



# Village of Woodstock Annual Report 2024



Photo credit: Mollie Faccio

**Village of Woodstock**  
**Vote:** Tuesday, March 18, 2025  
7:00 a.m. – 7:00 p.m.  
At the Woodstock Town Hall

**Annual Meeting:**  
Tuesday, March 18, 2025  
7:30 p.m.  
At the Woodstock Town Hall

**Dedication:**  
**Michelle Sutherland**  
**Woodstock Police Administrative Coordinator**

The Woodstock Village Board of Trustees are pleased to dedicate this year's Village Report to Michelle Sutherland in honor of her 40 years of service to our community.

Since 1983, when Emergency Services was located at the present day Ottawaquechee Health Center, Michelle has been the lynchpin in the daily running of our Police Department. She began her service manually writing, recording and sending parking tickets out for payment. Over the years her duties as Administrative Supervisor have expanded to managing the parking kiosk, all paperwork, supply orders, file organization, officer court dates and training as well as traffic control plans and document requests.



Michelle estimates she has served alongside more than 200 officers during her tenure as she built the systems and infrastructures that keep the department running smoothly. "I absolutely love my job and everybody here," she said. "This place is my second home".

# Village of Woodstock

## Annual Report

Fiscal Year July 1, 2023 through June 30, 2024

Chartered: November 11, 1836

2023 Grand List: \$2,956,710

2020 Census: 900 (Village)

Village Tax Rate: 0.2040

### **Australian Ballot Voting:**

Tuesday, March 18<sup>th</sup>, 2025

7:00 a.m. – 7:00 p.m. at Woodstock Town Hall.

Please bring this report to the **Annual Village Meeting** on  
March 18<sup>th</sup>, 2025 at 7:30 p.m. at the Woodstock Town Hall.

Voter Registration: Per Vermont State Statute, eligible persons may register to vote on any day up to and including the day of the election.

According to 17 V.S.A. § 2144\*:

(a) On any day other than the day of an election, the town clerk shall accept a person's application for his or her name to be placed on the checklist at the town clerk's office during all normal business hours.

(b) On the day of an election:

(1) A person may submit an application for addition to the checklist to the presiding officer at the polling place of the town in which the person seeks to register during the hours of voting established by the board of civil authority for that polling place.

Absentee Voting: According to 17 V.S.A. § 2531\*\*:

(1)(A) A voter who expects to be an early or absentee voter, or an authorized person on behalf of such voter, may apply for an early voter absentee ballot until 5:00 p.m. or the closing of the town clerk's office on the day preceding the election.

(B) If a town clerk does not have regular office hours on the day before the election and his or her office will not otherwise be open on that day, an application may be filed until the closing of the clerk's office on the last day that office has hours preceding the election.

\* Full text of the Chapter is under:

[Title 17 : Elections](#)

[Chapter 043 : Qualification and Registration of Voters](#)

Subchapter 002: REGISTRATION OF VOTERS

(Cite as: 17 V.S.A. § 2144)

- § 2144. Submitting application

\*\* Full text of the Chapter is under:

[Title 17 : Elections](#)

[Chapter 051 : Conduct of Elections](#)

Subchapter 006 : EARLY OR ABSENTEE VOTERS

(Cite as: 17 V.S.A. § 2531)

- § 2531. Application for early voter absentee ballot

# Village of Woodstock Annual Report

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## **Village of Woodstock Schedule of Standing Municipal Meetings**

### **Board of Village Trustees**

Meets the second Tuesday at 6:30 p.m. at Woodstock Town Hall and via Zoom.\*

### **Conservation Commission**

Meets the third Wednesday at 6:30 p.m. at Woodstock Town Hall and via Zoom.\*

### **Economic Development Commission**

Meets the first Thursday at 6:30 p.m. at Woodstock Town Hall and via Zoom. \*

### **Planning Commission**

Meets the first Wednesday at 6:00 p.m. at Woodstock Town Hall and via Zoom.\*

### **Village Design Advisory Committee**

Meets the first and third Wednesday at 4:00 p.m. at Woodstock Town Hall and via Zoom. \*

