

Town of Woodstock
Special Selectboard Meeting
May 5th, 2026
8:30 AM
Town Hall & Zoom
Agenda

- A. Call to order**
- B. Additions to & deletions from posted agenda**
- C. Citizen Comments – Three-minute maximum limit per resident**
- D. Manager’s Report**
- E. Financial Report**
- F. Discussions**

G. Votes

- a. Conservation Committee Appointment – George Whit Manter
- b. Weathersfield Dispatch Contract
- c. Porta Potties at Vondell-Cobb
- d. Housing Task Force
- e. Sewer Abatement- 648 Church Hill Road
- f. Sewer Abatement- 2 Highland Avenue Extension
- g. Sewer Abatement- 1658 West Woodstock Road
- h. Water Abatement- 23 The Green
- i. Water Abatement- 27 Slayton Terrace
- j. Chamber of Commerce Budget
- k. MSK contract- Water Improvement Projects

H. Discussion

- a. Rules and Procedures for Meetings

I. Approval of Minutes

- 03.19.26
- 04.07.26
- 04.21.26

J. Adjournment

Zoom

The link to join us is

<https://us02web.zoom.us/j/84782406503?pwd=UXAzWnJxaEE0MzJaMlBKeHJPUjB6QT09>

or from zoom.us you can enter these details to join the meeting

Meeting ID: 847-8240-6503

Password: 247624

You can also download the Zoom app on your smartphone

WOODSTOCK TOWN General Ledger
Current Yr Pd: 11 - Budget Status Report
WATER GENERAL FUND

Account	Budget	Actual	% of Budget
H-4001-000 Water Billed Revenue	735,226.17	563,607.45	76.66%
H-4002-000 Water interest revenue	0.00	2,770.35	100.00%
H-4003-000 Water Penalty Revenue	0.00	3,349.72	100.00%
H-4004-000 Non-Usage Water Revenue	0.00	1,667.98	100.00%
Total Revenues	735,226.17	571,395.50	77.72%
H-5021-100 Salaries & Wages	166,000.00	118,754.66	71.54%
H-5021-197 Employer Healthcare Cost	20,830.00	36,236.61	173.96%
H-5021-198 CCC - Water company	750.00	450.72	60.10%
H-5021-199 Employer Paid Benefits	33,200.00	25,074.43	75.53%
H-5021-201 Operating Supplies	44,860.00	50,924.92	113.52%
H-5021-202 Office Supplies	1,000.00	78.40	7.84%
H-5021-203 Insurance	7,000.00	0.00	0.00%
H-5021-204 Postage	13,114.00	14.25	0.11%
H-5021-205 Utilities	41,496.00	27,163.23	65.46%
H-5021-207 Audit Expense	7,000.00	0.00	0.00%
H-5021-305 Other Purchased Services	20,000.00	16,727.48	83.64%
H-5021-306 Uniforms Maintenance	0.00	1,569.95	100.00%
H-5021-310 Laboratory Testing	2,000.00	2,120.24	106.01%
H-5021-502 Communications	0.00	1,821.33	100.00%
H-5021-503 Fuel	4,000.00	2,043.72	51.09%
H-5021-602 Well Redevelopment	0.00	28,330.00	100.00%
H-5021-703 Repairs and Maintenance	80,000.00	31,100.91	38.88%
H-5021-802 Bond Interest Payment	238,976.17	336,600.00	140.85%
H-5029-001 Capital - Tank Replacemen	25,000.00	25,000.00	100.00%
H-5029-002 Capital - Pipe Replacemen	15,000.00	15,000.00	100.00%
H-5029-003 Capital - Infrastructure	15,000.00	15,000.00	100.00%
H-5099 H - Capital Spending	0.00	0.00	0.00%
Total H - Capital Spending	0.00	0.00	0.00%
H-540 Water Department Grants			
H-5401-000 NBRC - Grant funds	0.00	2,581.10	100.00%
H-5401-401 Elm St. H2O System Imp	0.00	10,757.65	100.00%
H-5402-000 NBRC - Matching Funds	0.00	1,416.00	100.00%
Total Water Department Grants	0.00	14,754.75	100.00%
Total Appropriations	735,226.17	748,765.60	101.84%
Total WATER GENERAL FUND	0.00	-177,370.10	
Total All Funds	0.00	-177,370.10	

WOODSTOCK TOWN General Ledger
Current Yr Pd: 11 - Budget Status Report
SEWER GENERAL FUND

Account	Budget	Actual	% of Budget
3-400 CONSUMPTION FEE REVENUE			
3-4006-000 Sewer Consumption Fees	1,400,576.47	1,131,424.52	80.78%
3-4007-000 Delinq Consump - Interest	10,000.00	12,309.61	123.10%
3-4008-000 Delinq Consump - Penalty	12,500.00	-2,612.59	-20.90%
Total CONSUMPTION FEE REVENUE	1,423,076.47	1,141,121.54	80.19%
3-407 INTEREST INCOME			
3-4071-000 General Interest Income	20,000.00	15,806.86	79.03%
Total INTEREST INCOME	20,000.00	15,806.86	79.03%
3-409 MISCELLANEOUS REVENUE			
Total MISCELLANEOUS REVENUE	0.00	0.00	0.00%
3-450 ABATEMENTS			
3-4501-000 Abatements	0.00	-11,806.45	100.00%
Total ABATEMENTS	0.00	-11,806.45	100.00%
3-470 TRANSFERS IN			
Total TRANSFERS IN	0.00	0.00	0.00%
Total Revenues	1,443,076.47	1,143,121.95	79.35%
3-500 PENSION EXPENSE			
Total PENSION EXPENSE	0.00	0.00	0.00%
3-501 ADMINISTRATION			
3-5012 EXECUTIVE			
3-5012-100 Salaries & Wages	65,400.00	50,070.95	76.56%
3-5012-197 Employer Healthcare cost	57,000.00	84,633.14	148.48%
3-5012-198 CCC Tax Sewer	1,100.00	1,290.47	117.32%
3-5012-199 Employer Paid Benefits	13,080.00	4,188.23	32.02%
3-5012-200 Wellness	260.00	0.00	0.00%
3-5012-314 IT Infrastructure	6,800.00	2,095.40	30.81%
3-5012-602 Meeting/Prof. Development	1,480.00	114.84	7.76%
3-5012-603 Dues, Subs, Meetings	10.00	1,193.25	11,932.50%
3-5012-615 Advertising	108.00	0.00	0.00%
Total EXECUTIVE	145,238.00	143,586.28	98.86%
3-5013 OFFICE ADMINISTRATION			
3-5013-201 Operating Supplies	1,036.00	301.19	29.07%
3-5013-202 Office Supplies	1,132.00	569.17	50.28%
3-5013-204 Postage	1,600.00	1,607.65	100.48%

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SEWER GENERAL FUND

Account	Budget	Actual	% of Budget
3-5013-302 Legal Services	0.00	1,438.89	100.00%
3-5013-401 Equipment Maintenance	320.00	0.00	0.00%
3-5013-402 Machinery & Equipment	658.00	0.00	0.00%
3-5013-502 Communications	4,440.00	5,152.76	116.05%
3-5013-503 NEMRC Support/License	670.00	1,162.25	173.47%
3-5013-505 IT - Sewer	6,200.00	5,787.81	93.35%
3-5013-615 Advertising	560.00	0.00	0.00%
Total OFFICE ADMINISTRATION	16,616.00	16,019.72	96.41%
3-5014 AUDITING			
3-5014-301 Professional Services	10,080.00	0.00	0.00%
Total AUDITING	10,080.00	0.00	0.00%
3-5016 ACCOUNTING			
3-5016-100 Salary & Wages	33,222.97	36,055.28	108.53%
3-5016-199 Employer Paid Benefits	8,200.00	3,392.81	41.38%
3-5016-301 Professional Services	2,100.00	111.73	5.32%
3-5016-302 NEMRC Services	1,140.00	0.00	0.00%
3-5016-305 Other Purchased Services	365.00	0.00	0.00%
3-5016-603 Dues, Subs, & Meetings	100.00	137.30	137.30%
Total ACCOUNTING	45,127.97	39,697.12	87.97%
Total ADMINISTRATION	217,061.97	199,303.12	91.82%
3-5021 MAINTAINING SEWER SYSTEMS			
3-5021-100 Salaries & Wages	308,653.75	250,999.79	81.32%
3-5021-199 Employer Paid Benefits	61,730.75	39,293.78	63.65%
3-5021-201 Operating Supplies	4,000.00	0.00	0.00%
3-5021-202 Education and training	1,000.00	1,041.00	104.10%
3-5021-301 Professional Services	1,200.00	545.62	45.47%
3-5021-307 Engineering Services	25,000.00	0.00	0.00%
3-5021-321 Sewer Line Cleaning	12,000.00	10,695.00	89.13%
3-5021-401 Repairs & Maintenance	10,000.00	5,355.13	53.55%
3-5021-402 Manhole Repair & Mainte	15,000.00	0.00	0.00%
3-5021-404 Influent Pump	29,500.00	10,357.96	35.11%
3-5021-405 Machinery & Equipment	500.00	0.00	0.00%
3-5021-412 Sewer Line Mainte Equip	600.00	0.00	0.00%
3-5021-425 Rentals	400.00	0.00	0.00%
3-5021-426 Auto Sampler	8,000.00	6,364.75	79.56%
3-5021-826 I I Improvements	4,000.00	0.00	0.00%
Total MAINTAINING SEWER SYSTEMS	481,584.50	324,653.03	67.41%
3-5022 CONSTR & MAINT OF PLANTS			
3-5022-199 Employer Paid Benefits	0.00	3,835.02	100.00%
3-5022-201 Operating Supplies	60,000.00	54,680.19	91.13%
3-5022-202 Office Supplies	500.00	0.00	0.00%

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3-5022-203 Repair & Mainte Supplies	7,000.00	9,851.63	140.74%
3-5022-301 Professional Services	4,000.00	2,141.25	53.53%
3-5022-305 Other Purchased Services	30,000.00	35,058.44	116.86%
3-5022-306 Uniforms, Protective Gear	6,000.00	5,769.42	96.16%
3-5022-307 Engineering Services	20,000.00	0.00	0.00%
3-5022-308 Engineering Study Main Pl	0.00	86,199.87	100.00%
3-5022-310 Laboratory Testing	20,000.00	11,257.63	56.29%
3-5022-401 Repair & Maintenance	15,000.00	9,740.84	64.94%
3-5022-409 Small Tools & Equipment	900.00	0.00	0.00%
3-5022-426 Dewatering	120,000.00	60,744.26	50.62%
3-5022-501 Utilities	110,000.00	90,798.84	82.54%
3-5022-502 Communications	8,500.00	5,648.93	66.46%
3-5022-601 Travel & Transportation	200.00	0.00	0.00%
3-5022-603 Dues, Subs & Meetings	1,000.00	895.43	89.54%
3-5022-801 Contingency Account	7,500.00	0.00	0.00%
3-5022-809 Taxes, Licensing & Regs	3,000.00	200.00	6.67%
3-5022-815 Insurance & Fidelity Bond	78,000.00	29,639.84	38.00%
3-5022-820 S. Wdstk Bond Repayment	58,439.00	0.00	0.00%
3-5022-821 S Wdstk Bond Interest	28,414.00	19,000.96	66.87%
3-5022-822 EEI Bond	4,920.00	0.00	0.00%
Total CONSTR & MAINT OF PLANTS	583,373.00	425,462.55	72.93%
3-5023 SEWER VEHICLE			
3-5023-203 Repair & Mainte Supplies	9,000.00	782.39	8.69%
3-5023-601 Fuel	9,000.00	3,587.78	39.86%
Total SEWER VEHICLE	18,000.00	4,370.17	24.28%
3-5024 CONSTRUCTION			
Total CONSTRUCTION	0.00	0.00	0.00%
3-5025 DEPRECIATION			
Total DEPRECIATION	0.00	0.00	0.00%
3-5029 CAPITAL RESERVE			
3-5029-199 Comp. Unused Sick/Vac	14,000.00	14,000.00	100.00%
3-5029-937 F-350 Ton Truck	3,000.00	3,000.00	100.00%
3-5029-945 F-150 Pick-up	3,000.00	3,000.00	100.00%
3-5029-975 Repairs & Maintenance	45,000.00	45,000.00	100.00%
3-5029-977 Sludge Spreading Truck	5,000.00	5,000.00	100.00%
3-5029-979 TV Camera	1,000.00	1,000.00	100.00%
3-5029-980 Influent Pump	2,000.00	2,000.00	100.00%
3-5029-981 Project NG SCR16	35,000.00	35,000.00	100.00%
3-5029-982 Sewer Reserve	35,057.00	35,057.00	100.00%
Total CAPITAL RESERVE	143,057.00	143,057.00	100.00%

05/01/26
10:25 am

WOODSTOCK TOWN General Ledger
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SEWER GENERAL FUND

Account	Budget	Actual	% of Budget
3-5097 CAPITAL EXPENSES			
Total CAPITAL EXPENSES	0.00	0.00	0.00%
3-5099 CAPITAL RESERVE SPENDING			
3-5099-957 Repairs & Maintenance	0.00	22,240.11	100.00%
Total CAPITAL RESERVE SPENDING	0.00	22,240.11	100.00%
3-5301 LOSS REPAIR EXPENSE			
Total LOSS REPAIR EXPENSE	0.00	0.00	0.00%
3-5303 IRENE RECOVERY EXPENSE			
Total IRENE RECOVERY EXPENSE	0.00	0.00	0.00%
3-570 TRANSFERS OUT			
Total TRANSFERS OUT	0.00	0.00	0.00%
Total Appropriations	1,443,076.47	1,119,085.98	77.55%
Total SEWER GENERAL FUND	0.00	26,035.97	
Total All Funds	0.00	26,035.97	

WOODSTOCK TOWN General Ledger
 Current Yr Pd: 11 - Budget Status Report
 TOWN GENERAL FUND

Account	Budget	Actual	Actual % of Budget
1-400 TAX REVENUE- ALL			
1-4001-000 Real Estate Taxes	6,682,959.54	6,682,960.23	100.00%
1-4002-000 Delinquent Interest	65,000.00	69,825.61	107.42%
1-4003-000 Delinquent Penalty	80,000.00	-844.16	-1.06%
1-4004-000 In Lieu of Taxes	10,000.00	12,394.56	123.95%
1-4005-000 Land Use/Hold Harmless	340,000.00	374,710.00	110.21%
1-4006-000 Rockefeller Endowment	89,700.00	88,500.00	98.66%
Total TAX REVENUE- ALL	7,267,659.54	7,227,546.24	99.45%
1-401 RENTAL INCOME			
1-4015-000 Pentangle Rental	12,210.00	10,175.00	83.33%
1-4016-000 Chamber of Commerce Rent	6,600.00	2,500.00	37.88%
Total RENTAL INCOME	18,810.00	12,675.00	67.38%
1-402 FEES & PERMITS			
1-4022-000 Overweight Permits	600.00	570.00	95.00%
1-4024-000 Alarm System Registration	7,100.00	4,650.00	65.49%
Total FEES & PERMITS	7,700.00	5,220.00	67.79%
1-403 TOWN CLERK FEES			
1-4031-000 Dog Licenses	1,250.00	1,339.00	107.12%
1-4032-000 Liquor Licenses	2,700.00	2,190.00	81.11%
1-4033-000 Marriage Licenses	350.00	830.00	237.14%
1-4034-000 Recording Fees	33,500.00	29,819.00	89.01%
1-4035-000 Use of Records	1,200.00	910.00	75.83%
1-4036-000 Town Clerk Copies	11,500.00	9,579.00	83.30%
1-4037-000 Restoration of Records	0.00	10,725.00	100.00%
1-4039-000 Town Clerk Miscellaneous	200.00	236.00	118.00%
Total TOWN CLERK FEES	50,700.00	55,628.00	109.72%
1-404 FRONT OFFICE FEES			
1-4046-000 Front Office Copies	0.00	9.00	100.00%
Total FRONT OFFICE FEES	0.00	9.00	100.00%
1-405 PLANNING & ZONING			
1-4051-000 Zoning Permits	65,000.00	77,310.42	118.94%
1-4052-000 Zoning Maps & Regulations	100.00	0.00	0.00%
Total PLANNING & ZONING	65,100.00	77,310.42	118.76%
1-406 PARKS			
Total PARKS	0.00	0.00	0.00%
1-407 INTEREST INCOME			

