

Village of Woodstock
Board of Trustees
June 3rd, 2025
6:30PM
Town Hall & Zoom
Agenda

- A. Call to order
- B. Additions and Deletions to posted agenda
- C. Citizens' Comment
- D. Reports
 - a. Manager's Report
 - b. Financial Report
 - c. Police Report

E. Votes

Permits and Banners

Chambers of Commerce – Sidewalk Sale August
Glad Rag Banner
Woodstock Rec Center Apples and Crafts Fair – Banner
Ottauquechee Health Foundation – Banner
Artistee – Banner September 29th – Oct 4th
Sustainable Woodstock Electric Lawn Care demo – Use of Green
Village Butcher – Sidewalk Permit

F. Discussion

Zach's Place 2nd accessible parking Spot
Halloween Discussion
Foliage Discussion
Parking Ordinance

- G. Executive Session 1 V.S.A 313
- H. Other Business
- I. Approval of Minutes
05.13.25
- J. Adjournment

06/02/2025
09:15 am

WOODSTOCK TOWN General Ledger
Current Yr Pd: 11 - Budget Status Report
VILLAGE GENERAL FUND

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| Account | Budget | Actual | % of Budget |
|--|-------------------|-------------------|------------------|
| 2-400 REAL ESTATE TAX REVENUE | | | |
| 2-4001-000 Real Estate Taxes | 677,480.07 | 677,480.07 | 100.00% |
| 2-4004-000 In Lieu of Taxes | 700.00 | 0.00 | 0.00% |
| 2-4005-000 Land Use/Hold Harmless | 700.00 | 0.00 | 0.00% |
| 2-4009-000 National Park Land Trust | 11,500.00 | 12,000.00 | 104.35% |
| Total REAL ESTATE TAX REVENUE | 690,380.07 | 689,480.07 | 99.87% |
| 2-401 HIGHWAY REVENUE | | | |
| 2-4017-000 Highway Rebate | 0.00 | 0.00 | 0.00% |
| Total HIGHWAY REVENUE | 0.00 | 0.00 | 0.00% |
| 2-402 FEES & PERMITS | | | |
| 2-4025-000 Use of Green | 350.00 | 2,155.00 | 615.71% |
| 2-4026-000 Curb Cuts Permits | 250.00 | 4,036.25 | 1,614.50% |
| Total FEES & PERMITS | 600.00 | 6,191.25 | 1,031.88% |
| 2-404 SHORT TERM RENTAL ENFORCE | | | |
| 2-4041-000 Registrations | 1,200.00 | 18,215.00 | 1,517.92% |
| 2-4042-000 Fines | 50.00 | 0.00 | 0.00% |
| Total SHORT TERM RENTAL ENFORCE | 1,250.00 | 18,215.00 | 1,457.20% |
| 2-405 PLANNING & ZONING | | | |
| 2-4051-000 Zoning Permits | 45,000.00 | 30,853.25 | 68.56% |
| 2-4052-000 Zoning Maps & Regulations | 0.00 | 0.00 | 0.00% |
| 2-4053-000 Yard Sale Permits | 50.00 | 45.00 | 90.00% |
| Total PLANNING & ZONING | 45,050.00 | 30,898.25 | 68.59% |
| 2-406 POLICE REVENUE | | | |
| 2-4061-000 Parking Fines | 31,400.00 | 31,445.50 | 100.14% |
| 2-4062-000 Parking Meter Revenue | 60,000.00 | 38,385.71 | 63.98% |
| 2-4063-000 Police Contracts | 27,000.00 | 2,100.00 | 7.78% |
| 2-4064-000 Misc Police Revenue | 2,500.00 | 14,540.00 | 581.60% |
| 2-4065-000 Moving Violations - VTTC | 60,000.00 | 15,762.67 | 26.27% |
| 2-4066-000 False Alarms | 3,000.00 | 5,825.00 | 194.17% |
| 2-4067-000 Town Services | 459,486.09 | 459,486.09 | 100.00% |
| 2-4068-000 Courthouse parking | 9,270.00 | 23,136.80 | 249.59% |
| 2-4069-000 CreditCardsPermitsParking | 73,000.00 | 84,266.62 | 115.43% |
| Total POLICE REVENUE | 725,656.09 | 674,948.39 | 93.01% |
| 2-407 INTEREST INCOME | | | |
| 2-4070-000 Donations | 0.00 | 0.00 | 0.00% |
| 2-4071-000 General Interest Income | 10,000.00 | 41,270.70 | 412.71% |
| 2-4072-000 Restricted Interest | 0.00 | 0.00 | 0.00% |
| 2-4073-000 CD Interest Income | 0.00 | 0.00 | 0.00% |

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| 2-4074-000 Parking Facil Interest | 0.00 | 0.00 | 0.00% |
| Total INTEREST INCOME | 10,000.00 | 41,270.70 | 412.71% |
| 2-409 MISCELLANEOUS | | | |
| 2-4091-000 Miscellaneous Revenue | 4,000.00 | 16,832.50 | 420.81% |
| 2-4092-000 Misc - State of Vermont | 0.00 | 0.00 | 0.00% |
| 2-4093-000 Highway State Aid | 49,000.00 | 0.00 | 0.00% |
| 2-4094-000 ARPA Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4096-000 Sale of Equipment | 0.00 | 0.00 | 0.00% |
| 2-4097-000 Insurance Reimbursement | 0.00 | 0.00 | 0.00% |
| 2-4097-002 Other Reimbursements | 0.00 | 0.00 | 0.00% |
| 2-4098-000 Prior Year Adjustments | 0.00 | 0.00 | 0.00% |
| Total MISCELLANEOUS | 53,000.00 | 16,832.50 | 31.76% |
| 2-41 EAST END | | | |
| 2-4101-000 East End Revenue | 2,800.00 | 1,200.00 | 42.86% |
| Total EAST END | 2,800.00 | 1,200.00 | 42.86% |
| 2-43 IRENE RECOVERY REVENUE | | | |
| Total IRENE RECOVERY REVENUE | 0.00 | 0.00 | 0.00% |
| 2-44 GRANT REVENUE | | | |
| 2-4401-000 Planning Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4402-000 Police Equip Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4403-000 Police Vest Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4404-000 MDT Police Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4405-000 Highway Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4406-000 Sidewalk Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4407-000 Village Tree Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4408-000 NorthSt RetainWall Grant | 0.00 | 0.00 | 0.00% |
| 2-4409-000 WaterfrontPark GrantRevenue | 0.00 | 0.00 | 0.00% |
| 2-4410-000 Park & Ride Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4413-000 Energy Grant Revenue | 0.00 | 0.00 | 0.00% |
| 2-4414-000 DUI Enforcement Grant Rev | 15,000.00 | 19,560.57 | 130.40% |
| 2-4415-000 SnowDumpConstr Grant Rev | 0.00 | 0.00 | 0.00% |
| 2-4416-000 Police PACIF Grant Rev | 0.00 | 0.00 | 0.00% |
| 2-4417-000 PoliceHWYSafetyGrantRevenue | 0.00 | 0.00 | 0.00% |
| 2-4418-000 SustainableWoodstockGrant | 0.00 | 0.00 | 0.00% |
| 2-4419-000 SafeRoutesToSchoolGrant | 0.00 | 0.00 | 0.00% |
| 2-4424-000 ByPassMitigationGrantRev | 0.00 | 0.00 | 0.00% |
| 2-4436-000 SLFRF/ARPA Village | 0.00 | 0.00 | 0.00% |
| 2-4437-000 VLTC Passive Grant | 0.00 | 4,017.22 | 100.00% |
| Total GRANT REVENUE | 15,000.00 | 23,577.79 | 157.19% |
| 2-470 TRANSFERS IN | | | |

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| 2-4701-000 Transfer from Cap Reserve | 0.00 | 0.00 | 0.00% |
| 2-4701-001 Transfer(Special) from CR | 0.00 | 0.00 | 0.00% |
| 2-4702-000 Transfer from Trustee | 0.00 | 0.00 | 0.00% |
| 2-4703-000 Transfer/Endowment Fund | 0.00 | 0.00 | 0.00% |
| 2-4704-000 Transfer from Parking Fac | 0.00 | 0.00 | 0.00% |
| 2-4706-000 Transfer from CapRes Unre | 0.00 | 0.00 | 0.00% |
| Total TRANSFERS IN | 0.00 | 0.00 | 0.00% |
| 2-480 COMMUNITY CONTRIBUTIONS | | | |
| 2-4802-000 Contribution for Trees | 0.00 | 0.00 | 0.00% |
| Total COMMUNITY CONTRIBUTIONS | 0.00 | 0.00 | 0.00% |
| Total Revenues | 1,543,736.16 | 1,502,613.95 | 97.34% |
| 2-500 SPECIAL ARTICLES | | | |
| 2-5001 GRANTS/CONTRIB-TRUST FUND | | | |
| 2-5001-901 Audit Expense | 400.00 | 0.00 | 0.00% |
| 2-5001-902 Trustee Public Funds Wage | 400.00 | 0.00 | 0.00% |
| 2-5001-905 Ethel Woods Fund-Sidewalk | 0.00 | 0.00 | 0.00% |
| 2-5001-906 O.A. Whitcomb Fund-Trees | 0.00 | 0.00 | 0.00% |
| 2-5001-907 ConstructParkingVailField | 0.00 | 0.00 | 0.00% |
| 2-5001-987 Lobbyist/Truck Laws | 0.00 | 0.00 | 0.00% |
| 2-5001-988 Rental - NWPL Parking Lot | 0.00 | 0.00 | 0.00% |
| 2-5001-989 Parking Meters-NWPL Lot | 0.00 | 0.00 | 0.00% |
| Total GRANTS/CONTRIB-TRUST FUND | 800.00 | 0.00 | 0.00% |
| 2-5002 GRANTS/CONTRIB-GENL FUND | | | |
| 2-5002-928 Tree Fund | 0.00 | 0.00 | 0.00% |
| 2-5002-929 WelcomeFacilitiesStaffing | 0.00 | 0.00 | 0.00% |
| 2-5002-931 Seasonal Decorations | 3,000.00 | 0.00 | 0.00% |
| 2-5002-966 PolicEMT Stipend/Training | 0.00 | 0.00 | 0.00% |
| 2-5002-967 Village Police Officer | 0.00 | 0.00 | 0.00% |
| 2-5002-982 Eng. RE:RelocateSnowDump | 0.00 | 0.00 | 0.00% |
| 2-5002-983 Parking Lot Construction | 0.00 | 0.00 | 0.00% |
| 2-5002-984 Re-Allocate Rte 4 Fund | 0.00 | 0.00 | 0.00% |
| 2-5002-985 Comfort Station Contrib | 0.00 | 0.00 | 0.00% |
| 2-5002-986 TeagleLandingBankStabiliz | 0.00 | 0.00 | 0.00% |
| 2-5002-987 Aerates&Fertilize TheGreen | 0.00 | 0.00 | 0.00% |
| 2-5002-988 Paw Bags | 0.00 | 0.00 | 0.00% |
| 2-5002-989 Lobbyist/Truck Laws | 0.00 | 0.00 | 0.00% |
| Total GRANTS/CONTRIB-GENL FUND | 3,000.00 | 0.00 | 0.00% |
| Total SPECIAL ARTICLES | 3,800.00 | 0.00 | 0.00% |
| 2-501 ADMINISTRATION | | | |