### **Village Development Review Board**

Meets the second and fourth Wednesday at 5:30 p.m. and via Zoom. \*

### **Town Selectboard**

Meets the third Tuesday at 6:00 p.m. at Woodstock Town Hall and via Zoom.\*

\* Links to Zoom meetings can be found on the Town of Woodstock website:  
<https://townofwoodstock.org/boards-commissions/boards-commissions-monthly-meeting-schedule/>

## Village Board and Officers – Elected Officials

### Board of Trustees

Seton McIlroy, Chair	2026
Jeffrey Kahn, Vice Chair	2027
Brenda Blakeman	2025
Frank Horneck	2026
Lisa Lawlor	2025

### Village Officers

Clerk	Donald R. Wheeler	2025
Moderator	Greg Camp	2025
Treasurer	F. Charles Degener	2025
Trustee of Public Funds	Jill Davies	2025

## Village Officers and Boards – Appointed Officials

### Village Municipal Manager

Eric Duffy

### Administrative Officer

Mike Tuller

### Chief of Police

Joe Swanson

### Village Development Review Board (VDRB) 3-Year Term

Keri Cole	2026
MaryAnne Flynn	2026
Randall Mayhew	2025
Ellen Soroka	2025
Jane Soule	2025
Wendy Spector	2027

### Village Historic Preservation Commission

Ellyn Isabelle Bradley  
Wendy Wright Marinar  
Phil Neuberg  
Wade Treadway

### Conservation Commission – 4-year term

Al Alessi, Chair	2027
Jenny Ahlen	2028
Lauren Dorsey	2028
Byron Quinn	2025
Justin Quinn	2027
VACANT	2025
VACANT	2025

### Planning Commission – 4-Year Term

Benjamin Pauly, Chair	2027
Matt Driscoll	2025
Meghan Landis	2028
Brad Lawrence	2027
Alex Mulley	2025
Mary Margaret Sloan	2026
Sarah Glasser Tucker	2025

### Village Design Advisory Committee (VDAC) – 3-Year Term

Phil Neuberg, Chair	2026
Beverly Humpstone	2027
Vice Chair	
Jack Rossi	2025
Ellen Soroka	2025
Larry Zeitlin	2027

### Finance Committee – 3-Year Term

Jill Davies	2025
Todd Erceg	2026
Karim Houry	2027
Ellen LeFever	2027
Tom McCaughey	2025
Thomas N Phillips	2026
Jon Spector	2026

## Village Trustees Report

If you've never seen the movie "Moneyball" starring Brad Pitt and Jonah Hill, I highly recommend you do. It's based on the book of the same name by Michael Lewis about the 2002 Oakland A's baseball team and the new fangled strategy implemented by General Manager Billy Beane. The central theme of the movie is using a data driven approach to manage players and teams instead of relying on "how it's always been done."

Like the 2002 Oakland A's, Woodstock has been working through challenges like aging infrastructure, natural disasters, increased state taxes, adequate staffing for local businesses and affordable housing. These issues are not insurmountable but they do require having difficult conversations as a community and being willing to try new ideas knowing that not all will succeed and there is no such thing as a silver bullet.

In 2024, the Trustees worked with Woodstock municipal staff and our neighbors to address some of those challenges.

After discovering that the Village owns The Gore (the space in front of the library) the Trustees held multiple public meetings and spoke with stakeholders like Norman Williams, the Woodstock Garden Club and nearby homeowners about how best to use the space. We also used that opportunity to revisit the Use of The Green ordinance. After months of conversations, research and revisions, the Trustees unanimously passed the new ordinance in March. After receiving a petition challenging the ordinance, a special meeting was scheduled for Village residents to decide whether or not to keep it. On June 11th a Village meeting on the Use of Gore and Green ordinance was held and voters chose to keep the new ordinance with a final vote tally of 62 to 13.