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TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
1-4071-000 General Interest Income	50,000.00	43,507.46	87.01%
Total INTEREST INCOME	50,000.00	43,507.46	87.01%
1-408 AMBULANCE & FIRE DEPT			
1-4081-000 Ambulance Services	905,000.00	595,945.00	65.85%
1-4082-000 Ambulance Contract Fees	0.00	-6,775.00	100.00%
1-4083-000 Ambulance Per Capita Fees	170,000.00	147,839.40	86.96%
1-4085-000 Misc. Fire	0.00	10,917.65	100.00%
Total AMBULANCE & FIRE DEPT	1,075,000.00	747,927.05	69.57%
1-409 MISCELLANEOUS			
1-4091-000 Miscellaneous Revenue	0.00	44,579.98	100.00%
1-4091-002 Bank Recon Items	0.00	51,098.33	100.00%
1-4091-004 Short Term Rental Town	0.00	7,855.00	100.00%
1-4093-000 Town Highway State Aid	135,000.00	117,875.55	87.32%
1-4093-001 Village Highway State Aid	46,000.00	52,243.17	113.57%
1-4095-000 Dispatching/Vill Police	64,730.00	64,730.00	100.00%
1-4095-001 Dispatching/Other Towns	56,360.00	5,000.00	8.87%
1-4095-002 Dispatching/ County	0.00	99,900.00	100.00%
Total MISCELLANEOUS	302,090.00	443,282.03	146.74%
1-44 GRANT REVENUE			
1-4429-000 Cooperative Mng Agree	0.00	198,094.00	100.00%
1-4438-000 FEMA '24	0.00	16,206.58	100.00%
1-4439-000 DPS - ERAF grant	0.00	25,282.26	100.00%
Total GRANT REVENUE	0.00	239,582.84	100.00%
1-450 MANDATORY DRAWBACK			
1-4501-000 Abatements	-4,000.00	-7.47	0.19%
1-4502-000 Ambulance Drawback	-490,000.00	-321,735.90	65.66%
Total MANDATORY DRAWBACK	-494,000.00	-321,743.37	65.13%
1-460 COMMUNITY CONTRIBUTIONS			
Total COMMUNITY CONTRIBUTIONS	0.00	0.00	0.00%
1-470 TRANSFERS IN			
1-4702-000 Transfer from Trustee	1,500.00	7,500.00	500.00%
Total TRANSFERS IN	1,500.00	7,500.00	500.00%
1-485 BILLINGS PARK			
Total BILLINGS PARK	0.00	0.00	0.00%

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TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
1-489 TOWN FOREST			
1-4897-000 Town Forest Lease	7,800.00	0.00	0.00%
Total TOWN FOREST	7,800.00	0.00	0.00%
Total Revenues	8,352,359.54	8,538,444.67	102.23%
1-5001 GRANTS/CONTRIB-TRUST FUND			
Total GRANTS/CONTRIB-TRUST FUND	0.00	0.00	0.00%
1-5002 GRANTS/CONTRIB-GENL FUND			
1-5002-907 Pentangle	0.00	42,000.00	100.00%
1-5002-908 NormanWilliamsPubLibrary	0.00	51,250.00	100.00%
1-5002-916 Woodstock Council Aging	0.00	31,900.00	100.00%
1-5002-917 Windsor County Mentors	0.00	2,500.00	100.00%
1-5002-918 HealthCare/RehabilService	0.00	3,247.00	100.00%
1-5002-919 WISE	0.00	3,000.00	100.00%
1-5002-927 Woodstock History Center	0.00	10,000.00	100.00%
1-5002-966 Community Television	0.00	7,500.00	100.00%
1-5002-967 Senior Solutions	0.00	6,000.00	100.00%
1-5002-970 Ottawaq Health Foundation	0.00	30,000.00	100.00%
1-5002-972 Public Health Council UV	0.00	3,000.00	100.00%
1-5002-974 Woodstock Adult Day Servi	0.00	20,000.00	100.00%
Total GRANTS/CONTRIB-GENL FUND	0.00	210,397.00	100.00%
1-5003 CULTURE & RECREATION			
1-5003-807 LittleTheaterBondPayment	11,000.00	0.00	0.00%
1-5003-808 LittleTheaterBondInterest	4,000.00	1,329.04	33.23%
1-5003-916 Woodstock Council Aging	11,000.00	12,300.00	111.82%
1-5003-921 Parades	3,000.00	1,903.00	63.43%
1-5003-922 Town Library Contribution	154,000.00	154,000.00	100.00%
1-5003-923 Woodstock Rec Center	237,000.00	234,000.00	98.73%
1-5003-924 Fireworks	14,000.00	14,694.00	104.96%
1-5003-927 Pentangle	36,000.00	36,000.00	100.00%
Total CULTURE & RECREATION	470,000.00	454,226.04	96.64%
1-5004 HEALTH OFFICER			
1-5004-100 Salaries & Wages	2,000.00	1,700.88	85.04%
1-5004-199 Employer Paid Benefits	250.00	127.51	51.00%
1-5004-208 Water Testing Supplies	100.00	0.00	0.00%
1-5004-601 Travel & Transportation	50.00	0.00	0.00%
1-5004-603 Dues, Subs & Meetings	50.00	0.00	0.00%
Total HEALTH OFFICER	2,450.00	1,828.39	74.63%
1-5010 GOVERNMENT BUILDINGS			

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Account	Budget	Actual	% of Budget
1-5010-201 Operating Supplies	3,000.00	1,267.31	42.24%
1-5010-305 Other Purchased Services	10,000.00	15,113.67	151.14%
1-5010-309 Custodial Services	14,000.00	8,400.00	60.00%
1-5010-501 Utilities	36,000.00	38,703.53	107.51%
1-5010-703 Bldg Repairs & Mainte	25,000.00	19,612.34	78.45%
1-5010-706 EEI	83,738.56	83,738.56	100.00%
Total GOVERNMENT BUILDINGS	171,738.56	166,835.41	97.14%
1-5011 SELECT BOARD			
1-5011-100 Salaries & Wages	5,000.00	5,038.46	100.77%
1-5011-197 Employer Healthcare cost	590,000.00	451,208.00	76.48%
1-5011-198 CCC tax Town	15,332.77	8,856.19	57.76%
1-5011-199 Employer Paid Benefits	600.00	385.44	64.24%
1-5011-200 Addt'l Wages Dispatch Con	50,000.00	0.00	0.00%
1-5011-302 Legal Services	57,500.00	25,370.13	44.12%
1-5011-603 Dues, Subs & Meetings	6,000.00	4,997.27	83.29%
1-5011-612 Printing Town Report	4,000.00	3,915.80	97.90%
1-5011-613 Regional Energy Coordinat	40,016.00	40,015.00	100.00%
1-5011-615 Advertising	1,000.00	0.00	0.00%
1-5011-616 WES Parking lot	1,000.00	0.00	0.00%
1-5011-707 Water Capital projects	120,000.00	0.00	0.00%
Total SELECT BOARD	890,448.77	539,786.29	60.62%
1-5012 EXECUTIVE			
1-5012-100 Salaries & Wages	179,850.00	153,260.83	85.22%
1-5012-199 Employer Paid Benefits	35,970.00	41,395.90	115.08%
1-5012-200 Wellness	715.00	3,179.81	444.73%
1-5012-314 IT Infrastructure	18,700.00	19,289.28	103.15%
1-5012-603 Dues, Subs & Meetings	4,070.00	6,773.78	166.43%
1-5012-615 Advertising	297.00	0.00	0.00%
Total EXECUTIVE	239,602.00	223,899.60	93.45%
1-5013 OFFICE ADMINISTRATION			
1-5013-201 Operating Supplies	2,849.00	4,710.54	165.34%
1-5013-202 Office Supplies	3,113.00	4,317.39	138.69%
1-5013-204 Postage	4,400.00	6,611.14	150.25%
1-5013-401 Equipment Maintenance	880.00	2,275.75	258.61%
1-5013-405 Machinery & Equipment	1,809.50	5,249.08	290.08%
1-5013-502 Communications	12,210.00	12,767.99	104.57%
1-5013-505 IT - Town	18,892.50	22,229.72	117.66%
1-5013-615 Advertising	1,540.00	1,423.10	92.41%
Total OFFICE ADMINISTRATION	45,694.00	59,584.71	130.40%
1-5014 AUDITING			
1-5014-301 Professional Services	23,720.00	35,500.00	149.66%
Total AUDITING	23,720.00	35,500.00	149.66%

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Account	Budget	Actual	% of Budget
1-5015 TREASURER			
1-5015-100 Salaries & Wages	13,000.00	10,500.00	80.77%
1-5015-199 Employer Paid Benefits	2,900.00	748.77	25.82%
1-5015-603 Dues, Subs & Meetings	100.00	0.00	0.00%
Total TREASURER	16,000.00	11,248.77	70.30%
1-5016 ACCOUNTING			
1-5016-100 Salaries & Wages	91,363.16	83,420.35	91.31%
1-5016-199 Employer Paid Benefits	22,550.00	22,188.10	98.40%
1-5016-301 Professional Services	5,802.50	307.87	5.31%
1-5016-305 Other Purchased Services	1,003.75	20.00	1.99%
1-5016-503 NEMRC Support/License	3,135.00	3,196.19	101.95%
1-5016-603 Dues, Subs, Meetings	275.00	377.61	137.31%
Total ACCOUNTING	124,129.41	109,510.12	88.22%
1-5017 TAX LISTING			
1-5017-100 Salaries & Wages	90,462.84	77,516.75	85.69%
1-5017-199 Employer Paid Benefits	15,936.48	5,930.12	37.21%
1-5017-201 Operating Supplies	500.00	205.82	41.16%
1-5017-301 Professional Services	500.00	400.00	80.00%
1-5017-305 Other Purchased Services	1,000.00	255.00	25.50%
1-5017-312 Licensed State Support	1,300.00	1,830.86	140.84%
1-5017-401 Equip Repair & Mainte	2,000.00	2,870.05	143.50%
1-5017-601 Travel & Transportation	200.00	16.80	8.40%
1-5017-603 Dues, Subs & Meetings	100.00	50.00	50.00%
1-5017-604 Mapping	2,500.00	4,500.00	180.00%
1-5017-605 Education	2,000.00	250.00	12.50%
Total TAX LISTING	116,499.32	93,825.40	80.54%
1-5018 TAX COLLECTING			
Total TAX COLLECTING	0.00	0.00	0.00%
1-5019 CAPITAL RESERVE			
1-5019-929 Grand List Update	30,000.00	30,000.00	100.00%
1-5019-931 Town Hall Improvements	50,000.00	50,000.00	100.00%
Total CAPITAL RESERVE	80,000.00	80,000.00	100.00%
1-502 HIGHWAY DEPARTMENT			
1-5021 TRAFFIC CONTROL			
1-5021-201 Operating Supplies	5,000.00	863.50	17.27%
1-5021-715 TrafficControlSigns,Posts	3,500.00	0.00	0.00%
Total TRAFFIC CONTROL	8,500.00	863.50	10.16%

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1-5022 HIGHWAY CONST&MAINT			
1-5022-100 Salaries & Wages	466,748.00	378,181.82	81.02%
1-5022-101 Overtime	86,000.00	53,290.49	61.97%
1-5022-199 Employer Paid Benefits	98,559.00	82,583.05	83.79%
1-5022-201 Operating Supplies	20,000.00	38,296.77	191.48%
1-5022-202 Office Supplies	500.00	375.48	75.10%
1-5022-301 Professional Services	1,000.00	389.23	38.92%
1-5022-305 Other Purchased Services	20,000.00	23,114.83	115.57%
1-5022-307 Emergency Work	1,500.00	0.00	0.00%
1-5022-308 Street Line Painting	16,000.00	10,034.25	62.71%
1-5022-409 Small Tools & Equipment	2,500.00	3,737.83	149.51%
1-5022-425 Rentals	2,000.00	0.00	0.00%
1-5022-502 Communications	4,300.00	5,278.66	122.76%
1-5022-507 Rubbish Removal	33,000.00	30,180.48	91.46%
1-5022-601 Diesel & Gasoline	83,000.00	55,972.26	67.44%
1-5022-707 Spot Gravel	100,000.00	97,189.85	97.19%
1-5022-708 Pavement Patch	1,500.00	1,697.08	113.14%
1-5022-709 St Mandate-Stormwater Mgt	20,000.00	0.00	0.00%
1-5022-711 Street Paving	25,000.00	0.00	0.00%
1-5022-712 Road Stabilization	40,000.00	33,163.47	82.91%
1-5022-716 Roadside Tree Maintenance	25,000.00	0.00	0.00%
1-5022-801 Salt & Sand	210,000.00	179,070.03	85.27%
Total HIGHWAY CONST&MAINT	1,256,607.00	992,555.58	78.99%
1-5023 C&M-BRIDGES&STORMDRAINS			
1-5023-201 Operating Supplies	1,000.00	0.00	0.00%
1-5023-203 Repair & Mainte Supplies	4,500.00	0.00	0.00%
1-5023-305 Other Purchased Services	10,000.00	2,795.00	27.95%
1-5023-307 Engineering Services	5,000.00	0.00	0.00%
1-5023-716 Culverts & Drains	32,500.00	0.00	0.00%
1-5023-717 Catch Basins	7,000.00	0.00	0.00%
1-5023-720 Bridge Rehabilitation	22,500.00	49,500.53	220.00%
Total C&M-BRIDGES&STORMDRAINS	82,500.00	52,295.53	63.39%
1-5024 HIGHWAY EQUIPMENT			
1-5024-201 Operating Supplies	10,000.00	16,164.44	161.64%
1-5024-203 Repair & Maint Supplies	75,000.00	99,429.52	132.57%
1-5024-305 Other Purchased Services	2,000.00	57.00	2.85%
1-5024-407 Excavator Lease/Purchase	28,000.00	27,873.32	99.55%
1-5024-409 Small Tools & Equipment	2,000.00	0.00	0.00%
1-5024-424 Pickup Lease/Purchase	0.00	12,400.09	100.00%
1-5024-429 2020 Western Star	38,180.00	38,026.30	99.60%
1-5024-430 2020 F550 2-i	10,250.00	10,207.46	99.58%
1-5024-431 Fraighliner 2020 BH	27,500.00	27,331.00	99.39%
1-5024-433 2023 Frieightliner	38,000.00	0.00	0.00%
Total HIGHWAY EQUIPMENT	230,930.00	231,489.13	100.24%

