

**Town of Woodstock
Selectboard Meeting
April 28th, 2025
4:00 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Ray Bourgeois, Laura Powell, Greg Fullerton, Keri Cole

Staff: Eric Duffy, Emily Collins

Public: Seth Westbrook

Call to order

1. Chair Ray Bourgeois called the Selectboard meeting of April 28th to order at 4:00 PM

Additions to & deletions from posted agenda

Change the May Meeting

Echo Market- EDC Open Business Grant

B. Citizen Comments – None

C. Manager's Report

Eric Duffy announced the purchase of the Water Company 3 pm on Wednesday and invited organizations and individuals who have positively impacted the community to a meeting at Town Hall.

D. Votes

Signature of Pre-Closing water system documents

Eric Duffy mentioned the motion will authorize either Eric Duffy or Town Selectboard Chair Ray Bourgeois to execute all documents.

Motion: by Laura Powell approve a motion to approve the town's acceptance of sustainable standard sustainability all the assets of Woodstock Aqueduct Company WAC including approval of full warranty deeds for WAC's real estate related improvements and water system infrastructure. The Bill of Sale brought to personal property, including vehicles, equipment and other machinery and all other related business and financial assets that set forth in the March 18, 2025, asset purchase agreement, any recording fees associated with the transaction and to authorize select chair Ray Bourgeois and Eric Duffy to execute any and all documents needed or advisable to close on the acquisition of a water system. (4:03PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

Vote to change motion on Flower Basket and holiday lights

Motion: by Laura Powell approve the payment for the Fall baskets holiday lights this year through the economic funds and pilot motion to have a municipality work on coming up with a plan to fund those in the future

(4:04PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

Vote on Town Forest Contract

Eric Duffy discussed the need to extend the flex agreement for the town forest due to expenses.

The new 10-year contract will continue with the same vendor and includes provisions for road damage and electricity costs.

Motion: by Greg Fullerton approve the Town Forest Contract

(4:05PM)

Seconded: by Laura Powell

Vote: 4-0-0, passed

Vote Short Term Rental Software Contract

Eric Duffy provided context for the new short-term rental ordinance and the need for software to track rentals

Emily Collins, the short-term rental officer, recommends a new software platform from Decor Technologies

The new software is more user-friendly, efficient, and costs about a third of the current system.

Motion: by Keri Cole to approve contract of software from Décor Technologies

(4:07PM)

Seconded: by Laura Powell

Vote: 4-0-0, passed

Grant for Echo Market

Eric Duffy discussed the grant application for Echo Markets through the EDC Open Business Grant.

The board discussed the rent and the StoreFront Incentive Program

The board decides to table the discussion until the next meeting to verify the eligibility criteria.

Change of May Meeting Date

Eric Duffy requested to change the May meeting date due to his absence.

The board discussed and agreed to reschedule the meeting to May 29 at 6 PM.

Motion: by Keri Cole reschedule the May 20th meeting to May 29th at 6PM(4:07PM)

Seconded: by Laura Powell

Vote: 4-0-0, passed

D. Discussion

Discussion on WAMBA trail agreement for the Vondell Cobb Property

Eric Duffy introduced the discussion on the WAMBA Trail agreement following the property purchase.

Seth Westbrook, from WAMBA provided an overview of their organization and their relationship with the aqueduct company.

The board discussed the terms of the 10-year agreement, including grant requirements and trail construction oversight.

The board agreed to extend the current agreement with WAMBA for another month to finalize the new agreement.

The board discussed the amount of insurance required and the inclusion of arbitration before going to court

The board agrees to continue the current agreement and finalize the new agreement in the coming weeks.

E. Adjournment

Motion: by Greg Fullerton to adjourn the meeting at (4:28PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

Respectfully submitted,

Kitty Mears Koar

Signature: Raymond Bourgeois
Raymond Bourgeois (Jun 5, 2025 08:38 EDT)

Email: rbourgeois@townofwoodstock.org

Signature: Greg Fullerton
Greg Fullerton (Jun 5, 2025 17:38 EDT)

Email: gfullerton@townofwoodstock.org

Signature: Laura Powell
Laura Powell (Jun 8, 2025 21:28 EDT)

Email: lpowell@townofwoodstock.org

Signature: Keri Cole
Keri Cole (Jun 7, 2025 16:08 EDT)

Email: kpcole@gmail.com