That would not be the last special Village meeting of 2024. In May, both the Trustees and the Town Selectboard approved new Short Term Rental Ordinances. Petitions to overturn both the Village and Town ordinances were submitted and a special Village Meeting was scheduled July 30th. More than 100 residents attended the meeting and they voted 68 to 36 to keep the updated rules.

It was another banner year for tourism in the Village and our community worked hard to roll out the red carpet. In June, the very first Pride of Woodstock festival took place to celebrate the LGBTQIA+ community and allies. Sponsored by local businesses and organized by residents, the festival featured a high heel race down Elm St, a craft fair on The Green, Drag Brunch at The Woodstock Inn, movies at Penatangle and Billings, dances at East End Park along with parties at The Village Inn and Au Comptoir and rainbows hanging from stores, businesses and homes.

In the Fall, the Village hosted food on The Green to keep visitors and locals fed during the busy foliage time. Local purveyors included BBQ, Filipino food, egg rolls and Sustainable Eats. In addition, local nonprofits sold soup, bread, sandwiches and baked goods to raise funds for their organizations.

2024 also saw a new and improved Wassail weekend. A citizen committee spent the year organizing a hugely successful event. More vendors, more horses, additional events and perfect weather made for happy visitors and residents alike!

Last, but certainly not least, the Trustees were pleased to welcome two new members to the Board. Frank Horneck was elected in March and Lisa Lawlor was appointed to the Board in April after Bill Corson resigned.

Looking forward, the Trustees are going to continue holistically reviewing and discussing ordinances, policies and procedures with the public. We'll ask questions about what we want our community to be and how we can work together to accomplish those goals. None of this will happen overnight but, if we all take the time to talk to each other, listen to each other and work together, I know we can grow a Woodstock all of us can continue to be proud of.

As Billy Beane says to his players, "It's a process, It's a process, It's a process".

As we begin a new year, I'm looking forward to continuing to work with my fellow Trustees, Brenda Blakeman, Frank Horneck, Jeffrey Kahn, and Lisa Lawlor; the Town Selectboard, as well as the amazing staff at Town Hall, the Emergency Services Building, the Village and Town Garages and the Sewer Plants.

Respectfully Submitted,

Seton McIlroy  
Board Chair  
Woodstock Village Board of Trustees

## **Municipal Manager's Report**

As I head into my third Village Meeting and my third year as Woodstock's Municipal Manager, I am extremely happy with the path the municipality is on. With the knowledge that we can always be better, I am proud with the progress we have made since February 2023. While I referred to last year as *Woodstock in transition*, this year, if I could be so bold, I would call it the year that we are making steady progress and creating results.

In June I presented to the Selectboard and the Board of Trustees my view of the municipality. Although the topics may have been uncomfortable, I thought it was necessary for the community to hear the state of Woodstock. I am extremely pleased that that presentation did not fall on deaf ears and this year we did some amazing things.

This year saw the Selectboard and Town Staff take a massive step into a better and more secure future for Woodstock with the successful votes on acquiring Woodstock's water system and then the approval of capital to improve the water system. This decision is long overdue and shows the dedication of the residents to start to plan for its future. This does include development. The housing crisis and the rising tax burden crisis are real. The only way to solve the problem is to grow the Grand List and that starts with finding ways to develop more space for housing and businesses. The purchase of the water system is the first step, but there is still a lot to do. I am excited to see how the Planning Commission, Town Staff, and the community find ways to work together and start to return Woodstock to a place for middle class families.

The water system process also created a new (and what should be a successful) way for us to engage with the community. The Selectboard held more than sixty public meetings in just two months. These meetings reached beyond the standard process of a warned meeting with the goal of meeting the community where they were. We visited local cafes, restaurants, bars, and Market on the Green. This was a great way to engage residents one-on-one or in a small group where everyone felt comfortable speaking. Throughout the process I witnessed how all these meetings impacted the Selectboard's decisions. Although we cannot always conduct this type of outreach, we cannot deny its importance and how valuable it was.