Account	Budget	Actual	Actual % of Budget
1-5025 SIDEWALK MAINTENANCE			
1-5025-727 Sidewalk Maintenance	30,000.00	39,725.00	132.42%
1-5025-728 Sidewalk/Curb Constructio	10,000.00	0.00	0.00%
Total SIDEWALK MAINTENANCE	40,000.00	39,725.00	99.31%
1-5026 STREET LIGHTS			
1-5026-505 Street Lights	50,000.00	39,859.39	79.72%
Total STREET LIGHTS	50,000.00	39,859.39	79.72%
1-5027 PARKS			
1-5027-201 Operating Supplies	2,500.00	6,083.00	243.32%
1-5027-210 Dog Waste Bags	3,500.00	1,147.88	32.80%
1-5027-401 Fence & Park Maintenance	500.00	0.00	0.00%
1-5027-409 Small Tools & Equipment	200.00	0.00	0.00%
1-5027-410 East End -Mowing	5,500.00	3,099.00	56.35%
Total PARKS	12,200.00	10,329.88	84.67%
1-5028 PUBLIC WORKS BUILDINGS			
1-5028-501 Utilities	32,573.00	22,899.32	70.30%
1-5028-703 Bldg Repairs & Mainte	8,000.00	2,090.90	26.14%
1-5028-807 Bond Payment	70,000.00	69,336.76	99.05%
1-5028-808 Bond Payment - Interest	11,500.00	890.75	7.75%
Total PUBLIC WORKS BUILDINGS	122,073.00	95,217.73	78.00%
1-5029 CAPITAL RESERVE			
1-5029-926 Structure repair replacem	25,000.00	25,000.00	100.00%
1-5029-931 Grader	42,500.00	42,500.00	100.00%
1-5029-932 Equip Dump Truck '19	20,000.00	20,000.00	100.00%
1-5029-936 Snow Blower	12,000.00	12,000.00	100.00%
1-5029-937 loader	29,000.00	29,000.00	100.00%
1-5029-945 Slopes/Retaining wall	50,000.00	50,000.00	100.00%
1-5029-956 Emergency Infrastructure	15,000.00	15,000.00	100.00%
1-5029-959 Rt 4 Garage Generator	2,000.00	2,000.00	100.00%
1-5029-961 Street Drain Pipe Repair	5,000.00	5,000.00	100.00%
1-5029-962 Catch Basin Repair	5,000.00	5,000.00	100.00%
1-5029-964 Buildings	5,000.00	5,000.00	100.00%
Total CAPITAL RESERVE	210,500.00	210,500.00	100.00%
Total HIGHWAY DEPARTMENT	2,013,310.00	1,672,835.74	83.09%
1-503 AMBULANCE DEPARTMENT			
1-5030 AMBULANCE OPERATIONS			
1-5030-100 Paramedic/BillingSalWages	110,000.00	92,856.51	84.42%
1-5030-102 Chief EM Serv-SalaryWages	47,122.49	44,493.78	94.42%
1-5030-103 Firefighter/EMT	565,000.00	479,922.20	84.94%

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1-5030-197 Firefighter/EMT Benefits	113,000.00	76,935.36	68.08%
1-5030-198 Chief EM Serv-Benefits	8,482.05	12,286.56	144.85%
1-5030-199 Paramedic/Billing Benefit	19,800.00	36,633.43	185.02%
1-5030-201 Operating Supplies	35,000.00	27,216.56	77.76%
1-5030-202 Office Supplies	3,500.00	2,683.32	76.67%
1-5030-203 Repair & Maint Supplies	450.00	0.00	0.00%
1-5030-207 Paramedic Supplies	4,500.00	0.00	0.00%
1-5030-210 Billing Software	5,200.00	11,397.04	219.17%
1-5030-305 Other Purchased Services	3,500.00	2,335.66	66.73%
1-5030-315 Associates Salary	230,000.00	248,270.00	107.94%
1-5030-318 Paramedic Intercept	5,000.00	3,725.00	74.50%
1-5030-402 Equipment Fire	5,000.00	4,077.75	81.56%
1-5030-418 Personal Protection Equip	1,700.00	0.00	0.00%
1-5030-502 Communications	600.00	0.00	0.00%
1-5030-603 Dues, Subs & Meetings	500.00	447.00	89.40%
1-5030-607 Medical Testing	5,550.00	4,119.00	74.22%
1-5030-810 Uncollectable Accounts	98,000.00	119,592.32	122.03%
1-5030-812 3% Tax VT Patient Income	400.00	0.00	0.00%
1-5030-816 Medicare & Ins Allowance	100.00	2,746.25	2,746.25%
Total AMBULANCE OPERATIONS	1,262,404.54	1,169,737.74	92.66%
1-5031 AMBULANCE VEHICLE			
1-5031-401 Equip Repair & Mainte	0.00	21.98	100.00%
1-5031-405 Ambulance	25,000.00	0.00	0.00%
1-5031-409 Small Tools & Equipment	5,000.00	1,059.54	21.19%
1-5031-431 Ambulance 1 Maintenance	2,500.00	1,681.20	67.25%
1-5031-432 Ambulance 2 Maintenance	2,500.00	667.40	26.70%
1-5031-433 Ambulance 3 Maintenance	4,000.00	3,837.46	95.94%
1-5031-502 Communications	1,000.00	779.10	77.91%
1-5031-503 Fuel	9,800.00	4,601.55	46.95%
1-5031-601 Travel & Transportation	100.00	0.00	0.00%
Total AMBULANCE VEHICLE	49,900.00	12,648.23	25.35%
1-5032 AMBULANCE TRAINING			
1-5032-105 Training Wages	3,000.00	0.00	0.00%
1-5032-199 Employer Paid Benefits	125.00	0.00	0.00%
1-5032-201 Operating Supplies	3,500.00	465.64	13.30%
1-5032-301 Professional Services	800.00	15.34	1.92%
1-5032-409 Small Tools & Equipment	100.00	0.00	0.00%
1-5032-601 Travel & Transportation	700.00	0.00	0.00%
1-5032-603 Dues, Subs & Meetings	300.00	0.00	0.00%
1-5032-604 Paramedic Class	32,000.00	0.00	0.00%
1-5032-605 State EMS Training	8,500.00	2,128.28	25.04%
Total AMBULANCE TRAINING	49,025.00	2,609.26	5.32%
1-5033 AMBULANCE COMMUNICATIONS			
1-5033-561 Office Phone & Internet	2,250.00	864.56	38.42%

Account	Budget	Actual	% of Budget
1-5033-562 Vehicle Cell Phones	5,550.00	2,279.97	41.08%
1-5033-563 Pagers	2,500.00	531.95	21.28%
1-5033-564 Portable Radios	2,800.00	2,800.00	100.00%
1-5033-565 Vehicle Mobile Radios	500.00	0.00	0.00%
Total AMBULANCE COMMUNICATIONS	13,600.00	6,476.48	47.62%
1-5039 CAPITAL RESERVE			
1-5039-906 Cardiac Monitors	6,000.00	6,000.00	100.00%
1-5039-907 Stryker Power Stretcher	5,000.00	5,000.00	100.00%
1-5039-934 Portable Computer	2,500.00	2,500.00	100.00%
1-5039-951 Ambulance 2018	85,000.00	85,000.00	100.00%
1-5039-952 Ambulance 2023	40,000.00	40,000.00	100.00%
1-5039-953 Ambulance 2021	50,000.00	50,000.00	100.00%
1-5039-963 Pagers	1,000.00	1,000.00	100.00%
1-5039-964 2-Way Radios	2,500.00	2,500.00	100.00%
Total CAPITAL RESERVE	192,000.00	192,000.00	100.00%
Total AMBULANCE DEPARTMENT	1,566,929.54	1,383,471.71	88.29%
1-504 FIRE DEPARTMENT			
1-5040 FIREFIGHTING			
1-5040-100 Salaries&WageFirefighters	45,000.00	0.00	0.00%
1-5040-102 Chief EM Serv-SalaryWages	47,122.49	44,493.65	94.42%
1-5040-198 Chief EM Serv-Benefits	19,000.00	14,328.32	75.41%
1-5040-199 EmplPaidBenefitFirefighte	1,500.00	143.25	9.55%
1-5040-201 Operating Supplies	5,000.00	5,109.67	102.19%
1-5040-202 Equipment Fire	0.00	136.65	100.00%
1-5040-301 Professional Services	5,000.00	2,134.37	42.69%
1-5040-601 Travel & Transportation	200.00	0.00	0.00%
1-5040-603 Dues, Subs & Meetings	800.00	725.09	90.64%
1-5040-605 Education	3,000.00	2,194.36	73.15%
1-5040-606 CDL Licensing	300.00	0.00	0.00%
1-5040-607 Medical Testing	650.00	0.00	0.00%
1-5040-819 Fire Prevention	5,000.00	1,065.28	21.31%
Total FIREFIGHTING	132,572.49	70,330.64	53.05%
1-5043 FIRE COMMUNICATIONS			
1-5043-311 Alarm Registration Admin	150.00	0.00	0.00%
1-5043-401 Equip Repair & Mainte	2,250.00	1,200.00	53.33%
1-5043-405 Machinery & Equipment	1,000.00	545.37	54.54%
1-5043-502 Communications	6,300.00	4,049.40	64.28%
1-5043-564 Fireground Radios	0.00	-179.16	100.00%
Total FIRE COMMUNICATIONS	9,700.00	5,615.61	57.89%
1-5045 FIRE TRUCK & EQUIPMENT			
1-5045-201 Operating Supplies	2,500.00	1,369.84	54.79%

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1-5045-310 Hose Testing	1,000.00	6,770.00	677.00%
1-5045-401 Repair & Maintenance	5,000.00	648.30	12.97%
1-5045-431 Engine #1 Maintenance	2,800.00	2,229.55	79.63%
1-5045-432 Engine #2 Maintenance	3,500.00	7,417.17	211.92%
1-5045-434 Engine #3 Maintenance	3,000.00	3,233.08	107.77%
1-5045-435 Rescue Maintenance	20,000.00	2,585.84	12.93%
1-5045-503 Fuel	4,100.00	2,177.82	53.12%
Total FIRE TRUCK & EQUIPMENT	41,900.00	26,431.60	63.08%
1-5046 FIREFIGHTING EQUIPMENT			
1-5046-201 Operating Supplies	2,000.00	799.27	39.96%
1-5046-401 Equipment Maintenance	1,500.00	800.00	53.33%
1-5046-403 Air Pack Maint & Equip	3,000.00	2,185.38	72.85%
1-5046-406 Equipment Purchase	3,000.00	0.00	0.00%
1-5046-409 Small Tools & Equipment	400.00	0.00	0.00%
1-5046-411 Rescue Equipment	800.00	0.00	0.00%
1-5046-415 Bunker Gear	4,000.00	159.77	3.99%
1-5046-416 Hose Adapters	1,000.00	0.00	0.00%
Total FIREFIGHTING EQUIPMENT	15,700.00	3,944.42	25.12%
1-5047 WOODSTOCK STATION #2			
1-5047-203 Maintenance Supplies	300.00	505.34	168.45%
1-5047-504 Propane	3,000.00	1,555.64	51.85%
1-5047-506 Electricity	1,250.00	1,355.86	108.47%
1-5047-509 Misc Utilities	2,600.00	1,041.00	40.04%
1-5047-703 Bldg Repairs & Mainte	2,500.00	7,855.95	314.24%
Total WOODSTOCK STATION #2	9,650.00	12,313.79	127.60%
1-5048 EMERGENCY SERVICES BLDG			
1-5048-203 Maintenance Supplies	2,000.00	1,678.94	83.95%
1-5048-504 Propane	5,000.00	7,548.60	150.97%
1-5048-506 Electricity	32,500.00	27,026.69	83.16%
1-5048-509 Misc Utilities	4,500.00	4,892.50	108.72%
1-5048-703 Equip Repair & Mainte	12,500.00	11,243.87	89.95%
1-5048-708 ESB Bond Payment	150,000.00	150,000.00	100.00%
1-5048-709 ESB Bond Interest	97,792.00	95,698.50	97.86%
Total EMERGENCY SERVICES BLDG	304,292.00	298,089.10	97.96%
1-5049 CAPITAL RESERVE			
1-5049-930 Pager Replacement	2,000.00	2,000.00	100.00%
1-5049-941 Breathing Air Compressor	2,000.00	2,000.00	100.00%
1-5049-960 Fire Truck	100,000.00	100,000.00	100.00%
1-5049-961 Utility-Personnel Carrier	25,000.00	25,000.00	100.00%
1-5049-962 UTV	15,000.00	15,000.00	100.00%
1-5049-964 Fire Hose	4,000.00	4,000.00	100.00%
1-5049-965 Bunker Gear	10,000.00	10,000.00	100.00%

TOWN GENERAL FUND

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1-5049-967 Air Pack Frames	9,000.00	9,000.00	100.00%
1-5049-968 Air Pack Tanks	2,000.00	2,000.00	100.00%
1-5049-969 Roof Replacement	2,500.00	2,500.00	100.00%
1-5049-971 Pave Driveways & Yard	2,500.00	2,500.00	100.00%
1-5049-973 Boiler Replacement	2,500.00	2,500.00	100.00%
1-5049-976 Fire Ground 2-way Radios	4,000.00	4,000.00	100.00%
1-5049-977 Portable Pump	2,000.00	2,000.00	100.00%
1-5049-978 Tower Equipment	5,000.00	5,000.00	100.00%
1-5049-982 Dry Hydrant	2,500.00	2,500.00	100.00%
Total CAPITAL RESERVE	190,000.00	190,000.00	100.00%
Total FIRE DEPARTMENT	703,814.49	606,725.16	86.21%
1-505 COMMUNICATIONS			
1-5050 DISPATCH SERVICES			
1-5050-100 Salaries & Wages	333,991.24	319,282.88	95.60%
1-5050-105 Training Wages	10,000.00	0.00	0.00%
1-5050-106 Military stipend	1,000.00	0.00	0.00%
1-5050-107 Residency Stipend	1,000.00	1,000.00	100.00%
1-5050-108 EMT Stipend	1,200.00	1,500.00	125.00%
1-5050-199 Employer Paid Benefits	66,000.00	57,430.36	87.02%
1-5050-201 Operating Supplies	1,000.00	240.40	24.04%
1-5050-202 Office Supplies	2,560.00	373.75	14.60%
1-5050-203 Repair & Mainte Supplies	1,600.00	1,181.17	73.82%
1-5050-401 Repairs & Maintenance	2,500.00	1,936.86	77.47%
1-5050-404 Console	38,000.00	37,424.61	98.49%
1-5050-405 Machinery & Equipment	900.00	0.00	0.00%
1-5050-409 Small Tools & Equipment	2,500.00	1,882.53	75.30%
1-5050-425 Tower Rental & Lease	3,200.00	2,500.00	78.13%
1-5050-426 Tower Maintenance	1,500.00	0.00	0.00%
1-5050-502 Communications	10,000.00	15,318.77	153.19%
1-5050-601 Travel & Transportation	400.00	0.00	0.00%
1-5050-608 Training Fees	12,500.00	0.00	0.00%
Total DISPATCH SERVICES	489,851.24	440,071.33	89.84%
1-5059 CAPITAL RESERVE			
1-5059-933 Computer Replacement	1,500.00	1,500.00	100.00%
1-5059-955 Recorder	1,500.00	1,500.00	100.00%
1-5059-957 Console Terminal (a)	5,000.00	5,000.00	100.00%
1-5059-958 Console Terminal (b)	2,600.00	2,600.00	100.00%
1-5059-959 Receiver/Transmitter B	3,000.00	3,000.00	100.00%
1-5059-960 Receiver/Transmitter F	3,000.00	3,000.00	100.00%
Total CAPITAL RESERVE	16,600.00	16,600.00	100.00%
Total COMMUNICATIONS	506,451.24	456,671.33	90.17%
1-506 TOWN CLERK			