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| 2-5011 TRUSTEES | | | |
| 2-5011-100 Salaries & Wages | 3,750.00 | 3,000.00 | 80.00% |
| 2-5011-198 CCC Tax Village | 0.00 | 2,591.09 | 100.00% |
| 2-5011-199 Employer Paid Benefits | 230.00 | 229.52 | 99.79% |
| 2-5011-302 Legal Fees | 7,500.00 | 71,246.00 | 949.95% |
| 2-5011-313 Community Television | 0.00 | 0.00 | 0.00% |
| 2-5011-603 Dues, Subs & Meetings | 100.00 | 0.00 | 0.00% |
| 2-5011-612 Printing Village Report | 500.00 | 494.10 | 98.82% |
| 2-5011-613 Tree Fund | 15,000.00 | 1,980.00 | 13.20% |
| 2-5011-615 Advertising | 1,000.00 | 168.56 | 16.86% |
| 2-5011-616 WES Parking lot | 4,000.00 | 4,000.00 | 100.00% |
| 2-5011-700 Police Search | 0.00 | 0.00 | 0.00% |
| 2-5011-801 Unclassified | 0.00 | 2,686.97 | 100.00% |
| 2-5011-806 Comp Unused Sick/Vac Time | 0.00 | 0.00 | 0.00% |
| 2-5011-810 Lobbyist | 0.00 | 0.00 | 0.00% |
| 2-5011-815 Insurance | 79,500.00 | 84,646.26 | 106.47% |
| Total TRUSTEES | 111,580.00 | 171,042.50 | 153.29% |
| 2-5012 EXECUTIVE | | | |
| 2-5012-100 Salaries & Wages | 55,814.00 | 59,766.82 | 107.08% |
| 2-5012-199 Employer Paid Benefits | 16,516.03 | 15,869.03 | 96.08% |
| 2-5012-200 Wellness | 205.00 | 0.00 | 0.00% |
| 2-5012-301 Professional Services | 50.00 | 0.00 | 0.00% |
| 2-5012-602 Meeting/Professional Deve | 1,000.00 | 0.00 | 0.00% |
| 2-5012-603 Dues, Subs & Meetings | 800.00 | 408.81 | 51.10% |
| 2-5012-615 Advertising | 0.00 | 0.00 | 0.00% |
| Total EXECUTIVE | 74,385.03 | 76,044.66 | 102.23% |
| 2-5013 OFFICE ADMINISTRATION | | | |
| 2-5013-201 Operating Supplies | 1,750.00 | 653.51 | 37.34% |
| 2-5013-202 Office Supplies | 1,175.00 | 75.92 | 6.46% |
| 2-5013-204 Postage | 1,500.00 | 1,866.45 | 124.43% |
| 2-5013-401 Equip Repairs & Mainte | 750.00 | 304.67 | 40.62% |
| 2-5013-402 Machinery & Equipment | 500.00 | 0.00 | 0.00% |
| 2-5013-502 Communications | 2,000.00 | 4,096.97 | 204.85% |
| 2-5013-503 NEMRC Support/License | 1,500.00 | 1,410.50 | 94.03% |
| 2-5013-504 Reallocation of Reapprais | 0.00 | 0.00 | 0.00% |
| 2-5013-505 IT - Village | 7,180.00 | 5,500.00 | 76.60% |
| 2-5013-615 Advertising | 975.00 | 0.00 | 0.00% |
| 2-5013-701 Manager's Search | 0.00 | 0.00 | 0.00% |
| Total OFFICE ADMINISTRATION | 17,330.00 | 13,908.02 | 80.25% |
| 2-5014 AUDITING | | | |
| 2-5014-301 Professional Services | 15,400.00 | 8,000.00 | 51.95% |
| Total AUDITING | 15,400.00 | 8,000.00 | 51.95% |

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| 2-5015 TREASURER | | | |
| 2-5015-100 Salaries & Wages | 1,500.00 | 1,096.18 | 73.08% |
| 2-5015-199 Employer Paid Benefits | 0.00 | 132.76 | 100.00% |
| 2-5015-601 Travel & Transportation | 0.00 | 0.00 | 0.00% |
| Total TREASURER | 1,500.00 | 1,228.94 | 81.93% |
| 2-5016 ACCOUNTING | | | |
| 2-5016-100 Salaries & Wages | 34,420.12 | 30,741.72 | 89.31% |
| 2-5016-199 Employer Paid Benefits | 20,250.00 | 14,459.18 | 71.40% |
| 2-5016-301 Professional Services | 2,125.00 | 257.53 | 12.12% |
| 2-5016-305 Other Purchased Services | 125.00 | 0.00 | 0.00% |
| 2-5016-603 Dues, Subs & Meetings | 6.25 | 0.00 | 0.00% |
| Total ACCOUNTING | 56,926.37 | 45,458.43 | 79.85% |
| 2-5018 VILLAGE CLERK | | | |
| 2-5018-316 Village Clerk Wages | 400.00 | 0.00 | 0.00% |
| Total VILLAGE CLERK | 400.00 | 0.00 | 0.00% |
| 2-5019 CAPITAL RESERVE | | | |
| 2-5019-932 Office Equipment | 0.00 | 0.00 | 0.00% |
| 2-5019-936 Manager's Pick-up | 0.00 | 0.00 | 0.00% |
| 2-5019-937 Compensation Unused Sick/ | 10,000.00 | 10,000.00 | 100.00% |
| 2-5019-938 Tree Fund | 5,000.00 | 5,000.00 | 100.00% |
| Total CAPITAL RESERVE | 15,000.00 | 15,000.00 | 100.00% |
| Total ADMINISTRATION | 292,521.40 | 330,682.55 | 113.05% |
| 2-502 HIGHWAY DEPARTMENT | | | |
| 2-5022 TRAFFIC CONTROL | | | |
| 2-5022-715 Traffic Control Signs | 0.00 | 0.00 | 0.00% |
| Total TRAFFIC CONTROL | 0.00 | 0.00 | 0.00% |
| 2-5023 HIGHWAY MAINTENANCE | | | |
| 2-5023-100 Salaries & Wages | 0.00 | 0.00 | 0.00% |
| 2-5023-101 Overtime | 0.00 | 0.00 | 0.00% |
| 2-5023-103 Summer Help-Wages | 0.00 | 0.00 | 0.00% |
| 2-5023-199 Employer Paid Benefits | 0.00 | 0.00 | 0.00% |
| 2-5023-201 Operating Supplies | 0.00 | 0.00 | 0.00% |
| 2-5023-305 Other Purchased Services | 0.00 | 0.00 | 0.00% |
| 2-5023-306 Emergency Work | 0.00 | 0.00 | 0.00% |
| 2-5023-307 SnowDumpRelocate Research | 0.00 | 0.00 | 0.00% |
| 2-5023-320 SnowDumpPollutionMonitor | 0.00 | 0.00 | 0.00% |
| 2-5023-321 Stormwater Monitoring | 0.00 | 0.00 | 0.00% |
| 2-5023-409 Small Tools & Equipment | 0.00 | 0.00 | 0.00% |
| 2-5023-425 Frost Mills Rental | 0.00 | 0.00 | 0.00% |

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| 2-5023-426 NWPL Parking Lot Rental | 0.00 | 0.00 | 0.00% |
| 2-5023-503 Fuel | 0.00 | 0.00 | 0.00% |
| 2-5023-507 Rubbish Removal | 0.00 | 0.00 | 0.00% |
| 2-5023-710 Road Maintenance | 0.00 | 0.00 | 0.00% |
| 2-5023-711 Road Construction | 0.00 | 0.00 | 0.00% |
| 2-5023-716 SouthSt Ped Refuge Island | 0.00 | 0.00 | 0.00% |
| 2-5023-717 Storm Drains | 0.00 | 0.00 | 0.00% |
| 2-5023-718 Guardrails | 0.00 | 0.00 | 0.00% |
| 2-5023-727 Crosswalk Maintenance | 0.00 | 0.00 | 0.00% |
| 2-5023-802 Salt & Sand | 0.00 | 0.00 | 0.00% |
| 2-5023-810 Special Mtg Supplement | 0.00 | 0.00 | 0.00% |
| 2-5023-901 IRE Local Share Expenses | 0.00 | 0.00 | 0.00% |
| Total HIGHWAY MAINTENANCE | 0.00 | 0.00 | 0.00% |
| 2-5024 SIDEWALK MAINTENANCE | | | |
| 2-5024-727 Sidewalk Maintenance | 0.00 | 0.00 | 0.00% |
| 2-5024-728 Sidewalk Construction | 0.00 | 0.00 | 0.00% |
| 2-5024-810 Special Mtg Supplement | 0.00 | 0.00 | 0.00% |
| 2-5024-821 Eastend Sidewalk | 0.00 | 0.00 | 0.00% |
| Total SIDEWALK MAINTENANCE | 0.00 | 0.00 | 0.00% |
| 2-5025 VILLAGE PARKS | | | |
| 2-5025-201 Operating Supplies | 0.00 | 0.00 | 0.00% |
| 2-5025-210 Paw Bags | 0.00 | 0.00 | 0.00% |
| 2-5025-301 East End Park - Parking | 0.00 | 0.00 | 0.00% |
| 2-5025-302 Fertilization/tree work E | 1,700.00 | 0.00 | 0.00% |
| 2-5025-401 Fence & Park Maintenance | 0.00 | 0.00 | 0.00% |
| 2-5025-406 Fence Post Repair | 0.00 | 0.00 | 0.00% |
| 2-5025-409 Small Tools & Equipment | 0.00 | 0.00 | 0.00% |
| 2-5025-505 Park&Ride Street Lights | 0.00 | 0.00 | 0.00% |
| 2-5025-507 Rubbish Removal | 0.00 | 0.00 | 0.00% |
| Total VILLAGE PARKS | 1,700.00 | 0.00 | 0.00% |
| 2-5026 STREET LIGHTS | | | |
| 2-5026-505 Street Lights | 0.00 | 0.00 | 0.00% |
| 2-5026-508 Street Light Fixtures | 0.00 | 0.00 | 0.00% |
| Total STREET LIGHTS | 0.00 | 0.00 | 0.00% |
| 2-5027 PUBLIC WORKS BUILDING | | | |
| 2-5027-501 Utilities | 0.00 | 0.00 | 0.00% |
| 2-5027-703 Bldg Repairs & Mainte | 0.00 | 0.00 | 0.00% |
| Total PUBLIC WORKS BUILDING | 0.00 | 0.00 | 0.00% |
| 2-5028 HIGHWAY EQUIPMENT MAINT | | | |
| 2-5028-203 Repair & Mainte Supplies | 0.00 | 0.00 | 0.00% |

