 days prior to the date of event/activity.

Date: April 29, 2025
Name of non-profit: Artistree Community Arts Center
Address: 2095 Pomfret Rd., South Pomfret, VT 05067
Mailing address: same

Website/Social media link: www.artistreevt.org

Name of applicant: Lisa Kaija & Deb Goodwin/Plein Air Painting Group
Address: same as above
Telephone number: 802-457-3500
Email: art-educator@artistreevt.org ; exhibits@artistreevt.org

A representative or designee from the organization seeking the permit must attend a meeting at which the application has been placed on the agenda. The Trustees generally meet the 2nd Tuesday of each month at 6:30 pm.

Name of authorized agent who will be attending the meeting: Lisa Kaija

Date of event: Friday, May 30
Time & duration of event: 9:00 - noon (3 hours)
If applicable, alternate dates in the event of cancellation(s) due to bad weather: _____

Anticipated crowd size: 10-15
Equipment to be used on the Green: easels, stools, painting setups

Description of the planned organized activity: Experienced painters will find a specific vantage point on the Green and paint quietly for a couple hours. They are generally happy to engage with the public.

Statement of the purpose of the organized activity including the benefit to be derived for the organization: _____

Just a beautiful spot with a wide selection of historic architecture, village activity and interesting traffic to paint.

Description of the portion of the Village Green to be used in connection with the activity: _____

Painters will choose their spots - could be anywhere on the Green depending on their desired view.

Description of all arrangements made for traffic control: _____

Painters will park around the Green and transport their materials to a specific spot from which they will paint.

Will it be necessary to drive any motor vehicles over the Village Green or display vehicles on or around the Green in connection with the activity: No

Certification by an insurance company licensed to do business in this state that the entity for which a permit is sought is presently insured in a reasonable amount for any liability which might reasonably arise by reason of such activity. The certificate of insurance must list the Village and Town of Woodstock as additional insured.

COI received: _____

Plan for trash & Recycling: Painters will leave no trace.

Fees

A non-refundable processing fee of \$50 shall accompany all applications.

Fee received: _____

In addition, a refundable security deposit of \$150 must be submitted within 14 days of permit approval. The security deposit will be refunded if the Green is left in satisfactory condition after the permitted event. Requests for security deposits must be made within 30 days after the event.

Security deposit received: _____

Fees for private events:

Permitted private events are subject to a usage fee based on the number of people expected to attend.

5-25 people - \$150

26-50 people - \$300

50-75 people - \$450

75-100 people - \$550

Fee received: _____

Standards

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of any authorized activity and also, the extent reasonably possible, during the setup and cleanup time for such activity.
2. Any equipment installed or items on display on the Village Green in connection with an activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be easily installed and removed shall be installed and removed on the day of the activity. This standard shall have a separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers located in or on the Village Green or upon traffic signs, parking meters, or light poles surrounding the Village Green.
4. No structures shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
5. Traffic signs and parking meters surrounding the Village Green shall not be obstructed.
6. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendations of the Village Chief of Police.
7. No activity shall be carried on before 8:00 am or after 10:00 pm.
8. Applications shall be considered by the Board in the order in which completed applications are submitted to the Municipal Manager. Permits may be granted to two or more non-profit organizations from Woodstock for the same date and/or times provided the granting of such permits shall not cause a conflict in the use of any portion of the Village Green.
9. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
10. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.

11. Any damage to the Village Green occurring in connection with an activity permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: _____

Date: 4/29/2025

Sara Kaija

Please call or email completed permit to:

Town of Woodstock

kmearskoar@townofwoodstock.org

PO Box 488

Woodstock, VT 05091

FOR OFFICE USE ONLY

This permit was:

Approved

Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Permit #: _____

Use of the Village Green Permit
Village of Woodstock

Permits must be submitted at least 30 days prior to the date of event/activity.

Date: April 22 2025

Name of non-profit: Woodstock Alumni Assoc.

Address: _____

E-mail: wuhsalumni@gmail.com

Mailing address: _____

Website/Social media link: _____

Name of applicant: Kelly Linton, VP

Address: 3950 W Woodstock Rd Woodstock VT 05091

Telephone number: 802-839-6238

Email: Kellyclinton@aol.com

A representative or designee from the organization seeking the permit must attend a meeting at which the application has been placed on the agenda. The Trustees generally meet the 2nd Tuesday of each month at 6:30 pm.

