

Village of Woodstock
Board of Trustees
February 11th, 2025
6:30PM
Town Hall & Zoom
Agenda

- A. Call to order
- B. Additions and Deletions to posted agenda
- C. Citizens' Comment
- D. Reports
 - a. Manager's Report
 - b. Financial Report
- E. Votes
 - Girl Scout Troop 60419 Sidewalk Permit
 - Veteran's Day Parade Permit
 - Memorial Day Parade Permit
 - Prouty Ultimate Permit
 - Covered Bridge Half Marathon Permit
 - WUHS Banner Permit
- F. Signature
 - Village Meeting Day Warning
- G. Discussion
 - Updating Village Permits
 - Ordinances Update
 - Paid Police Details
 - Permit/rules for parking meter flag holders
 - update from Woodstock Village Conservancy
- H. Executive Session 1 V.S.A 313
- I. Other Business
- J. Approval of Minutes
 - 01.13.25
 - 01.14.25
- K. Adjournment

This meeting will be held in person at the Town Hall and on Zoom.

The link to join us by Zoom is:

<https://us02web.zoom.us/j/85879622419?pwd=Q1NZUIFKaWRPTmZURFppUGxWRU9UUT09>

Or from zoom.us you can enter these details to join the meeting:

Meeting ID: 858-7962-2419

Password: 412048

You can also download the Zoom app on your smartphone.

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04:00 pm

WOODSTOCK TOWN General Ledger
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VILLAGE GENERAL FUND

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Account	Budget	Actual	Actual % of Budget
2-400 REAL ESTATE TAX REVENUE			
2-4001-000 Real Estate Taxes	677,480.07	677,480.07	100.00%
2-4004-000 In Lieu of Taxes	700.00	0.00	0.00%
2-4005-000 Land Use/Hold Harmless	700.00	0.00	0.00%
2-4009-000 National Park Land Trust	11,500.00	12,000.00	104.35%
Total REAL ESTATE TAX REVENUE	690,380.07	689,480.07	99.87%
2-401 HIGHWAY REVENUE			
2-4017-000 Highway Rebate	0.00	0.00	0.00%
Total HIGHWAY REVENUE	0.00	0.00	0.00%
2-402 FEES & PERMITS			
2-4025-000 Use of Green	350.00	1,050.00	300.00%
2-4026-000 Curb Cuts Permits	250.00	125.00	50.00%
Total FEES & PERMITS	600.00	1,175.00	195.83%
2-404 SHORT TERM RENTAL ENFORCE			
2-4041-000 Registrations	1,200.00	14,890.00	1,240.83%
2-4042-000 Fines	50.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	1,250.00	14,890.00	1,191.20%
2-405 PLANNING & ZONING			
2-4051-000 Zoning Permits	45,000.00	21,893.00	48.65%
2-4052-000 Zoning Maps & Regulations	0.00	0.00	0.00%
2-4053-000 Yard Sale Permits	50.00	0.00	0.00%
Total PLANNING & ZONING	45,050.00	21,893.00	48.60%
2-406 POLICE REVENUE			
2-4061-000 Parking Fines	31,400.00	22,099.50	70.38%
2-4062-000 Parking Meter Revenue	60,000.00	24,931.78	41.55%
2-4063-000 Police Contracts	27,000.00	2,100.00	7.78%
2-4064-000 Misc Police Revenue	2,500.00	8,905.00	356.20%
2-4065-000 Moving Violations - VTTC	60,000.00	10,461.95	17.44%
2-4066-000 False Alarms	3,000.00	3,575.00	119.17%
2-4067-000 Town Services	459,486.09	459,486.09	100.00%
2-4068-000 Courthouse parking	9,270.00	12,736.70	137.40%
2-4069-000 CreditCardsPermitsParking	73,000.00	45,374.52	62.16%
Total POLICE REVENUE	725,656.09	589,670.54	81.26%
2-407 INTEREST INCOME			
2-4070-000 Donations	0.00	0.00	0.00%
2-4071-000 General Interest Income	10,000.00	7,529.36	75.29%
2-4072-000 Restricted Interest	0.00	0.00	0.00%
2-4073-000 CD Interest Income	0.00	0.00	0.00%

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2-4074-000 Parking Facil Interest	0.00	0.00	0.00%
Total INTEREST INCOME	10,000.00	7,529.36	75.29%
2-409 MISCELLANEOUS			
2-4091-000 Miscellaneous Revenue	4,000.00	16,532.50	413.31%
2-4092-000 Misc - State of Vermont	0.00	0.00	0.00%
2-4093-000 Highway State Aid	49,000.00	0.00	0.00%
2-4094-000 ARPA Grant Revenue	0.00	0.00	0.00%
2-4096-000 Sale of Equipment	0.00	0.00	0.00%
2-4097-000 Insurance Reimbursement	0.00	0.00	0.00%
2-4097-002 Other Reimbursements	0.00	0.00	0.00%
2-4098-000 Prior Year Adjustments	0.00	0.00	0.00%
Total MISCELLANEOUS	53,000.00	16,532.50	31.19%
2-41 EAST END			
2-4101-000 East End Revenue	2,800.00	1,200.00	42.86%
Total EAST END	2,800.00	1,200.00	42.86%
2-43 IRENE RECOVERY REVENUE			
Total IRENE RECOVERY REVENUE	0.00	0.00	0.00%
2-44 GRANT REVENUE			
2-4401-000 Planning Grant Revenue	0.00	0.00	0.00%
2-4402-000 Police Equip Grant Revenue	0.00	0.00	0.00%
2-4403-000 Police Vest Grant Revenue	0.00	0.00	0.00%
2-4404-000 MDT Police Grant Revenue	0.00	0.00	0.00%
2-4405-000 Highway Grant Revenue	0.00	0.00	0.00%
2-4406-000 Sidewalk Grant Revenue	0.00	0.00	0.00%
2-4407-000 Village Tree Grant Revenue	0.00	0.00	0.00%
2-4408-000 NorthSt RetainWall Grant	0.00	0.00	0.00%
2-4409-000 WaterfrontPark GrantRevenue	0.00	0.00	0.00%
2-4410-000 Park & Ride Grant Revenue	0.00	0.00	0.00%
2-4413-000 Energy Grant Revenue	0.00	0.00	0.00%
2-4414-000 DUI Enforcement Grant Rev	15,000.00	16,353.00	109.02%
2-4415-000 SnowDumpConstr Grant Rev	0.00	0.00	0.00%
2-4416-000 Police PACIF Grant Rev	0.00	0.00	0.00%
2-4417-000 PoliceHWYSafetyGrantReven	0.00	0.00	0.00%
2-4418-000 SustainableWoodstockGrant	0.00	0.00	0.00%
2-4419-000 SafeRoutesToSchoolGrant	0.00	0.00	0.00%
2-4424-000 ByPassMitigationGrantRev	0.00	0.00	0.00%
2-4436-000 SLFRF/ARPA Village	0.00	0.00	0.00%
2-4437-000 VLTC Passive Grant	0.00	0.00	0.00%
Total GRANT REVENUE	15,000.00	16,353.00	109.02%
2-470 TRANSFERS IN			

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2-4701-000 Transfer from Cap Reserve	0.00	0.00	0.00%
2-4701-001 Transfer(Special) from CR	0.00	0.00	0.00%
2-4702-000 Transfer from Trustee	0.00	0.00	0.00%
2-4703-000 Transfer/Endowment Fund	0.00	0.00	0.00%
2-4704-000 Transfer from Parking Fac	0.00	0.00	0.00%
2-4706-000 Transfer from CapRes Unre	0.00	0.00	0.00%
Total TRANSFERS IN	0.00	0.00	0.00%
2-480 COMMUNITY CONTRIBUTIONS			
2-4802-000 Contribution for Trees	0.00	0.00	0.00%
Total COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
Total Revenues	1,543,736.16	1,358,723.47	88.02%
2-500 SPECIAL ARTICLES			
2-5001 GRANTS/CONTRIB-TRUST FUND			
2-5001-901 Audit Expense	400.00	0.00	0.00%
2-5001-902 Trustee Public Funds Wage	400.00	0.00	0.00%
2-5001-905 Ethel Woods Fund-Sidewalk	0.00	0.00	0.00%
2-5001-906 O.A. Whitcomb Fund-Trees	0.00	0.00	0.00%
2-5001-907 ConstructParkingVailField	0.00	0.00	0.00%
2-5001-987 Lobbyist/Truck Laws	0.00	0.00	0.00%
2-5001-988 Rental - NWFL Parking Lot	0.00	0.00	0.00%
2-5001-989 Parking Meters-NWFL Lot	0.00	0.00	0.00%
Total GRANTS/CONTRIB-TRUST FUND	800.00	0.00	0.00%
2-5002 GRANTS/CONTRIB-GENL FUND			
2-5002-928 Tree Fund	0.00	0.00	0.00%
2-5002-929 WelcomeFacilitiesStaffing	0.00	0.00	0.00%
2-5002-931 Seasonal Decorations	3,000.00	0.00	0.00%
2-5002-966 PolicEMT Stipend/Training	0.00	0.00	0.00%
2-5002-967 Village Police Officer	0.00	0.00	0.00%
2-5002-982 Eng. RE:RelocateSnowDump	0.00	0.00	0.00%
2-5002-983 Parking Lot Construction	0.00	0.00	0.00%
2-5002-984 Re-Allocate Rte 4 Fund	0.00	0.00	0.00%
2-5002-985 Comfort Station Contrib	0.00	0.00	0.00%
2-5002-986 TeagleLandingBankStabiliz	0.00	0.00	0.00%
2-5002-987 Aerate&Fertilize TheGreen	0.00	0.00	0.00%
2-5002-988 Paw Bags	0.00	0.00	0.00%
2-5002-989 Lobbyist/Truck Laws	0.00	0.00	0.00%
Total GRANTS/CONTRIB-GENL FUND	3,000.00	0.00	0.00%
Total SPECIAL ARTICLES	3,800.00	0.00	0.00%
2-501 ADMINISTRATION			