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| 2-5028-207 Equip Mainte Supplies | 0.00 | 0.00 | 0.00% |
| 2-5028-401 Equipment Repair | 0.00 | 0.00 | 0.00% |
| 2-5028-406 Equipment Purchase | 0.00 | 0.00 | 0.00% |
| 2-5028-407 Spare SnowBlower Radiator | 0.00 | 0.00 | 0.00% |
| 2-5028-409 Small Tools & Equipment | 0.00 | 0.00 | 0.00% |
| Total HIGHWAY EQUIPMENT MAINT | 0.00 | 0.00 | 0.00% |
| 2-5029 CAPITAL RESERVE | | | |
| 2-5029-928 2 Ton Truck '13 | 0.00 | 0.00 | 0.00% |
| 2-5029-929 2 Ton Truck '19 | 0.00 | 0.00 | 0.00% |
| 2-5029-930 Ton Truck '20 | 0.00 | 0.00 | 0.00% |
| 2-5029-938 2 Ton Truck '15 | 0.00 | 0.00 | 0.00% |
| 2-5029-939 Ton Truck '17 | 0.00 | 0.00 | 0.00% |
| 2-5029-946 F-150 Pick-up | 0.00 | 0.00 | 0.00% |
| 2-5029-947 Dump Truck | 0.00 | 0.00 | 0.00% |
| 2-5029-953 Snow Blower | 0.00 | 0.00 | 0.00% |
| 2-5029-954 Street Sweeper | 0.00 | 0.00 | 0.00% |
| 2-5029-976 TheGreen-ArchwayEntrances | 0.00 | 0.00 | 0.00% |
| 2-5029-977 Teagle Landing | 0.00 | 0.00 | 0.00% |
| 2-5029-978 Future Comfort Station | 0.00 | 0.00 | 0.00% |
| 2-5029-979 Future Parking Lot Constr | 0.00 | 0.00 | 0.00% |
| Total CAPITAL RESERVE | 0.00 | 0.00 | 0.00% |
| Total HIGHWAY DEPARTMENT | 1,700.00 | 0.00 | 0.00% |
| 2-503 VILLAGE POLICE DEPT | | | |
| 2-5030 POLICE ADMINISTRATION | | | |
| 2-5030-100 Salaries & Wages | 168,038.00 | 208,081.81 | 123.83% |
| 2-5030-107 Educ, EMT Training & Stipend | 4,350.00 | 1,230.80 | 28.29% |
| 2-5030-199 Employer Paid Benefits | 76,516.77 | 48,958.93 | 63.98% |
| 2-5030-201 Operating Supplies | 1,750.00 | 2,037.92 | 116.45% |
| 2-5030-202 Office Supplies | 325.00 | 991.30 | 305.02% |
| 2-5030-601 Travel & Transportation | 350.00 | 23.00 | 6.57% |
| 2-5030-603 Dues, Subs & Meetings | 2,100.00 | 1,130.00 | 53.81% |
| 2-5030-604 Grants, Dues & Subs | 0.00 | 0.00 | 0.00% |
| 2-5030-610 Printing & Binding | 200.00 | 801.99 | 401.00% |
| 2-5030-615 Advertising | 100.00 | 0.00 | 0.00% |
| Total POLICE ADMINISTRATION | 253,729.77 | 263,255.75 | 103.75% |
| 2-5031 LAW ENFORCEMENT | | | |
| 2-5031-100 Salaries & Wages | 387,000.00 | 255,270.66 | 65.96% |
| 2-5031-104 Contract Services | 10,000.00 | 6,164.71 | 61.65% |
| 2-5031-107 Local, EMT & Educ Stipend | 19,000.00 | 7,950.00 | 41.84% |
| 2-5031-199 Employer Paid Benefits | 113,420.00 | 149,242.75 | 131.58% |
| 2-5031-201 Operating Supplies | 900.00 | 735.44 | 81.72% |
| 2-5031-206 Weapon Mainte & Supplies | 1,550.00 | 902.00 | 58.19% |
| 2-5031-301 Professional Services | 800.00 | 802.89 | 100.36% |

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Robert Densmore

| Account | Budget | Actual | % of Budget |
|--------------------------------------|-------------------|-------------------|---------------|
| 2-5031-306 Uniform Service | 3,100.00 | 4,134.13 | 133.36% |
| 2-5031-312 Bike Patrol | 100.00 | 0.00 | 0.00% |
| 2-5031-401 Axon Body 4 | 100.00 | 0.00 | 0.00% |
| 2-5031-409 Small Tools & Equipment | 11,400.00 | 7,976.10 | 69.97% |
| 2-5031-410 Flashing Radar SpeedSigns | 0.00 | 0.00 | 0.00% |
| 2-5031-413 Officer Video Recording | 100.00 | 0.00 | 0.00% |
| 2-5031-603 Dues, Subs & Meetings | 350.00 | 373.00 | 106.57% |
| Total LAW ENFORCEMENT | 547,820.00 | 433,551.68 | 79.14% |
| 2-5032 POLICE TRAINING | | | |
| 2-5032-100 Salaries & Wages | 13,500.00 | 4,706.36 | 34.86% |
| 2-5032-199 Employer Paid Benefits | 410.00 | 532.28 | 129.82% |
| 2-5032-601 Travel & Transportation | 300.00 | 111.65 | 37.22% |
| 2-5032-605 Tuition | 2,000.00 | 349.00 | 17.45% |
| Total POLICE TRAINING | 16,210.00 | 5,699.29 | 35.16% |
| 2-5033 POLICE COMMUNICATIONS | | | |
| 2-5033-304 Dispatch Services | 64,730.00 | 64,730.00 | 100.00% |
| 2-5033-402 Radio Maintenance | 500.00 | 0.00 | 0.00% |
| 2-5033-502 Communications | 10,000.00 | 10,448.74 | 104.49% |
| Total POLICE COMMUNICATIONS | 75,230.00 | 75,178.74 | 99.93% |
| 2-5034 PARKING METERS | | | |
| 2-5034-100 Salaries & Wages | 28,963.00 | 21,249.38 | 73.37% |
| 2-5034-199 Employer Paid Benefits | 2,497.23 | 1,625.64 | 65.10% |
| 2-5034-202 Office Supplies | 3,050.00 | 6,325.51 | 207.39% |
| 2-5034-204 Postage | 3,060.00 | 2,437.21 | 79.65% |
| 2-5034-210 Computer Software | 1,100.00 | 0.00 | 0.00% |
| 2-5034-212 CreditCard/Meter Charges | 13,000.00 | 10,342.40 | 79.56% |
| 2-5034-301 Professional Services | 225.00 | 100.00 | 44.44% |
| 2-5034-401 Equip Repair & Mainte | 525.00 | 0.00 | 0.00% |
| 2-5034-402 CrdtCrd/MterRepair/Replac | 500.00 | 0.00 | 0.00% |
| 2-5034-407 Equipment Purchase | 1,050.00 | 4,976.24 | 473.93% |
| 2-5034-409 Small Tools & Equipment | 700.00 | 0.00 | 0.00% |
| 2-5034-410 Parking fund | 0.00 | 35.44 | 100.00% |
| 2-5034-425 NW Library Lot Rent | 11,000.00 | 11,000.00 | 100.00% |
| Total PARKING METERS | 65,670.23 | 58,091.82 | 88.46% |
| 2-5035 POLICE VEHICLE | | | |
| 2-5035-401 Equip Repair & Mainte | 3,500.00 | 7,165.08 | 204.72% |
| 2-5035-409 Small Tools & Equipment | 500.00 | 36.85 | 7.37% |
| 2-5035-503 Fuel | 10,400.00 | 6,736.84 | 64.78% |
| Total POLICE VEHICLE | 14,400.00 | 13,938.77 | 96.80% |
| 2-5036 BUILDING MAINTENANCE | | | |

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| Account | Budget | Actual | Actual % of Budget |
|--|---------------------|-------------------|--------------------|
| 2-5036-100 Salaries & Wages | 2,200.00 | 0.00 | 0.00% |
| 2-5036-199 Employer Paid Benefits | 170.00 | 0.00 | 0.00% |
| 2-5036-504 Propane | 2,250.00 | 0.00 | 0.00% |
| 2-5036-506 Electricity | 2,000.00 | 0.00 | 0.00% |
| 2-5036-507 Rubbish Removal | 2,500.00 | 2,854.59 | 114.18% |
| 2-5036-508 Water/Sewer | 500.00 | 241.18 | 48.24% |
| 2-5036-703 Building Maintenance | 250.00 | 994.50 | 397.80% |
| 2-5036-704 Roof Replacement | 0.00 | 0.00 | 0.00% |
| 2-5036-705 Storage Trailer | 0.00 | 0.00 | 0.00% |
| Total BUILDING MAINTENANCE | 9,870.00 | 4,090.27 | 41.44% |
| 2-5037 TOWN POLICE SERVICES | | | |
| 2-5037-100 T Salaries & Wages | 0.00 | 45,111.99 | 100.00% |
| 2-5037-102 T Training Wages | 1,485.26 | 78.66 | 5.30% |
| 2-5037-104 T Contract Services | 0.00 | 0.00 | 0.00% |
| 2-5037-107 T Stipend | 0.00 | 120.40 | 100.00% |
| 2-5037-198 T Training Paid Benefits | 0.00 | 0.00 | 0.00% |
| 2-5037-199 T Employer Paid Benefits | 31,554.30 | 8,918.81 | 28.26% |
| 2-5037-302 T Legal Fees | 0.00 | 0.00 | 0.00% |
| 2-5037-306 T Uniform Service | 1,250.00 | 205.27 | 16.42% |
| 2-5037-307 Extended Vehicle Warranty | 0.00 | 0.00 | 0.00% |
| 2-5037-401 T Vehicle Repairs & Maint | 1,500.00 | 75.98 | 5.07% |
| 2-5037-409 T Small Tools & Equip | 525.00 | 200.00 | 38.10% |
| 2-5037-410 T 4X4 Vehicle Lease | 6,850.00 | 6,676.91 | 97.47% |
| 2-5037-411 T 4X4 Radio,Lights,Radar | 800.00 | 0.00 | 0.00% |
| 2-5037-412 T Flashing Speed Signs | 0.00 | 0.00 | 0.00% |
| 2-5037-502 Communications | 315.00 | 121.17 | 38.47% |
| 2-5037-503 T Fuel | 0.00 | 994.95 | 100.00% |
| 2-5037-603 Dues, Subs & Meetings | 100.00 | 0.00 | 0.00% |
| 2-5037-605 T Tuition | 750.00 | 0.00 | 0.00% |
| 2-5037-704 T Roof Replacement | 0.00 | 0.00 | 0.00% |
| Total TOWN POLICE SERVICES | 45,129.56 | 62,504.14 | 138.50% |
| 2-5039 CAPITAL RESERVE | | | |
| 2-5039-932 Office Carpet | 0.00 | 0.00 | 0.00% |
| 2-5039-933 Police Computer | 1,500.00 | 1,500.00 | 100.00% |
| 2-5039-934 Radio System | 2,000.00 | 2,000.00 | 100.00% |
| 2-5039-935 Flashing Radar Speed Sign | 0.00 | 0.00 | 0.00% |
| 2-5039-965 Police Cruiser | 25,000.00 | 25,000.00 | 100.00% |
| 2-5039-966 Weapon Replacement | 0.00 | 0.00 | 0.00% |
| 2-5039-970 Police Training | 0.00 | 0.00 | 0.00% |
| Total CAPITAL RESERVE | 28,500.00 | 28,500.00 | 100.00% |
| Total VILLAGE POLICE DEPT | 1,056,559.56 | 944,810.46 | 89.42% |
| 2-504 SHORT TERM RENTAL ENFORCE | | | |
| 2-5040-100 Wages | 0.00 | 0.00 | 0.00% |