Name of authorized agent who will be attending the meeting: Kelly Linton, VP

Date of event: June 14 2025

Time & duration of event: 9:00 AM to 4:00 PM

If applicable, alternate dates in the event of cancellation(s) due to bad weather: _____

Anticipated crowd size: 2500 +

Equipment to be used on the Green: Announcer Stand w/ staging, pop up tents, independant vendors

Description of the planned organized activity: Annual Alumni Parade with variety of bands, performers and Class floats.

Statement of the purpose of the organized activity including the benefit to be derived for the organization: Celebration of Current WUHS graduation &

recognition of Past Alumni classes.

Description of the portion of the Village Green to be used in connection with the activity: _____

All of it -

Description of all arrangements made for traffic control: _____

PD, Constable, EMS, Fire

Will it be necessary to drive any motor vehicles over the Village Green or display vehicles on or around the Green in connection with the activity: No

Certification by an insurance company licensed to do business in this state that the entity for which a permit is sought is presently insured in a reasonable amount for any liability which might reasonably arise by reason of such activity. The certificate of insurance must list the Village and Town of Woodstock as additional insured.

COI received: _____

Plan for trash & Recycling: Town Highway will remove trash
on next business day & will coordinate with PD
for barricades.

Fees

A non-refundable processing fee of \$50 shall accompany all applications.

Fee received: _____

In addition, a refundable security deposit of \$150 must be submitted within 14 days of permit approval. The security deposit will be refunded if the Green is left in satisfactory condition after the permitted event. Requests for security deposits must be made within 30 days after the event.

Security deposit received: _____

Fees for private events:

Permitted private events are subject to a usage fee based on the number of people expected to attend.

5-25 people - \$150

26-50 people - \$300

50-75 people - \$450

75-100 people - \$550

Fee received: _____

Standards

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of any authorized activity and also, the extent reasonably possible, during the setup and cleanup time for such activity.
2. Any equipment installed or items on display on the Village Green in connection with an activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be easily installed and removed shall be installed and removed on the day of the activity. This standard shall have a separate application to any alternate date not immediately following the scheduled date.
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4. No structures shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
5. Traffic signs and parking meters surrounding the Village Green shall not be obstructed.
6. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendations of the Village Chief of Police.
7. No activity shall be carried on before 8:00 am or after 10:00 pm.
8. Applications shall be considered by the Board in the order in which completed applications are submitted to the Municipal Manager. Permits may be granted to two or more non-profit organizations from Woodstock for the same date and/or times provided the granting of such permits shall not cause a conflict in the use of any portion of the Village Green.
9. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
10. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.

11. Any damage to the Village Green occurring in connection with an activity permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: Kelly Linta

Date: 4/21/25

Please call or email completed permit to:

Town of Woodstock

Permits@townofwoodstock.org

PO Box 488

Woodstock, VT 05091

FOR OFFICE USE ONLY

This permit was:

Approved

Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Permit #: _____

Village of Woodstock
Permit for Banner on Village Green

Application date: 2-14-25 Event name: Glad Rags
Name of non-profit organization: Glad Rags
Address: Simmons House Woodstock VT
Dates requested for banner: Apr 21-27 / Sept 15-21 Date of event: Apr 25, 26, 27
Sept 19, 20, 21
Individual requesting permit:
Name: Molly Hutchins Title: Board Member
Phone: 802 280 5364
Mailing address: 82 Deena Rd
Email: Mollyh3838@gmail.com

An application fee of \$50.00 must accompany this application.

Fee paid: \$50

Cash/Check/Online: #565

Received by: Meg H

* One check for both
weekends per kitty

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Molly Hutchins

Date: 2-14-25

Village of Woodstock
Permit for Banner on Village Green

Application date: 4/29/25 Event name: Apples and Crafts
Name of non-profit organization: Woodstock Rec
Address: 54 River St.

Dates requested for banner: Oct. 6th - 12th Date of event: Oct 11th + 12th

Individual requesting permit:

Name: Gail Devine Title: Exec. Director

Phone: 457-1502

Mailing address: 54 River St.

Email: Gdevine@woodstockrec.com

An application fee of \$50.00 must accompany this application.