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2-5011 TRUSTEES			
2-5011-100 Salaries & Wages	3,750.00	0.00	0.00%
2-5011-198 CCC Tax Village	0.00	1,174.73	100.00%
2-5011-199 Employer Paid Benefits	230.00	0.00	0.00%
2-5011-302 Legal Fees	7,500.00	23,912.97	318.84%
2-5011-313 Community Television	0.00	0.00	0.00%
2-5011-603 Dues, Subs & Meetings	100.00	0.00	0.00%
2-5011-612 Printing Village Report	500.00	0.00	0.00%
2-5011-613 Tree Fund	15,000.00	1,440.00	9.60%
2-5011-615 Advertising	1,000.00	168.56	16.86%
2-5011-616 WES Parking lot	4,000.00	0.00	0.00%
2-5011-700 Police Search	0.00	0.00	0.00%
2-5011-801 Unclassified	0.00	2,612.97	100.00%
2-5011-806 Comp Unused Sick/Vac Time	0.00	0.00	0.00%
2-5011-810 Lobbyist	0.00	0.00	0.00%
2-5011-815 Insurance	79,500.00	43,821.85	55.12%
Total TRUSTEES	111,580.00	73,131.08	65.54%
2-5012 EXECUTIVE			
2-5012-100 Salaries & Wages	55,814.00	24,490.36	43.88%
2-5012-199 Employer Paid Benefits	16,516.03	10,546.70	63.86%
2-5012-200 Wellness	205.00	0.00	0.00%
2-5012-301 Professional Services	50.00	0.00	0.00%
2-5012-602 Meeting/Professional Deve	1,000.00	0.00	0.00%
2-5012-603 Dues, Subs & Meetings	800.00	249.26	31.16%
2-5012-615 Advertising	0.00	0.00	0.00%
Total EXECUTIVE	74,385.03	35,286.32	47.44%
2-5013 OFFICE ADMINISTRATION			
2-5013-201 Operating Supplies	1,750.00	377.01	21.54%
2-5013-202 Office Supplies	1,175.00	75.92	6.46%
2-5013-204 Postage	1,500.00	963.62	64.24%
2-5013-401 Equip Repairs & Mainte	750.00	304.67	40.62%
2-5013-402 Machinery & Equipment	500.00	0.00	0.00%
2-5013-502 Communications	2,000.00	3,076.03	153.80%
2-5013-503 NEMRC Support/License	1,500.00	1,410.50	94.03%
2-5013-504 Reallocation of Reapprais	0.00	0.00	0.00%
2-5013-505 IT - Village	7,180.00	2,500.00	34.82%
2-5013-615 Advertising	975.00	0.00	0.00%
2-5013-701 Manager's Search	0.00	0.00	0.00%
Total OFFICE ADMINISTRATION	17,330.00	8,707.75	50.25%
2-5014 AUDITING			
2-5014-301 Professional Services	15,400.00	5,000.00	32.47%
Total AUDITING	15,400.00	5,000.00	32.47%

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2-5015 TREASURER			
2-5015-100 Salaries & Wages	1,500.00	576.90	38.46%
2-5015-199 Employer Paid Benefits	0.00	93.80	100.00%
2-5015-601 Travel & Transportation	0.00	0.00	0.00%
Total TREASURER	1,500.00	670.70	44.71%
2-5016 ACCOUNTING			
2-5016-100 Salaries & Wages	34,420.12	12,669.55	36.81%
2-5016-199 Employer Paid Benefits	20,250.00	10,197.54	50.36%
2-5016-301 Professional Services	2,125.00	257.53	12.12%
2-5016-305 Other Purchased Services	125.00	0.00	0.00%
2-5016-603 Dues, Subs & Meetings	6.25	0.00	0.00%
Total ACCOUNTING	56,926.37	23,124.62	40.62%
2-5018 VILLAGE CLERK			
2-5018-316 Village Clerk Wages	400.00	0.00	0.00%
Total VILLAGE CLERK	400.00	0.00	0.00%
2-5019 CAPITAL RESERVE			
2-5019-932 Office Equipment	0.00	0.00	0.00%
2-5019-936 Manager's Pick-up	0.00	0.00	0.00%
2-5019-937 Compensation Unused Sick/	10,000.00	10,000.00	100.00%
2-5019-938 Tree Fund	5,000.00	5,000.00	100.00%
Total CAPITAL RESERVE	15,000.00	15,000.00	100.00%
Total ADMINISTRATION	292,521.40	160,920.47	55.01%
2-502 HIGHWAY DEPARTMENT			
2-5022 TRAFFIC CONTROL			
2-5022-715 Traffic Control Signs	0.00	0.00	0.00%
Total TRAFFIC CONTROL	0.00	0.00	0.00%
2-5023 HIGHWAY MAINTENANCE			
2-5023-100 Salaries & Wages	0.00	0.00	0.00%
2-5023-101 Overtime	0.00	0.00	0.00%
2-5023-103 Summer Help-Wages	0.00	0.00	0.00%
2-5023-199 Employer Paid Benefits	0.00	0.00	0.00%
2-5023-201 Operating Supplies	0.00	0.00	0.00%
2-5023-305 Other Purchased Services	0.00	0.00	0.00%
2-5023-306 Emergency Work	0.00	0.00	0.00%
2-5023-307 SnowDumpRelocate Research	0.00	0.00	0.00%
2-5023-320 SnowDumpPollutionMonitor	0.00	0.00	0.00%
2-5023-321 Stormwater Monitoring	0.00	0.00	0.00%
2-5023-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5023-425 Frost Mills Rental	0.00	0.00	0.00%

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2-5023-426 NWPL Parking Lot Rental	0.00	0.00	0.00%
2-5023-503 Fuel	0.00	0.00	0.00%
2-5023-507 Rubbish Removal	0.00	0.00	0.00%
2-5023-710 Road Maintenance	0.00	0.00	0.00%
2-5023-711 Road Construction	0.00	0.00	0.00%
2-5023-716 SouthSt Ped Refuge Island	0.00	0.00	0.00%
2-5023-717 Storm Drains	0.00	0.00	0.00%
2-5023-718 Guardrails	0.00	0.00	0.00%
2-5023-727 Crosswalk Maintenance	0.00	0.00	0.00%
2-5023-802 Salt & Sand	0.00	0.00	0.00%
2-5023-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5023-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total HIGHWAY MAINTENANCE	0.00	0.00	0.00%
2-5024 SIDEWALK MAINTENANCE			
2-5024-727 Sidewalk Maintenance	0.00	0.00	0.00%
2-5024-728 Sidewalk Construction	0.00	0.00	0.00%
2-5024-810 Special Mtg Supplement	0.00	0.00	0.00%
2-5024-821 Eastend Sidewalk	0.00	0.00	0.00%
Total SIDEWALK MAINTENANCE	0.00	0.00	0.00%
2-5025 VILLAGE PARKS			
2-5025-201 Operating Supplies	0.00	0.00	0.00%
2-5025-210 Paw Bags	0.00	0.00	0.00%
2-5025-301 East End Park - Parking	0.00	0.00	0.00%
2-5025-302 Fertilization/tree work E	1,700.00	0.00	0.00%
2-5025-401 Fence & Park Maintenance	0.00	0.00	0.00%
2-5025-406 Fence Post Repair	0.00	0.00	0.00%
2-5025-409 Small Tools & Equipment	0.00	0.00	0.00%
2-5025-505 ParksRide Street Lights	0.00	0.00	0.00%
2-5025-507 Rubbish Removal	0.00	0.00	0.00%
Total VILLAGE PARKS	1,700.00	0.00	0.00%
2-5026 STREET LIGHTS			
2-5026-505 Street Lights	0.00	0.00	0.00%
2-5026-508 Street Light Fixtures	0.00	0.00	0.00%
Total STREET LIGHTS	0.00	0.00	0.00%
2-5027 PUBLIC WORKS BUILDING			
2-5027-501 Utilities	0.00	0.00	0.00%
2-5027-703 Bldg Repairs & Mainte	0.00	0.00	0.00%
Total PUBLIC WORKS BUILDING	0.00	0.00	0.00%
2-5028 HIGHWAY EQUIPMENT MAINT			
2-5028-203 Repair & Mainte Supplies	0.00	0.00	0.00%

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2-5028-207 Equip Mainte Supplies	0.00	0.00	0.00%
2-5028-401 Equipment Repair	0.00	0.00	0.00%
2-5028-406 Equipment Purchase	0.00	0.00	0.00%
2-5028-407 Spare SnowBlower Radiator	0.00	0.00	0.00%
2-5028-409 Small Tools & Equipment	0.00	0.00	0.00%
Total HIGHWAY EQUIPMENT MAINT	0.00	0.00	0.00%
2-5029 CAPITAL RESERVE			
2-5029-928 2 Ton Truck '13	0.00	0.00	0.00%
2-5029-929 2 Ton Truck '19	0.00	0.00	0.00%
2-5029-930 Ton Truck '20	0.00	0.00	0.00%
2-5029-938 2 Ton Truck '15	0.00	0.00	0.00%
2-5029-939 Ton Truck '17	0.00	0.00	0.00%
2-5029-946 F-150 Pick-up	0.00	0.00	0.00%
2-5029-947 Dump Truck	0.00	0.00	0.00%
2-5029-953 Snow Blower	0.00	0.00	0.00%
2-5029-954 Street Sweeper	0.00	0.00	0.00%
2-5029-976 TheGreen-ArchwayEntrances	0.00	0.00	0.00%
2-5029-977 Teagle Landing	0.00	0.00	0.00%
2-5029-978 Future Comfort Station	0.00	0.00	0.00%
2-5029-979 Future Parking Lot Constr	0.00	0.00	0.00%
Total CAPITAL RESERVE	0.00	0.00	0.00%
Total HIGHWAY DEPARTMENT	1,700.00	0.00	0.00%
2-503 VILLAGE POLICE DEPT			
2-5030 POLICE ADMINISTRATION			
2-5030-100 Salaries & Wages	168,038.00	79,267.70	47.17%
2-5030-107 Educ, EMT Trainings&Stipend	4,350.00	1,230.80	28.29%
2-5030-199 Employer Paid Benefits	76,516.77	19,785.31	25.86%
2-5030-201 Operating Supplies	1,750.00	1,536.92	87.82%
2-5030-202 Office Supplies	325.00	613.53	188.78%
2-5030-601 Travel & Transportation	350.00	0.00	0.00%
2-5030-603 Dues, Subs & Meetings	2,100.00	1,130.00	53.81%
2-5030-604 Grants, Dues & Subs	0.00	0.00	0.00%
2-5030-610 Printing & Binding	200.00	801.99	401.00%
2-5030-615 Advertising	100.00	0.00	0.00%
Total POLICE ADMINISTRATION	253,729.77	104,366.25	41.13%
2-5031 LAW ENFORCEMENT			
2-5031-100 Salaries & Wages	387,000.00	143,861.39	37.17%
2-5031-104 Contract Services	10,000.00	4,264.71	42.65%
2-5031-107 Local, EMT & Educ Stipend	19,000.00	7,950.00	41.84%
2-5031-199 Employer Paid Benefits	113,420.00	100,539.11	88.64%
2-5031-201 Operating Supplies	900.00	387.63	43.07%
2-5031-206 Weapon Mainte & Supplies	1,550.00	902.00	58.19%
2-5031-301 Professional Services	800.00	802.89	100.36%