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| | | | |
| 2-5040-199 Benefits | 0.00 | 0.00 | 0.00% |
| 2-5040-201 Operating Supplies | 0.00 | 0.00 | 0.00% |
| 2-5040-202 Office Supplies | 0.00 | 0.00 | 0.00% |
| 2-5040-204 Postage | 0.00 | 0.00 | 0.00% |
| 2-5040-302 Legal Fees | 0.00 | 0.00 | 0.00% |
| Total SHORT TERM RENTAL ENFORCE | 0.00 | 0.00 | 0.00% |
| 2-507 BOARDS & AGENCIES | | | |
| 2-5070 PLANNING & ZONING | | | |
| 2-5070-100 Salaries & Wages | 68,071.20 | 42,578.76 | 62.55% |
| 2-5070-199 Employer Paid Benefits | 33,600.00 | 14,382.95 | 42.81% |
| 2-5070-301 Professional Services | 2,900.00 | 37,850.77 | 1,305.20% |
| 2-5070-302 Legal Fees | 1,600.00 | 400.56 | 25.04% |
| 2-5070-406 Equipment Purchase | 1,000.00 | 88.31 | 8.83% |
| 2-5070-601 Travel & Transportation | 1,500.00 | 11.96 | 0.80% |
| 2-5070-603 Dues, Subs & Meetings | 15,760.00 | 273.03 | 1.73% |
| 2-5070-611 Printing Ordinances | 0.00 | 0.00 | 0.00% |
| 2-5070-615 Advertising | 3,200.00 | 2,361.34 | 73.79% |
| 2-5070-812 GIS Mapping | 480.00 | 480.00 | 100.00% |
| Total PLANNING & ZONING | 128,111.20 | 98,427.68 | 76.83% |
| 2-5079 CAPITAL RESERVE | | | |
| 2-5079-933 Computer Equip Replace | 0.00 | 0.00 | 0.00% |
| 2-5079-934 Update Village-Town Plan | 1,200.00 | 1,200.00 | 100.00% |
| Total CAPITAL RESERVE | 1,200.00 | 1,200.00 | 100.00% |
| Total BOARDS & AGENCIES | 129,311.20 | 99,627.68 | 77.04% |
| 2-5091 VILLAGE HWY EXPENSE | | | |
| 2-5091-803 Highway Rebate to Town | 0.00 | 0.00 | 0.00% |
| 2-5091-804 HWY State Aid to Town | 46,000.00 | 0.00 | 0.00% |
| Total VILLAGE HWY EXPENSE | 46,000.00 | 0.00 | 0.00% |
| 2-5092 TRUSTEES' CONTINGENCY | | | |
| 2-5092-801 Unclassified | 13,844.00 | 8,811.97 | 63.65% |
| 2-5092-810 Lobbyist | 0.00 | 0.00 | 0.00% |
| 2-5092-815 Insurance | 0.00 | 0.00 | 0.00% |
| Total TRUSTEES' CONTINGENCY | 13,844.00 | 8,811.97 | 63.65% |
| 2-5099 CAPITAL RESERVE SPENDING | | | |
| 2-5099-912 Planning&Zoning Regs | 0.00 | 0.00 | 0.00% |
| 2-5099-914 Lobbyist | 0.00 | 0.00 | 0.00% |
| 2-5099-926 Manager's Pick-up | 0.00 | 0.00 | 0.00% |
| 2-5099-932 Office Equipment | 0.00 | 0.00 | 0.00% |
| 2-5099-933 Computer Equip Replacment | 0.00 | 0.00 | 0.00% |

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| 2-5099-934 Vail Field Parking | 0.00 | 0.00 | 0.00% |
| 2-5099-935 Route 4 Improvements | 0.00 | 0.00 | 0.00% |
| 2-5099-936 Storm Drain Repair | 0.00 | 0.00 | 0.00% |
| 2-5099-937 Paving | 0.00 | 0.00 | 0.00% |
| 2-5099-939 2 Ton Truck w/plow | 0.00 | 0.00 | 0.00% |
| 2-5099-941 Dump Truck w/plow | 0.00 | 0.00 | 0.00% |
| 2-5099-942 Loader | 0.00 | 0.00 | 0.00% |
| 2-5099-943 Storage Trailer | 0.00 | 0.00 | 0.00% |
| 2-5099-944 Snowblower-Loader Mounted | 0.00 | 0.00 | 0.00% |
| 2-5099-945 2 Ton Truck w/plow | 0.00 | 0.00 | 0.00% |
| 2-5099-946 Street Snow Blower | 0.00 | 0.00 | 0.00% |
| 2-5099-947 HWY Repairs & Maintenance | 0.00 | 0.00 | 0.00% |
| 2-5099-948 Road Construction | 0.00 | 0.00 | 0.00% |
| 2-5099-949 Road & Sidewalk Mainte | 0.00 | 0.00 | 0.00% |
| 2-5099-950 TrafficControlBridgProjec | 0.00 | 0.00 | 0.00% |
| 2-5099-952 Snow Dump Land Purchase | 0.00 | 0.00 | 0.00% |
| 2-5099-953 Ornamental Street Lights | 0.00 | 0.00 | 0.00% |
| 2-5099-954 Village Parks | 0.00 | 0.00 | 0.00% |
| 2-5099-955 Trees | 0.00 | 0.00 | 0.00% |
| 2-5099-956 Ordinance Printing | 0.00 | 0.00 | 0.00% |
| 2-5099-962 Police Computer | 0.00 | 0.00 | 0.00% |
| 2-5099-964 Police Office Carpet | 0.00 | 0.00 | 0.00% |
| 2-5099-965 Meter Replace/Repair | 0.00 | 0.00 | 0.00% |
| 2-5099-967 Flashing Radar Speed Sign | 0.00 | 0.00 | 0.00% |
| 2-5099-971 Police Cruiser | 0.00 | 0.00 | 0.00% |
| 2-5099-972 Polic Vehicle Maint/Equip | 0.00 | 0.00 | 0.00% |
| 2-5099-973 CommVehicle Enforcement | 0.00 | 0.00 | 0.00% |
| 2-5099-974 Police Training | 0.00 | 0.00 | 0.00% |
| 2-5099-975 Police Equipment | 0.00 | 0.00 | 0.00% |
| 2-5099-976 Police Training | 0.00 | 0.00 | 0.00% |
| 2-5099-977 Police Material | 0.00 | 0.00 | 0.00% |
| 2-5099-978 Comfort Station Construct | 0.00 | 0.00 | 0.00% |
| 2-5099-979 Parking Lot Construction | 0.00 | 0.00 | 0.00% |
| 2-5099-980 NWPL Parking Lot Improvt | 0.00 | 0.00 | 0.00% |
| 2-5099-981 Sidewalks | 0.00 | 0.00 | 0.00% |
| 2-5099-982 Granite Curbing | 0.00 | 0.00 | 0.00% |
| 2-5099-983 Fence Post Repair | 0.00 | 0.00 | 0.00% |
| 2-5099-984 RetainingWallConstruction | 0.00 | 0.00 | 0.00% |
| 2-5099-985 HWY Comm Equipment | 0.00 | 0.00 | 0.00% |
| 2-5099-986 Salt & Sand | 0.00 | 0.00 | 0.00% |
| 2-5099-987 Road Paving | 0.00 | 0.00 | 0.00% |
| 2-5099-988 Line Striper | 0.00 | 0.00 | 0.00% |
| 2-5099-990 CapitalOutlay Undedicated | 0.00 | 0.00 | 0.00% |
| Total CAPITAL RESERVE SPENDING | 0.00 | 0.00 | 0.00% |
| 2-5301 LOSS REPAIR EXPENSES | | | |
| 2-5301-850 Flood Damage-Vill Garage | 0.00 | 0.00 | 0.00% |
| 2-5301-860 Property Damage-St Light | 0.00 | 0.00 | 0.00% |
| 2-5301-861 PropertyDamagPoliceCarpet | 0.00 | 0.00 | 0.00% |