WOODSTOCK TOWN General Ledger
Current Yr Pd: 11 - Budget Status Report
TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
1-5060 BOARD OF CIVIL AUTHORITY			
1-5060-205 Printing Supplies	3,000.00	738.50	24.62%
1-5060-317 BCA Wages	1,500.00	0.00	0.00%
1-5060-318 Election Wages	2,000.00	0.00	0.00%
Total BOARD OF CIVIL AUTHORITY	6,500.00	738.50	11.36%
1-5061 TOWN CLERK			
1-5061-100 Salaries & Wages	78,100.00	68,068.53	87.16%
1-5061-106 Asst Town Clerk Wages	60,850.00	48,542.17	79.77%
1-5061-199 Employer Paid Benefits	30,390.00	23,844.13	78.46%
1-5061-202 Office Supplies	500.00	158.00	31.60%
1-5061-305 Other Purchased Services	350.00	175.24	50.07%
1-5061-405 Machinery & Equipment	5,000.00	0.00	0.00%
1-5061-406 Copier Lease	3,000.00	628.52	20.95%
1-5061-603 Dues, Subs & Meetings	800.00	608.56	76.07%
1-5061-613 Record Retention	2,850.00	1,947.96	68.35%
1-5061-614 Restoration of Records	2,500.00	100.00	4.00%
Total TOWN CLERK	184,340.00	144,073.11	78.16%
1-5069 CAPITAL RESERVE			
1-5069-934 Town Clerk Vault	3,500.00	3,500.00	100.00%
Total CAPITAL RESERVE	3,500.00	3,500.00	100.00%
Total TOWN CLERK	194,340.00	148,311.61	76.32%
1-507 BOARDS & AGENCIES			
1-5070 PLANNING & ZONING			
1-5070-100 Salaries & Wages	108,000.00	87,233.51	80.77%
1-5070-199 Employer Paid Benefits	20,421.00	18,755.26	91.84%
1-5070-301 Professional Services	25,350.00	5,520.00	21.78%
1-5070-302 Legal Fees	4,800.00	2,227.70	46.41%
1-5070-406 Equipment Purchase	1,500.00	0.00	0.00%
1-5070-601 Travel & Transportation	2,250.00	0.00	0.00%
1-5070-603 Dues, Subs & Meetings	6,000.00	6,650.00	110.83%
1-5070-615 Advertising	4,800.00	2,367.18	49.32%
1-5070-812 GIS Mapping	720.00	0.00	0.00%
Total PLANNING & ZONING	173,841.00	122,753.65	70.61%
1-5079 CAPITAL RESERVE			
1-5079-905 Town Plan Consulting	1,200.00	1,200.00	100.00%
Total CAPITAL RESERVE	1,200.00	1,200.00	100.00%
Total BOARDS & AGENCIES	175,041.00	123,953.65	70.81%
1-5082 TOWN CONSTABLE			

WOODSTOCK TOWN General Ledger
Current Yr Pd: 11 - Budget Status Report
TOWN GENERAL FUND

Account	Budget	Actual	Actual % of Budget
1-5082-100 Salaries & Wages	7,000.00	2,756.32	39.38%
1-5082-199 Employer Paid Benefits	550.00	210.86	38.34%
1-5082-203 Repair & Mainte Supplies	200.00	0.00	0.00%
1-5082-305 Other Purchased Services	50.00	0.00	0.00%
1-5082-311 Animal Control	700.00	0.00	0.00%
1-5082-405 Machinery & Equipment	600.00	0.00	0.00%
1-5082-502 Communications	1,750.00	0.00	0.00%
Total TOWN CONSTABLE	10,850.00	2,967.18	27.35%
1-5083 MAINTAINING CEMETERIES			
1-5083-305 Other Purchased Services	23,000.00	22,245.00	96.72%
1-5083-401 Repair & Maintenance	1,000.00	0.00	0.00%
Total MAINTAINING CEMETERIES	24,000.00	22,245.00	92.69%
1-5084 WELCOME CENTER			
1-5084-203 Maintenance Supplies	600.00	0.00	0.00%
1-5084-309 Custodial Services	30,000.00	22,090.42	73.63%
1-5084-504 Propane	2,200.00	823.38	37.43%
1-5084-506 Electricity	3,500.00	2,764.50	78.99%
1-5084-509 Misc Utilities	3,500.00	160.00	4.57%
1-5084-702 Building Improvements	3,300.00	0.00	0.00%
1-5084-703 Bldg Repairs & Mainte	2,750.00	2,556.14	92.95%
1-5084-807 Chamber Office Loan Prin.	4,379.54	4,543.87	103.75%
1-5084-808 Chamber Office Loan Int.	1,851.00	1,306.87	70.60%
1-5084-810 Woodstock Chamber	35,000.00	35,000.00	100.00%
Total WELCOME CENTER	87,080.54	69,245.18	79.52%
1-5085 LITTLE THEATER			
Total LITTLE THEATER	0.00	0.00	0.00%
1-5089 CAPITAL RESERVE			
Total CAPITAL RESERVE	0.00	0.00	0.00%
1-5091 INTERGOVERNMENTAL			
1-5091-803 Highway Rebate	27,045.00	27,045.00	100.00%
Total INTERGOVERNMENTAL	27,045.00	27,045.00	100.00%
1-5092 SELECT BOARD CONTINGENCY			
1-5092-801 Unclassified	54,595.00	1,007.18	1.84%
1-5092-813 House Numbers	250.00	777.60	311.04%
1-5092-815 Insurance	250,000.00	231,532.37	92.61%
Total SELECT BOARD CONTINGENCY	304,845.00	233,317.15	76.54%

WOODSTOCK TOWN General Ledger
Current Yr Pd: 11 - Budget Status Report
TOWN GENERAL FUND

Account	Budget	Actual	% of Budget
1-5093 CAPITAL RESERVE SB			
1-5093-199 Compens. Unused Sick/Vac	30,000.00	30,000.00	100.00%
Total CAPITAL RESERVE SB	30,000.00	30,000.00	100.00%
1-5099 CAPITAL RESERVE SPENDING			
1-5099-913 TaxMap Update-Reappraisal	0.00	24,604.65	100.00%
1-5099-936 Listers' Equip/Education	0.00	1,183.83	100.00%
1-5099-946 Bridges	0.00	70,078.51	100.00%
1-5099-950 Grader Lease Down Payment	0.00	12,300.00	100.00%
1-5099-952 Ambulance Purchase	0.00	314,863.20	100.00%
1-5099-965 Fire Dept Bunker Gear	0.00	1,367.00	100.00%
1-5099-977 Console Terminal (b)	0.00	6,057.60	100.00%
Total CAPITAL RESERVE SPENDING	0.00	430,454.79	100.00%
1-5301 LOSS REPAIR EXPENSE			
Total LOSS REPAIR EXPENSE	0.00	0.00	0.00%
1-5302 LITTLE THEATER REPAIR			
Total LITTLE THEATER REPAIR	0.00	0.00	0.00%
1-5303 IRENE RECOVERY EXPENSE			
1-5303-807 IRE Bond Repayment	44,600.00	44,600.00	100.00%
1-5303-808 IRE Bond Interest Expense	10,500.00	6,124.71	58.33%
Total IRENE RECOVERY EXPENSE	55,100.00	50,724.71	92.06%
1-5401 GRANT EXPENSE			
1-5401-842 Cooperative Mng Agree	0.00	107,776.64	100.00%
1-5401-843 FEMA Grant Expense	0.00	19,900.00	100.00%
1-5401-850 Billings Farm FLAP (8)	0.00	7,746.92	100.00%
Total GRANT EXPENSE	0.00	135,423.56	100.00%
1-560 COMMUNITY CELEBRATIONS			
Total COMMUNITY CELEBRATIONS	0.00	0.00	0.00%
1-570 TRANSFERS OUT			
1-5706-000 Town police transfer to V	473,270.67	394,392.23	83.33%
Total TRANSFERS OUT	473,270.67	394,392.23	83.33%
1-580 TOWN FOREST			
Total TOWN FOREST	0.00	0.00	0.00%

Account	Budget	Actual	% of Budget
1-585 BILLINGS PARK			
1-5856-810 Billings Park Expense	0.00	990.00	100.00%
Total BILLINGS PARK	0.00	990.00	100.00%
Total Appropriations			
	8,352,359.54	7,775,415.73	93.09%
Total TOWN GENERAL FUND			
	0.00	763,028.94	
Total All Funds			
	0.00	763,028.94	

Request for Appointment to Town & Village of Woodstock Public Boards, Commissions, and Committees

Name: George(Whit) Manter
Physical address: 2525 Barnard Road Mailing address: 2525 Barnard Road
Woodstock, VT 05091 Woodstock, VT 05091
Telephone: 508-414-1494 Email: wmanter55@gmail.com

Board/Commission/Committee you are applying for: Conservation Commission

Thank you for being willing to serve the Town and/or the Village of Woodstock. Applicants who are interested in serving on one of these boards are asked to:

- Attend at least 1 meeting of the relevant board/commission/committee before their interview
- Complete this application and return it to Kitty Koar at kmearskoar@townofwoodstock.org

All members appointed will be asked to:

- Attend 80% of regularly scheduled meetings (unless there are extenuating circumstances)
- Follow the Open Meeting Law requirements
- Prepare for meetings by reviewing all appropriate material before each meeting
- Follow the Woodstock Conflict of Interest Policy which can be found at: townofwoodstock.org
- Contribute to work requested outside of the regular meetings if necessary
- Abide by the rules and responsibilities of each board
- Advise the board chair, the Town Manager, Select Board and/or Trustees immediately of their resignation

Reasons for request appointment

Summarize the reasons that you are requesting appointment: _____

We moved to Woodstock just under 3 years ago. We are totally settled now and I am looking for volunteer work that interests me.

I am retired and have sufficient free time to fulfill the responsibilities of being on a Town Board.

Special Skills or Qualifications

Summarize special skills and qualifications you have acquired from employment, previous volunteer work, or thorough other activities, including hobbies or sports: _____

Although I did not make a career out of it, I was a Biology/Environmental Studies major in College.(Dartmouth 1977)

I previously served on the Conservation Commission of my hometown of West Tisbury, Massachusetts.

I served for 10 years, including 2 as chairman.

Previous Volunteer Experience

Summarize your previous volunteer experience: In addition to Con-Com listed above, I have done a lot of
volunteer work. On Martha's Vineyard (first 55 years of my life) Mass Audubon's Felix Neck Wildlife Refuge and
Trustees of Reservation's Long Point Refuge. In Arizona (2015-2022) Northern Arizona Audubon and Friends
of the Verde River.

Agreement and Signature

By submitting this application, I affirm that the facts set forth in it are true and complete. I understand that if I am accepted as a volunteer, any false statements, omissions, or other misrepresentations made by me on this application may result in my immediate dismissal.

Signature: a3e0b644-7254-4183-bc9d-f4d11b05e35c Digitally signed by a3e0b644-7254-4183-bc9d-f4d11b05e35c
Date: 2026.02.10 11:40:13 -0500

Date: 2/10/2026

Our Policy

It is the policy of this organization to provide equal opportunities without regard to race, color, religion, national origin, gender, sexual preference, age, or disability.

Thank you for completing this application form and for your interest in volunteering with us.

Guidelines for Water & Sewer Abatements

- A. The Town of Woodstock Sewer Commissioners may abate, in whole or in part, sewer fees, interest, penalty or collection fees, or any combination of those accruing to the town in the following cases:
 - 1. Fees or charges of persons who have died insolvent.
 - 2. Fees or charges of persons who are unable to pay the fees, charges, interest, penalty or collection fees.
 - 3. Fees or charges in which there is a manifest error of the Town.
 - 4. Fees or charges due to the change in the number of people living in the home or a change of use of the property. However, unless specifically stated otherwise, this change shall be in place for three years, after which the property shall automatically revert back to its prior use unless the property owner requests an additional abatement.
- B. The Commission's abatement of a fee or charge shall automatically abate the amount of any uncollected interest and fees relating to that amount.
- C. The Commission may order that any abatement as to an amount or amounts already paid be in the form of a refund or in the form of a credit against the fee for the next ensuing year.
- D. Abatements may only be granted for charges accrued within the previous three (3) years.

Eric Duffy

From: Laura Powell <laura.hokenson@gmail.com>
Sent: Wednesday, April 22, 2026 5:34 PM
To: Eric Duffy
Subject: Fwd: Request to reduce occupancy of home for sewer tax purposes

For the next agenda

Begin forwarded message:

From: Sandy Gilmour <sandygilmour@icloud.com>
Date: April 22, 2026 at 5:13:27 PM EDT
To: Laura Powell <laura.hokenson@gmail.com>
Subject: **Fwd: Request to reduce occupancy of home for sewer tax purposes**

Hi Laura,

Sorry for the second email but just got auto-email from Susan she is on vacation until May 11. is there someone else delegated as perhaps co-chair while you are acting chair, as May 11 would be too long delay regarding my trying to get a change in home occupancy for the sewer tax.

Also I should have noted, we are on a well, not town water.

Also should have said, address is 648 Church Hill Rd.

Thanks!

Sandy

Begin forwarded message:

From: Sandy Gilmour <sandygilmour@icloud.com>
Subject: **Request to reduce occupancy of home for sewer tax purposes**
Date: April 22, 2026 at 5:07:25 PM EDT
To: Susan Ford <sford@townofwoodstock.org>, Laura Powell <laura.hokenson@gmail.com>

Dear Susan and Laura,

I wish to get the occupancy of our home reduced to one person for purposes of the sewer tax.

I understand I need to get on the agenda of a select board meeting and then make my case for the reduction. (Let the whole town know I am living alone? Ok.)

The reduction is due to the fact that my wife Karen has been at Mertens House for over a year and it's just me alone since February 2025. I erroneously had it in my mind that the sewer bills were based on the number of bedrooms, something I thought I heard a few years ago but obviously I was remiss in not checking it out before recently.

My bill, attached, is due June 11, 2026, in amount of \$902.25.

As it covers June 27, 2025 to February 28, 2026, I would like the sole occupancy to start June 27, 2025.

Can this all be done and my bill recalculated by the bill due date of June 11, 2026? Or should I pay it in full now and apply for a refund later, assuming that is possible? And can you tell me how much I will save doing this?

Thanks. It sure seems you all have enough to do without voting on occupancies! Wondering why this isn't a quick trip to the town manager or assistant and sign an affidavit.

Regards,

Sandy

Eric Duffy

From: Shajen Joy Aziz <shajenjoy@gmail.com>
Sent: Friday, April 24, 2026 1:43 PM
To: Eric Duffy
Cc: Shajen Joy Aziz
Subject: Sewer Abatement

Dear Town Manager Eric Duffy,

I am writing to formally request abatement and reimbursement regarding sewer charges applied to my property at 2 Highland Avenue Extension in Woodstock, Vermont.

I have met multiple times with Tim, who oversees water and sewer, to review this matter. During our most recent visit, Tim came to my property and personally inspected the system. Together, we confirmed that my home is not connected to the municipal sewer system but instead operates on a private septic system.

This septic system is maintained and serviced independently by Dimmick's and Wind River Environmental. I have provided invoices and service records documenting routine pumping, maintenance schedules, and recent repairs. In fact, I recently incurred significant expense to address a major overflow issue within my private system.

For an extended period, I was incorrectly informed that my property was connected to the town sewer and pump station. However, based on Tim's on-site inspection, review of documentation, and our conversations, it has been clearly established that this is not the case.

Tim indicated during our meeting that this matter should be abated and that a formal written request would need to be submitted for review by the Select Board.

Please accept this letter as my formal request for:

1. Immediate abatement of the sewer charges applied to my property
2. Reimbursement of all sewer-related payments previously made in error
3. Reversal and reimbursement of any interest charges associated with these bills

I also note that I had previously reached out many times with questions and concerns regarding these charges and was nevertheless assessed interest, which I respectfully request be included in the reimbursement.

I appreciate your attention to this matter and your assistance in resolving this promptly. Please let me know if any additional documentation is required to support this request.

Thank you for your time and consideration. I look forward to your response.

And a giant thank you to the wonderful team, Ashley and Tim, at the Town Offices who listened graciously and helped me to resolve this matter, finally.

