

Village of Woodstock  
Village Historic Preservation Commission  
Tuesday May 27  
4:30 p.m.  
Town Hall Meeting Room

**Meeting was called to order at 4:30 pm.**

**Present:** Isabelle Bradley, Phil Neuberg, Stephanie Appelfeller, Wendy Marrinan

**Paul Bruhn Historic Revitalization Grant Application 2025**

- **Historic Preservation Easement**
  - Questions about the easement expectations required for the grant application for Window Restoration in Town Hall were reviewed with Stephanie Appelfeller, (who was there on behalf of the Chair of the Select Board) with the following clarifications:
    - The easement would run for 5-10 years.
    - The easement would not restrict internal modifications (other than windows) of Town Hall during those 5-10 years.
    - The formal easement would be expected to be written and signed if and when the grant application was approved by the Paul Bruhn Historic Revitalization Grant committee, but not required for the Grant Application.
  - It was then decided (by Stephanie Appelfeller) that the VHPC could present this application to the Select Board at their 5/29 meeting in order to seek a letter of support and understanding of the easement expectations to be included in the application.
- **Review and Completion of Draft of Application to present to Select Board on 5/29**
  - The VHPC reviewed the entire application and delegated sections to be written by each commissioner. The complete application would be ready for the Select Board's information on 5/29.
  - An outline of the presentation to the Select Board was discussed:
    - Short review of VHPC
    - Short description of grant activity and opportunities
    - Photos describing the window restoration project
    - Clarification of Easement expectation
    - Draft of Letter of intent to support easement from Select Board
    - Request for approval and signature from the Select Board.
- **Review Window Restoration Bid**
  - An estimate was received from Adam Grimes Window Restoration. This estimate will help guide the budget in the application. (further requests for bids would be considered if grant application is approved.)

**Meeting was adjourned at 5:45 pm.**

Respectfully submitted,  
Wendy Wright Marrinan  
Secretary, VHPC