Fee paid: yes

Cash/Check/Online: 28144 \$50

Received by: mt

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Gail Devine Date: 4/29/25

FOR OFFICE USE ONLY

This permit was:

- ☐ Approved
☐ Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Village of Woodstock
Permit for Banner on Village Green

Application date: 4-10-25 Event name: Fall Appeal
Name of non-profit organization: Ottawa Valley Health Foundation
Address: 30 Pleasant St PO Box 784 Woodstock
Dates requested for banner: 9/8-15/25 Date of event: fall
Individual requesting permit:
Name: LANA REVUSS Title: Volunteer
Phone: 802 281 9947
Mailing address: 3025 Cox District Rd
Email: lanarevuss@me.com

An application fee of \$50.00 must accompany this application.

Fee paid: \$50 Cash/Check/Online: 300
Received by: MH

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Lana Revuss Date: 4-10-25

PAID
CK NO 300
DATE 4/11/25 MH

Eric Duffy

From: [REDACTED]
Sent: Thursday, April 24, 2025 10:47 AM
To: [REDACTED]
Subject: Fwd: Nominate a local leader from the Village of Woodstock to attend Community Leadership Summit - FREE

I would love to be nominated to attend this summit.

----- Forwarded message -----

From: **VT Council on Rural Development** <nick@vtrural.org>
Date: Thu, Apr 24, 2025 at 10:10 AM
Subject: Nominate a local leader from the Village of Woodstock to attend Community Leadership Summit - FREE
[REDACTED]
[REDACTED] <seaton.l.mclroy@gmail.com>

The Vermont Council on Rural Development invites you to nominate a local leader from the **Village of Woodstock** to participate in the 6th Vermont Community Leadership Summit, **August 11th** at **Vermont State University** in **Randolph**. Registration will open in June. [No formal vote or motion is required by us for you to offer this opportunity to a local leader.]

In our last five annual Leadership Summits, hundreds of people came together from all corners of the state to explore ways to support local leadership and democracy. Since then, we have seen tremendous challenges and change and now we're bringing Vermonters together again to renew, connect, and lead positive change for the future of our state and communities.

Each Vermont town or city is invited to send an established or emerging leader who is working to improve their community. **Our hope is that you will send a community leader from the Village of Woodstock to attend this year's Summit – for FREE!** Your nominee could be someone who is providing leadership on a community project, someone who stepped forward to help during the pandemic or flooding, a community member who is looking to learn new leadership or organizing skills, or a person interested in networking with community leaders in other parts of Vermont to bring ideas back to your community. This person could be a community volunteer, a municipal official, or an energetic young person whom you would like to celebrate and encourage – simply identify someone who could bring ideas and skills to the Summit and back to the community.

Please reply by June 14th to nominate a local leader – here's how:

- 1. Identify a local leader who you think should attend.**

2. Confirm that your nominee is interested in attending.
3. Respond to this email (nick@vtrural.org) with the name and email address of your nominee.
4. That's it!

We will contact your nominee with registration instructions in mid-June at vtrural.org/Summit.

For more information about the event, you can visit vtrural.org/Summit. If you have any questions feel free to contact Nick Parker at nick@vtrural.org or at 802-227-4059.

Thank you for your leadership and dedication to your community!

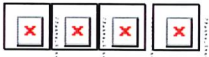
Denise

Denise Smith, *Executive Director*
Vermont Council on Rural Development

p.s. Please forward this email to someone else in the Village of Woodstock if you are not the right person for this request. Thank you!

Nick Parker (he/him)
*Vermont Council on Rural Development
Community Programs Associate*

Phone: 802-227-4059
Web: vtrural.org
Email: nick@vtrural.org
PO Box 1384 | Montpelier, VT | 05601



Title 8 – Chapter 3 –Parking Ordinances

§8301. Short Title

This chapter may be known as and cited as the "Parking Ordinances"

§8302. Be ordained by the Woodstock Board of Trustees that the Woodstock Village Ordinance Title 8, Chapter 3 Parking Ordinances and Appendix is hereby amended by deleting all existing language thereof and substituting the following language.

§8303. Construction of Chapter as Exercise of Police Power.

This chapter is an exercise of police power of the Village relating to parking of vehicles pursuant to 24V.S.A §2291(4) and (15), 23 V.S.A. §1008 and 24 V.S.A. §§1310 1311 as applicable. The provisions of this chapter relating to the removal of vehicles are enacted pursuant to 23 V.S.A. 23 V.S.A. §§ 1753and 304 as applicable. The provisions of this chapter shall be construed liberally for the preservation, protection, and the promotion of public health, safety, welfare and convenience as such matters relate to the parking of vehicles.