Sincerely,
Shajen Joy Aziz
2 Highland Avenue Extension
Woodstock, Vermont

Sewer Abatement

Angel Oliver

31.01.48

Angel has a water account but was never on our sewer prior to this current billing cycle, she called the finance office and informed us that she has an independent septic system and shouldn't be charged for the use of town sewer. I am requesting that the selectboard abate the amount of 657.14 that was related to the sewer portion of her utility bill,

Thank you

Robert Densmore

Finance Director

WOODSTOCK TOWN
PO BOX 488
WOODSTOCK VT 05091

April 9, 2026
Billing Period
June 27, 2025
February 28, 2026

doom1975@aol.com
850-974-0821

WOODSTOCK TOWN UTILITY BILL

ANGEL OLIVER
1658 WEST WOODSTOCK ROAD
WOODSTOCK VT 05091

Account: 31.01.48

Location: 1658 WEST WOODSTOCK ROAD

Description	Units	Rate	Amount
Previous Balance			5.26
Current Reading	Previous Reading	Total Consumption	
227,800	223,700	4,100	
Sewer Usage charge	350.00	0.160400	56.14
Sewer Usage charge	3750.00	0.160400	601.50
Water Usage Charge	2300.00	0.071569	164.61
Water Usage Charge	1800.00	0.300000	540.00
Due Date ==>	06/11/26	Total Due ==>	1367.51

Minimum water charge is 100 cu ft per month.
Minimum sewer charge is 3,750 cu ft of wastewater.

Check payable to Town of Woodstock, account # on memo line.
Postmarks are not accepted as timely payments.

Interest is calculated on past due balances at a rate of
1% monthly the first 3 months and 1.5% monthly thereafter.

Penalty is calculated on past due balances at a rate of
8% the day after the due date of the final fiscal year billing.

PLEASE FIND THE CONSUMER CONFIDENCE REPORT AT:
townofwoodstock.org/2025/06/consumer-confidence-report-ccr/

Utility Abatement
23 The Green
Andrew Heyward

An error in the Aqueducts records has led to an extraordinarily high utility bill. As this is a clear and obvious bookkeeper error, it is our recommendation that an adjustment is made to Andrew Heyward's utility bill as he should not be penalized for clerical oversight.

Example A shows the actual readings from the water meter. July 2023 was the last time that the water meter was read, the reading at that time was 219,528 cu ft. However, this property hasn't been billed properly since May 2022 (more on that later). Ever since July 2023, blue cards have been left at the residence as the Aqueduct was unable to get readings. Andrew told me that he has filled out and returned every blue card, however, the Aqueduct did not record those blue cards anywhere. Typically, the Aqueduct would record blue card response to the right of the reading in the book. We can see an example of this in Nov 2022 and May 2023. Thereafter, they did not record any blue cards.

Example B shows the Aqueduct billing record. The "current read" column (with the star) is supposed to reflect the readings from the book. We can see when comparing that column with the readings from example A that the Aqueduct did not bill based on the readings from Nov 2022 through July 2023. Instead, they were only charging minimums. Honestly, I couldn't even wager a guess as to why. Since they have only been charging minimums, not recording any use on the billing side since May 2022, the last meter reading that was billed was 211,455 (please see example C).

While the Aqueduct was not recording Andrew's blue cards, they did provide one to us. The card was dated 5/1/2025. This card was received by the Town well after that date, and was received well after billing had been completed. So, it was too late for us to go back and change anything. Instead, we held on to the card for future reference. The card can be seen in example D. Also in example D, you will see Andrews most recent blue card which was received in March 2026. These cards represent actual readings of Andrew's meter, and reflect accurate consumption during the period of May 2025-March 2026.

Andrew has always paid the amounts that he has been billed, it is not his fault that he was billed incorrectly. So, he should not be penalized for the bookkeeping error. It is my suggestion that we adjust the last reading to 231,454 (in accordance with the blue card dated 5/1/25), leaving the current reading of 236,442. Charging Andrew the accurate usage amount of 4,988.

Woodstock Agricultural Company

DATE	READING	CARD	COMMENT
6/22	209880		
7/22	213994	214990	
8/23		217715	
7/23	219528		
11/23			
2/24			
5/24			
8/24			
11/24			
2/25			
6/25			
3/26			

METER INFO: **37664428**

Andrew Hayward
 917/952-1140
 Priscilla Paimton
 914/263-93 -

2352.18

METER LOCATION:

ANDREW HEYWARD
 23 THE GREEN,
 WOODSTOCK, VT
30-01045001

ACCOUNT NUMBER

EXAMPLE D

Heyward

MAY
2025

Rec'd. 5-1-25

We were unable to get your water meter reading. Will you please read the meter and place figures in meter register below. Please mail, or leave this card at F.H. Gillingham & Sons, within the next 7 days.

WOODSTOCK AQUEDUCT COMPANY

30-0104500

METER REGISTER

2	3	1	4	5	4
---	---	---	---	---	---

CUBIC FEET

MARCH
2026

MARCH 2026

23 The Green

We were unable to get your water meter reading. Will you please read the meter and place figures in meter register below. Please mail, or leave this card at Woodstock Town Hall or call 457-3456

WOODSTOCK WATER DEPARTMENT

Andrew

Heyward

23 The

Green

METER REGISTER

2	3	6	4	4	2
---	---	---	---	---	---

CUBIC FEET

23.52.18

EXAMPLE C

WOODSTOCK TOWN
PO BOX 488
WOODSTOCK VT 05091

April 23, 2026
Billing Period
June 27, 2025
February 28, 2026

WOODSTOCK TOWN UTILITY BILL

ANDREW HEYWARD
23 THE GREEN
WOODSTOCK VT 05091

Account: 23.52.18

Location: THE GREEN

Description	Units	Rate	Amount
Current Reading	Previous Reading	Total Consumption	
236,442	211,455	24,987	
Sewer Usage charge	21237.00	0.160400	3406.41
Sewer Usage charge	3750.00	0.160400	601.50
Water Usage Charge	24087.00	0.071569	1723.91
Water Usage Charge	900.00	0.300000	270.00
Due Date ==>	06/11/26	Total Due ==>	6001.82

Minimum water charge is 100 cu ft per month.
Minimum sewer charge is 3,750 cu ft of wastewater.

Check payable to Town of Woodstock, account # on memo line.
Postmarks are not accepted as timely payments.
Payments can also be made online at: townofwoodstock.org

Interest is calculated on past due balances at a rate of 1% monthly the first 3 months and 1.5% monthly thereafter.

Penalty is calculated on past due balances at a rate of 8% the day after the due date of the final fiscal year billing.

PLEASE FIND THE CONSUMER CONFIDENCE REPORT AT:
townofwoodstock.org/2025/06/consumer-confidence-report-ccr/

EXAMPLE B

COMBINED



0 outh	Meter Number	Pipe Size	Service Name	Prior Date	Prior Read	Current Date	Current Read	Actual Usage	Adjusted Usage	Amount Billed	Address
30-01045001	37664428	3/4" METER	WATER	11/01/2022	209352	02/01/2023	209652	300	300	60	60 23 THE GREEN
30-01045001	37664428	3/4" METER	WATER	02/01/2023	209652	05/01/2023	209952	300	300	60	60 23 THE GREEN
30-01045001	37664428	3/4" METER	WATER	05/01/2023	209952	08/01/2023	210252	300	300	60	60 23 THE GREEN
30-01045001	37664428	3/4" METER	WATER	08/01/2023	210252	11/01/2023	210253	1	1	60	60 23 THE GREEN
30-01045001	37664428	3/4" METER	WATER	11/01/2023	210253	02/01/2024	210254	1	1	60	60 23 THE GREEN
30-01045001	37664428	3/4" METER	WATER	02/01/2024	210254	05/01/2024	210554	300	300	60	60 23 THE GREEN
30-01045001	37664428	3/4" METER	WATER	05/01/2024	210554	08/01/2024	210555	1	1	60	60 23 THE GREEN
30-01045001	37664428	3/4" METER	WATER	08/01/2024	210555	11/01/2024	210855	300	300	60	60 23 THE GREEN

Utility Abatement
27 Slayton Terrace
Jonathan Hussey

An error in the Aqueducts records has led to an extraordinarily high utility bill. As this is a clear and obvious bookkeeper error, it is our recommendation that an adjustment is made to Jonathan Hussey's utility bill as he should not be penalized for clerical oversight.

Example A shows the actual readings from the water meter. July 2022 was the last time that his water meter was billed accurately, the reading at that time was 217,800 cu ft.

Thereafter, a meter error occurred where the 5th digit (ten thousandth) was no longer reading. For example, the next reading in Oct 2022 was 2-0,300. It is reasonable to assume that this reading should have been 220,300, however the Aqueduct recorded it as 210,300 (more on that later). For three years (a dozen readings), the 5th digit was not reading. *Note: The column on the right is my determination of what the readings should have been.*

Example B shows the Aqueduct billing record. The "current read" column (with the star) is supposed to reflect the readings from the book. We can see when comparing that column with the readings from example A that the Aqueduct got a little confused by the missing 5th digit. They tried a couple of different things, one strategy was putting a one in that column as a place holder the other was disregarding the readings choosing to charge minimums instead. Neither strategy was accurate, as we can see the vast difference in their billing record readings vs my determination of the accurate readings.

Going by the Aqueduct billing record, the last reading was 218,100. The most recent reading, the first complete reading in three years, is 242,800. Thus Jonathan has been charge for 24,700 units of consumption, a staggering number.

My determination is that the last reading should have been 238,100. When compared with the recent reading of 242,800, that gives us 4,700 units of consumption. This is much more reasonable consumption for a family of four and is accurate to their actual usage this period per my reading corrections.

Jonathan has paid the amounts that he has been billed, it is not his fault that he was billed incorrectly. So he should not be penalized for the bookkeeping error. It is my suggestion that we adjust the last reading to 238,100, leaving the current reading of 242,800. Charging Jonathan the accurate usage amount of 4,700.

WOODSTOCK TOWN
PO BOX 488
WOODSTOCK VT 05091

April 23, 2026
Billing Period
June 27, 2025
February 28, 2026

WOODSTOCK TOWN UTILITY BILL

JONATHAN HUSSEY
27 SLAYTON TERRACE
WOODSTOCK VT 05091

Account: 21.52.46

Location: SLAYTON TERRACE

Description	Units	Rate	Amount
Current Reading	Previous Reading	Total Consumption	
242,800	218,100	24,700	
Sewer Usage charge	20950.00	0.160400	3360.38
Sewer Usage charge	3750.00	0.160400	601.50
Water Usage Charge	23800.00	0.071569	1703.37
Water Usage Charge	900.00	0.300000	270.00
Due Date ==>	06/11/26	Total Due ==>	5935.25

Minimum water charge is 100 cu ft per month.
Minimum sewer charge is 3,750 cu ft of wastewater.

Check payable to Town of Woodstock, account # on memo line.
Postmarks are not accepted as timely payments.
Payments can also be made online at: townofwoodstock.org

Interest is calculated on past due balances at a rate of
1% monthly the first 3 months and 1.5% monthly thereafter.

Penalty is calculated on past due balances at a rate of
8% the day after the due date of the final fiscal year billing.

PLEASE FIND THE CONSUMER CONFIDENCE REPORT AT:
townofwoodstock.org/2025/06/consumer-confidence-report-ccr/

Woodstock Aqueduct Company

DATE	METER READING	CARD	COMMENT
1/22	213900	213900	
4/22	215900	215900	
7/22	217800	217800	
10/22	2-0300	220300	
1/23	2-2700	222100	
4/23	2-4000	224000	
7/23	2-5500	225500	
10/23	2-7300	227300	
1/24	2-8900	228900	
4/24	2-0300	230300	
7/24	2-2100	232100	
10/24	2-3900	233900	
1/25	2-5400	235400	
4/25	2-9000	237000	
6/25	2-81	238100	✓✓
3/26	2428	020500	↑

ADHLENS ESTIMATION OF WHAT METER READINGS SHOULD HAVE BEEN

METER INFO: 40130109

NAME
ST.


OUTSIDE READER

BACK FLOW 21.52.416

METER LOCATION:
Left

JONATHAN HUSSEY
27 SLAYTON TERRACE,
WOODSTOCK, VT
20-00205001

ACCOUNT NUMBER



WOODSTOCK
VERMONT

Local Option Tax funds

All money goes directly to things that help make Woodstock so special. The Woodstock Area Chamber Of Commerce does not profit from or pay staff from these funds.

1




WOODSTOCK
VERMONT

Wassail Weekend

Wassail Budget	\$22,700
The Green permit	\$150
Sleigh ride	\$3,000
Porta potties	\$2,500
Labor/horse cleaning	\$500
Horse fees	\$8,000
Firewood	\$250
Advertising	\$4,000
Butler Bus	\$2,000
Music	\$2,300
Chamber contribution	
\$5,700 + staff time	

Request total: \$15,000

2




WOODSTOCK
VERMONT

Flower Baskets

Flowers and soil	\$3,000
Daily watering	\$7,000
Total	\$10,000

3




WOODSTOCK
VERMONT

Tree lights

Install/Remove	\$7,200
Lights	\$3,000
Total	\$10,200

4




WOODSTOCK
VERMONT

Wireless Woodstock

New equipment and installation \$1,500

5




WOODSTOCK
VERMONT

Fourth Friday

Request withdrawn

6



WOODSTOCK
VERMONT

Total

Wassail Weekend	\$15,000
Flower Baskets	\$10,000
Tree Lights	\$10,200
Wireless	\$1,500
Total	\$36,700

7

5/5/26

Rules of Procedure

Based on the feedback from the board and the public at the last meeting, I created a draft for our Rules of Procedure and Agenda (attached). I'm also including the cover letter from last month's meeting for context.

-LP

4/21/26

Rules of Procedure

As a part of the FY26 goals, the joint boards voted to adopt rules of procedure to further our objective of Effective and Efficient Government. I'm attaching some examples of Rules of Procedure and logistic considerations from other entities.

My goal is to discuss and identify what we can incorporate in these rules that will allow the board and staff to run better meetings and help guide public expectations.

Included:

- Zoom instructions example
- Meeting intro from Chair Susan Ford (previously discussed at March meeting)
- Agenda request template from VLCT
- Rules of procedure template from VLCT
- Rules of procedure example – Pomfret
- Rules of procedure example – Dover
- Rules of procedure example – Hartford

-LP

Selectboard Rules of Procedure

DRAFT

PURPOSE

The Selectboard is required by law to conduct its meetings in accordance with the Vermont Open Meeting Law, 1 V.S.A. §§ 310-314. Meetings of the Selectboard must be open to the public, except as provided in 1 V.S.A. § 313.

APPLICATION

This policy setting forth rules of procedure shall apply to the Selectboard, referred to below as “the body.” These rules shall apply to all regular, special, and emergency meetings of the body.

ORGANIZATION

1. The body shall annually elect a chair and a vice-chair. The chair of the body or, in the chair’s absence, the vice-chair shall preside over all meetings. If both the chair and the vice-chair are absent, a member selected by the body shall act as chair for that meeting.
2. The chair shall preserve order in the meeting and shall regulate its proceedings by applying these rules and making determinations about all questions of order or procedure.
3. A majority of the members of the body shall constitute a quorum. If a quorum of the members of the body is not present at a meeting, no meeting shall take place.
4. No single member of the body shall have authority to represent or act on behalf of the body unless, by majority vote, the body has delegated such authority for a specific matter at a duly-noticed meeting and such delegation is recorded in the meeting minutes.
5. Motions made by members of the body require a second. The chair of the body may make motions and may vote on all questions before the body. A motion will only pass if it receives the votes of a majority of the total membership of the body.
6. Any member of the body may request a roll call vote.
7. Meetings may be recessed to a time and place certain.
8. These rules may be amended by majority vote of the body and must be readopted annually.

AGENDAS

subject to the reasonable rules established by the chair of the selectboard. 1 V.S.A. § 312(h). The Chair may determine time limits for each speaker.