This was also the year that the Selectboard and Village Trustees discussed and voted on goals that will impact budgets, decision making, and staff time. These defined goals are: Housing and Development; Effective and Efficient Government; Affordability; and Climate Resiliency. This is a great step by the Board to outline their priorities for the Town and Village and will give direction to staff, committees and commissions, and the community. The Selectboard and Village Trustees updated our Personnel Policy to provide better benefits to our employees while also

ensuring the municipality remains protected. I want to thank both boards for taking what is usually a thankless job and turning it into a job that will positively impact Woodstock for generations to come.

As no one is perfect (and as I would like to mention whenever I can that more staffing is required to match the work that is needed), we did not achieve all our objectives this year. Here at Town Hall, we worked with Department Heads and both boards to ensure, as much as we could, that budgets mirror actual historic expenses. However, we did not achieve our goal this year of turning the fiscal budget into a zero-budgeting process. We are still trying to fund needed infrastructure projects, but the success of the new local sales tax will play a major role in filling in the financial gap. I am not shy in sharing that our processes are hampered by being understaffed and staff being overworked.

And speaking of staff, I would be remiss to not point out the amazing work of my staff over the past year. A lot is asked of them, and they repeatedly go above and beyond what is required of them. For anyone who has visited Town Hall lately or reached out to staff, I hope you have encountered a positive, encouraging, and helpful environment.

In closing, I'd like to reiterate that yes, we have made progress, however, there is still work to be done. We are dedicated to continuing to not only meeting the many time-sensitive demands of our continuous operations but to work together to make positive changes. We invite you to join us in the journey to ensure Woodstock remains the magical place that drew us and keeps us all here. Come talk to us and be a part of Woodstock's future.

Respectfully submitted,

Eric Duffy  
Municipal Manager



**WARNING**  
**VILLAGE OF WOODSTOCK**  
**ANNUAL VILLAGE MEETING**  
**March 18, 2025**

The citizens of the Village of Woodstock, who are legal voters in the Village of Woodstock, Vermont, County of Windsor, are hereby warned to meet at the Town Hall on the 18<sup>th</sup> day of March 2025, at 7:00 A.M., continuing until 7:00 P.M., for the purpose of transacting during that time, voting by Australian ballot.

The citizens of the Village of Woodstock, who are legal voters in the Village of Woodstock, County of Windsor, State of Vermont, are hereby warned to meet at the Woodstock Town Hall in said Village on the 18<sup>th</sup> day of March 2025 at 7:30 P.M. to act upon the following articles.

**ARTICLE 1:** To elect Village officers for the ensuing year as required by law:

Moderator	1 year term
Clerk	1 year term
Trustee	3 year term (Australian Ballot)
Trustee	2 year term (Australian Ballot)
Treasurer	1 year term
Trustee of Public Funds	1 year term

**ARTICLE 2:** To fix the annual compensation for the elected Village officers.

Moderator	\$50.00 per meeting
Treasurer	\$1,500.00 per year
Clerk	\$400.00 per year
Trustees	\$750.00 per year

**ARTICLE 3:** To see if the Village will vote to collect the Village General taxes on real estate and all other taxes levied through the Treasurer under the provisions of Title 32 VSA, Chapter 133 and fix the date of payment as November 7, 2025, and May 1, 2026, and to require payment to be received by the Town Office by close of business on those dates.

**ARTICLE 4:** To see if the Village will vote to authorize the Treasurer, with the approval of the Board of Trustees, to borrow money, if necessary, in anticipation of taxes for FY 2025-2026 to defray current expenses and debt of the Village.

**ARTICLE 5:** To see if the Village will vote to appropriate the sum of One Million Six Hundred Thirty-Two Thousand Six Hundred Thirty-Seven Dollars and Ninety cents (\$1,632,637.90) and raise by taxation the sum of Seven Hundred Seventy Eight Thousand Nine Hundred Seventy Nine Dollars and Fifty Two Cents (\$778,979.52) to pay the current expenses and debt of the village.