§8304. Definitions

For the purposes of this chapter, the following definitions shall be applicable:

- **Method of Parking** - No person shall park a vehicle in a roadway other than parallel with the edge of the roadway headed in the direction of traffic flow or within a designated parking line(s).
- **Motor Vehicle Operator** - includes every individual who shall operate a vehicle as the owner, agent, employee or permittee or who is in actual physical control of a vehicle;
- **Parking Attendant** - for the village is responsible for managing parking in designated areas, ensuring vehicles are parked correctly and issuing parking tickets for violations under the direction of the Chief of Police;
- **Parking Payments** - The use of any payment systems available to the Village of Woodstock, including but not limited to coins or other lawful money of the United States of America, credit cards or payment through a parking app and/or other electronic means;
- **Parking Payment System** - Any equipment, device or application used to accept a parking payment, including but not limited to parking meters, parking kiosks and parking apps;
- **Parking Space** - Any space within a regulated parking zone which is recognized for parking a vehicle by lines painted;

- **Signage** - The Chief of Police, in collaboration with the appropriate departments, shall maintain and keep visible signage at all regulated parking zones;
- **Street** - Any public street, road, alley, highway, park or lane located in the Village of Woodstock and established for the use of vehicles.

§8305. Regulated Parking Zones. The police chief under the direction of the municipal manager shall determine designated areas, streets and portions of streets within the limit of the Village of Woodstock for free, metered, permitted, handicap and non-parking spaces.

Bus Loading/Unloading Zone - Bus only parking to discharge and pick up passengers for a limit of 20 minutes.

Handicap Parking - Parking spaces designated and reserved for individuals, typically marked with the International Symbol of Accessibility. The space or spaces shall be accessible subject to [23V.S.A. §304a\(d\)](#) and shall be provided free of charge.

Parking Limits - Parking is from 10am to 4pm, Monday through Saturday. The time limit for parking meters is;

- 4 hours at all meters on Route 4 and Elm Street;
- Next to the green, meters on South Park (Route 4 East) and North Park (Route 4 West) for 6 hours;
- Parking at the Post Office is 15-minute metered parking;
- 30-minute parking where designated;
- 2-hour free parking on Elm Street between the last meter and Pleasant Street and the ability to purchase Full day parking permit;
- 24-hour parking at the EV Station(s) while charging;
- Parking is free every Sunday and holidays including but not limited to: New Years Day, Martin Luther King Junior Day, Presidents Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Indigenous People Day, Veterans Day, Thanksgiving and Christmas Day.

Mechanic Street Permit Parking - 16 Permits can be purchased by applicants for a calendar year through a lottery system. The hours of operation are 8am to 6pm Monday through Friday. For information regarding fees see Appendix A.

Meter Validation Program - applies only to parking tickets issued for expired meters. 1 Free Parking Validation per calendar year.

Municipal Parking Space - The first parking space on the intersection of Central and Elm Street facing south is reserved for vehicles owned by the Municipality of Woodstock.

Vendor Loading/unloading Zones - It is lawful for a driver of freight carrying motor vehicle other than a bus to stand or park the vehicle for the necessary loading, unloading and delivering materials, not to exceed 30 minutes.

Overnight Parking - upon any roadway between the hours of 4pm to 10am from April 16th and November 14th, inclusive of each year.

Winter Parking - Parking is banned Upon any roadway between the hours of 12:01AM and 6AM from November 15th and April 15th, inclusive of each year.

- 24 Hour Parking ban is in effect on the 2-hour parking spaces at the beginning of High Street.

Exceptions to the parking ban are identified by signs specifically allowing overnight parking listed below;

- In the section of Mechanic Street parking lot;
- Parking Spaces on Mechanic Street, parallel to the Kedron Brook;
- Parking Spaces next to the green on North Park (Route 4 East) and South Park (Route 4 West) on alternate days;
- AV Electric Charging Stations.

§8306. Special Occasions

The Village Trustees may make special regulations from time to time relating to parking vehicles on any public roadway(s) of the Village or portion(s) thereof when needed. This includes but is not limited to parades, special events and congestion. The Chief of Police in collaboration with the appropriate Town of Woodstock departments shall post correct signage.