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2-5031-306 Uniform Service	3,100.00	3,758.98	121.26%
2-5031-312 Bike Patrol	100.00	0.00	0.00%
2-5031-401 Axon Body 4	100.00	0.00	0.00%
2-5031-409 Small Tools & Equipment	11,400.00	7,976.10	69.97%
2-5031-410 Flashing Radar SpeedSigns	0.00	0.00	0.00%
2-5031-413 Officer Video Recording	100.00	0.00	0.00%
2-5031-603 Dues, Subs & Meetings	350.00	350.00	100.00%
Total LAW ENFORCEMENT	547,820.00	270,792.81	49.43%
2-5032 POLICE TRAINING			
2-5032-100 Salaries & Wages	13,500.00	2,634.56	19.52%
2-5032-199 Employer Paid Benefits	410.00	375.17	91.50%
2-5032-601 Travel & Transportation	300.00	29.47	9.82%
2-5032-605 Tuition	2,000.00	349.00	17.45%
Total POLICE TRAINING	16,210.00	3,388.20	20.90%
2-5033 POLICE COMMUNICATIONS			
2-5033-304 Dispatch Services	64,730.00	0.00	0.00%
2-5033-402 Radio Maintenance	500.00	0.00	0.00%
2-5033-502 Communications	10,000.00	8,416.22	84.16%
Total POLICE COMMUNICATIONS	75,230.00	8,416.22	11.19%
2-5034 PARKING METERS			
2-5034-100 Salaries & Wages	28,963.00	11,872.24	40.99%
2-5034-199 Employer Paid Benefits	2,497.23	908.27	36.37%
2-5034-202 Office Supplies	3,050.00	2,141.39	70.21%
2-5034-204 Postage	3,060.00	1,725.56	56.39%
2-5034-210 Computer Software	1,100.00	0.00	0.00%
2-5034-212 CreditCard/Meter Charges	13,000.00	5,777.81	44.44%
2-5034-301 Professional Services	225.00	100.00	44.44%
2-5034-401 Equip Repair & Mainte	525.00	0.00	0.00%
2-5034-402 CrdtCrd/MterRepair/Replac	500.00	0.00	0.00%
2-5034-407 Equipment Purchase	1,050.00	4,080.92	388.66%
2-5034-409 Small Tools & Equipment	700.00	0.00	0.00%
2-5034-410 Parking fund	0.00	35.44	100.00%
2-5034-425 NW Library Lot Rent	11,000.00	11,000.00	100.00%
Total PARKING METERS	65,670.23	37,641.63	57.32%
2-5035 POLICE VEHICLE			
2-5035-401 Equip Repair & Mainte	3,500.00	5,960.00	170.29%
2-5035-409 Small Tools & Equipment	500.00	7.99	1.60%
2-5035-503 Fuel	10,400.00	3,539.54	34.03%
Total POLICE VEHICLE	14,400.00	9,507.53	66.02%
2-5036 BUILDING MAINTENANCE			

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Account	Budget	Actual	% of Budget
2-5036-100 Salaries & Wages	2,200.00	0.00	0.00%
2-5036-199 Employer Paid Benefits	170.00	0.00	0.00%
2-5036-504 Propane	2,250.00	0.00	0.00%
2-5036-506 Electricity	2,000.00	0.00	0.00%
2-5036-507 Rubbish Removal	2,500.00	1,929.72	77.19%
2-5036-508 Water/Sewer	500.00	180.00	36.00%
2-5036-703 Building Maintenance	250.00	325.00	130.00%
2-5036-704 Roof Replacement	0.00	0.00	0.00%
2-5036-705 Storage Trailer	0.00	0.00	0.00%
Total BUILDING MAINTENANCE	9,870.00	2,434.72	24.67%
2-5037 TOWN POLICE SERVICES			
2-5037-100 T Salaries & Wages	0.00	15,644.92	100.00%
2-5037-102 T Training Wages	1,485.26	78.66	5.30%
2-5037-104 T Contract Services	0.00	0.00	0.00%
2-5037-107 T Stipend	0.00	0.00	0.00%
2-5037-198 T Training Paid Benefits	0.00	0.00	0.00%
2-5037-199 T Employer Paid Benefits	31,554.30	2,548.17	8.08%
2-5037-302 T Legal Fees	0.00	0.00	0.00%
2-5037-306 T Uniform Service	1,250.00	205.27	16.42%
2-5037-307 Extended Vehicle Warranty	0.00	0.00	0.00%
2-5037-401 T Vehicle Repairs & Maint	1,500.00	75.98	5.07%
2-5037-409 T Small Tools & Equip	525.00	200.00	38.10%
2-5037-410 T 4X4 Vehicle Lease	6,850.00	6,676.91	97.47%
2-5037-411 T 4X4 Radio,Lights,Radar	800.00	0.00	0.00%
2-5037-412 T Flashing Speed Signs	0.00	0.00	0.00%
2-5037-502 Communications	315.00	121.17	38.47%
2-5037-503 T Fuel	0.00	994.95	100.00%
2-5037-603 Dues, Subs & Meetings	100.00	0.00	0.00%
2-5037-605 T Tuition	750.00	0.00	0.00%
2-5037-704 T Roof Replacement	0.00	0.00	0.00%
Total TOWN POLICE SERVICES	43,129.56	26,546.03	58.82%
2-5039 CAPITAL RESERVE			
2-5039-932 Office Carpet	0.00	0.00	0.00%
2-5039-933 Police Computer	1,500.00	1,500.00	100.00%
2-5039-934 Radio System	2,000.00	2,000.00	100.00%
2-5039-935 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5039-965 Police Cruiser	25,000.00	25,000.00	100.00%
2-5039-966 Weapon Replacement	0.00	0.00	0.00%
2-5039-970 Police Training	0.00	0.00	0.00%
Total CAPITAL RESERVE	28,500.00	28,500.00	100.00%
Total VILLAGE POLICE DEPT	1,056,559.56	491,593.39	46.53%
2-504 SHORT TERM RENTAL ENFORCE			
2-5040-100 Wages	0.00	0.00	0.00%

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2-5040-199 Benefits	0.00	0.00	0.00%
2-5040-201 Operating Supplies	0.00	0.00	0.00%
2-5040-202 Office Supplies	0.00	0.00	0.00%
2-5040-204 Postage	0.00	0.00	0.00%
2-5040-302 Legal Fees	0.00	0.00	0.00%
Total SHORT TERM RENTAL ENFORCE	0.00	0.00	0.00%
2-507 BOARDS & AGENCIES			
2-5070 PLANNING & ZONING			
2-5070-100 Salaries & Wages	68,071.20	19,435.24	28.55%
2-5070-199 Employer Paid Benefits	33,600.00	10,342.38	30.78%
2-5070-301 Professional Services	2,900.00	18,804.50	648.43%
2-5070-302 Legal Fees	1,600.00	400.56	25.04%
2-5070-406 Equipment Purchase	1,000.00	0.00	0.00%
2-5070-601 Travel & Transportation	1,500.00	0.00	0.00%
2-5070-603 Dues, Subs & Meetings	15,760.00	141.24	0.90%
2-5070-611 Printing Ordinances	0.00	0.00	0.00%
2-5070-615 Advertising	3,200.00	1,423.24	44.48%
2-5070-812 GIS Mapping	480.00	0.00	0.00%
Total PLANNING & ZONING	128,111.20	50,547.16	39.46%
2-5079 CAPITAL RESERVE			
2-5079-933 Computer Equip Replace	0.00	0.00	0.00%
2-5079-934 Update Village-Town Plan	1,200.00	1,200.00	100.00%
Total CAPITAL RESERVE	1,200.00	1,200.00	100.00%
Total BOARDS & AGENCIES	129,311.20	51,747.16	40.02%
2-5091 VILLAGE HWY EXPENSE			
2-5091-803 Highway Rebate to Town	0.00	0.00	0.00%
2-5091-804 HWY State Aid to Town	46,000.00	0.00	0.00%
Total VILLAGE HWY EXPENSE	46,000.00	0.00	0.00%
2-5092 TRUSTEES' CONTINGENCY			
2-5092-801 Unclassified	13,844.00	922.99	6.67%
2-5092-810 Lobbyist	0.00	0.00	0.00%
2-5092-815 Insurance	0.00	0.00	0.00%
Total TRUSTEES' CONTINGENCY	13,844.00	922.99	6.67%
2-5099 CAPITAL RESERVE SPENDING			
2-5099-912 Planning&Zoning Regs	0.00	0.00	0.00%
2-5099-914 Lobbyist	0.00	0.00	0.00%
2-5099-926 Manager's Pick-up	0.00	0.00	0.00%
2-5099-932 Office Equipment	0.00	0.00	0.00%
2-5099-933 Computer Equip Replacment	0.00	0.00	0.00%