General Government	\$492,843.79
Boards & Agencies	\$132,494

Village Parks	\$1,700.00
Village Police	\$995,600.11
Trustee Contingency	\$10,000
<b>Total</b>	<b>\$1,632,637.90</b>

**ARTICLE 6:** To see if the Village will vote to raise and appropriate from taxes the sum of three thousand dollars (\$3,000.00) for the purpose of Village beautification projects and seasonal decorations. This money to be spent at the discretion of the Board of Village Trustees.

**ARTICLE 7:** To see if the Village will vote to appropriate the sum of four hundred dollars (\$400) for the purpose of paying the Trustee of Public Funds for services rendered and approve such expenditure from income of the trust funds.

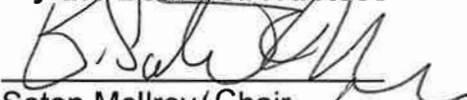
**ARTICLE 8:** To see if the Village will vote to appropriate the sum of four hundred dollars (\$400) for the purpose of auditing the Public Trust Funds and approve such expenditure from income of the trust fund.

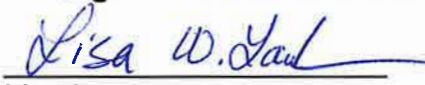
**ARTICLE 9:** To see if the Village will vote to provide notice of the availability of the annual report by making formal announcements in a publicly warned meeting and posting on the Town's website at least 30 days before the annual meeting instead of mailing or otherwise distributing the report to the voters of the town pursuant to 24 V.S.A. § 1682(a).


**ARTICLE 10:** To act on any other business that may legally come before the Village Meeting.

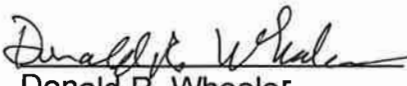
Dated at Woodstock, County of Windsor, State of Vermont this

**By the Board of Trustees members of the Village OF WOODSTOCK:**

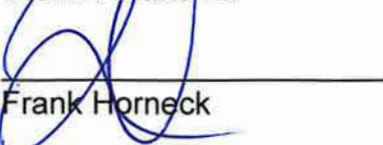
  
Seton McIlroy, Chair

  
Lisa Lawlor

  
Jeffrey Kahn, Vice-Chair

  
Donald R. Wheeler  
Village Clerk

  
Brenda Blakeman

  
Frank Horneck

## NOTICE TO VOTERS

Woodstock residents not on the voter checklist may register to vote at the Town Clerk's office in the Town Hall.

Absentee ballots are available from the Town Clerk prior to 12:00 pm on March 14, 2025. A voter who expects to be an early voter may apply for an early voter absentee ballot until 12:00 pm at the Town Clerk's office on March 14, 2025.

# **Minutes of the Annual Meeting of the Village of Woodstock**

**March 19, 2024**

Meeting was opened at 7:32PM by Moderator Greg Camp who read the warning.

Trustee Board Chair Seton McIlroy took nominations for Moderator. Jeff Kahn nominated Greg Camp, the nomination was seconded by Brenda Blakeman. Greg Camp was elected Moderator for the coming year.

Following election of the Moderator Seton McIlroy had the board and Municipal Manager introduce themselves and directed the Moderator to continue to Article 1.

Article 1: Election of Officers – See Warning

Moderator

Jeff Kahn nominated Greg Camp, nomination was seconded by Brenda Blakeman. Greg Camp was elected as Moderator.

Clerk

Jeffrey Kahn nominated Don Wheeler seconded by Bill Corson. Don Wheeler was duly elected for another term as clerk.

Trustee (3 year term)

Jeffrey Kahn was elected to the 3 year term by Australian Ballot.

Trustee (2 year term)

Frank Horneck was elected to the 2 year term by Australian Ballot. Vote count was 53 to 49 over Lisa Lawlor.