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| 2-5301-862 PropertyDamage-Guardrail | 0.00 | 0.00 | 0.00% |
| 2-5301-863 Property Damage-Fence | 0.00 | 0.00 | 0.00% |
| 2-5301-864 PropertyDamage-Trees | 0.00 | 0.00 | 0.00% |
| 2-5301-870 VehicleDamage-Plow Truck | 0.00 | 0.00 | 0.00% |
| 2-5301-871 VehicleDamag-PolicCruiser | 0.00 | 0.00 | 0.00% |
| Total LOSS REPAIR EXPENSES | 0.00 | 0.00 | 0.00% |
| 2-5303 IRENE RECOVERY EXPENSE | | | |
| 2-5303-150 IRE Wages & FICA | 0.00 | 0.00 | 0.00% |
| 2-5303-901 IRE Local Share Expenses | 0.00 | 0.00 | 0.00% |
| Total IRENE RECOVERY EXPENSE | 0.00 | 0.00 | 0.00% |
| 2-5401 GRANT EXPENSE | | | |
| 2-5401-815 PoliceHWYSafetyGrantExpen | 0.00 | 0.00 | 0.00% |
| 2-5401-816 Police PACIF Grant Expend | 0.00 | 0.00 | 0.00% |
| 2-5401-817 Planning Grant Expense | 0.00 | 0.00 | 0.00% |
| 2-5401-818 Police Equip Grant Expens | 0.00 | 988.99 | 100.00% |
| 2-5401-819 Police Vest Grant Expense | 0.00 | 0.00 | 0.00% |
| 2-5401-820 Highway Grant Expense | 0.00 | 0.00 | 0.00% |
| 2-5401-821 Sidewalk Grant Expense | 0.00 | 0.00 | 0.00% |
| 2-5401-822 Village Tree Grant Expens | 0.00 | 0.00 | 0.00% |
| 2-5401-823 MDT Police Grant Expense | 0.00 | 0.00 | 0.00% |
| 2-5401-824 RiverStRetainingWallGrant | 0.00 | 0.00 | 0.00% |
| 2-5401-825 Waterfront Park Grant Exp | 0.00 | 0.00 | 0.00% |
| 2-5401-826 Park & Ride Grant Expense | 0.00 | 0.00 | 0.00% |
| 2-5401-827 Snow Dump Constr Grant | 0.00 | 0.00 | 0.00% |
| 2-5401-828 Energy Grant Expense | 0.00 | 0.00 | 0.00% |
| 2-5401-829 DUI OP Grant Exp | 0.00 | 13,852.03 | 100.00% |
| 2-5401-830 SustainableWoodstockGrant | 0.00 | 0.00 | 0.00% |
| 2-5401-831 SafeRoutes to SchoolGrant | 0.00 | 0.00 | 0.00% |
| 2-5401-832 ProspectSt PavingGrantExp | 0.00 | 0.00 | 0.00% |
| 2-5401-835 BypassMitigationGrantExp | 0.00 | 0.00 | 0.00% |
| Total GRANT EXPENSE | 0.00 | 14,841.02 | 100.00% |
| 2-570 TRANSFERS OUT | | | |
| 2-5701-000 Transfer to Cap Reserve | 0.00 | 0.00 | 0.00% |
| 2-5702-000 Transfer to Trustee | 0.00 | 0.00 | 0.00% |
| 2-5703-000 Transfer to Debt Service | 0.00 | 0.00 | 0.00% |
| 2-5704-000 Transfer for Parking Fac | 0.00 | 0.00 | 0.00% |
| Total TRANSFERS OUT | 0.00 | 0.00 | 0.00% |
| Total Appropriations | 1,543,736.16 | 1,398,773.68 | 90.61% |
| Total VILLAGE GENERAL FUND | 0.00 | 103,840.27 | |
| Total All Funds | 0.00 | 103,840.27 | |

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Account

Actual

Budget

Actual % of Budget

=====

May 2025

T2 Iris Transaction Summary 05/30/2025 11:29 AM EDT

Date/Time: 05/01/2025 12:00:00 AM to 05/30/2025 11:44:59 PM EDT

Organization: Woodstock VT

Location: All Locations

Stall Number: N/A

Plate Number: N/A

Ticket #: All

Coupon Code: N/A

Transaction Type: All

Grouping: None

Overall Summary

| CASH | |
|-------------------|----------|
| Total Collections | 114 |
| Revenue | \$118.95 |
| Change Issued | 114 |
| Refund Tickets | 0 |
| Total Refunds | 6 |
| Excess Payment | \$2.20 |
| Attendant Deposit | 0 |
| | \$0.00 |

| CREDIT CARD | |
|-------------------|-----------|
| Total Collections | 1125 |
| Revenue | \$2360.50 |

| PASSCARD | |
|-------------------|--------|
| Total Collections | 0 |
| Revenue | \$0.00 |

| PATROLLER CARD | |
|-------------------|---|
| Revenue | 0 |
| Test Transactions | 0 |

| SMART CARD | |
|------------|---|
| Revenue | 0 |
| Recharges | 0 |

| TOTAL | |
|--------------------|-----------|
| Total Transactions | 1238 |
| Total Collections | 1238 |
| Revenue | \$2479.45 |

May 2024 - \$10,272.10
May 2023 - \$10,504.70

Kiosk - \$2479.45
Meters \$2796.62
Parkmobile \$4664.01

Total - \$9,940.07

Approved

VILLAGE OF WOODSTOCK
APPLICATION FOR PERMIT TO USE SIDEWALKS FOR EVENTS OR FURNITURE

Applicant name: Woodstock Area Chamber of Commerce
Applicant address: PO Box 486
Woodstock VT 05291
Mailing address: _____ Phone: 802.457.3555
Email: bfinlayson@woodstockvt.com

Application is hereby made for a permit to use the following sections of the Village streets or sidewalks for placement of furniture.

Section of street/sidewalk: Elm St & Central St. Business District
Event name (if applicable): Woodstock Sidewalk Sale Days
Organization: WACC Are you a nonprofit? yes
Date(s) & time(s): Aug 15 & 16 8am - 7pm
For the purpose of Selling Merchandise

Please attach a diagram of what you have in mind, including dimensions, distance from curb, trees, light posts, parking meters, and other objects.

Signature of applicant: Elizabeth R. Finlayson
Date: 31 Jan 2025

Important – A certificate of insurance must be submitted with this application.
An application fee of \$25.00 must be submitted with this application.

COI received: _____ Application fee received: _____

The Village Trustees will consider this application at their next meeting. They meet the second Tuesday of each month. To be on the agenda, the permit needs to be submitted the Wednesday prior to the meeting. Please be advised, a representative must attend the meeting, or the application will not be considered.

Conditions:

1. Contact Chief of Police.
2. No advertisement on permitted items.

3. Permit lapses and all permission hereunder terminates upon the effective date of any amendment to this section or other related bylaw which would render the object no in compliance with the updated provisions. All permits hereunder are issued subject to changes in standards, procedures, and other provisions and no person shall be entitled to compensation for any expenses need to remain in compliance with changing provisions.
4. Applicant's signature certifies that he/she has read the ordinance and agrees to comply with all provisions.

Please mail or email completed application to:
Town of Woodstock
PO Box 488
Woodstock, VT 05091

permits@townofwoodstock.org

OFFICE USE ONLY

This permit is
Approved
Denied

Additional conditions: _____

Signature: _____

Date: _____

Permit #: _____

**Village of Woodstock
Permit for Banner on Village Green**

Application date: 2-14-25 Event name: Glad Rags
Name of non-profit organization: Glad Rags
Address: Simmons House Woodstock VT
Dates requested for banner: Apr 21-27 / Sept 15-21 Date of event: Apr 25, 26, 27
Sept 19, 20, 21
Individual requesting permit:
Name: Molly Hutchins Title: Board Member
Phone: 802 280 5364
Mailing address: 82 Deena Rd
Email: Mollyh3838@gmail.com

An application fee of \$50.00 must accompany this application.

Fee paid: \$50 Cash/Check/Online: #565
Received by: Mex H

** One check for both
Weekends per Kitty*

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Molly Hutchins Date: 2-14-25

Village of Woodstock
Permit for Banner on Village Green

Application date: 4/29/25 Event name: Apples and Crafts
Name of non-profit organization: Woodstock Rec
Address: 54 River St.

Dates requested for banner: Oct. 6th - 12th Date of event: Oct 11th + 12th

Individual requesting permit:

Name: Gail Devine Title: Exec. Director
Phone: 457-1502
Mailing address: 54 River St.
Email: Gdevine@woodstockrec.com

An application fee of \$50.00 must accompany this application.

Fee paid: yes Cash/Check/Online: 28144 \$50
Received by: WHT

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Gail Devine Date: 4/29/25

FOR OFFICE USE ONLY

This permit was:

- ☐ Approved
☐ Denied

Additional conditions: _____

Municipal Manager: _____ Date: _____

Village of Woodstock
Permit for Banner on Village Green

Application date: 4-10-25 Event name: Fall Appeal
Name of non-profit organization: Ottawa Valley Health Foundation
Address: 30 Pleasant St PO Box 784 Woodstock
Dates requested for banner: 9/8-15/25 Date of event: fall
Individual requesting permit:
Name: LANA REVUSS Title: Volunteer
Phone: 802 281 9947
Mailing address: 3025 Cox District Rd
Email: lanarevuss@me.com

An application fee of \$50.00 must accompany this application.

Fee paid: \$50 Cash/Check/Online: 300
Received by: MH

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Lana Revuss Date: 4-10-25

PAID
300

CHK NO. 300
DATE 4/14/25 MH

Village of Woodstock
Permit for Banner on Village Green

Application date: 5/16/2025 - Event name: Urinetown
Name of non-profit organization: Artistree Community Arts Center
Address: 2095 Pomfret Rd. So. Pomfret, VT 05067

Dates requested for banner: Sept 29th - Oct 4th 2025 Date of event: Oct 2-12

Individual requesting permit:

Name: Marie Cross

Title: Marketing Director

Phone: 802-457-3500 x129

Mailing address: PO Box 158, So. Pomfret, VT 05067

Email: design@artistreevt.org

An application fee of \$50.00 must accompany this application.

Fee paid: \$50.00

Cash/Check/Online: #9503

Received by: _____

Banner requirements:

- 2 banners (one to place at each end of the Green)

All banners must be:

- Less than 9' long x 30"-36" wide
- Have grommets and wind slots

Please be advised that applications must be approved by the Village Trustees. The Trustees meet the 2nd Tuesday of each month. Applications are due the Wednesday prior to the meeting. In order to get your approval in a timely manner, please get permits in early to guarantee they are placed on the agenda. If you turn the application in late your permit will not be considered.

If approved, please bring your banner to the Woodstock Town Hall Municipal Office so we can have our Village Highway crew put up the banners for you.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signature: Marie Cross

Date: 5/16/2025

FOR OFFICE USE ONLY

This permit was:

- ☐ Approved
- ☐ Denied

Additional conditions: _____

Municipal Manager: _____ Date: _____

Use of the Village Green Permit
Village of Woodstock

Permits must be submitted at least 30 days prior to the date of event/activity.

Date: 5.28.25

Name of non-profit: Sustainable Woodstock

Address: PO Box 611, Woodstock VT 05091

Mailing address: PO Box 611, Woodstock VT 05091

Website/Social media link: sustainablewoodstock.org

Name of applicant: Jenevra Wetmore

Address: 30 Pleasant St, Woodstock VT 05091

Telephone number: 802.457.2911

Email: director@sustainablewoodstock.org

A representative or designee from the organization seeking the permit must attend a meeting at which the application has been placed on the agenda. The Trustees generally meet the 2nd Tuesday of each month at 6:30 pm.