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Account	Budget	Actual	% of Budget
2-5099-934 Vail Field Parking	0.00	0.00	0.00%
2-5099-935 Route 4 Improvements	0.00	0.00	0.00%
2-5099-936 Storm Drain Repair	0.00	0.00	0.00%
2-5099-937 Paving	0.00	0.00	0.00%
2-5099-939 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-941 Dump Truck w/plow	0.00	0.00	0.00%
2-5099-942 Loader	0.00	0.00	0.00%
2-5099-943 Storage Trailer	0.00	0.00	0.00%
2-5099-944 Snowblower-Loader Mounted	0.00	0.00	0.00%
2-5099-945 2 Ton Truck w/plow	0.00	0.00	0.00%
2-5099-946 Street Snow Blower	0.00	0.00	0.00%
2-5099-947 HWY Repairs & Maintenance	0.00	0.00	0.00%
2-5099-948 Road Construction	0.00	0.00	0.00%
2-5099-949 Road & Sidewalk Mainte	0.00	0.00	0.00%
2-5099-950 TrafficControlBridgProjec	0.00	0.00	0.00%
2-5099-952 Snow Dump Land Purchase	0.00	0.00	0.00%
2-5099-953 Ornamental Street Lights	0.00	0.00	0.00%
2-5099-954 Village Parks	0.00	0.00	0.00%
2-5099-955 Trees	0.00	0.00	0.00%
2-5099-956 Ordinance Printing	0.00	0.00	0.00%
2-5099-962 Police Computer	0.00	0.00	0.00%
2-5099-964 Police Office Carpet	0.00	0.00	0.00%
2-5099-965 Meter Replace/Repair	0.00	0.00	0.00%
2-5099-967 Flashing Radar Speed Sign	0.00	0.00	0.00%
2-5099-971 Police Cruiser	0.00	0.00	0.00%
2-5099-972 Polic Vehicle Maint/Equip	0.00	0.00	0.00%
2-5099-973 CommVehicle Enforcement	0.00	0.00	0.00%
2-5099-974 Police Training	0.00	0.00	0.00%
2-5099-975 Police Equipment	0.00	0.00	0.00%
2-5099-976 Police Training	0.00	0.00	0.00%
2-5099-977 Police Material	0.00	0.00	0.00%
2-5099-978 Comfort Station Construct	0.00	0.00	0.00%
2-5099-979 Parking Lot Construction	0.00	0.00	0.00%
2-5099-980 NWPL Parking Lot Improvt	0.00	0.00	0.00%
2-5099-981 Sidewalks	0.00	0.00	0.00%
2-5099-982 Granite Curbing	0.00	0.00	0.00%
2-5099-983 Fence Post Repair	0.00	0.00	0.00%
2-5099-984 RetainingWallConstruction	0.00	0.00	0.00%
2-5099-985 HWY Comm Equipment	0.00	0.00	0.00%
2-5099-986 Salt & Sand	0.00	0.00	0.00%
2-5099-987 Road Paving	0.00	0.00	0.00%
2-5099-988 Line Striper	0.00	0.00	0.00%
2-5099-990 CapitalOutlay Undedicated	0.00	0.00	0.00%
Total CAPITAL RESERVE SPENDING	0.00	0.00	0.00%
2-5301 LOSS REPAIR EXPENSES			
2-5301-850 Flood Damage-Vill Garage	0.00	0.00	0.00%
2-5301-860 Property Damage-St Light	0.00	0.00	0.00%
2-5301-861 PropertyDamagPoliceCarpet	0.00	0.00	0.00%

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2-5301-862 PropertyDamage-Guardrail	0.00	0.00	0.00%
2-5301-863 Property Damage-Fence	0.00	0.00	0.00%
2-5301-864 PropertyDamage-Trees	0.00	0.00	0.00%
2-5301-870 VehicleDamage-Flow Truck	0.00	0.00	0.00%
2-5301-871 VehicleDamag-PolicCruiser	0.00	0.00	0.00%
Total LOSS REPAIR EXPENSES	0.00	0.00	0.00%
2-5303 IRENE RECOVERY EXPENSE			
2-5303-150 IRE Wages & FICA	0.00	0.00	0.00%
2-5303-901 IRE Local Share Expenses	0.00	0.00	0.00%
Total IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
2-5401 GRANT EXPENSE			
2-5401-815 PoliceHWYSafetyGrantExpen	0.00	0.00	0.00%
2-5401-816 Police PACIF Grant Expend	0.00	0.00	0.00%
2-5401-817 Planning Grant Expense	0.00	0.00	0.00%
2-5401-818 Police Equip Grant Expens	0.00	988.99	100.00%
2-5401-819 Police Vest Grant Expense	0.00	0.00	0.00%
2-5401-820 Highway Grant Expense	0.00	0.00	0.00%
2-5401-821 Sidewalk Grant Expense	0.00	0.00	0.00%
2-5401-822 Village Tree Grant Expens	0.00	0.00	0.00%
2-5401-823 MDT Police Grant Expense	0.00	0.00	0.00%
2-5401-824 RiverStRetainingWallGrant	0.00	0.00	0.00%
2-5401-825 Waterfront Park Grant Exp	0.00	0.00	0.00%
2-5401-826 Park & Ride Grant Expense	0.00	0.00	0.00%
2-5401-827 Snow Dump Constr Grant	0.00	0.00	0.00%
2-5401-828 Energy Grant Expense	0.00	0.00	0.00%
2-5401-829 DUI OP Grant Exp	0.00	8,181.30	100.00%
2-5401-830 SustainableWoodstockGrant	0.00	0.00	0.00%
2-5401-831 SafeRoutes to SchoolGrant	0.00	0.00	0.00%
2-5401-832 ProspectSt PavingGrantExp	0.00	0.00	0.00%
2-5401-835 BypassMitigationGrantExp	0.00	0.00	0.00%
Total GRANT EXPENSE	0.00	9,170.29	100.00%
2-570 TRANSFERS OUT			
2-5701-000 Transfer to Cap Reserve	0.00	0.00	0.00%
2-5702-000 Transfer to Trustee	0.00	0.00	0.00%
2-5703-000 Transfer to Debt Service	0.00	0.00	0.00%
2-5704-000 Transfer for Parking Fac	0.00	0.00	0.00%
Total TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,543,736.16	714,354.30	46.27%
Total VILLAGE GENERAL FUND	0.00	644,369.17	
Total All Funds	0.00	644,369.17	

02/05/25

04:00 pm

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VILLAGE OF WOODSTOCK
APPLICATION FOR PERMIT TO USE SIDEWALKS FOR EVENTS OR FURNITURE

Applicant name: Girl Scout Troop 60419
Applicant address: c/o Amy Jenne 488 Kithiagy Road
Reading, VT 05202
Mailing address: same as above
Phone: 802-296-1614
Email: AmyLJenne@gmail.com

Application is hereby made for a permit to use the following sections of the Village streets or sidewalks for placement of furniture.

Section of street/sidewalk: In front of The Village Butcher
Event name (if applicable): Troop 60419 Cookie Booth
Organization: Girl Scouts Troop 60419 Are you a nonprofit? Yes
Date(s) & time(s): Monday 2/17/25 / Saturday 3/8/25 / Saturday 3/15/25
For the purpose of Cookie Booths - selling Girl Scout cookies to fund troop

Please attach a diagram of what you have in mind, including dimensions, distance from curb, trees, light posts, parking meters, and other objects. left table against Village Butcher windows. no additional setup. windows

Signature of applicant: Amy Jenne
Date: 2/5/25

Table
↓ sidewalk.

Important – A certificate of insurance must be submitted with this application. - provided by Alex Village Butcher.
An application fee of \$25.00 must be submitted with this application.

COI received: _____ Application fee received: _____

The Village Trustees will consider this application at their next meeting. They meet the second Tuesday of each month. To be on the agenda, the permit needs to be submitted the Wednesday prior to the meeting. Please be advised, a representative must attend the meeting, or the application will not be considered.

Conditions:

1. Contact Chief of Police.
2. No advertisement on permitted items.

3. Permit lapses and all permission hereunder terminates upon the effective date of any amendment to this section or other related bylaw which would render the object no in compliance with the updated provisions. All permits hereunder are issued subject to changes in standards, procedures, and other provisions and no person shall be entitled to compensation for any expenses need to remain in compliance with changing provisions.
4. Applicant's signature certifies that he/she has read the ordinance and agrees to comply with all provisions.

Please mail or email completed application to:

Town of Woodstock

PO Box 488

Woodstock, VT 05091

permits@townofwoodstock.org

OFFICE USE ONLY

This permit is

Approved

Denied

Additional conditions: _____

Signature: _____

Date: _____

Permit #: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/6/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Woodstock Insurance, Inc. 59 Pleasant St. Woodstock VT 05091		CONTACT NAME: PHONE (A/C, No, Ext): (802) 457-1111 FAX (A/C, No): E-MAIL ADDRESS:	
INSURED Family Village Butcher, Inc 18 Elm St Ste 1 Woodstock VT 05091		INSURER(S) AFFORDING COVERAGE INSURER A: MMG INS CO INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 15997	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y	BP13807308	03/01/2025	03/01/2026	EACH OCCURRENCE	\$ 2,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence)					\$ 1,000,000	
	MED EXP (Any one person)					\$ 5,000	
	PERSONAL & ADV INJURY					\$	
	GENERAL AGGREGATE					\$ 4,000,000	
						PRODUCTS - COMP/OP AGG	\$ 4,000,000
							\$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident)	\$
						BODILY INJURY (Per person)	\$
						BODILY INJURY (Per accident)	\$
						PROPERTY DAMAGE (Per accident)	\$
							\$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE	\$
						AGGREGATE	\$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N <input type="checkbox"/>	N / A			PER STATUTE	OTH-ER
						E.L. EACH ACCIDENT	\$
						E.L. DISEASE - EA EMPLOYEE	\$
						E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

DELICATESSEN.

CERTIFICATE HOLDER**CANCELLATION**

Town Of Woodstock PO Box 488 Woodstock VT 05091	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Renee I. Howe
---	--

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Town/Village of Woodstock
Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Veterans Day Parade
Parade/event date: 11-11-2021 Start time: 11 am
End time: 1:00 pm
Applicant/organization: ORA E Paul #2 American Legion
Telephone: 802 356-1104
Email: JJ Ford VT12@gmail.com
Mailing address: PO Box 365 Woodstock VT 05091

Contact person: Jim Ford
Best contact number: 802-356-1104
Location of assembly & beginning of event: ORA E Paul #2-1 Post on Central St

Route of public highways: Post/Central St to Windsor County Court House and back to Post

*Attach map showing route

Traffic control (if any): Yes

Estimated number of participants: 25

Authorized representative signature: James J. Ford
Print: James J. Ford JR Finance Officer

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock

~~Nick Nourse~~

PO Box 488

Woodstock, VT 05091

Permits
~~nourse~~@townofwoodstock.org

OFFICE USE ONLY

This permit is:

- ☐ Approved
☐ Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/22/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Hilb Group New England, LLC PO Box 606 Keene NH 03431		CONTACT NAME: Brendan Mahoney PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: bmahoney@hilbgroup.com	
INSURED THE AMERICAN LEGION ORA E PAUL POST NO 24 INC PO BOX 365 PO Box 365 WOODSTOCK VT 05091-0365		INSURER(S) AFFORDING COVERAGE INSURER A: Vermont Mutual Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 26018	

COVERAGES

CERTIFICATE NUMBER: 25/26 COI

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			BP18019953	03/03/2025	03/03/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
							COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						
	UMBRELLA LIAB EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Veterans Day Parade - 11/11/2025

