

**Town of Woodstock
Selectboard Meeting
March 5th, 2025
5:00 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Ray Bourgeois, Laura Powell, Vice Chair Susan Ford, Greg Fullerton, Keri Cole

Staff: Eric Duffy, Stephanie Appelfeller, Kitty Mears Koar, Fire Chief David Green

Public: Todd Erceg

Call to order

1. Chair Ray Bourgeois called the Selectboard meeting of March 5th to order at 2:00 PM

B. Additions to & deletions from posted agenda - None

C. Citizen Comments - None

D. Vote

Eric Duffy clarified that Laura Powell has not been sworn in for her new term and should not vote today.

Reorganization of the Board

Motion: by Susan Ford for Ray Bourgeois to be Chair of the Selectboard (2:02PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

Motion: by Ray Bourgeois for Susan Ford to be Vice-Chair of the Selectboard (2:02PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

Adopt Newspapers of Record

Motion: by Susan Ford to approve The Vermont Standard as a primary and The Valley News as Secondary for the Newspaper of Record (2:04PM)

Seconded: by Greg Fullerton

Vote: 4-0-0, passed

Vote to approve Vendor for New Fire Engine

Eric Duffy discussed the vendor selection for a new fire truck, mentioning that only one vendor bid, and significant cuts were made to reduce the price.

Fire Chief David Green explained the cuts made, including switching to a backpack foam system, which saved \$60,000.

Motion: by Greg Fullerton to approve the new fire truck at \$1,043,960.00 (2:07PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

Municipal Appointments

a. Tree Warden

Motion: by Keri Cole to approve Don Wheeler as Tree Warden (2:09PM)

Seconded: by Greg Fullerton

Vote: 4-0-0, passed

b. Inspector of Lumber

Motion: by Keri Cole to approve Fred Barr as Inspector of Lumber (2:10PM)

Seconded: by Susan Ford

Vote: 4-0-0, passed

c. Delinquent Tax Collector

Motion: by Susan Ford to approve Eric Duffy as Delinquent Tax Collector (2:11PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

d. Truant Officer

Motion: by Greg Fullerton to approve Joe Swanson as Truant Officer (2:11PM)

Seconded: by Susan Ford

Vote: 4-0-0, passed

e. Greater Upper Valley Solid Waste Management District Representative

Motion: by Greg Fullerton to approve Eric Duffy as Greater Upper Valley Solid Waste Management District Representative (2:12PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

f. Town Service Officer

Motion: by Keri Cole to approve Eric Duffy as Town Service Officer (2:12PM)

Seconded: by Susan Ford

Vote: 4-0-0, passed

g. Pound Keeper

Motion: by Susan Ford to approve Kelly Linton as Pound Keeper (2:12PM)

Seconded: by Keri Cole

Vote: 4-0-0, passed

h. Design Review Board (South Woodstock)

Motion: by Greg Fullerton to approve Charles Humpstone and Glenn Soule to the South Woodstock Design Review Board (2:12PM)

Seconded: by Susan Ford

Vote: 4-0-0, passed

I. Development Review Board

Motion: by Keri Cole to approve Wade Treadway and Ernie Fernandez to the Town Development Review Board (2:13 PM)

Seconded: by Susan Ford

Vote: 4-0-0, passed

J. Planning Commission

Motion: by Keri Cole to approve Sarah Glasser Tucker, Matt Driscoll, and Alex Mulley to the Planning Commission (2:14PM)

Seconded: by Susan Ford

Vote: 4-0-0, passed

K. Fence Viewers

Motion: by Greg Fullerton to approve Fred Barr, Richard Roy, and Joseph Lucot as Fence Viewers (2:15PM)

Seconded: by Susan Ford

Vote: 4-0-0, passed

L. Billings Park Commission

Motion: by Keri Cole to approve Mike Green and Phil Robertson to the Billings Park Commission (2:16PM)

Seconded: by Greg Fullerton

Vote: 4-0-0, passed

M. Town Library Rep

Motion: by Keri Cole to approve Elisa D'Andrea as Town Library Rep (2:17PM)

Seconded: by Greg Fullerton

Vote: 4-0-0, passed

N. REMC Rep

Motion: by Keri Cole to approve Eric Duffy as the Primary and Fire Chief David Green as the Secondary (2:18PM)

Seconded: by Greg Fullerton

Vote: 4-0-0, passed

E. Discussions

Potential Vermont Community Development Program planning grant for the Keystone Block building.

Stephanie Appelfeller explained the need for a public hearing to gather community input for the grant application.

Todd Erceg from Keystone Block discussed the process and steps they are going through to receive a planning grant from the state to investigate renovations of 5-6 Elm and 6 Central Street ie. Dr Coburn's Tonic Building formal Bentley's.

The Board and Todd Erceg discussed the project and Todd mentioned this meeting was to inform the Selectboard about the project, there will be a public forum at the boards next regular scheduled monthly meeting on March 24th at 6:00pm.

Posting of vacant elected and appointed positions

Eric Dufy mentioned that we will post for any open positions and people will have the opportunity to apply.

Town Meeting/Informational Session review

Eric Duffy and the board all agreed the Town Meeting Information session went very well.

O. Adjournment

Motion: by Keri Cole to adjourn the meeting at (2:29 PM)

Seconded: by Greg Fullerton

Vote: 4-0-0, passed

Respectfully submitted,
Kitty Mears Koar

Raymond Bourgeois

Susan B. Ford

Greg Fullerton

Keri Cole

Laura Powell

Signature: Raymond Bourgeois
Raymond Bourgeois (Apr 18, 2025 15:46 EDT)

Email: rbourgeois@townofwoodstock.org

Signature: Greg Fullerton
Greg Fullerton (Apr 23, 2025 05:12 EDT)

Email: gfullerton@townofwoodstock.org

Signature: Keri Cole
Keri Cole (Apr 21, 2025 16:12 EDT)

Email: kpcole@gmail.com

Signature: Susan B. Ford
Susan B. Ford (Apr 23, 2025 09:57 EDT)

Email: sford@townofwoodstock.org

Signature: Laura Powell
Laura Powell (Apr 22, 2025 11:40 EDT)

Email: lpowell@townofwoodstock.org