Name of authorized agent who will be attending the meeting: Heather Knoll

Date of event: Aug 5th, 2025

Time & duration of event: 5-7 pm, set up at 4:30 pm

If applicable, alternate dates in the event of cancellation(s) due to bad weather: _____

Anticipated crowd size: 30-50

Equipment to be used on the Green: Electric mower, edgers & leaf blowers

Description of the planned organized activity: To allow participants to try electric lawn care equipment. All participants will be supervised during equipment use.

Statement of the purpose of the organized activity including the benefit to be derived for the organization:

The purpose is to promote electric lawn care equipment and allow the public to try out different models.

Description of the portion of the Village Green to be used in connection with the activity:

We will set up a small tent and 2 tables in the rental area of the green. Participants can use equipment in that area.

Description of all arrangements made for traffic control:

Participants will be instructed prior to the event to park in public parking spaces in the Village.

Will it be necessary to drive any motor vehicles over the Village Green or display vehicles on or around the Green in connection with the activity:

None aside from the electric mower.

Certification by an insurance company licensed to do business in this state that the entity for which a permit is sought is presently insured in a reasonable amount for any liability which might reasonably arise by reason of such activity. The certificate of insurance must list the Village and Town of Woodstock as additional insured.

COI received: _____

Plan for trash & Recycling: There will be minimal trash created by this event, but we will have a trash bin & ~~to be removed~~ remove trash from the green after the event.

Fees

A non-refundable processing fee of \$50 shall accompany all applications.

Fee received: _____

In addition, a refundable security deposit of \$150 must be submitted within 14 days of permit approval. The security deposit will be refunded if the Green is left in satisfactory condition after the permitted event. Requests for security deposits must be made within 30 days after the event.

Security deposit received: _____

Fees for private events:

Permitted private events are subject to a usage fee based on the number of people expected to attend.

5-25 people - \$150

26-50 people - \$300

50-75 people - \$450

75-100 people - \$550


Fee received: _____

Standards

1. The Village Green shall be maintained in a neat and orderly condition at all times during the date of any authorized activity and also, the extent reasonably possible, during the setup and cleanup time for such activity.
2. Any equipment installed or items on display on the Village Green in connection with an activity shall be installed no sooner than 24 hours prior to the scheduled date of the activity and shall be removed no later than 24 hours after the scheduled date of the activity, provided however, any equipment which can be easily installed and removed shall be installed and removed on the day of the activity. This standard shall have a separate application to any alternate date not immediately following the scheduled date.
3. No signs or equipment shall be attached to or installed upon trees or historic/memorial markers located in or on the Village Green or upon traffic signs, parking meters, or light poles surrounding the Village Green.
4. No structures shall be erected or placed within 15 feet of the trunk of any tree in the Village Green.
5. Traffic signs and parking meters surrounding the Village Green shall not be obstructed.
6. All traffic control arrangements and site layouts shall be reasonably calculated to ensure the maximum safety of the public and to cause the least possible inconvenience to the public. Descriptions of arrangements for traffic control shall include the recommendations of the Village Chief of Police with respect thereto and shall clearly state any variances between actual arrangements made and the recommendations of the Village Chief of Police.
7. No activity shall be carried on before 8:00 am or after 10:00 pm.
8. Applications shall be considered by the Board in the order in which completed applications are submitted to the Municipal Manager. Permits may be granted to two or more non-profit organizations from Woodstock for the same date and/or times provided the granting of such permits shall not cause a conflict in the use of any portion of the Village Green.
9. Consideration may be given as to whether an applied for activity, if permitted, would unreasonably restrict the public access to and use of the Village Green.
10. All arrangements for and expenses relating to maintenance of the Village Green immediately before, during, and immediately after a permitted activity and traffic control during a permitted activity, shall be the responsibility of the permittee.

11. Any damage to the Village Green occurring in connection with an activity permitted hereunder shall be repaired at the expense of the permittee. At the option of the Board, any repair so required shall be arranged by the Board or by the permittee.

I have read and understand the above restrictions and conditions and agree to any additional conditions established by the Board of Trustees.

Applicant signatures: 
Date: 5/29/25

Please call or email completed permit to:

Town of Woodstock

Permits@townofwoodstock.org

PO Box 488

Woodstock, VT 05091

FOR OFFICE USE ONLY

This permit was:

Approved

Denied

Additional conditions: _____

Municipal Manager: _____

Date: _____

Permit #: _____



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | |
|---|--|
| PRODUCER Woodstock Insurance, Inc. 59 Pleasant St. Woodstock VT 05091 | CONTACT NAME: PHONE (A/C, No, Ext): (802) 457-1111 FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: PHILADELPHIA INSURANCE CO INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: |
| INSURED SUSTAINABLE WOODSTOCK INC PO BOX 611 WOODSTOCK VT 050910541 | NAIC # |

| | | |
|------------------|----------------------------|-------------------------|
| COVERAGES | CERTIFICATE NUMBER: | REVISION NUMBER: |
|------------------|----------------------------|-------------------------|

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | |
|----------|---|-----------|--|---------------|-------------------------|-------------------------|--|--------------------------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | | | PHPK2557208 | 07/06/2024 | 07/06/2025 | EACH OCCURRENCE \$ 1,000,000 | |
| | | | DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 | | | | | |
| | | | MED EXP (Any one person) \$ 5,000 | | | | | |
| | | | PERSONAL & ADV INJURY \$ | | | | | |
| | <input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) \$ | |
| | <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB DED RETENTION \$ | | | | | | BODILY INJURY (Per person) \$ | |
| | <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE | | | | | | BODILY INJURY (Per accident) \$ | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | | | | | | PROPERTY DAMAGE (Per accident) \$ | |
| | | | | | | | | \$ |
| | | | | | | | | EACH OCCURRENCE \$ |
| | | | | | | | | AGGREGATE \$ |
| | | | | | | | | \$ |
| | | | | | | | | PER STATUTE OTH-ER |
| | | | | | | | | E.L. EACH ACCIDENT \$ |
| | | | | | | | | E.L. DISEASE - EA EMPLOYEE \$ |
| | | | | | | | | E.L. DISEASE - POLICY LIMIT \$ |
| | | | | | | | | Special |

| |
|--|
| DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) |
| PROMOTING SUSTAINABILITY |

| | |
|--|---|
| CERTIFICATE HOLDER TOWN OF WOODSTOCK PO BOX 488 WOODSTOCK VT 05091 | CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Renee L. Howe |
|--|---|

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VILLAGE OF WOODSTOCK
APPLICATION FOR PERMIT TO USE SIDEWALKS FOR EVENTS OR FURNITURE

Applicant name: THE VILLAGE BUTCHER
Applicant address: 13 ELM ST WOODSTOCK VT 05091
Mailing address: SAME
Phone: 802 457 2756
Email: ALEX@THEVILLAGEBUTCHERV.T.COM

Application is hereby made for a permit to use the following sections of the Village streets or sidewalks for placement of furniture.

Section of street/sidewalk: IN FRONT OF VILLAGE BUTCHER @ 13 ELM
Event name (if applicable): THURSDAYS ON THE BLOCK
Organization: THE VILLAGE BUTCHER Are you a nonprofit? NO
Date(s) & time(s): ~~THURSDAY~~ MONDAY - SUNDAY 11am - 3pm
For the purpose of: CREATING A LIVELY FOOD EXPERIENCE FOR LOCALS + VISITORS, FEATURING VERMONT PRODUCTS

Please attach a diagram of what you have in mind, including dimensions, distance from curb, trees, light posts, parking meters, and other objects.

Signature of applicant: 
Date: 5/22/25

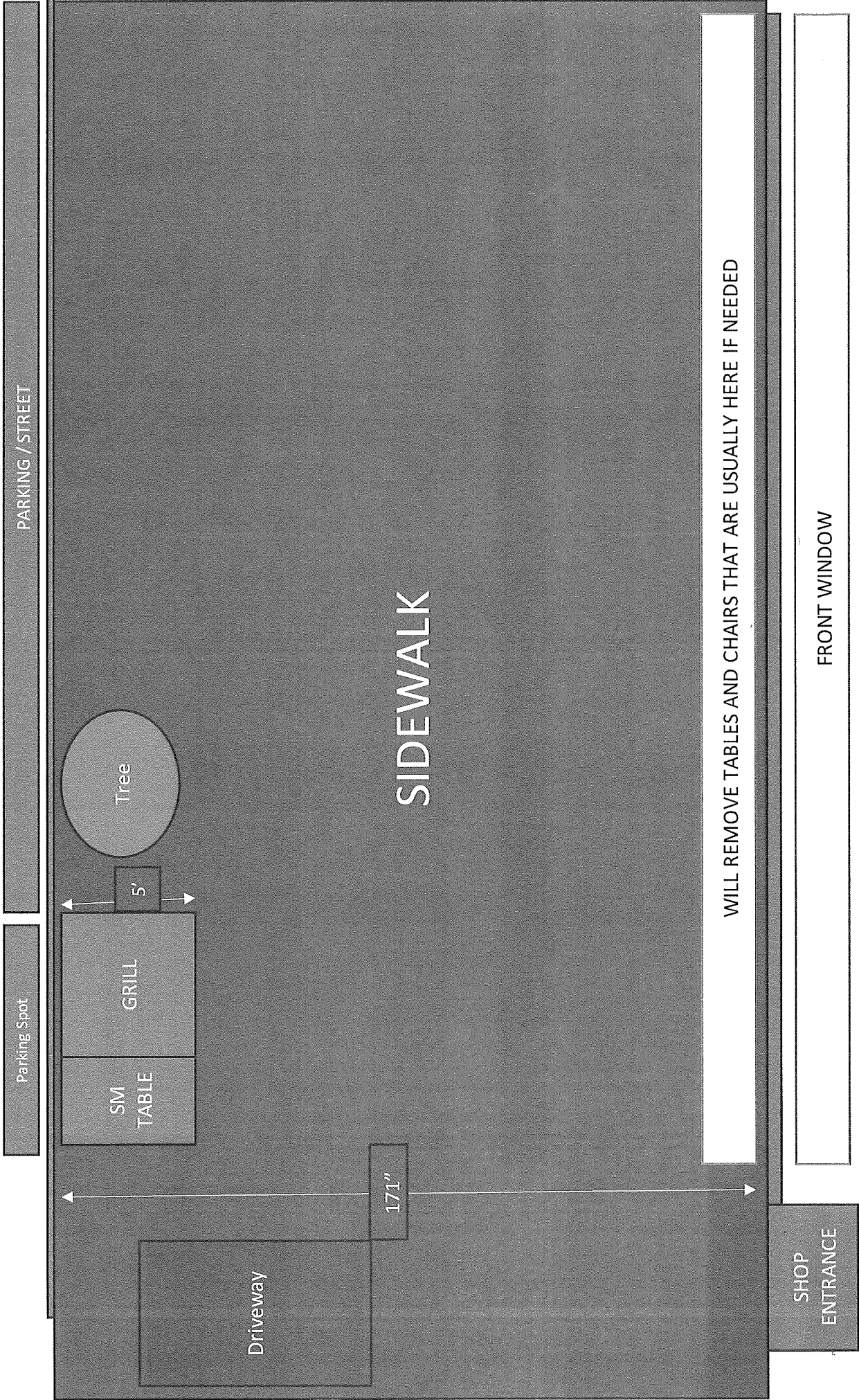
Important - A certificate of insurance must be submitted with this application.
An application fee of \$25.00 must be submitted with this application.