CERTIFICATE HOLDER

CANCELLATION

Village of Woodstock, Vermont

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Town/Village of Woodstock
Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Memorial Day Parade ORA E Paul #24 American Legion
Parade/event date: 5-24-2025 Start time: 10:30
End time: 11:30
Applicant/organization: ORA E Paul #24 American Legion
Telephone: 802 356 1104
Email: JTFordVT12@gmail.com
Mailing address: PO Box 365 Woodstock VT 05091

Contact person: Jim Ford
Best contact number: 802 356-1104
Location of assembly & beginning of event: Woodstock Elementary School

Route of public highways: Elementary School to the Post (Central St) to
Tibson Park, down Pleasant St to Elm St to Windsor County
Court House

*Attach map showing route

Traffic control (if any): Yes

Estimated number of participants: 25

Authorized representative signature: James J. Ford JR Finance Officer
Print: James J. Ford JR Finance Officer

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock

~~PO Box 488~~

PO Box 488

Woodstock, VT 05091

Permits

~~permits@townofwoodstock.org~~

OFFICE USE ONLY

This permit is:

- ☐ Approved
☐ Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
01/22/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER The Hilb Group New England, LLC PO Box 606 Keene NH 03431		CONTACT NAME: Brendan Mahoney PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: bmahoney@hilbgroup.com	
INSURED THE AMERICAN LEGION ORA E PAUL POST NO 24 INC PO BOX 365 PO Box 365 WOODSTOCK VT 05091-0365		INSURER(S) AFFORDING COVERAGE INSURER A: Vermont Mutual Insurance Co INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
		NAIC # 26018	

COVERAGES

CERTIFICATE NUMBER: 25/26 COI

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			BP18019953	03/03/2025	03/03/2026	EACH OCCURRENCE \$ 1,000,000
			DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 50,000				
			MED EXP (Any one person) \$ 5,000				
			PERSONAL & ADV INJURY \$ 1,000,000				
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY						GENERAL AGGREGATE \$ 2,000,000
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$						PRODUCTS - COMP/OP AGG \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below		N/A				COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
							EACH OCCURRENCE \$
							AGGREGATE \$
							\$
							PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
							E.L. EACH ACCIDENT \$
							E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Event: Veterans Day Parade - 11/11/2025

CERTIFICATE HOLDER

CANCELLATION

Village of Woodstock, Vermont	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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Town/Village of Woodstock
Application for a permit to hold a parade or event on public streets or highways

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Board of the Village/Town of Woodstock herewith regulates the use of public highways for parades and/or events.

Event: Prouty Ultimate (Fundraiser for Dartmouth Cancer Center)
Parade/event date: Friday, July 11, 2025 Start time: 6:30 am
End time: 8:30am
Applicant/organization: Friends of Dartmouth Cancer Center
Telephone: 802-999-8566
Email: christopher.mccown@hitchcock.org
Mailing address: One Medical Center Drive, HB 7070, Lebanon, NH 03756

Contact person: Christopher McCown
Best contact number: 802-999-8566
Location of assembly & beginning of event: Dartmouth Green, Hanover, NH

Route of public highways: West on Quechee Main St. to River Rd. to Old River Rd. Right turn onto VT 12
North, Right on Pomfret Rd. There will be an Aid station at Billings Farm.

*Attach map showing route

Traffic control (if any): "Caution Bike Event" sign on Route 12 North prior to River Rd..

Estimated number of participants: 125

Authorized representative signature: Christopher McCown
Print: Christopher McCown

Conditions: Include Certificate of Insurance naming the Town of Woodstock as additional insured in the amount of \$2,000,000.

Please mail or email completed application to:

Town of Woodstock
Nikki Nourse
PO Box 488
Woodstock, VT 05091

nnourse@townofwoodstock.org

OFFICE USE ONLY

This permit is:

- ☐ Approved
☐ Denied

Additional conditions: _____

Municipal Manager: _____
Date: _____

- b. Any damage to the Village Green occurring in connection with an activity (including setup and cleanup), permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.
10. Applicant should check for electricity of the Green before the event. Please understand that the electricity at the information booth is paid by the Chamber of Commerce. Please call the Chamber at 457-3555.
11. At the option of the Board, a written indemnification agreement or some other security may be required as a condition precedent to the holding of a permitted activity hereunder the permit or any applicable law.
12. Applicant recycling plan: applicant to describe plans for the event to collect and recycle a minimum of the following items: glass, plastic, and aluminum containers.
13. The \$50 application fee may be refundable if all conditions of the permit are met, including recycling requirements. It is up to the applicant to request the return of the \$50 fee. Please send written request within 30 days after the event. Such refund will be made only after the Board of Village Trustees agrees to do so.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: Mary P. Horvath

Date: Jan 16, 2025

Please call or email completed permit to:
Town of Woodstock
PO Box 488
Woodstock, VT 05091

permits@townofwoodstock.org

FOR OFFICE USE ONLY

This permit was:

Approved

Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Permit #: _____

TOWN/VILLAGE OF WOODSTOCK PHONE (802) 457-3456
P.O. Box 488 FAX (802) 457-2329
WOODSTOCK, VT 05091

**APPLICATION FOR A PERMIT TO HOLD AN EVENT
ON PUBLIC STREET(S) OR HIGHWAY(S)**

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Body of the Village / Town
herewith regulate the use of public highways for events.

APPLICANT / ORGANIZATION CBHM Inc. TELEPHONE 802-230-5152

ADDRESS PO Box 722, Woodstock VT 05091

CONTACT PERSON Nancy Nutile-McMenemy TELEPHONE 802-230-5152

LOCATION OF ASSEMBLY AND BEGINNING OF PARADE Saskadena Six Ski Area, Pomfret VT

ROUTE ON PUBLIC HIGHWAYS See attached map. Course is the same as previous years.

(Attach map showing route)

We request the closure of the Taftsville Bridge on Sunday, June 1, 2025 9-10 AM

TRAFFIC CONTROL (if any) Windsor County Sheriffs, volunteers and Woodstock Police

PARADE DATE June 1, 2025 HOUR (start) 8:15AM Pomfret (end) 11:15 Quechee

ESTIMATED NO. OF PARTICIPANTS 2000


1.23.2025
Authorized Representative

CONDITIONS:

APPROVED

DENIED

MUNICIPAL MANAGER DATE

TOWN/VILLAGE OF WOODSTOCK PHONE (802) 457-3456
P.O. Box 488 FAX (802) 457-2329
WOODSTOCK, VT 05091

APPLICATION FOR A PERMIT TO HOLD AN EVENT
ON PUBLIC STREET(S) OR HIGHWAY(S)

Pursuant to Title 24 V.S.A. Section 2291 (5) the Legislative Body of the Village / Town herewith regulate the use of public highways for events.

APPLICANT / ORGANIZATION CBHM Inc. TELEPHONE 802-230-5152

ADDRESS PO Box 722, Woodstock VT 05091

CONTACT PERSON Nancy Nutile-McMenemy TELEPHONE 802-230-5152

LOCATION OF ASSEMBLY AND BEGINNING OF PARADE Saskadena Six Ski Area, Pomfret VT

ROUTE ON PUBLIC HIGHWAYS See attached map. Course is the same as previous years.

(Attach map showing route)

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TRAFFIC CONTROL (if any) Windsor County Sheriffs, volunteers and Woodstock Police

PARADE DATE June 1, 2025 HOUR (start) 8:15AM Pomfret (end) 11:15 Quechee

ESTIMATED NO. OF PARTICIPANTS 2000

Nancy Hutchins 1.23.2025
Authorized Representative

CONDITIONS:

APPROVED

DENIED

MUNICIPAL MANAGER DATE

CERTIFICATE OF INSURANCE

PRINT DATE: 1/23/2025

CERTIFICATE NUMBER: 202501231097416

AGENCY:

Edgewood Partners Insurance Center
5909 Peachtree Dunwoody Road, Suite 800
Atlanta, GA 30328
678-324-3300 (Phone), 678-324-3303 (Fax)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

NAMED INSURED:

USA Track & Field, Inc. CBHM, Inc.
130 East Washington Street, Suite 800
Indianapolis IN 46204

INSURERS AFFORDING COVERAGE:

INSURER A: Clear Blue Insurance Company NAIC #28860

EVENT INFORMATION:

Covered Bridges Half Marathon (6/1/2025 - 6/1/2025)

POLICY/COVERAGE INFORMATION:

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INS	TYPE OF INSURANCE:	POLICY NUMBER(S):	EFFECTIVE:	EXPIRES:	LIMITS:
A	GENERAL LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	CZ26INGL0001-02	11/1/2024 12:01 AM	11/1/2025 12:01 AM	GENERAL AGGREGATE (Per Event) \$4,000,000
	<input checked="" type="checkbox"/> Participant Legal Liability				EACH OCCURRENCE \$2,000,000
					DAMAGE TO RENTED PREMISES (Each Occ.) \$2,000,000
					MEDICAL EXPENSE (Any one person) EXCLUDED
					PERSONAL & ADV INJURY \$2,000,000
					PRODUCTS-COMP/OP AGG \$2,000,000
A	UMBRELLA/EXCESS LIABILITY				
	<input checked="" type="checkbox"/> Occurrence	CZ27IN3X0001-02	11/1/2024 12:01 AM	11/1/2025 12:01 AM	EACH OCCURRENCE \$3,000,000
					AGGREGATE \$3,000,000

DESCRIPTION OF OPERATIONS/LOCATIONS/VEHICLES/EXCLUSIONS ADDED BY ENDORSEMENT/SPECIAL PROVISIONS:

Coverage applies to USA Track & Field sanctioned events and registered practices, including any directly related activities, such as event set-up and tear-down, participant check-in and award ceremonies.

The certificate holder is an additional insured per the following endorsement: Blanket Additional Insured (CB 03 03)

The General Liability policy is primary and non-contributory with respect to the negligence of the Named Insureds (Form CG 20 01)

The General Liability policy contains a blanket Waiver of Subrogation as required by contract per Waiver of Transfer of Rights of Recovery Against Others (Form CG 24 04).

Excess policy follows form of underlying General Liability.

CERTIFICATE HOLDER:

The Village of Woodstock Vermont
31 The Grn #2
Woodstock VT 05091

NOTICE OF CANCELLATION:

Should any of the above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

AUTHORIZED REPRESENTATIVE:



Covered Bridges Half Marathon (CBHM, Inc.)