§8307 – Parking Fees - The Village Trustees may, from time to time, establish and adopt fees related to the administration of this Ordinance, including but not limited to parking meters, permit parking and free parking, and may incorporate all such fees into duly adopted fee schedule, which may be amended at the sole discretion of the Village Trustees. Refer to Appendix A of this ordinance for current rates

§8308 – Collections - It is the duty of the police chief to designate a person;

- to make regular collection of any money physically deposited in meters. At that point all coins will be deposited in the appropriate account under the supervision of the Finance Director.
- To make regular collection of parking meter fines and deposit in the appropriate account under the supervision of the Finance Director.

§8309 – Parking Violations - The Village Trustees may, from time to time, establish and adopt fees related to the administration of this Ordinance including but not limited tickets, towing and penalties and may incorporate all such fees into a duly adopted fee schedule, which may be amended at the sole discretion of the Village Trustees. Refer to Appendix B of this ordinance. Violations are included but not limited to;

- Parking overtime or parking past the maximum legal parking time for any space;
- Parking any vehicle across any line or marking of parking space or designated space;
- Parking in any space specifically reserved by this ordinance.
- Parking in an area listed in §8310 General Prohibitions

§8310 – General Prohibition during all times – Unless otherwise permitted or required under this title or by Vermont law no person shall at any time park any vehicles as follows:

- In any intersection;
- In a crosswalk;
- Upon any bridge;
- On the roadway side of any vehicle stopped or parked at the edge or curb of a street (double parking);
- Within thirty feet of a stop sign on the approaching side;
- Within twenty feet of any intersection or crosswalk at an intersection;
- Any place where or in any manner such that the parking of the vehicle will reduce the usable width of a roadway (double parking) for moving vehicular traffic would block the use of a public to less to less than twelve feet;
- Within six feet of a fire hydrant, except dry hydrants located on private property;
- In front of or at any place where the vehicle would block the use of a public or private roadway, driveway, or entrance way;
- Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic;
- Within twenty feet of the driveway entrance to any fire station and on the side of the street opposite and within seventy-five of the entrance to any such station when properly signposted;
- On a sidewalk;
- At any place in a no parking zone:
- In a tow away zone;
- In a loading zone;
- In a parking space reserved for authorized emergency vehicle;

- In a parking space reserved for police and other municipal department;
- In any crosswalk, special zones or overlapping 2 parking spaces;
- In any public highway right of way;
- Any parking space dedicated for parking by permit with displaying a valid permit, during the hours of permit parking as established by RESOLUTION of the Village Trustees.

§8311 - General exceptions and/or special exceptions - The prohibitions contained here shall not apply to any necessary parking resulting from:

- A bona fide emergency;
- Compliance with the directions of a police officer or any person having the authority to direct traffic;
- Compliance with an official traffic control device;
- Avoidance of conflict with other traffic.

§8312 – Authority to remove vehicles - Any motor vehicle in violation may be removed by or at the direction of a police officer to a place of storage. No person shall remove any motor vehicle from storage place without paying all towing and storage charges.

§8313 - Traffic Court - The Police chief or his or her designee shall give notice of referral to the Vermont Judicial Bureau for past due parking violations. The notice will give the amount and fees associated and the date when payment is due before it will be referred to the court.

Appendix A To Title 8 (W.V.O)

§8307 - Parking Fees

The following fees that are established by the Village Trustees, may from time to time, adopt or amend related to the Title 8 Ordinance.

Parking Fees

- Metered Parking - \$1.50/hour;
- Permit Parking – Elm Street 6 Hours \$70.00 per quarter calendar year;
- Post Office - \$.25 per fifteen minutes
- Library and Mechanic Street Parking Permit - \$285.00 per quarter, \$1140 per year.

Appendix B to Title 8 (W.V.O)

Parking Violations §8308

The following shall be the fines adopted as penalties for the offenses listed below.

Description	Fine per violation
Overpark at a parking meter	\$10.00
Overpark in a non-metered Free parking space	\$10.00
Winter Parking Violation	\$20.00
Handicap, Fire Hydrants and Traffic Hazard	\$25.00
Mechanic/Library Lot	\$50.00

Additional Parking Fines

After seven days, all parking fines will increase by \$2.00.

After thirty days, all parking fines will increase by \$5.00.

After \$50.00 of unpaid parking tickets, the Police Chief will authorize a filing in Vermont Traffic Court. Parking fines must be paid in full within thirty days. In addition to parking fines owed there will be;

- Administrative fee of \$25.00;
- Any other fees or fines as necessary.