2. Comment by the public or members of the body must be addressed to the chair or to the body as a whole, and not to any individual member of the body or public.
3. Members of the public must be acknowledged by the chair before speaking.
4. Members of the public must identify themselves with their name and town of residence before they speak on an agenda item.
5. If a member of the public has already spoken on a topic, he or she may not be recognized again until others have first been given the opportunity to comment.
6. Order and decorum shall be observed by all persons present at the meeting. Neither members of the body, nor the members of the public, shall delay or interrupt the proceedings or the peace of the meeting or interrupt or disturb any member while speaking. Members of the body and members of the public are prohibited from making personal, impertinent, threatening, or profane remarks.
7. Members of the body and members of the public shall obey the orders of the chair or other presiding member. The chair should adhere to the following process to restore order and decorum of a meeting, but may bypass any or all steps when he or she determines in his or her sole discretion that deviation from the process is warranted:
 - Call the meeting to order and remind the members of the applicable rules of procedure.
 - Declare a recess or table the issue.
 - Adjourn the meeting until a time and date certain.
 - Order the constable or another law enforcement official to remove disorderly person(s) from the meeting; if the disorderly person is attending electronically, remove them from the virtual meeting.

**Town of Woodstock
Selectboard Meeting
March 19th 2026
6:00 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Vice Chair Laura Powell, Cliff Johnson, Chair Susan Ford, Ray Bourgeois

Staff: Eric Duffy, Abby Sherman, Greg Fullerton

Public: Peggy Fraser, Sally Garmon, Peter Shoemaker, Barbara Otranto, Leslie Watts, Nancy Barr, Mary Anne Sweeney, Kevin Lynch, Bonnie Clement, Gay Travers, Lisa Sullivan, Roger Logan, Susan Neuberg, Katharine Niemczyk, William Boardman, Nicholas Seldon, Ed Esmond, Wendy Spector, Wendy Murrinan, Susan Chiefsky, Keri Bristow, Jennifer Falvey, Roger Logan, Jim Kelly, Lauren Fisher, Tom Debevoise III, Susanne Wooten, Jon Spector, Sarah Glasser Tucker, Nina Phalen, Matthew Paul

A. Call to order

Chair Susan Ford called the Selectboard meeting of March 19th to order at 6:00 PM.

B. Additions to & deletions from posted agenda

Village Conservancy Trees Planting Plan – Change to Village Conservancy

C. Citizen's Comments

Chair Susan Ford noted the unusually large attendance and explained that citizen comments are limited to three minutes and should address items not already on the agenda.

Peggy Fraser expressed concern that some Selectboard members believe there is community support for their actions simply because few people attend meetings.

Sally Garmon requested that budget presentations include line items showing which items are over or under budget with explanations for the variances.

Peter Shoemaker addressed Water Department issues, and issues regarding the Vondell Cobb Property.

Barbara Toronto expressed concern about reports that Town funds were being used to pay Village expenses.

Leslie Watts disagreed with the Board's continued pursuit of what she characterized as "a very simple HR process" and the fiscal risk of potentially spending \$5-12 million in legal costs.

Nancy Barr raised concerns about Ray Bourgeois remaining on the Board after selling his home. The feasibility of Town and Village merger regarding Sewer and Water costs, problems with the Police Department, and inadequate snow plowing of handicapped parking spaces.

Cliff Johnson responded that while the Town has problems, "it's not that bad of a mess" and that every Town goes through difficulties, emphasizing that Woodstock and Vermont remain great places to live.

Mary Anne Sweeney pointed out that many people don't realize items must appear on meeting agendas to be discussed, and there's no information on the Town website about how to get items on the agenda. She referred to a Vermont League of Cities and Towns.

Bonnie Clement expressed confusion about why important questions raised on the listserv and in meetings don't receive answers.

Gay Travers criticizing the Board for not engaging with citizens during comment periods and hiding behind procedural excuses.

Lisa Sullivan emphasized the importance of maintaining Woodstock as a loving, open community.

Roger Logan defended the Board members as volunteers who work hundreds of hours on complex issues like Sewer and Water systems, arguing that the listserv is not a reliable source of information and that better avenues exist for communication with Board members.

Susan Neuberg criticized Eric Duffy for imposing penalties regarding Homestead Declarations on the listserv.

D. Manager's Update and Finance Report

Eric Duffy provided updates on several projects. The Selectboard had approved a bid for the Elm Street Pipe Environmental Assessment, required due to the \$900,000 federal grant, which has pushed the project back about six months. Three vendors were approved for negotiations on the new Well and pipeline project from the road to the recreation center, with interviews scheduled in approximately two weeks.

Eric Duffy clarified that water bills have not yet been sent out, contrary to earlier statements. The goal was to send them by the end of March, but it will likely be the first week of April to ensure accurate readings rather than using minimum estimates.

The Village meeting held the previous Tuesday passed all articles overwhelmingly. Economic Development Director Abbie Sherman recently returned from a housing conference in Baltimore with new ideas.

The new ambulance has been delivered and service began, with crews completing training on its operation.

Eric Duffy announced plans to establish public office hours for himself and staff at various locations around Town for residents who want to discuss concerns.

Regarding finances, revenues are exceeding expectations. While dispatch salaries were previously trending high due to understaffing.

However, ambulance and fire budgets remain concerning due to being short one full-time employee and difficulty recruiting part-timers, trending toward \$100,000 over budget. Chief Green is working with the department to avoid spending in other account lines to achieve overall budget balance.

Laura Powell noted that the recent budget includes adding 2.5 new employees to the fire department specifically to reduce overtime costs and strain on part-time staff.

E. Discussion

Village Conservancy

Wendy Spector, representing the Woodstock Village Conservancy, presented an overview of the community-driven nonprofit that began about 18 months ago as a project of the Woodstock Community Trust. The Conservancy aims to enhance and maintain public spaces and connectors in the Village through intentional design, sustainability, and accessibility at minimal cost to the municipal budget.

The group has identified their first major capital project as restoring the Village Green. They also outlined six "mini projects" under \$50,000 each, including Branch Out Woodstock (tree planting and replacement downtown), a volunteer maintenance crew, bicentennial planning, design processes, public art including a potential mural on Mechanic Street, and a traffic safety study.

The Conservancy has established partnerships and signed a letter of agreement with the Town outlining collaboration procedures. For tonight's meeting, they specifically requested permission to work with the Department of Public Works on due diligence for the Branch Out Woodstock initiative and to begin fundraising for this and other mini projects.

Wendy Spector explained they had identified four locations downtown where trees previously existed but were now concrete-covered, with plans to replace them using best practices for urban tree installation. The group emphasized the importance of working with DPW to ensure proper placement and avoid issues with sewer lines.

Peggy Fraser raised concerns about the Green design concept potentially limiting space needed for events like Market on the Green and Bookstock. Wendy Spector clarified that the concept was merely a starting point for public feedback sessions, not a final plan.

July 4th Committee Update

Susan Chiefsky and Keri Bristow provided updates on July 4th Celebration planning. Since beginning in October, they've received financial support from businesses, individuals, and organizations, currently having raised \$14,000 plus another \$14,000 from the Town. They have a logo designed by Deb Green and a list of planned events.

The committee meets every other week and welcomes volunteers and input. Their next phase involves launching community and business fundraising campaigns, with plans to establish an ongoing fund to avoid starting from scratch each year. They need 5-10 volunteers for each event to help with setup and cleanup, with some school teams already committed for the July 5th fireworks.

The committee is establishing a Venmo account for digital donations and confirmed their next meeting is April 2nd at 8:30 AM, open to all.

Marketing committee update

Roger Logan, speaking informally for the Marketing Committee, reported they've been working with the Chamber of Commerce to establish advertising structure and

pricing for the website, with proposed procedures under Eric's review. They're developing visitor and business surveys to gather input on interests and concerns.

The committee is helping businesses improve their website listings for better Google searchability. The most exciting aspect Roger Logan noted, is updating content to organize by activities rather than just business listings—such as kayaking, biking, and family-friendly rainy-day activities—to better serve both residents and visitors and align with modern search patterns.

Laura Powell thanked the committee for their work and noted their support for the July 4th planning.

Wassail Committee Update

Jim Kelly from the Woodstock Chamber of Commerce and Lauren Fisher, Chamber Board Chair, reported that Wassail costs approximately \$22,700 in direct cash expenses, not including volunteer time or staff hours. The Chamber of Commerce raises funds beyond the Town's \$15,000 contribution, with zero profit to the Chamber.

They plan better record-keeping going forward and are addressing capacity issues identified last year by doubling bus service and Wassail serving locations to reduce wait times. There were no significant restroom complaints.

The committee discussed challenges in measuring retail sales impact, as businesses are reluctant to share specific revenue figures. They suggested asking for year-over-year comparisons or percentage increases as success metrics.

The committee monitors transportation and serving bottlenecks as indicators of capacity limits.

Peggy Fraser raised concerns about parking problems on High Street during Wassail weekend, with cars blocking driveways despite police calls. Eric Duffy noted this would be addressed with Village Trustees and Police.

Chamber of Commerce LOT Budget Presentation

Jim Kelly presented their budget request using local option tax funds. Jim Kelly emphasized that all requested funds serve as pass-through expenses with no markup or staff time charges. Requested items include flower baskets and maintenance, tree lights (with reduced equipment costs from the vendor), and restoration of Wi-Fi service on the Green through collaboration with Jim Langhans.

The Welcome Center would be fully staffed on weekends year-round and daily during peak season (June through October), but may not guarantee staffing during slower months (January-May, November) when visitor traffic is minimal.

The marketing budget of \$2,000 supports a new "Fourth Friday" community event, similar to White River Junction's First Friday, featuring music, activities, and coordination with local nonprofits.

Laura Powell questioned potential coordination with the Town's marketing committee to avoid duplication. Jim Kelly confirmed they would work together while noting some traditional marketing avenues (newspapers, radio) might still require separate funding.

Chair Susan Ford asked about a previous agreement for shared funding of flowers and trees between the Chamber, Village, and Town, which Jim Kelly was not familiar with due to leadership transition.

Peggy Fraser asked about the date for Taste of Woodstock. The Chamber announced they're canceling this year's event because it hadn't truly represented Woodstock businesses (only one local restaurant participated) and actually hurt downtown members. They plan to redesign it for next year with a more "Woodstock-y" feel, less like a street carnival and more beneficial to local businesses.

Selectboard Meeting Protocol Memo

Chair Susan Ford presented a protocol document to clarify meeting procedures, explaining why the Board doesn't respond to citizen comments (items must be warned on agendas) and how public discussion periods work. The protocol would be read at meetings with many new attendees but not necessarily at typical smaller meetings.

Vice Chair Laura Powell suggested posting the protocol on the website and possibly including it with meeting agendas, and following up on Mary Anne Sweeney's template from VLCT for agenda item requests.

Several citizens supported the protocol concept, with suggestions for name tags for board members and official processes for agenda requests.

Vondell Purchase and Sale Conservation Document

Chair Susan Ford explained that as part of the Woodstock Aqueduct purchase, the Town also purchased the Vondell Cobb property containing the Reservoir. They're now working with Vermont Land Trust and Vermont Housing and Conservation Board on a potential \$604,000 grant by signing a purchase and sale agreement to sell development rights (not the property itself) on all but designated areas including the water body, parking lot, water tank, and approximately 10 acres by the existing parking lot.

The decision will be made in May, with private fundraising underway for the additional \$396,000 to reach their \$1 million goal. All current recreational uses, including mountain biking, would continue.

Laura Powell noted the Town had hosted five public forums in the fall where over 100-150 residents expressed overwhelming support for conservation. This grant opportunity through VHCB is time-sensitive, and pursuing grants was promised during the original purchase campaign.

Gay Travers questioned the rush to conserve land the Town already owns and can control. She didn't understand the need for additional conservation steps when municipal ownership already provided protection.

Tom Debevoise III supported conservation, explaining that the Vondell Cobb topography, lack of infrastructure (Class 4 road, no electricity), and watershed protection needs make it unsuitable for development. He argued that such recreational areas will become increasingly rare while housing can be developed in more suitable locations with existing utilities.

Peter Shoemaker sought clarification on using grant funds to pay down bonds as previously discussed in public meetings, versus newly mentioned dam repair costs.

Laura Powell explained that bonds were bundled and that decisions about grant fund allocation would require future Selectboard votes. She emphasized the reservoir as a community asset, especially for climate resilience.

Merger Analysis Working Group

Chair Susan Ford explained this would be an independent feasibility study led by Charlie Kimball to examine legal requirements and financial implications of Town-Village merger, emphasizing this doesn't advocate for or against merger but simply gathers facts.

Laura Powell noted this was a joint board goal from the previous summer.

Eric Duffy clarified the group would be unofficial and non-associated with the boards, members with diverse viewpoints and history to survey residents and analyze information before presenting findings to the joint boards.

The working group would likely include 5-7 people with different expertise, similar to previous working groups. Charlie Kimball would lead when his legislative schedule permits.

Peggy Fraser asked whether renaming it as a Township might provide access to more federal funding, which Laura Powell agreed to include in the committee's research questions.

Jon Spector supported the merger study but suggested considering an appointed commission for transparency, though acknowledging a private group could work effectively.

Peter Shoemaker noted a similar study was conducted in 2007, approved by the Town but rejected by the Village, suggesting this shouldn't be lengthy since much groundwork exists.

Roger Logan emphasized the urgency due to the Village's unsustainable budget increases (49% department head request reduced to 13%) and the need for a more reliable financial structure beyond just efficiency gains.

Gay Travers, who served on the 2007 merger committee, strongly recommended a public rather than private group with an open selection process by both Boards.

Housing Group

Economic Development Director Abbie Sherman proposed creating a Housing and Economic Development task force to replace the Economic Development Commission. This advisory group would serve as "eyes and ears" to identify community housing discussions and coordinate various efforts.

The group would have at least five members with staggered three-year terms and housing development backgrounds. While most members would be Woodstock residents, some knowledgeable non-residents could participate. A Planning Commission ex officio member would provide liaison services.

Primary objectives include consultation, policy recommendations, public education, partnership development with developers and nonprofits, funding model development, and collaboration on local option tax usage recommendations.

The first initiative would be developing a housing and economic development strategy as a collaborative roadmap for job creation, housing stock increases, marketing efforts, and redevelopment investments.

Jon Spector praised this as a significant upgrade from the EDC housing subcommittee, providing focused expertise and better serving the Selectboard. Sarah

Glasser Tucker Planning Commission Chair expressed full support for housing-focused initiatives.

Peter Shoemaker emphasized the urgent need to identify developable properties with Water, Sewer, and electricity access before they're lost to other uses. He stressed the need for large-scale projects (100-200 units) rather than small developments, noting Vermont's building costs are double the national average.

Ed Esmond observed that recent development appears focused on high-end housing rather than workforce housing, questioning whether restrictions drive this trend.

G. Vote

Liquor License

Motion: by Ray Bourgeois to approve the Kedron Inn (1st, 2nd, 3rd, and OCP permit), 4 Mechanic LLC (1st, 3rd, OCP permit), R.L. Valley Inc. (2nd and tobacco), F.H. Gillingham and Sons (2nd class), and Farmer and the Bell (1st class), all conditioned on state review of applications. (8:43 PM)

Seconded: by Vice Chair Laura Powell

Vote: 4-0-0, passed

Appointment to Town Development Review Board

Nina Phelan introduced herself as a South Woodstock resident for just over five years. She serves on the Green Mountain Perkins Academy Board and saw the Development Review Board opportunity at the athletic club. Her experience as a property owner managing projects, combined with understanding Woodstock's historic character and development needs, motivated her application.

Laura Powell confirmed Phelan could meet the 80% attendance requirement.