Emergency Protocol

With individual's safety in mind, procedures are in place that will allow us to safely operate Covered Bridges Half Marathon (CBHM). These policies and procedures are based on thirty years of hosting this race in our community and working closely with Police and Fire personnel in these communities.

CBHM is a 13.1-mile road race held the first Sunday in June on paved and gravel roads. 2000 runners enjoy the racecourse which begins in Pomfret, Vermont at the Suicide Six Ski Area and travels through Woodstock, Vermont ending in Quechee (Hartford) Vermont. Packet Pick up is conducted in an open-air tent on race morning. The finish line area is on an open field.

Traffic and Safety

- Volunteers and local law enforcement work together to minimize delays and keep runners safe and traffic flowing smoothly.
- Racecourse duty details are covered by the Windsor County Sheriff's Department, Woodstock Police Department, and Hartford Police Department.
- The Start area is monitored by the Windsor County Sheriff's Department, which provides a pace car at the start of the race and first finisher through the finish chute.
- The finish area is monitored by the Hartford Police Department, including a plain clothes detective.
- Green Mountain Bike Patrol members, equipped with portable HAM radios, ride the course and aid in communications.
- Windsor County Sheriff Department and Hartford Police control the emptying of the parking lots.

Communication

- On course, law enforcement uses local dispatch for emergencies. Race-related issues are conducted using cell phones. Green Mountain Bike Patrol provide HAM Radio support.
- A command center is located at the finish line and is operated by HAM Radio personnel, Hartford Police and Windsor County Sheriff Department.

Covered Bridges Half Marathon (CBHM, Inc.)

Medical Protocol

With the individual's safety in mind, procedures are in place that will allow us to safely operate Covered Bridges Half Marathon (CBHM). These policies and procedures are based on thirty years of hosting this race in our community and working closely with Police, Fire, and EMS personnel in these communities.

CBHM is a 13.1-mile road race held the first Sunday in June on paved and gravel roads. 2000 runners enjoy the racecourse which begins in Pomfret, Vermont at the Suicide Six Ski Area and travels through Woodstock, Vermont ending in Quechee (Hartford) Vermont. Packet Pick up in conducted in an open-air tent on race morning. The finish line area is on an open field.

The Covered Bridges Half Marathon Medical Team urges all runners to consult their personal physicians prior to training and running the marathon. Traditionally, distance running is a safe and healthy form of exercise, but there are inherent risks associated with running extreme distances, especially if you have certain pre-existing medical conditions. Only a physician familiar with your personal medical history, current health status, medications, and your pre-existing risk factors can advise you as to whether you are fit to run the Covered Bridges Half Marathon. Taking these simple steps and heeding the advice of your personal physician will give you the ability to make the right decisions and enjoy a healthy race.

Medical Services - The Start in Pomfret Vermont-Suicide Six Ski Area

The Start Area will have a tent that can offer assistance with most last-minute medical needs. Band-Aids, Vaseline, a pre-race stretch, or just a word of encouragement can be offered by our volunteers.

- Participants were asked during registration for emergency contact information and follow-up was conducted to ensure accuracy.
- Participants will be asked to confirm this information at bib pick up.

Medical Services - On-course

- Green Mountain Bike Patrol will be on course on bikes and also in a transport van offering basic first aid to those in need. For minor injuries the van will transport participants to the medical tent at the finish line.
- Course medical coverage is supported with ambulances provided by Hartford Fire and Rescue and area private ambulance services.
- Area hospitals will be notified of our race.

Medical Services - Finish Line/Finish Area

Medical teams are located at the finish line, which is located at Dewey Polo Field, Quechee, Vermont. If you are injured or feeling ill, please seek out a member of the medical team for aid.

- Hartford Fire and Rescue Tent will supply:
Gatorade, ice, general first aid supplies, cots, blankets, chairs, and small wading pools/cooling pools.
- The race medical director is stationed at the medical tent.
- Volunteers will hand out bottled water

After You Cross the Finish Line

During any prolonged physical activity, the body's blood supply is usually redirected to the extremities and away from internal organs. Runners should continue to walk after finishing the race. Standing still or stopping can cause nausea, dizziness, and weakness – normally resulting with a runner passing out. Walking will help redirect your blood to vital organs, so it is advisable to keep moving. In any event, if you think you need help, ask one of our medical personnel for assistance.

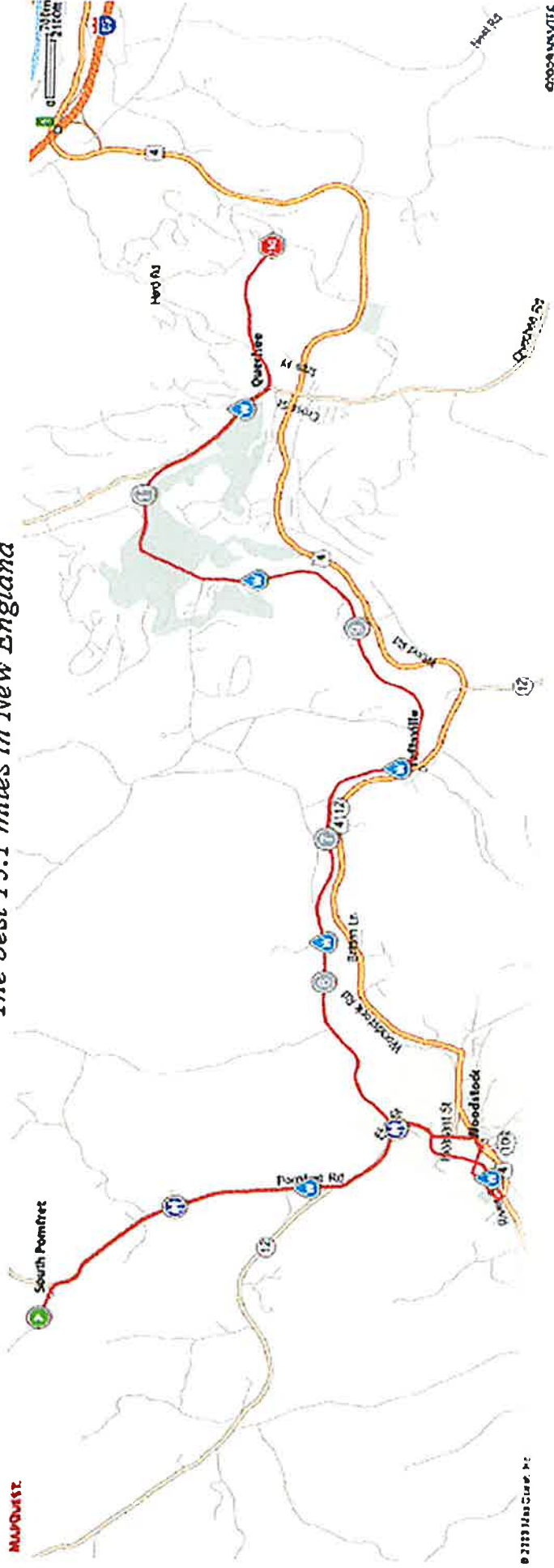
Medical Expenses

Participants are solely responsible for any medical expenses incurred from preparing and participating in the Covered Bridges Half Marathon. These expenses include ambulance transfers to area hospitals during or after the marathon, hospital admissions, lab work, and any follow up care needed to address your injury or illness.

COVERED BRIDGES HALF MARATHON

POMFRET • WOODSTOCK • QUECHEE

The best 13.1 miles in New England



Race Start: Saksadena Six Ski Area, Pomfret VT 8:15 AM, Stage Rd to Rte 12 to Woodstock

Woodstock Village-Spectator Parking on street and municipal parking

River Rd to Taftsville Bridge, Taftsville Bridge Closed 9-10:30AM

Quechee Main Street to Quechee Covered Bridge-East bound runners in left, vehicles in right lane.

Quechee Covered Bridge to Marshland Farm-East bound runners switch to right lane towards the polo field, vehicle in the left lane towards the Bridge

Marshland Farm to Dewey Mills at Strong House Spa-Road closed to traffic 9AM-noon

Dewey Mills Rd one way traffic from US Rte 4 to Strong House Spa 5-7:30 AM, 10:30-noon one way Polo field to US Rte 4

US Rte 4 Remains OPEN, the race will request permission to control the construction lights on the bridge over the Quechee Gorge

US Rte 4 at Quechee Main (Fat Hat Factory) closed to «Local Traffic Only» 5AM-noon

108 250968

Use of the Village Green Permit
Village of Woodstock

Permits must be submitted at least 30 days prior to the date of event/activity.

Class of
2025

Date: 1/14/2025

Name of non-profit: Woodstock Union Middle / High School

Address: 100 Amsden Way
Woodstock, VT 05091

Mailing address: Same.

Website/Social media link: _____

Name of applicant: Tom Emery

Address: School address

Telephone number: 802-457-1317 Ext 1048

Email: tom.emery@mtviews.org

A representative or designee from the organization seeking the permit must attend a meeting at which the application has been placed on the agenda. The Trustees generally meet the 2nd Tuesday of each month at 6:30 pm.

Name of authorized agent who will be attending the meeting: Tom Emery (if needed)

Date of event: 5/23/25 → 6/13/2025

Time & duration of event: 3 weeks

If applicable, alternate dates in the event of cancellation(s) due to bad weather: _____

Anticipated crowd size: N/A

Equipment to be used on the Green: N/A.

Description of the planned organized activity: WUHS - Senior Class
banners on the Green. They will be
there prior to graduation (6/13/25) so
about 3 weeks.

Statement of the purpose of the organized activity including the benefit to be derived for the organization: To highlight our senior class prior to graduation.

Description of the portion of the Village Green to be used in connection with the activity: map attached → outside of fence

Description of all arrangements made for traffic control: N/A

Will it be necessary to drive any motor vehicles over the Village Green or display vehicles on or around the Green in connection with the activity: N/A

Certification by an insurance company licensed to do business in this state that the entity for which a permit is sought is presently insured in a reasonable amount for any liability which might reasonably arise by reason of such activity. The certificate of insurance must list the Village and Town of Woodstock as additional insured.

COI received: Should have on file - will check w/

Plan for trash & Recycling: N/A central office

Fees

A non-refundable processing fee of \$50 shall accompany all applications.

Fee received: _____

check in process.

In addition, a refundable security deposit of \$150 must be submitted within 14 days of permit approval. The security deposit will be refunded if the Green is left in satisfactory condition after the permitted event. Requests for security deposits must be made within 30 days after the event.