**Village of Woodstock
Board of Trustees Meeting
April 8th, 2025
6:30 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Lisa Lawlor, Brenda Blakeman, Frank Horneck

Staff: Eric Duffy, Kitty Mears Koar

Public: Sari White, Deb Greene, Jennifer Dembinski, Julie Zee, Eliza, Doug Sonsalla, Will Laid

Call to order

1. Chair Seton McIlroy called the April 8th Village Trustees meeting to order at 6:31 PM.

B. Additions and Deletions –

Music on the River Permit – Vote

33 Central Easement -Vote

~~Permit Fees~~

~~White Cottage Food Truck~~

C. Citizens' Comment – None

D. Reports

Manager's Report

Eric Duffy mentioned a successful summit that he hosted at the Woodstock Resort with 22 town managers and nonprofits discussing housing, economic development, employee retention, and mental health.

Eric Duffy acknowledged Lauren Dorsey's departure as a journalist at the Vermont Standard, wishing her well in her new endeavors.

Financial Report

Eric Duffy presented the financial report, noting that revenue is at 92-93% for the year, with a positive budget position.

Seton McIlroy asked about the new HR firm, HR Happens, and their role in providing professional services.

Eric Duffy explained that the HR firm has been used twice already for internal issues and will have a meeting with department heads to outline communication protocols.

E. Votes

St James Church 97th Annual Fair

Sari White from Saint James requested a permit for the 97th Saint James Fair on August 16th, asking to close St. James Place from 7 AM to 5 PM.

Sari White asked about having a Ice Cream Truck. The board discussed that since there are no specific rules about food trucks in the village, the ice cream truck would be allowed as long as it's within their permitted space.

Motion: by Seton McIlroy to approve the St James 97th Annual Fair
Permit for the August 16th (6:42PM)

Seconded: Lisa Lawlor

Vote: 5-0-0, passed.

Pentangle Banners

Deb Greene from Pentangle requested banners for various events, including the concert series and the new Mudstock celebration.

- Mudstock May 5th – May 11th
- Mudstock May 26th - May 30th
- VSO June 27th - July 3rd
- Music on the River July -7th-July 13th
- Music on the River August 4th - August 10th
- Labor Day August 25th - August 31
- Janice Ian September 22nd September 28th

Motion: by Seton McIlroy to approve the banner permits (as
seen above) (6:51PM)

Seconded: Lisa Lawlor

Vote: 5-0-0, passed.

Music on the River East End Park Pentangle

Deb Greene from Pentangle requested a permit for East End Park for Music on the River July thru August on Friday evenings, detailing the setup and teardown times for their events.

Seton McIlroy recommended coordinating with the police for traffic management. The fees for the events are discussed.

Motion: by Seton McIlroy to approve permit for East End Park for
Music on the River, with a \$100 Application fee and same fees as
previous years. (7:00 PM)

Seconded: Brenda Blakeman

Vote: 5-0-0, passed.

Garden Club Sidewalk Sale Permits – Banner and Use of Gore

Jennifer Dembinski from the Woodstock Garden Club requested a permit for their plant sale on May 24, including a country kitchen selling items for breakfast and lunch.

Seton McIlroy asked for a trash bin to be provided to avoid overflowing trash cans.

Motion: by Seton McIlroy to approve the Use of the Gore permit
for The Woodstock Garden Club (7:03 PM)

Seconded: Lisa Lawlor

Vote: 5-0-0, passed.

Motion: by Seton McIlroy to approve the banner permit for May
19th-May 25th Woodstock Garden Club (7:06 PM)

Seconded: Frank Horneck

Vote: 5-0-0, passed.

New England 1000 - Use of Green Permit

Julie Zee from the Woodstock Inn represented the New England 1000 vintage car rally, requesting a permit for May 20 with a rain date of May 21 with 35-40 vintage cars registered. Working with police on traffic management.

Seton McIlroy suggested starting the event at 2:15 PM to avoid conflicts with school dismissal.

Motion: by Seton McIlroy to approve the Use of the Green permit for the New England 1000 (7:11 PM)

Seconded: Lisa Lawlor

Vote: 5-0-0, passed.

Vermont 100 Endurance Race- Parade Permit

This item was postponed as the applicant was not present. They will be advised to return for the May meeting.

Glad Rags – Banner

The applicant was not present. The board reviewed their request for an April banner.