Motion: by Ray Bourgeois moved to appoint Nina Phelan to the Town Development Review Board. (8:46 PM)

Seconded: by Vice Chair Laura Powell

Vote: 4-0-0, passed

Letter of Thanks- Economic Development Committee

Eric Duffy presented a comprehensive thank you letter recognizing the Economic Development Commission's critical role in boosting Woodstock's economic and cultural vitality. The letter praised their thoughtful, creative approach focusing on affordable housing, childcare, marketing, downtown beautification, and community events, resulting in tangible outcomes including grant funding for events like Wassail Weekend, Pride of Woodstock, mountain bike trails, and village flower baskets.

The letter highlighted studies addressing housing and small business concerns, the visionary document "Our Woodstock, Our Future," direct resident engagement, childcare facility support, COVID-19 pandemic response, and forward-thinking incentive programs for rental housing and business startups.

Jon Spector thanked the Board for the smooth, transparent, professional transition process over the past year and committed EDC members to supporting Economic Development Director Abbie Sherman going forward.

Abbie Sherman praised the EDC's impressive program development, particularly their complete, well-thought-out housing programs and extensive COVID community support efforts.

Motion: by Chair Susan Ford moved that all board members sign the letter of thanks to the Economic Development Committee. (8:55 PM)

Seconded: by Vice Chair Laura Powell

Vote: 4-0-0, passed

Potential Disbanding of the Economic Development Committee

Motion: by Ray Bourgeois moved to disband the Economic Development Committee. (8:55 PM)

Seconded: by Vice Chair Laura Powell

Vote: 3-0-1, passed

Housing Economic Development Strategy

Abbie Sherman proposed contracting with an outside consultant to develop a strategic plan supporting the Joint Board's priorities: a five-year housing plan, strengthened off-season tourism through marketing, and ongoing Economic Development efforts.

The six-month process would bring together community groups and stakeholders through visioning efforts, conduct a SWOT analysis (strengths, weaknesses, opportunities, threats), and produce an actionable roadmap. The plan would guide strategic investment and coordinate public, private, and community partner efforts.

The one-time investment of \$35,000 from local options tax Economic Development funds would support Woodstock's long-term economic vitality. Eric Duffy noted approximately \$285,000 annually allocated from this fund, which brought in about \$420,000 last year, leaving sufficient surplus for this initiative.

Motion: by Cliff Johnson moved to approve the Housing Economic development strategy proposal (9:02 PM)

Seconded: by Vice Chair Laura Powell

Vote: 4-0-0, passed

Village Conservancy Trees Planting Plan

This item was moved to the discussion section earlier in the meeting and was not voted on.

Setting Advertising Fees for Woodstockvt.com

Roger Logan presented the Marketing Committee's proposal for up to 10 advertisements on the jointly owned Town-Chamber Website. Each advertisement would run for three months at \$1,500, with chamber members receiving a 50% discount (\$750). The committee decided against homepage ads following digital marketing best practices to avoid a "spammy" appearance.

Lauren Fisher questioned this decision, advocating for homepage ads, but Roger Logan and Laura Powell supported the committee's expertise in avoiding ads that might distract from the site's primary goal of encouraging extended visits to multiple Woodstock businesses.

Revenue would be split equally between the Town and Chamber, with Town revenue going to the general fund as miscellaneous income.

Motion: Ray Bourgeois to adopt the policy setting advertising fees for Woodstockvt.com. (9:11 PM)
Seconded: by Vice Chair Laura Powell
Vote: 4-0-0, passed

Driveway Variance –0 Carlton Hill Road

Director of Public Works Greg Fullerton explained that the proposed driveway doesn't meet Vermont Department of Highway Standards for sight distance (209 feet versus required 250 feet) and intersection proximity (245 feet versus required 390 feet). While some trees can be removed to improve sight lines, topographical limitations on neighboring property prevent full compliance.

Matthew Paul, the applicant, was hoping to relocate to Woodstock full-time, committed to doing whatever necessary to ensure safety, including potential mirrors or other measures. Greg Fullerton noted the sight distance issue affects only one direction, with adequate sight lines in the other direction.

Motion: Ray Bourgeois to approve the driveway variance at 0 Carlton Hill Road (9:19 PM)
Seconded: by Vice Chair Laura Powell
Vote: 4-0-0, passed

Delegation of Accounts Payable Warrant Review and Approval

This position involves weekly visits to Town Hall to review and sign accounts payable warrants, currently performed by Ray Bourgeois. Chair Susan Ford volunteered to take on the responsibility with Vice Chair Laura Powell as backup.

Eric Duffy emphasized the need for reliability and potential availability for time-sensitive special circumstances.

Motion: Vice Chair Laura Powell moved to delegate accounts payable warrant review and approval to Chair Susan Ford with Vice Chair Laura Powell as backup (9:21 PM)
Seconded: by Cliff Johnson
Vote: 4-0-0, passed

Selectboard Meeting Schedule

Eric Duffy proposed adding a second regularly scheduled monthly meeting to reduce the need for special meetings. The current third Tuesday 6:00 PM meeting would continue, with a new first Tuesday morning meeting added at 8:30 AM to accommodate different schedules while minimizing evening meetings for staff.

The new schedule would begin in May, providing predictable meeting times that could be canceled if unnecessary.

Motion: Vice Chair Laura Powell to add a regularly scheduled meeting at 8:30 AM on the first Tuesday of each month, with the existing 6:00 PM meeting on the third Tuesday continuing. (9:27 PM)
Seconded: by Cliff Johnson

Vote: 4-0-0, passed

F. Approval of Minutes

Motion: Vice Chair Laura Powell approve the minutes from 02.17.26, 02.19.26, 03.04.26, 03.10.26 (9:27 PM)

Seconded: by Cliff Johnson

Vote: 3-0-1, passed

G. Adjournment

Motion: by Vice Chair Laura Powell to adjourn the meeting (9:28 PM)

Seconded: by Cliff Johnson

Vote: 4-0-0, passed

Respectfully submitted,

Kitty Mears Koar

**Town of Woodstock
Selectboard Meeting
April 7th 2026
8:30 AM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Vice Chair Laura Powell, Cliff Johnson, Chair Susan Ford, Norm Frates Jr.

Staff: Eric Duffy, Kitty Mears Koar, Robert Densmore

Public: Gay Travers, Nicholas Seldon, Peter Shoemaker, Barbara Otranto, Matt Stout, Kent McFarland, Jen Falvey, Donna Foster, Roger Logan, Tom Debevoise, Byron Kelly, Bonnie Clement

Call to order

Chair Susan Ford called the Selectboard meeting of April 7th to order at 8:30 AM.

A. Additions to & deletions from posted agenda

**Potential water bill penalties, was moved to be combined with the water rate vote since the topics are related
Selectboard vacancy**

B. Citizen's Comments

Gay Travers requested that attendance numbers for both in-person and Zoom participants be included in meeting minutes, noting this would provide better documentation and acknowledgment of public participation.

Nicholas Seldon addressed previous statements made about board members not being able to respond to citizen comments. He also questioned whether Open Meeting law violations could be discussed during citizen comments.

Peter Shoemaker expressed concerns about the Water Department's lack of billing for nine months and questioned where funding for day-to-day operations was coming from during this period. He also raised questions about how funds from the Vondell Conservation Grant would be used, specifically whether they would pay down bonds to lessen taxpayer burden.

C. Discussion

Response to Allegations of Open Meeting Law Violations

Chair Susan Ford read a prepared statement addressing Open Meeting Law complaints. Regarding Alison Taylor's complaint about requested agenda items. First, no regular meeting agenda had been posted since her requests. Secondly while there's no legal requirement for citizen-requested agenda items, the Chairs and Vice Chairs of both the Selectboard and Village Trustees discussed adding citizen questions to regular monthly agendas.

Concerning Nicholas Seldon's complaint about being limited in asking questions during Open Meeting Law training, the statement explained the meeting had a hard stop time, Mr. Seldon's questions were lengthy with some parts already addressed during training, and when time ran short with other citizens waiting to speak, the Chair chose to move to other questioners.

The Board denied any Open Meeting Law violations but offered that Mr. Seldon could submit his question to board Chairs for response at the next meeting.

Barbara Otranto asked why funds from the Town are being used to pay Village expenses, the Board told her that this subject was not warned on the agenda and then they moved on to the next agenda item.

Vondell Purchase and Sale Agreement

Chair Susan Ford explained this agreement would allow the Town to apply for a grant from the Vermont Housing and Conservation Board for the conservation of the Vondell Cobb Reservoir. The agreement is subject to Boards approval of any eventual grant and requires \$400,000 in private fundraising. Conservation easements would be held by Vermont Land Trust and Vermont Housing Conservation Board, with exceptions for future water use and WAMBA trails.

The Board had held multiple public forums over fall and winter to gauge interest, with approximately 80 people supporting the easement and only 2-3 opposing it. The purchase and sale agreement was modified to specifically reference the Woodstock Mountain Bike Association Trail Agreement.

Public comment was supportive, with Matt Stout from WAMBA expressing full support, noting the conservation was consistent with voter desires when they approved the bond purchase. He emphasized the property's unique recreational opportunities and that conservation would reduce taxpayer burden while preserving diverse uses.

Kent McFarland, a Conservation Biologist, described the property as "one of the crown jewels of Woodstock" with exceptional natural heritage, human history, and recreational value. He supported permanent conservation through the easement.

Gay Travers questioned why the Town would give up control of property it owns. Board member Laura Powell explained that many residents wanted to prevent future Selectboards from potentially selling the land, and this represented the consensus from public meetings.

Concerns were raised about Vermont Land Trust's performance on other properties, with Suzanne Wooten's written concerns about development on conserved land on Grove Hill being noted for the record.

Jen Falvey suggested achieving the same goals through deed restrictions while retaining Town control, questioning whether the Land Trust could be trusted more than future boards. She also suggested the meetings held may not represent the full community and recommended online surveys for broader input.

Donna Foster from Vermont Land Trust clarified the easement would be co-held with Vermont Housing and Conservation Board and addressed concerns about the Grove Hill property, stating there were no conservation easement violations and that residential rights were included in that particular easement.

Barbara Otranto asked a question regarding Selectboard protocol on selling part of the Vondell in the future if the easement was not in place, and whether a Town vote would be necessary.

Tom Debevoise commented on the historical decisions made by past Selectboard in regard to selling property. Mr. Debevoise was on the Selectboard in the 1980's.

Roger Logan commented that he has participated in many of the discussions on the Vondell Cobb Reservoir and is offended that people believe that there has not been adequate public input, noting that many meetings were held on the topic.

Discussion included clarification that the Town would retain management of the land within easement restrictions and that 10 acres near the parking area would be exempted from conservation.

C. Vote

Setting of FY26 Sewer Rate

Finance Director Robert Densmore presented the sewer rate calculation based on the approved \$1.4 million budget. The rate calculation considered both metered customers and flat rate customers (single, double, and family rates). With estimated usage of 8,733,129 cubic feet, the rate would be \$16.04 per hundred cubic feet, representing a 3.5% increase compared to the budget's 4% increase.

The flat rate system accommodates properties without meters, with single rate at 5,000 cubic feet per year (\$802 annually), double rate at 7,500 cubic feet (\$600.50 for this billing cycle), and family rate at 10,000 cubic feet per year.

Barbara Otranto asked about tiered pricing to encourage conservation, but staff explained the challenge with properties lacking meters. The goal is to install more meters to enable usage-based billing.

Discussion included the need for better communication when properties transfer to ensure accurate rate classifications, as people may not know how to update their household size for billing purposes.

Motion: by Vice Chair Laura Powell to accept the FY26 sewer rate
as presented (9:23 AM)
Seconded: by Cliff Johnson

Vote: 4-0-0, passed

Setting of FY26 Water Rate

Finance Director Robert Densmore explained the water rate calculation based on the approved \$735,000 budget for three quarters of the fiscal year. With 1,006 connections but only 748 meters, the system includes minimum usage fees and metered rates above minimums. The rate would be \$7.16 per hundred cubic feet above minimum usage, with minimum connection fees increased from \$240 to \$360 annually (50% increase) due to the metered rate increasing over 100%.

The significant rate increase reflects that the Woodstock Aqueduct Company had not raised rates since approximately 2015, leaving water substantially underpriced compared to neighboring communities.

Over 100 accounts received blue cards during reading because meters couldn't be read, and 80-90 cards remain unreturned. Staff worked diligently to obtain as many readings as possible to minimize rates for all users.

The Finance Office is transitioning to a cloud-based radio frequency system for meter reading, which would allow readings to be completed in hours rather than a week and enable monthly readings for better leak detection.

Discussion covered the need for meter upgrades, with new radio-enabled meters costing \$230-240 each. A full system upgrade of all 748 meters would cost approximately \$220,000-230,000, while addressing the most problematic 80-90 meters would cost \$20,000-30,000.

Peter Shoemaker asked about different rate classifications for commercial users and nonprofits, which staff indicated would be considered for future rate structures based on finance committee recommendations.

Motion: by Vice Chair Laura Powell to accept the FY26 water rate
as presented. (9:44 AM)
Seconded: by Cliff Johnson

Vote: 4-0-0, passed

Vondell Purchase and Sale Agreement and Potential Water Bill Penalty

The Board discussed authorizing staff to research penalties for unreturned blue cards (meter reading cards). With 80-90 cards unreturned, this affects rate calculations and billing accuracy.

Motion: by Vice Chair Laura Powell to authorize staff to look into water bill penalty for blue cards. (9:44 AM)
Seconded: by Cliff Johnson

Vote: 4-0-0, passed

Vondell Purchase and Sale Agreement

Motion: by Vice Chair Laura Powell to accept the Vondell Cobb purchase and sale agreement as previously discussed (9:47 AM)
Seconded: by Cliff Johnson

Vote: 4-0-0, passed

Motion: by Vice Chair Laura Powell to delegate the municipal manager as signatory on the purchase and sale agreement (9:47 AM)
Seconded: by Cliff Johnson

Vote: 4-0-0, passed

Selectboard Vacancy

Eric Duffy explained options for filling Ray Bourgeois's seat following his resignation: Board appointment, election coinciding with scheduled elections (August 11 primary or November 3 general), or special election. He noted petition deadlines require 35-36 days before elections, suggesting at least two months planning time.

Board members expressed preference for an election to ensure voter choice while acknowledging concerns about operating with four members until August. The cost savings of using an existing election date versus a special election was noted.

Several citizens supported the August election timing for cost efficiency and voter participation.

After discussion of appointment timelines and legal requirements, the board reached consensus on holding an election in August rather than making an appointment or waiting until the March Town meeting.

Motion: by Vice Chair Laura to hold an election to replace Ray Bourgeois's vacancy to coincide with the primaries on August 11, 2026 (10:03 AM)
Seconded: by Norm Frates Jr.

Vote: 4-0-0, passed

D. Adjournment

Motion: by Vice Chair Laura Powell to adjourn the meeting (10:03 AM)
Seconded: by Cliff Johnson

Vote: 4-0-0, passed

Respectfully submitted,

Kitty Mears Koar

**Town of Woodstock
Selectboard Meeting
April 21st 2026
6:00 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Vice Chair Laura Powell, Cliff Johnson, Norm Frates Jr.

Staff: Eric Duffy, Greg Fullerton, Molly Maxham

Public: Gay Travers, Nicholas Seldon, Peter Shoemaker, Barbara Otranto, Jim Otranto, Peggy Fraser, Roger Logan, Byron Kelly, Loren Fisher, Sally Garmon, Kate Harvey, Susie Stulz, Kevin Lynch

A. Call to order

Vice Chair Laura Powell called the Selectboard meeting of April 21st to order at 6:00PM.