Security deposit received: _____

Fees for private events:

Permitted private events are subject to a usage fee based on the number of people expected to attend.

5-25 people - \$150

26-50 people - \$300

50-75 people - \$450

75-100 people - \$550

Fee received: _____

Standards

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of any authorized activity and also, the extent reasonably possible, during the setup and cleanup time for such activity.
2. Any equipment installed or items on display on the Village Green in connection with an activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be easily installed and removed shall be installed and removed on the day of the activity. This standard shall have a separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers located in or on the Village Green or upon traffic signs, parking meters, or light poles surrounding the Village Green.
4. No structures shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
5. Traffic signs and parking meters surrounding the Village Green shall not be obstructed.
6. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendations of the Village Chief of Police.
7. No activity shall be carried on before 8:00 am or after 10:00 pm.
8. Applications shall be considered by the Board in the order in which completed applications are submitted to the Municipal Manager. Permits may be granted to two or more non-profit organizations from Woodstock for the same date and/or times provided the granting of such permits shall not cause a conflict in the use of any portion of the Village Green.
9. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
10. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.

11. Any damage to the Village Green occurring in connection with an activity permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: _____

Date: _____

Please call or email completed permit to:

Town of Woodstock

Permits@townofwoodstock.org

PO Box 488

Woodstock, VT 05091

FOR OFFICE USE ONLY

This permit was:

Approved

Denied

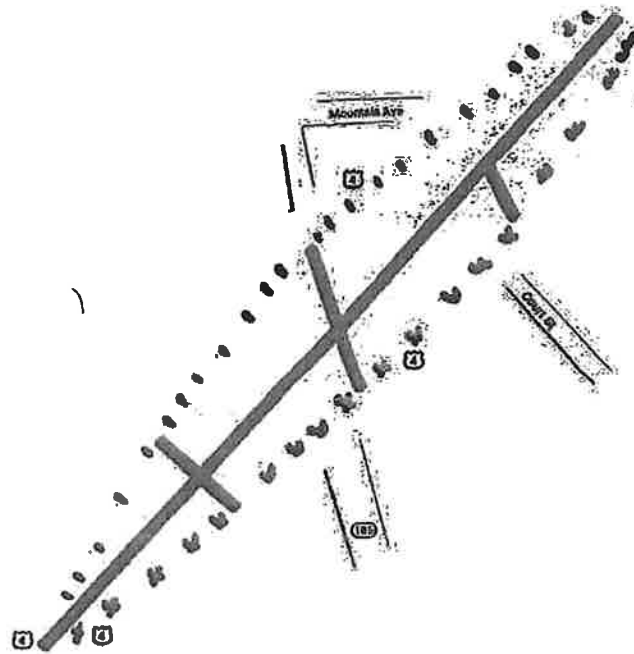
Additional conditions: _____

Municipal Manager: _____

Date: _____

Permit #: _____

Please use this to show the layout of the event:



PO Box 488
Woodstock VT 05091

nnourse@townofwoodstock.org

WARNING
VILLAGE OF WOODSTOCK
ANNUAL VILLAGE MEETING
March 18, 2025

The citizens of the Village of Woodstock, who are legal voters in the Village of Woodstock, Vermont, County of Windsor, are hereby warned to meet at the Town Hall on the 18th day of March 2025, at 7:00 A.M., continuing until 7:00 P.M., for the purpose of transacting during that time, voting by Australian ballot.

The citizens of the Village of Woodstock, who are legal voters in the Village of Woodstock, County of Windsor, State of Vermont, are hereby warned to meet at the Woodstock Town Hall in said Village on the 18th day of March 2025 at 7:30 P.M. to act upon the following articles.

ARTICLE 1: To elect Village officers for the ensuing year as required by law:

Moderator	1 year term
Clerk	1 year term
Trustee	3 year term (Australian Ballot)
Trustee	2 year term (Australian Ballot)
Treasurer	1 year term
Trustee of Public Funds	1 year term

ARTICLE 2: To fix the annual compensation for the elected Village officers.

Moderator	\$50.00 per meeting
Treasurer	\$1,500.00 per year
Clerk	\$400.00 per year
Trustees	\$750.00 per year

ARTICLE 3: To see if the Village will vote to collect the Village General taxes on real estate and all other taxes levied through the Treasurer under the provisions of Title 32 VSA, Chapter 133 and fix the date of payment as November 7, 2025, and May 1, 2026, and to require payment to be received by the Town Office by close of business on those dates.

ARTICLE 4: To see if the Village will vote to authorize the Treasurer, with the approval of the Board of Trustees, to borrow money, if necessary, in anticipation of taxes for FY 2025-2026 to defray current expenses and debt of the Village.

ARTICLE 5: To see if the Village will vote to appropriate the sum of One Million Six Hundred Thirty-Two Thousand Six Hundred Thirty-Seven Dollars and Ninety cents (\$1,632,637.90) and raise by taxation the sum of Seven Hundred Seventy Eight Thousand Nine Hundred Seventy Nine Dollars and Fifty Two Cents (\$778,979.52) to pay the current expenses and debt of the village.

General Government	\$492,843.79
Boards & Agencies	\$132,494

Village Parks	\$1,700.00
Village Police	\$995,600.11
Trustee Contingency	\$10,000
Total	\$1,632,637.90

ARTICLE 6: To see if the Village will vote to raise and appropriate from taxes the sum of three thousand dollars (\$3,000.00) for the purpose of Village beautification projects and seasonal decorations. This money to be spent at the discretion of the Board of Village Trustees.

ARTICLE 7: To see if the Village will vote to appropriate the sum of four hundred dollars (\$400) for the purpose of paying the Trustee of Public Funds for services rendered and approve such expenditure from income of the trust funds.

ARTICLE 8: To see if the Village will vote to appropriate the sum of four hundred dollars (\$400) for the purpose of auditing the Public Trust Funds and approve such expenditure from income of the trust fund.

ARTICLE 9: To see if the Village will vote to provide notice of the availability of the annual report by making formal announcements in a publicly warned meeting and posting on the Town's website at least 30 days before the annual meeting instead of mailing or otherwise distributing the report to the voters of the town pursuant to 24 V.S.A. § 1682(a).

ARTICLE 10: To act on any other business that may legally come before the Village Meeting.

Dated at Woodstock, County of Windsor, State of Vermont this

By the Board of Trustees members of the Village OF WOODSTOCK:

Seton McIlroy, Chair

Lisa Lawlor

Jeffrey Kahn, Vice-Chair

Donald R. Wheeler
Village Clerk

Brenda Blakeman

Frank Horneck

NOTICE TO VOTERS

Woodstock residents not on the voter checklist may register to vote at the Town Clerk's office in the Town Hall.

Absentee ballots are available from the Town Clerk prior to 12:00 pm on March 14, 2025. A voter who expects to be an early voter may apply for an early voter absentee ballot until 12:00 pm at the Town Clerk's office on March 14, 2025.

Permit Type	Application Fee - Proposed	Application Fee - Current	Use Fee	Deposit - Proposed	Deposit	COI	Refundable Amount	Other	GO IN FRONT OF TRUSTEE'S
Use of The Green	\$75	\$50	\$150-\$550		\$150	Yes	\$150		YES
Use of The Gore	\$30	\$25	No		\$150	Yes	\$150	Only Woodstock non-profits	YES
East End	\$100	\$100	\$100-\$1,000 per day		\$100 - \$300	Yes	\$100-\$300		YES
Sidewalk for Event	\$30	\$25	No		No	Yes	No		YES
Parade/Event Permit	\$100	\$0	\$0	\$100	NO	YES	\$100	Insured in the amount of \$2,000,000.	YES
Sidewalk for Construction Banner	\$25	\$0	No		No	Yes	No	Must pay for two parking spaces for time space is being used.	NO
Right of Way Permit - Village	\$50	\$50	No		No	No	No		NO
Village Excavation Permit	\$25	\$0	\$0		No	NO	NO		NO
Village Excavation Permit	\$50	\$25	No		No	Yes	\$1,000 cash bond	\$1,000 cash performance bond	NO
Village Driveway Permit	\$50	\$25	No		No	No			NO
Yard Sale Permit		\$10							NO

Permit	Application Fee	Use Fee	Deposit	COI	Refundable Amount	Other
Use of The Green	\$50	\$150-\$550		\$150 Yes	\$150	
Use of The Gore	\$25	No		\$150 Yes	\$150	Only Woodstock non-profits
East End	\$100	\$100-\$1,000 per day	\$100 - \$300	Yes	\$100-\$300	
Sidewalk for Event	\$25	No	No	Yes	No	
Sidewalk for Construction	No	No	No	Yes	No	Must pay for two parking spaces for time space is being used.
Banner	\$50	No	No	No	No	
Right of Way	No	No	No	No	No	
Village Excavation Permit	\$25	No	No	Yes	\$1,000 cash bond	\$1,000 cash performance bond
Village Driveway Permit	\$25	No	No	No		
Yard Sale Permit	\$10					

APPENDIX K (To Title 8 W.V.O.)

FYI. re:
parking discussion
Lisa

Part 1 - First Ten Calendar Year Violations

The fines listed below are hereby established for violation(s) of any of the cited sections of the Parking Ordinances provided the total number of violations combined from all cited sections with respect to a specific motor vehicle license plate number does not exceed ten (10) in any calendar year.

<u>Section:</u>	<u>Brief Description:</u>	<u>Fine per violation:</u>
§8322(a)	Two hour non-metered violation	\$10.00
§8322(2)	Meter coin violation	\$10.00 if paid within 7 days; \$14.00 if not paid within 7 days
§8322(3)	Winter parking violation	\$20.00
§8322(4)	Two day parking violation	\$20.00
§8322(5)	Late night parking violation	\$20.00
§8328(b), (c), or (e)	Miscellaneous meter violations	\$10.00
Sec 8322(6)	Parking in a long term parking area dedicated for employee parking, without displaying a valid permit.	\$50.00

Part 2 - Additional Calendar Year Violations

A fine of \$25.00 is hereby established for the violation of any section cited in Part 1 of this Appendix K when the total number of prior violations combined from all such sections with respect to a specific motor vehicle license plate number in any calendar year exceeds ten (10).

Part 3 - General Violations of Parking Ordinances

A fine of \$20.00 is hereby established for each violation of any prohibition contained in Chapter 3 of Title 8 relating to Parking Ordinances not otherwise covered by Part 1 or Part 2 of this Appendix K or by any other specific provision of the W.V.O. citing a section thereof.