A banner request from Glad Rags for April 21-27 is approved by the Trustees.

Motion: by Seton McIlroy to approve Glad Rag Banners in April (7:16 PM)

Seconded: Lisa Lawlor

Vote: 5-0-0, passed.

Kitty Mears Koar will follow up with Glad Rags to schedule their September banner request for the next meeting.

Zoning Administrative Officer- Stephanie Appelfeller

Eric Duffy explained that Stephanie Appelfeller has taken on the role of Zoning Administrative Officer, which allows her to sign off on zoning permits. The Select Board had already approved her for this position.

33 Central Easement

Doug Sonsalla representative from 33 Central presented an updated plan for their propane tank easement:

- New location is the second parking spot from the crosswalk, due to water line locations
- No loss of parking spaces, just shifting locations
- Construction would temporarily impact 3-4 parking spaces for about a week
- Full project expected to take about 3 months, with ongoing impacts to 1-2 spaces

The board discussed:

- Notifying neighbors about construction impacts
- Prioritizing tank installation before the busy summer season if possible
- Coordinating with planning/zoning on any permits needed for above-ground structures
- Balancing construction needs with parking availability for local businesses

Motion: by Seton McIlroy to approve the 33 Center easement that was previously approved to the new Design(7:41 PM)

Seconded: Lisa Lawlor

Vote: 5-0-0, passed.

F. Discussion

Village Beautification

Trustee Jeffrey Kahn raised the topic of funding for village flowers and holiday lights:

- Suggested using 1% tax funds, which would use about 3% of last year's revenue
 - Argued this is an appropriate use for Economic Development
 - Noted the Chamber of Commerce does not have ongoing funds to support this
- Seton McIlroy and other Trustees express support for the idea, with Seton noting that the Select Board is considering it.

Parking Ordinance Updates

Lisa Lawlor provided an update on her work reviewing and revising the parking ordinances:

- Working to condense the ordinance from 30 pages to about 4
- Meeting with police and other staff on fees and structure
- Aiming to have a draft for the manager to review next week
- Will eventually need attorney review

Foliage Prep

The board discussed preparations for the fall foliage season:

- Last year's food vendors on the Green was a pilot project that required significant trustee and staff time
- Suggested handing responsibility to a non-profit organization to run the event
- Proposed creating an application process for vendors, with clear guidelines and deadlines
- Agreed to continue monthly discussions on other aspects like traffic management and bus parking

Halloween Discussion

The board had an extensive discussion about potential changes to the town's Halloween celebrations:

- Some Trustees expressed concerns about overcrowding and safety with the current closed-street setup, Others felt the current system works well and is enjoyed by most participants
- Ideas discussed included:
- Expanding the trick-or-treating area to more streets
- Having a special event on the Green organized by community volunteers
- Adding food trucks or other activities for adults
- Improving lighting and traffic safety measures

The board agreed to:

- Seek more community input before making decisions
- Consider forming a volunteer Halloween committee to assist with planning
- Continue the discussion at next month's meeting
- Try to make decisions by early summer to allow time for planning

E . Executive Session 1 V.S.A 313

Motion: By Chair Seton McIlroy enter Executive Session 1 V.S.A 313(8:20PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed (Returned 8:34PM)

Jeffrey Kahn mentioned previous discussions about changing parking meter rates. While he still believes it could be a good source of income, he noted there didn't seem to be much support from other trustees and it may be too late to implement for July 1st. Lisa Lawlor assured him they

are still working on parking fee revisions with input from the police department, noting that Woodstock's rates are currently on the low end compared to other nearby towns.

G. Approval of Minutes

Motion: By Chair Seton McIlroy approves the minutes 03.18.25, 03.19.25, 03.31.25 with the changes mentioned (8:38PM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed

J. Adjournment

Motion: by Seton McIlroy to adjourn the meeting at (8:39PM)

Seconded: Brenda Blakeman

Vote: 4-0-0, passed.

*Respectfully submitted,
Kitty Mears Koar*

**Village of Woodstock
Board of Trustees Meeting
May 1st, 2025
6:30 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Lisa Lawlor, Brenda Blakeman, Frank Horneck

Staff: Eric Duffy

Public:

Call to order

1. Chair Seton McIlroy called the May 1st 2025 Village Trustees meeting to order at 8:15AM.

B. Additions and Deletions –None

C. Citizens' Comment – None

D. Vote

Vote Short Term Rental Software Contract

Seton Mcilroy introduced the topic of voting on a new short-term rental software contract, spearheaded by Emily Collins.