B. Additions to & deletions from posted agenda

Sewer Abatement – 19 Pleasant

C. Citizen's Comments

Peggy Fraser asked about protocols for getting questions answered by the Board, noting that while citizens can ask questions during citizen comments that can be answered immediately, other items require two weeks' notice to be placed on the agenda. She requested clarification on how citizens can communicate questions and receive answers from the Board. Vice Chair Laura Powell noted this would be addressed later in the agenda under rules of procedure discussion.

Gay Travers requested that the number of attendees be included in meeting minutes as a reflection of community engagement. Vice Chair Laura Powell explained the challenge of capturing accurate attendance numbers without requiring sign-in for in-person attendees, as only those making citizen comments have their names recorded.

Nicholas Seldon addressed human resources concerns involving Manager Duffy's management style. Mr. Seldon also referenced a Woodstock police report involving a Village Trustee, expressing concern about what he characterized as a pattern of behavior.

D. Manager's Report

Personnel Changes: The Village highway department lost employee Nate Marcotte, who worked for approximately 2.5 years before leaving to start his own company. Eric Duffy praised Nate's work ethic and contributions, including weekend trash pickup during foliage season and sidewalk repairs.

Green Up Day: Vermont's Green Up Day is scheduled for May 2nd, with bag pickup available from 7:30-10:30 AM outside town hall. Public Works Director Greg Fullerton will provide dumpsters at the Town garage for collected trash.

Audit Update: The Town is still awaiting the draft audit, which was expected last week. The auditor indicated completion was pending a few small items. Once received, staff will review for errors, respond to any findings, and schedule a Joint meeting with both Boards before publishing the final audit online.

Property Tax Assessment: April 15th was the deadline for homestead filing. Late filers will face a 3% fine as previously established by the Select board. Reappraisal consultants have contacted about 30% of homes and completed 96 interior inspections, representing approximately 5% of total properties. Mr. Duffy encouraged residents to allow interior inspections for more accurate assessments.

Village Planning: The Planning Commission will hold a public hearing on May 6th regarding Village Bylaw Updates, the culmination of an 18-month process. If approved, the matter will proceed to a Village Trustees vote in late May or early June.

Infrastructure Projects: Hydrant flushing was completed with thanks to residents and the Woodstock Inn for their patience. The work must be conducted during daylight hours for visibility and safety reasons. A kickoff meeting was held with VHB for the Elm Street Bridge environmental assessment, expected to be completed by end of July to allow for fall construction.

Emergency Services Statistics: Fire EMS responded to 69 EMS calls, 29 fire calls, and conducted 9 building inspections in March. The newest ambulance is operational and staff received additional training. Police had 305 incidents, 102 motor stops, issued 64 tickets and 38 warnings totaling \$10,880 in fines, and conducted 24 foot patrols in the Village.

Tax and Utility Bills: Tax bills are due May 1st at 4:30 PM, with late penalties applying after. Water and Sewer bills were mailed last week covering nine months of service, due in early June. The Water Department budget approved at last year's Town meeting resulted in doubled Water Rates as anticipated. Eric Duffy addressed customer service concerns, asking residents with billing complaints to contact him directly (eduffy@townofwoodstock.org) rather than directing frustration at staff members.

E. Finance Report

Eric Duffy presented the financial report, highlighting several key points about the Town's fiscal position as of late April, approximately two months before the June 30th fiscal year end. Eric Duffy explained that the actual revenue figures for taxes shown in the report reflect the Town's accounting method of recognizing revenue when bills are issued rather

than when collected. He noted that while the Town collects education taxes and forwards them to the state, only the locally retained portion appears in their revenue recognition.

The Town is performing well on revenue, coming within \$70,000-\$80,000 of their revenue goal, not including \$140,000 in per capita invoice fees that have been received but not yet allocated. Some additional revenue came from unbudgeted grants, contributing to the positive revenue picture.

For expenses, Eric Duffy presented internal projection sheets rather than standard SAS reports, explaining that the Finance Office updates these projections every two weeks to account for anticipated expenses through the fiscal year end. He and the Finance Director meet biweekly, and the Finance Director meets with all department heads biweekly to monitor budgets closely as the fiscal year concludes.

Several departments are showing budget challenges. Dispatch is trending toward a deficit due to overtime costs from short staffing and a new contract that wasn't finalized during budget preparation. However, \$43,000 was allocated elsewhere in the budget to offset dispatch expenses. Fire and EMS are running approximately \$60,000-\$70,000 over budget, primarily due to overtime costs from staffing shortages.

Eric Duffy noted that expenses for Economic Development Director Abbie Sherman's conferences and travel have come from the general fund rather than the local option tax fund that pays her salary, as the Board only approved using that fund for her salary specifically. He indicated this could be reallocated at year-end if the board chooses.

The general fund shows \$7,000-\$8,000 over budget due to a Sewer Department expense that will be reallocated through a journal entry before year-end.

Based on current projections, Eric Duffy estimated an unaudited surplus of approximately \$180,000 at fiscal year-end, down from a \$300,000 projection made 2-3 months earlier. He emphasized that projections change as circumstances evolve.

Most departments are projected to finish with small surpluses despite some salary overruns, as spending has been reduced in other areas to compensate.

Mr. Seldon questioned the reliability of Eric Duffy's \$180,000 surplus projection. Vice Chair Laura Powell responded that there would be an audit, and Mr. Seldon could participate in that public process.

Barbara Otranto asked about audit expenses, referencing a \$1,400 allocation mentioned at Town meeting that Charlie Kimball had questioned as insufficient.

Vice Chair Laura Powell clarified this referred to the public funds audit, which is separate from the main Town audit. These public funds represent various bequests and endowments overseen by the Trustees of Public Funds. Eric Duffy corrected that the Trustee of Public Fund audit is part of the larger Town audit. The main Town audit budget is approximately \$50,000, with Vice Chair Laura Powell noting that costs may increase if they need to find a new auditor due to timing issues with the current firm.

Gay Travers requested that Police call reports be categorized to show the types of incidents rather than just total numbers, noting this would provide better insight into Police activity. Vice Chair Laura Powell agreed this would be useful and said they would work on providing categorized data.

Sally Garmon expressed concern about the lack of Police reports in the Vermont Standard newspaper for over six months. She questioned whether the police department was being utilized effectively since there was no visible reporting of their activities. Ms. Garmon said she had contacted the Vermont Standard, which indicated they receive reports that aren't suitable for publication, and she requested someone investigate the situation.

Peter Shoemaker criticized the water rate implementation, calling it "disingenuous" and noting the board had nine months to create a proper rate structure rather than implementing what he characterized as a basic increase that shifted costs from commercial to residential users.

F. Discussion

Chamber Budget

Chamber of Commerce President Loren Fisher presented requests for local option tax funding totaling \$36,700. He emphasized that all requested funds would go directly to events and items, not Chambers operations or staff.

The breakdown included:

- Wassail Weekend: \$15,000 requested from total \$22,700 budget (Chamber contributing \$5,700 cash plus significant staff time)
- Flower Baskets: \$10,000 total (\$3,000 for flowers and soil, \$7,000 for daily watering through summer)
- Tree lights: \$3,000 for installation and removal (tree companies can no longer donate time)
- Wireless Woodstock: \$1,500 for equipment and installation (already completed - Wi-Fi now operational across the Green, currently password-protected with plans for open access)

Mr. Fisher noted the Chamber of Commerce was withdrawing their request for Fourth Friday project funding. The total request represents approximately 8.3% of local option tax revenue. Roger's position as the long-time flower basket tender was changing due to his back injury, but replacement arrangements were made.

Questions arose about relying on volunteer labor versus paid services. Mr. Fisher explained that the scope of work, particularly for tree lights requiring expensive equipment, had become too expensive to expect as volunteer contributions.

Rules of Procedures for Public Meetings

Vice Chair Laura Powell presented materials for establishing formal rules of procedure to support the Joint Board goal of effective and efficient government. The discussion aimed to improve meeting management and guide public expectations.

Materials included:

- Zoom instruction handouts from Mary Anne Sweeney
- VLCT Selectboard agenda request form template
- Rules of procedure examples from Pomfret, Dover, and Hartford
- VLCT model rules for municipal public bodies

Vice Chair Laura Powell noted uncertainty about whether other Towns use the formal agenda request form. Board members Norm Frates and Cliff Johnson favored simplifying

materials while maintaining transparency about agenda-setting processes and public participation guidelines.

Public comments emphasized the balance between comprehensive information and accessibility. Susie Stulz suggested providing guidance on appropriate topics for board consideration versus staff consultation or informal discussion. Gay Travers expressed concern that formal processes could make civic engagement feel unwelcoming, advocating for simplicity and maintaining Woodstock's traditional citizen-friendly approach.

Roger Logan supported procedural approaches for fairness but emphasized the need to prevent inappropriate agenda items while ensuring proper public comment protocols and maintaining decorum standards.

The discussion will continue at future meetings before adopting any formal procedures, with emphasis on balancing transparency with efficiency and maintaining community accessibility.

Porta Potties at Vondell-Cobb

Eric Duffy presented a request from WAMBA for Town funding of a portable toilet at the Vondell-Cobb property parking area. The estimated cost was \$180 per month from April through October/November for one unit to serve riders, particularly female riders who prefer this option to natural alternatives.

Board members Norm Frates and Cliff Johnson expressed support for the idea given the Town's ownership and recreational use of the property. However, several concerns were raised during public comments.

Peggy Fraser questioned whether this would create expectations for similar facilities at other recreational areas like Mount Tom. Barbara Otranto raised concerns about vandalism and maintenance based on observed littering and party behavior at Cox District locations, questioning whether users who don't properly dispose of trash would respect a portable facility.

Susie Stulz advocated for the accommodation, specifically noting the needs of older women who prefer not to use woods. Kevin Lynch suggested a trial period for the season with garbage cans and signage encouraging cleanliness. Jim Otranto called for aesthetic considerations to screen the facility from road view. Peter Shoemaker opposed the idea, arguing that bathroom planning is part of outdoor recreation and expressing concern about setting precedent for additional amenities.

The discussion emphasized different perspectives on balancing convenience, maintenance concerns, aesthetic impact, and the appropriate level of infrastructure for outdoor recreation areas. The matter will be returned for further consideration.

G. Votes

Sewer Abatement

The board considered a sewer rate abatement request for 19 Pleasant Street, moving the property from a double flat rate to a single flat rate due to a death at the residence. Manager Duffy confirmed the property was already being billed at the single unit rate.

Motion: by Norm Frates Jr. to abate the sewer rate moving forward from a double to a single for 19 Pleasant Street. (7:13 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

Liquor License

The board approved multiple liquor license applications as the local liquor control board.

Motion: by Norm Frates Jr. to approve liquor licences for Worthy Kitchen- 1st, 3rd OCP, Shine – 2nd and Tobacco, Pizza Chef – 1st, Village Inn- 1st, 3rd, OCP, Sante- 1st, 3rd, Cumberland- 2nd, Bern LLC – 1st, 3rd, OCP (7:14 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

Planning Commission – Kate Harvey

Kate Harvey applied for appointment to the Planning Commission. She introduced herself as a landscape architect and partner in a national design firm, recently relocated to Woodstock from outside New England. Ms. Harvey expressed enthusiasm for sustainable and resilient planning and curiosity about improving small Town governance. She confirmed commitment to attending at least 80% of meetings and had already attended several planning commission meetings.

Motion: by Norm Frates Jr. to appoint Kate Harvey to the Planning Commission. (7:16 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

Local Emergency Management Plan

Eric Duffy presented the Annual local Emergency Management Plan approval, noting this was a standard two-page submission since the overall plan had not changed.

Motion: by Norm Frates Jr. to approve the local emergency management plan. (7:17 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

GovWell -Permitting Contract

Zoning Administrator Molly Maxham requested approval to transition from iWorq to GovWell permitting software. She explained that iWorq had failed to meet expectations after 1.5 years, while GovWell offered more features and better user-friendliness for residents. GovWell also offered to buy out the existing iWork contract. The software will be used by both Village and Town, with costs split through the existing professional services budget arrangement.

Motion: by Norm Frates Jr. to approve the GovWell permitting contract. (7:19 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

May 19th Meeting Change

Eric Duffy requested changing the May 19th meeting date due to his unavailability, noting conflicts with Memorial Day (May 26th) and a Tuesday Town Development meeting. The board has agreed to move the meeting to Thursday, May 28th at 6:00 PM.

Motion: by Norm Frates Jr. to change the May 19th meeting to May 28th at 6 PM (7:20 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

Creation of a Housing and Economic Development Task Force

Economic Development Director Abbie Sherman's proposal for a housing and Economic Development task force generated extensive discussion. The proposal called for minimum five members appointed by the Selectboard with staggered three-year terms, with Planning Commission liaison representation. The primary focus would be housing solutions, though the broader Economic Development strategy was also outlined.

Roger Logan recommended focusing exclusively on housing rather than broader Economic Development, arguing that housing represents the critical component of Economic Development and that broader scope could lead to loss of focus. He suggested learning from the previous Economic Development Commission's experience of discussing many topics without moving forward significantly on major initiatives.

Peter Shoemaker emphasized the need for concrete action rather than additional committee discussion, advocating for the Board to identify specific properties and funding mechanisms, then present clear proposals to voters. He cited successful examples like Twin Pines Housing Developments and suggested the board committed to specific dollar amounts and sites rather than forming another committee.

Byron Kelly agreed with keeping the focus simple and action-oriented rather than adding bureaucratic layers.

Eric Duffy defended the committee concept as bringing necessary expertise through developers and real estate professionals that staff lacks, emphasizing action over discussion similar to the water working group model.

Vice Chair Laura Powell proposed simplifying the language and working with Abbie Sherman to clarify the action-oriented focus and discipline expected, with the matter returning for further discussion and possible vote at the next meeting.

Water System Project Bid Recommendation

Eric Duffy presented the recommendation to select MSK Engineers for the Water System improvement projects following interviews conducted April 6th with three firms. The evaluation team of Eric Duffy, Stephanie Appelfeller, and Abbie Sherman rated firms on understanding, expertise, experience, communication, knowledge, cost control, and team strength. MSK scored highest among the three qualified candidates.

The project encompasses two components: replacement well on Route 12 and pipe upgrade from River Road to the recreation center bridge (known as Option 1B). The timeline projects completion by December 2027, with the goal of reaching hydrant capacity and enabling new village water connections.

Peter Shoemaker questioned the procurement approach of selecting the firm before negotiating costs, expressing concern about potential cost overruns without competitive pricing. Eric Duffy explained this follows the Town's procurement policy for professional services, similar to recent school district practices, where technical qualifications are evaluated first followed by cost negotiations with the selected firm.

Motion: by Norm Frates Jr. to accept the project bid for MSK Engineers for the water system projects. (7:43 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

Approval for Purchase of DPW Truck

Public Works Director Greg Fullerton requested approval for purchasing a new Western Star truck with plow and sander to replace a 2018 Freightliner. The total cost was \$280,622 with a \$60,000 trade-in value, resulting in a net cost of \$220,622. Annual financing costs would be approximately \$46,000-\$50,000, with \$83,000 currently in capital reserves and \$30,000 budgeted for next year.

Greg Fullerton explained this truck was prioritized because the warranty had expired and it had experienced two breakdowns requiring repairs. Other equipment still under warranty would be addressed later. He noted supply chain challenges with year-plus delivery times and upcoming emissions regulations that will increase costs, making immediate purchase advantageous.

Motion: by Norm Frates Jr. moved to approve the purchase of the DPW truck. (7:52 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

Approval of Minutes

The board approved minutes from March 10th, postponing April 7th minutes pending review of submitted edits.

Motion: by Norm Frates Jr. moved to approve the minutes from March 10th. (7:54 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

H. Adjournment

Motion: by Norm Frates Jr.to adjourn the meeting (7:54 PM)

Seconded: by Cliff Johnson

Vote: 3-0-0, passed

Respectfully submitted,

Kitty Mears Koar