COI received: _____ Application fee received: _____

The Village Trustees will consider this application at their next meeting. They meet the second Tuesday of each month. To be on the agenda, the permit needs to be submitted the Wednesday prior to the meeting. Please be advised, a representative must attend the meeting, or the application will not be considered.

Conditions:

1. Contact Chief of Police.
2. No advertisement on permitted items.





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

2/6/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | | |
|--|--|---|--|------------------------|
| PRODUCER Woodstock Insurance, Inc. 59 Pleasant St. Woodstock VT 05091 | | CONTACT NAME: PHONE (A/C, No, Ext): (802) 457-1111 FAX (A/C, No): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: MMG INS CO INSURER B: INSURER C: INSURER D: INSURER E: INSURER F: | | NAIC # 15997 |
| INSURED Family Village Butcher, Inc 18 Elm St Ste 1 Woodstock VT 05091 | | | | |

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS | | |
|----------|--|---------------------------------|----------|---------------|-------------------------|-------------------------|-------------------------------------|--------------|----|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER: | Y | | BP13807308 | 03/01/2025 | 03/01/2026 | EACH OCCURRENCE | \$ 2,000,000 | |
| | DAMAGE TO RENTED PREMISES (Ea occurrence) | | | | | | \$ 1,000,000 | | |
| | MED EXP (Any one person) | | | | | | \$ 5,000 | | |
| | PERSONAL & ADV INJURY | | | | | | \$ | | |
| | GENERAL AGGREGATE | | | | | | \$ 4,000,000 | | |
| | | | | | | | PRODUCTS - COMP/OP AGG | \$ 4,000,000 | |
| | | | | | | | | | \$ |
| | AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY | | | | | | COMBINED SINGLE LIMIT (Ea accident) | \$ | |
| | | | | | | | BODILY INJURY (Per person) | \$ | |
| | | | | | | | BODILY INJURY (Per accident) | \$ | |
| | | | | | | | PROPERTY DAMAGE (Per accident) | \$ | |
| | | | | | | | | \$ | |
| | UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | | | | EACH OCCURRENCE | \$ | |
| | | | | | | | AGGREGATE | \$ | |
| | | | | | | | | \$ | |
| | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y/N <input type="checkbox"/> | N/A | | | | PER STATUTE | OTH-ER | |
| | | | | | | | E.L. EACH ACCIDENT | \$ | |
| | | | | | | | E.L. DISEASE - EA EMPLOYEE | \$ | |
| | | | | | | | E.L. DISEASE - POLICY LIMIT | \$ | |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

DELICATESSEN.

CERTIFICATE HOLDER**CANCELLATION**

| | |
|---|--|
| Town Of Woodstock PO Box 488 Woodstock VT 05091 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE Renee L. Howe |
|---|--|

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Appendix A To Title 8 (W.V.O)

§8307 - Parking Fees

The following fees that are established by the Village Trustees, may from time to time, adopt or amend related to the Title 8 Ordinance.

Parking Fees

- Metered Parking - \$1.50/hour;
- Permit Parking – Elm Street 6 Hours \$70.00 per quarter calendar year;
- Post Office - \$.25 per fifteen minutes
- Library and Mechanic Street Parking Permit - \$285.00 per quarter, \$1140 per year.
- Construction Permit- \$7.00 Per Day

Appendix B to Title 8 (W.V.O)

Parking Violations §8308

The following shall be the fines adopted as penalties for the offenses listed below.

| Description | Fine per violation |
|--|---------------------------|
| Overparking at a parking meter | \$15.00 |
| Overparking in a non-metered Free parking space | \$15.00 |
| Winter Parking Violation | \$20.00 |
| Handicap, Fire Hydrants and Traffic Hazard | \$25.00 |
| Mechanic/Library Lot | \$50.00 |

Additional Parking Fines

After \$50.00 of unpaid parking tickets, the Police Chief will authorize a filing in Vermont Traffic Court. Parking fines must be paid in full within thirty days. In addition to parking fines owed there will be;

- Administrative fee of \$25.00;
- Any other fees or fines as necessary.

Draft Timeline

- | | |
|--|---------------------|
| 1. Research and write draft of parking ordinance | Completed |
| 2. Approval of draft ordinance | Trustees |
| 3. Draft Ordinance to VLCT for review | VLCT |
| 4. Complete draft voted by Trustees July Meeting | Trustees |
| 5. Draft of New Parking Ticket July Meeting | Michelle Sutherland |
| 6. Citizen Comments 60 Days | |
| 7. Ordinance Passes | |

Title 8 – Chapter 3 –Parking Ordinances

§8301. Short Title

This chapter may be known as and cited as the "Parking Ordinances"

§8302. Be ordained by the Woodstock Board of Trustees that the Woodstock Village Ordinance Title 8, Chapter 3 Parking Ordinances and Appendix are hereby amended by deleting all existing language thereof and substituting the following language.

§8303. Construction of Chapter as Exercise of Police Power.

This chapter is an exercise of police power of the Village relating to parking of vehicles pursuant to 24V.S.A §2291(4) and (15), 23 V.S.A. §1008 and 24 V.S.A. §§1310 1311 as applicable. The provisions of this chapter relating to the removal of vehicles are enacted pursuant to 23 V.S.A. 23 V.S.A. §§ 1753and 304 as applicable. The provisions of this chapter shall be construed liberally for the preservation, protection, and the promotion of public health, safety, welfare and convenience as such matters relate to the parking of vehicles.

§8304. Definitions

For the purposes of this chapter, the following definitions shall be applicable:

- **Method of Parking** - No person shall park a vehicle in a roadway other than parallel with the edge of the roadway headed in the direction of traffic flow or within a designated parking line(s).
- **Motor Vehicle Operator** - includes every individual who shall operate a vehicle as the owner, agent, employee or permittee or who is in actual physical control of a vehicle;
- **Parking Attendant** - for the village is responsible for managing parking in designated areas, ensuring vehicles are parked correctly and issuing parking tickets for violations under the direction of the Chief of Police;
- **Parking Payments** - The use of any payment systems available to the Village of Woodstock, including but not limited to coins or other lawful money of the United States of America, credit cards or payment through a parking app and/or other electronic means;
- **Parking Payment System** - Any equipment, device or application used to accept a parking payment, including but not limited to parking meters, parking kiosks and parking apps;
- **Parking Space** - Any space within a regulated parking zone which is recognized for parking a vehicle by lines painted;

- **Signage** - The Chief of Police, in collaboration with the appropriate departments, shall maintain and keep visible signage at all regulated parking zones;
- **Street** - Any public street, road, alley, highway, park or lane located in the Village of Woodstock and established for the use of vehicles.

§8305. Regulated Parking Zones. The Police Chief under the direction of the Municipal Manager and consultation with Village Trustees shall determine designated areas, streets and portions of streets within the limit of the Village of Woodstock for free, metered, permitted, handicap and non-parking spaces.

Bus Loading/Unloading Zone - Bus only parking to discharge and pick up passengers for a limit of 20 minutes.

Handicap Parking - Parking spaces designated and reserved for individuals, typically marked with the International Symbol of Accessibility. The space or spaces shall be accessible subject to 23V.S.A. §304a(d) and shall be provided free of charge.

Parking Limits - Parking is from 10am to 4pm, Monday through Saturday. The time limit for parking meters is;

- 4 hours at all meters on Route 4 and Elm Street;
- Next to the green, meters on South Park (Route 4 East) and North Park (Route 4 West) for 6 hours;
- Parking at the Post Office is 15-minute metered parking;
- 30-minute parking where designated;
- 2-hour free parking on Elm Street between the last meter and Pleasant Street and the ability to purchase Full day parking permit;
- 24-hour parking at the EV Station(s) while charging;
- Parking is free every Sunday and holidays including but not limited to: New Years Day, Martin Luther King Junior Day, Presidents Day, Memorial Day, Juneteenth, Independence Day, Labor Day, Indigenous People Day, Veterans Day, Thanksgiving and Christmas Day.

Mechanic Street Permit Parking - 16 Permits can be purchased by applicants for a calendar year through a lottery system. The hours of operation are 8am to 6pm Monday through Friday.

Meter Validation Program - applies only to parking tickets issued for expired meters. 1 Free Parking Validation per calendar year.

Municipal Parking Space - The first parking space on the intersection of Central and Elm Street facing south is reserved for vehicles owned by the Municipality of Woodstock.

Vendor Loading/unloading Zones - It is lawful for a driver of freight carrying motor vehicle other than a bus to stand or park the vehicle for the necessary loading, unloading and delivering materials, not to exceed 30 minutes.

Overnight Parking - upon any roadway between the hours of 4pm to 10am from April 16th and November 14th, inclusive of each year.

Winter Parking - Parking is banned upon any roadway between the hours of 12:01AM and 6AM from November 15th and April 15th, inclusive of each year.

- 24 Hour Parking ban is in effect on the 2-hour parking spaces at the beginning of High Street.

Exceptions to the parking ban are identified by signs specifically allowing overnight parking listed below;

- In the section of Mechanic Street parking lot;
- Parking Spaces on Mechanic Street, parallel to the Kedron Brook;
- Parking Spaces next to the green on North Park (Route 4 East) and South Park (Route 4 West) on alternate days;
- AV Electric Charging Stations.

§8306. Special Occasions

The Village Trustees may make special regulations from time to time relating to parking vehicles on any public roadway(s) of the Village or portion(s) thereof when needed. This includes but is not limited to parades, special events and congestion. The Chief of Police in collaboration with the appropriate Town of Woodstock departments shall post the correct signage.

§8307 – Parking Fees - The Village Trustees may, from time to time, establish and adopt fees related to the administration of this Ordinance, including but not limited to parking meters, permit parking and free parking, and may incorporate all such fees into duly adopted fee schedules, which may be amended at the sole discretion of the Village Trustees.