Part 4 – Violations of the Employee Parking Area

A fine of \$50.00 is hereby established for each violation of the Employee Parking Area described in Title 8 Appendix I.

History:

2004 Amendment. Subsections 8322(1) and 8322(2) of the original Appendix K were amended generally by section 5 of Woodstock Village Ordinance Revision #17, adopted by the Board on November 24, 2003, effective January 23, 2004.

2004 Second Amendment. Amends Appendix K generally by section 1 of Woodstock Village Ordinance Revision #19, adopted by the Board on December 15, 2003, effective February 14, 2004.

2005 Amendment. Appendix K was generally amended by section 8 of Woodstock Village Ordinance Revision #22, adopted by the Board on September 27, 2004, final as of November 26, 2004, and effective June 1, 2005.

2006 Amendment. Appendix K was generally amended by section 4 of Woodstock Ordinance Revision #26, adopted by the Board on February 27, 2006, effective April 28, 2006.

2009 Amendment. Appendix K was generally amended by Woodstock Ordinance Revision #33, adopted by the Board on January 13, 2009, effective March 14, 2009. Revision note: This was a technical revision to correct inconsistency.

Revision # 6-A to the 2009 compilation of the Woodstock Village Ordinances, adopted February 8, 2011 amended the schedule of fines delineated in Appendix K.

Revision # 16, to the 2009 compilation of Woodstock Village Ordinances adopted September 13, 2016 and effective November 12, 2016 established a \$50.00 fine for parking a motor vehicle in a space in an employee parking lot that has been identified as long term parking by permit, without displaying a valid permit for parking is long term permit parking.

Expired

* * * Temporary Moratorium * * *

Revision Note: Section 10 of Woodstock Village Ordinance Revision #22, adopted by the Board on September 27, 2004, effective November 26, 2004, contained the following moratorium on enforcement provisions:

Pending the effective date of these Parking Ordinance Revisions, there shall be a moratorium during March, April, and May of 2005, on enforcement of all existing provisions of the W.V.O. requiring the depositing of coins in the parking meter zone, limiting the consecutive time for parking in the parking meter zone during times which would have required coin deposits, and limiting the consecutive time for parking in the two hour non-metered zones during the same times.

**Village of Woodstock
Board of Trustees Meeting
January 13th, 2025
8:15AM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Lisa Lawlor, Brenda Blakeman, Frank Horneck

Staff: Eric Duffy

Public: Nicholas Seldon, Bill Corson

Call to order

1. Chair Seton McIlroy to call the January 13th Village Trustees meeting to order at 8:15AM.

B. Additions and Deletions - none

C. Citizen's Comments

Nicholas Seldon

Nicholas Seldon from Woodstock, Vermont, reiterates his email from Friday January 10th calling for Chair Seton McIlroy and Jeffrey Kahn recusal due to perceived bias and self-interest in the matter of Joe Swanson.

Bill Corson

Bill Corson from Pleasant Street inquired about the decision regarding Joe Swanson.

D. Discussion

E . Executive Session 1 V.S.A 313

Motion: By Chair Seton McIlroy enter Executive Session 1 V.S.A 313 to discuss legal issues (8:17AM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed (Returned 8:53AM)

Jeffrey Kahn suggested considering raising parking meter rates to \$2 an hour to increase budget income. He noted that 85% of parking meter users are visitors, and current rates are lower compared to other towns.

Jeffrey Kahn proposed extending parking meter hours to 4 pm to benefit locals.

Lisa Lawlor mentioned looking into different rates for parking fines and will bring information to the next meeting.

E. Other Business

Seton McIlroy calls for any other business before adjourning the meeting.

J. Adjournment

Motion: by Chair Seton McIlroy to adjourn the meeting at (8:56AM)

Seconded: Jeffrey Kahn

Vote: 5-0-0, passed.

*Respectfully submitted,
Kitty Mears Koar*

**Village of Woodstock
Board of Trustees Meeting
January 14th, 2025
6:30PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Lisa Lawlor, Brenda Blakeman, Frank Horneck

Staff: Eric Duffy

Public: Jill Davies, Beth Finlayson, Wendy Marrinan, Lauren Dorsey

Call to order

1. Chair Seton McIlroy to call the January 13th Village Trustees meeting to order at 8:15AM.

B. Additions and Deletions

Vote Ethics Liaison

C. Citizen's Comments -None

D. Reports

a. Manager's Report

Eric Duffy updated on the painting at Town Hall, apologizing for any inconvenience. Selectboard's final agreement on the FY 26 budget and they will be meeting Thursday January 16th at 9:30AM.

Eric Duffy discussed a conversation with the USDA about local bear management, including potential financial solutions and on-site visits.

Jeffrey Kahn inquired about courthouse payments to the village for parking.

Financial Report

Eric Duffy explained the transition to a new paycheck software affecting the financial report.

Eric Duffy highlighted the village's good revenue position, with 84% of the year's revenue already achieved just over halfway through the fiscal year.

Eric Duffy mentioned the need to update the paycheck software by January.

E. Votes

Village Public Trust Funds for FY 2025

Jill Davies presented the Village Public Trust Funds for FY 2025.

Jill Davies discussed the Orley A. Whitcomb fund, proposing a \$5,000 annual contribution to the Community Care Coordinator.

Motion: by Chair Seton McIlroy to disperse \$5,000 from the Orley A. Whitcomb Fund balance to contribute for a Community Care Coordinator this year, with the understanding that in future years we will allot it to the same thing, unless something changes with the position or in the village(6:43PM).

Seconded: Jeffrey Kahn

Vote: 5-0-0, passed.

Jill Davies proposed using the \$26,000 in the old Fire Station Fund for the tree fund.

The Trustees discussed the budget allocation for the Tree Fund \$1,700, and agree to vote on it in the next meeting.

The Trustee's discussed the Frank S. McKenzie Fund, proposing to use it for town fireworks and close the fund.

Motion: by Jeffrey Kahn to distribute that approx. \$4,121 in the fiscal year 2026 for the 2026 fireworks display (6:56PM)

Seconded: Frank Horneck

Vote: 5-0-0, passed.

Vote Ethics Liaison

Vermont now requires that every municipality appoint an Ethics Liaison to serve as a point of contact for communication with the state Ethics Commission. Eric Duffy spoke with the Chair of the Trustee's and agreed that Stephanie Appelfeller will be the Ethics Liaison.

Motion: by Chair Seton McIlroy to appoint Stephanie Appelfeller as the Trustee's Ethics Liaison to the state of Vermont (6:58PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0, passed.

F. Discussion

Wassail Weekend Recap (6:58PM)

Beth Finlayson provided an overview of the Wassail Weekend, noting issues with the bagpipes and parking.

Beth Finlayson mentioned the need for better crowd control and barricades during the parade.

Beth Finlayson discussed the challenges with parking and horse manure at the Mill Building.

Beth Finlayson highlighted the positive feedback from the public and the need for better barricades and crowd control.

Village Parking Revenue

Lisa Lawlor presented a comparison of parking fees and violation fees in other towns.

Lisa Lawlor suggested increasing the handicap zone violation fee and implementing a habitual offender program.

Eric Duffy mentioned the need for an ordinance change to update the parking ordinance.

The Trustees discussed the impact of parking fees on local businesses and the need for a comprehensive approach.

Short Term Rental

Eric Duffy reported on the status of short-term rental applications in the village.

He mentioned the difficulty in identifying short-term rentals due to inaccurate location information on platforms like Airbnb.

Eric Duffy highlighted the need for dedicated staff to manage short-term rentals effectively.

The Trustees discussed the potential impact of the short-term rental ordinance on the village's revenue and enforcement efforts.

Permit/Rules Flags in Parking Meters

Jeffrey Kahn explained that American flags on village property are approved regardless of citizen's opinion.

Jeffrey Kahn suggested limiting flag displays to national holidays and discussed flag holder's only being used for National Holidays or when a permit is issued.

The conversation shifted to the removal of flags and the potential for an ordinance or fee for violations.

Police- Discussion of Paid Details (parades, details, etc.)

Seton McIlroy introduced a spreadsheet on police overtime for events, highlighting the cost to taxpayers.

Examples of events where police overtime is not covered by event coordinators are discussed, including Pride of Woodstock and the Covered Bridges Half Marathon.

The group discussed the potential for event organizers to cover police overtime costs and the need for community input.

Frank Horneck pointed out the additional revenue that could be saved for the tax payers if event organizers paid for police overtime.

The conversation shifted to the FY26 budget discussion, with Eric Duffy providing an update on the estimated tax increase.

FY26 Budget Discussion

Eric Duffy mentioned potential cuts in the budget, including changes to healthcare for employees.

The group discussed the purchase of snow tires for police vehicles

Jeffrey Kahn proposed raising parking meter fees from \$1 to \$1.50 an hour to reduce the tax increase. Also having the parking hours 10-4PM. It would add an estimated \$75,000 a year. If the ordinance is changed.

The group discussed the potential impact of the ordinance change on the budget and the need for community input.

The conversation shifted to other potential revenue sources, including selling parking passes for elderly residents.

The conversation continued about revenue and how changing the parking fee would change the budget.

The Trustee asked about the Town Report and the budget for printing.

The Trustee discussed the Tree fund

The group discussed the contingency fund and the need to balance the budget.

The conversation shifted to the purchase of rifles for the police and the potential for grants or other funding sources.

Wendy Wright Marrinan asked about the cost and effectiveness of the short-term rental software.

The group discussed the potential revenue from short-term rentals and the need for accurate tracking.

Wendy suggested re-evaluating the software purchase and its impact on the budget.

Eric Duffy provides the final budget total for the village: \$1,632,637.90.

G. Executive Session 1 V.S.A 313

Motion: By Chair Seton McIlroy to enter Executive Session 1 V.S.A 313
(8:20PM) To discuss pending probable civil litigation or prosecution to which the public body is or maybe a party

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed (Returned 8:52PM)

H. Other Business

I. Approval of Minutes

12.12.24

12.20.24 (Correction- Addition of the word -installing)

01.02.25

Motion: By Chair Seton McIlroy to approve the Minutes 12.12.24, 12.20.24, 01.05.24 (8:54PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0 passed

J. Adjournment

Motion: by Chair Seton McIlroy to adjourn the meeting at (8:54PM)

Seconded: Jeffrey Kahn

Vote: 5-0-0, passed.

*Respectfully submitted,
Kitty Mears Koar*