Eric Duffy provided context about the town and village's short-term rental contract and the new software's benefits.

Emily Collions explained the new software's features, including cost savings and improved data management.

Discussion on the ability to roll over the current client list and the cost of the new software, which is significantly lower than the previous one.

Seton Mcilroy inquired about the independent user feature, and Emily Collins confirmed that users can create their accounts and upload documents.

Jeffrey Kahn asked about the current compliance status in the village, and Emily Collins explained the mostly compliant situation and the issues with properties advertising in the village.

Seton Mcilroy asked about the number of registered properties, and Emily Collins provides the total and mentions the slow registration pace since the moratorium ended.

Emily Collins confirmed the registration should be completed by the end of April and mentioned a few new registrations in the village.

Motion: By Chair Seton McIlroy approve the contract with the Décor Technology Software(8:21AM)

Seconded: Lisa Lawlor

Vote: 5-0-0 passed

E . Executive Session 1 V.S.A 313

Motion: By Chair Seton McIlroy enter Executive Session 1 V.S.A 313 to discuss legal issues(8:22AM)

Seconded: Brenda Blakeman

Vote: 5-0-0 passed (Returned 9:11AM)

J. Adjournment

Motion: by Seton McIlroy to adjourn the meeting at (9:11AM)

Seconded: Jeffrey Kahn

Vote: 5-0-0, passed.

*Respectfully submitted,
Kitty Mears Koar*

**Village of Woodstock
Special Board of Trustees
Meeting May 5th, 2025
3:30 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Lisa Lawlor, Frank Horneck

Staff: Eric Duffy

Public: Nicholas Selden, Mike Donahue

Call to order

1. Chair Seton McIlroy called the May 5th 2025 Special Village Trustees meeting to order at 3:30PM.

B. Additions and Deletions –None

C. Citizens' Comment

Nicholas Selden commented on the litigation involving Joe Swanson and Mr. Duffy.

Mike Donahue from the Vermont Standard suggested that the agenda be corrected to comply with the law.

E . Executive Session 1 V.S.A 313

Motion: Chair Seton McIlroy makes a motion to enter Executive Session 1 V.S.A 313 to find that premature general public knowledge regarding Town counsel's legal analysis related to a records request would clearly place the Village at a substantial disadvantage because the discussion will include confidential attorney-client communications made for the purpose of providing professional legal services to the Village.(3:32PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed

Motion: Chair Seton McIlroy make a motion to enter into enter Executive Session 1 V.S.A 313 with the inclusion of the Municipal Manager, Attorney Klesh and Attorney Bloomer, to discuss Town Council legal analysis related to a records request as allowed under Title 1, Section 313(a)(1)(F). (3:33PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed (Returned 4:46PM)

No decisions were made.

Motion: By Chair Seton McIlroy to table agenda item number 5 until agenda item number 6 is completed (4:46 PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed

Motion: Chair Seton McIlroy Motion to find that premature general public knowledge regarding pending litigation, to which the Village is a party, would clearly place the Village at a substantial disadvantage because the discussion will divulge the Village's strategy in such pending litigation and will include confidential attorney-client communications made for the purpose of providing professional legal services to the Village.(4:47PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed

Motion: Chair Seton McIlroy makes a motion to enter into Executive Session 1 V.S.A 313 with the inclusion of Municipal Manager, Selectboard Chair Ray Bourgeois, Selectboard Vice Chair Susan Ford, Attorney Klesh and Attorney Bloomer, to discuss pending litigation, as allowed under Title 1, Section 313(a)(1)(E) and Title 1, Section 313(a)(1)(F). (4:48PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed (Return 5:40PM)

Motion: Chair Seton McIlroy makes a motion to direct the Municipal Manager provide the Trustees decision in the Joseph Swanson matter to those requesters having made requests to any village official or employee for such record on behalf of such employee, of such official or employee. (5:40PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed

J. Adjournment

Motion: by Seton McIlroy to adjourn the meeting at (5:40PM)

Seconded: Jeffrey Kahn

Chair Seton McIlroy made a motion to adjourn the meeting and Vice Chair Jeffrey Kahn seconded it, then Mike Donahue interrupted the board and a vote to adjourn the meeting did not happen.

*Respectfully submitted,
Kitty Mears Koar*