§8308 – Collections - It is the duty of the police chief to designate a person;

- to make regular collection of any money physically deposited in meters. At that point all coins will be deposited in the appropriate account under the supervision of the Finance Director.
- To make regular collection of parking meter fines and deposit in the appropriate account under the supervision of the Finance Director.

§8309 – Parking Violations - The Village Trustees may, from time to time, establish and adopt fees related to the administration of this Ordinance including but not limited tickets, towing and penalties and may incorporate all such fees into a duly adopted fee schedule, which may be amended at the sole discretion of the Village Trustees. Refer to Appendix B of this ordinance. Violations are included but not limited to;

- Parking overtime or parking past the maximum legal parking time for any space;
- Parking any vehicle across any line or marking of parking space or designated space;
- Parking in any space specifically reserved by this ordinance.
- Parking in an area listed in §8310 General Prohibitions

§8310 – General Prohibition during all times – Unless otherwise permitted or required under this title or by Vermont law no person shall at any time park any vehicles as follows:

- In any intersection;
- In a crosswalk;
- Upon any bridge;
- On the roadway side of any vehicle stopped or parked at the edge or curb of a street (double parking);
- Within thirty feet of a stop sign on the approaching side;
- Within twenty feet of any intersection or crosswalk at an intersection;
- Any place where or in any manner such that the parking of the vehicle will reduce the usable width of a roadway (ie. double parking) for moving vehicular traffic would block the use of the public to less than twelve feet of public highway;
- Within six feet of a fire hydrant, except dry hydrants located on private property;
- In front of or at any place where the vehicle would block the use of a public or private roadway, driveway, or entrance way;
- Alongside or opposite any street excavation or obstruction when stopping, standing, or parking would obstruct traffic;
- Within twenty feet of the driveway entrance to any fire station and on the side of the street opposite and within seventy-five of the entrance to any such station when properly signposted;
- On a sidewalk;
- At any place in a no parking zone:
- In a tow away zone;
- In a loading zone;
- In a parking space reserved for authorized emergency vehicle;

- In a parking space reserved for police and other municipal department;
- In any crosswalk, special zones or overlapping 2 parking spaces;
- In any public highway right of way;
- Any parking space dedicated for parking by permit without displaying a valid permit, during the hours of permit parking as established by RESOLUTION of the Village Trustees.

§8311 - General exceptions and/or special exceptions - The prohibitions contained here shall not apply to any necessary parking resulting from:

- A bona fide emergency;
- Compliance with the directions of a police officer or any person having the authority to direct traffic;
- Compliance with an official traffic control device;
- Avoidance of conflict with other traffic.

§8312 – Authority to remove vehicles - Any motor vehicle in violation may be removed by or at the direction of a police officer to a place of storage. No person shall remove any motor vehicle from storage place without paying all towing and storage charges.

§8313 - Traffic Court - The Police chief or his or her designee shall give notice of referral to the Vermont Judicial Bureau for past due parking violations. The notice will give the amount and fees associated and the date when payment is due before it will be referred to the court.

Draft Timeline

- | | |
|--|---------------------|
| 1. Research and write draft of parking ordinance | Completed |
| 2. Approval of draft ordinance | Trustees |
| 3. Draft Ordinance to VLCT for review | VLCT |
| 4. Complete draft voted by Trustees July Meeting | Trustees |
| 5. Draft of New Parking Ticket July Meeting | Michelle Sutherland |
| 6. Citizen Comments 60 Days | |
| 7. Ordinance Passes | |

**Village of Woodstock
Special Board of Trustees
Meeting May 13th, 2025
6:30 PM
Town Hall & Zoom
Minutes**

Draft minutes are subject to approval.

Present: Chair Seton McIlroy, Jeffrey Kahn, Lisa Lawlor, Frank Horneck

Staff: Eric Duffy, Chris O'Keeffe, Michelle Sutherland

Public: Kelly Linton, Lisa Kaija, Bob Crow, John Hurley, Wendy Spector, Gail Stickney, Kim Smith,

Call to order

1. Chair Seton McIlroy called the May 5th 2025 Special Village Trustees meeting to order at 3:30PM.

B. Additions and Deletions

Move the Halloween discussion to first item in Discussion Section

Passive coverage letter for Village Trustees to Vote and potentially sign

~~Vermont 100 Endurance Race Permit~~

Dr. Coburns Tonic – Sidewalk Permit

C. Citizens' Comment - None

D. Reports

Manager's Report

Eric Duffy provided a Manager's Report, mentioning recent line painting around the Village Green, and the hydrant flushing in the Village.

Eric Duffy discussed the Selectboard's decision to hold off on new water connections until a policy is in place.

Eric Duffy thanked the Finance Office staff for their hard work in processing tax bills and announced two new hires starting in two weeks.

Brenda Blakeman asked about the Justin Morrill Sign.

Financial Report

Eric Duffy presented a new financial report, noting a surplus of \$11,000 against a \$1.5 million budget.

Jeffrey Kahn asked about the police revenue from the courthouse parking lot.

Eric Duffy explained the increase in police revenue due to the move of the lawsuit parking lot to the courthouse.

Jeffrey Kahn inquired about the timing of receiving highway state aid and the transfer of funds to the town.

E. Votes

Alumni Parade – Parade Permit

Seton McIlroy introduced the Alumni Parade Permit and the Use of the Green Permit for the Woodstock Alumni Association on June 14th.

Kelly Linton explained the parade route and cleanup plan for the Alumni Parade Permit.

Motion: Chair Seton McIlroy approve the Alumni Parade Permit from 2-4PM (6:47PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed

Motion: Chair Seton McIlroy to approve the Woodstock Alumni Association

Use of Green Permit from 9AM-4PM (6:50PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed

Plein Air Painting/Artistee – Use of Green Permit

Seton McIlroy introduces the Artistee Plein Air Painting Permit on May 30th

Lisa Kaija explained the permit (requires for individuals) to paint on the Green.

Motion: Chair Seton McIlroy to approve the Use of Green permit from 9-12PM for Artistee (6:53M)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed

Dr Coburn's Tonic – Sidewalk Permit

Bob Crow requested a sidewalk permit for Dr. Corburn's Tonic, similar to last year, with 10 tables on Elm Street and five on Central Street.

Lisa Lawlor expressed concerns about the safety hazard posed by the barrier, which could be a tripping hazard for pedestrians.

Seton McIlroy suggested providing a variance for the five-foot rule if the trustees approve the permit.

Jeffrey Kahn and Lisa Lawlor discussed the need for regular compliance checks and the potential for revoking the permit if conditions are not met.

Motion: Jeffrey Kahn made a motion that the permit is approved with these conditions:

Allowing for variance and the five-foot rule

No table opposite the tree on Elm Street

Roping be a minimum of 52 inches, or four and a half feet

Permit be maintained in an orderly manner on a daily basis

(7:18PM)

Seconded: Brenda Blakeman

Vote: 3-1-0 passed

F. Discussion

Zach's Place 2nd Accessible Parking Spot

Chris O'Keeffe discussed the need for a designated handicapped parking space in front of Zach's Place due to increased parking demand and the number of people with special needs.

Seton McIlroy and Jeffrey Kahn agreed to visit the site and hear from Zach's Place before making a decision.

The Trustees discussed the possibility of expanding handicapped parking beyond Zach's Place and the need for a site visit to assess the area.

The discussion concluded with plans to revisit the issue at the next meeting and gather more information from Zach's Place.

Nomination for Vermont Council on Rural Development

6th Vermont Community Leadership Summit

Eric Duffy introduced the nomination for the Vermont Council on Rural Development Vermont Community Leadership Summit in Randolph VT.

Motion: Jeffrey Kahn to nominate Seton Mcilroy as the representative (7:34PM)

Seconded: Brenda Blakeman

Vote: 3-0-0 passed

Passive Coverage Letter

Seton McIlroy introduced the need to vote on the passive coverage letter for insurance.

Eric Duffy explained the letter's purpose, agreeing to cover future legal defenses. Jeffrey Kahn questioned if the coverage already exists, and Seton McIlroy clarified the need for agreement.

Motion: Chair Seton McIlroy for the Trustees to sign off on the Passive Coverage Letter (7:35PM)
Seconded: Jeffrey Kahn
Vote: 4-0-0 passed

Halloween Discussion

Seton McIlroy discussed concerns about Halloween, including street closures and candy distribution.

The community has invested \$750 in candy, and the trustees have been handling distribution.

Emails received from community members express mixed opinions on the current approach.

Update on the White Cottage food Truck

Seton McIlroy clarified that the Trustees cannot vote on food trucks but can provide suggestions.

John Hurley from White Cottage proposes a food truck on the north side of the green, facing the courthouse.

Jeffrey Kahn and Lisa Lawlor discussed logistics, including parking and electricity needs. Concerns are raised about the food truck's impact on parking and traffic flow, particularly on the Green.

Wendy Spector questioned the food truck's location and its impact on parking and traffic. Gail Stickney suggested alternative locations in the village to avoid congestion on the Green.

Kim Smith, a local business owner, expressed concerns about the food truck's frequency and impact on local businesses.

The discussion highlights the need for further input and consideration of community feedback.

Review of draft parking ordinance update (8:01PM)

Lisa Lawlor presented the draft Parking Ordinance update, detailing changes and improvements.

The Ordinance aims to simplify language, ensure accuracy, and align with state traffic laws.

New parking fees and fines are proposed, with a focus on making them more reasonable and appropriate.

The discussion included specific changes to parking zones, meters and fines, with input from trustees and parking experts.

Lisa Lawlor highlighted the loss of revenue during January due to the use of free parking cards.

Eric Duffy and Lisa Lawlor discuss the maintenance and challenges of the current parking system.

The need for modernization and better management of parking systems is emphasized, with a focus on balancing revenue and community needs.

Seton McIlroy outlined the next steps, including reviewing the parking ordinance and providing comments to Eric Duffy by June 1.

Motion: Chair Seton McIlroy made a motion to enter Executive Session 1 V.S.A 313 A, 1E to discuss pending or probable civil litigation or prosecution to which the public body is or may be a party. (8:05PM)

Seconded: Jeffrey Kahn

Vote: 4-0-0 passed (returned 9:13PM)

G. Approval of Minutes

Motion: Chair Seton McIlroy to approve the minutes 04.08.25, 05.01.25, 05.05.25

(9:15PM)

Seconded: Lisa Lawlor

Vote: 4-0-0 passed

J. Adjournment

Motion: by Seton McIlroy to adjourn the meeting at (9:15PM)

Seconded: Brenda Blakeman

Vote: 4-0-0 passed

Respectfully submitted,

Kitty Mears Koar