Treasurer

Charles Degener was nominated by Jeffrey Kahn and seconded by Bill Corson. Charles Degener was elected Treasurer for another term.

Trustee of Public Funds

Jeffrey Kahn nominated Jill Davies, the nomination was seconded by Seton McIlroy. Jill Davies was duly elected to another term as Trustee of Public Funds.

## Article 2: Annual Compensation of Officers See Warning

A motion was made by Sally Miller and seconded by Ann Marie Boyd to pass the motion as written. The Article passed.

## Article 3: See warning

A motion was made by Jill Davies to accept the article as written. The motion was seconded by Brenda Blakeman. The article passed.

## Article 4: See warning

Norman Frates made a motion to accept the article as written. The motion was seconded by Brenda Blakeman. The article passed.

## Article 5: Budget See warning

Jill Davies made a motion to accept the article. It was seconded by Carol Cunningham.

Eric Duffy explained that funds from articles 6,7, and 8 were erroneously included in this budget number.

Oliver Goodenough made a motion to amend the article by reducing the budget by the amount of articles 6,7, and 8. This was seconded by Joe Dinatale. The amendment passed and the new amounts to consider are \$292,521.40 for General Government and \$1,539,936.16 for the overall budget. The amendment passed.

Eric Duffy explained the development of the budget. There would be a 5.39% increase from the FY24 budget. Went on to explain the future of the budget.

Comments were heard from Roger Logan suggesting more detail to be included in the budget and consolidation of some items could reduce costs. Paige Hiller expressed concerns over employee/employer share of health insurance costs. Eric explained and will pursue in the future. Wendy Marrinan suggested line item for parks may not be needed.

Voting followed comments and the article passed as amended.

## Article6: See warning

On a motion by Carol Cunningham seconded by Lisa Lawlor the article was accepted.

Jill Davies asked what the money was spent on in the past. It was explained it was mainly on hanging pots and lights.

Wendy Marrinan suggested the EDC could provide funds for some of this in the future.  
The article passed as written.

Article 7: See warning

Seton McIlroy made a motion to accept the article as written, seconded by Brenda Blakeman.

It was explained that Jill has not accepted compensation in the past and will not going forward. The unspent money remains in the fund.

The article passed.

Article 8: See Warning

A motion to accept was made by Seton McIlroy, seconded by Jeff Kahn.

The Article passed as written.

Article 9: Other Business

Ann Marie Boyd and Lisa Lawlor made comments on how the board oversees how Halloween trick or treating is controlled on High Street, Golf Avenue, and Maple Street. They feel it is too expensive for homeowners and there is a safety issue.

Seton McIlroy made a motion of appreciation for Gabe DeLeon and his service to the board. Gabe stated his appreciation for his time on the board.

Wendy Marrinan voiced concern over use of port-a-potties in the Village. She proposed that the Town Hall could be open more during busy times of the year.

On a motion by Ann Marie Boyd seconded by Brenda Blakeman the meeting adjourned at 8:15PM.



OFFICIAL BALLOT  
ANNUAL VILLAGE MEETING  
WOODSTOCK, VERMONT  
MARCH 19, 2024

- A. TO VOTE: Place an 'X' in the block to the right of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and place an 'X' in the block to the right of your write in vote.

OFFICIAL RETURN OF VOTE 3/19/24

FOR TRUSTEE-2 YEAR  
(Vote for not more than one)

Jeffrey Kahn

68

☐

Write in candidate

☐

FOR TRUSTEE-3 YEAR  
(Vote for not more than one)

Frank Horneck

53

☐

Lisa W Lawlor

49

☐

Write in candidate

☐

write in 11

DKH



**Woodstock**  
**Summary of Revenues and Expenditures**  
**July 1, 2025**

	<b>APPROVED FY25 BUDGET</b>	<b>DEPARTMENT REQUEST FY26</b>	<b>ADMINISTRATOR RECOMMENDED FY26</b>	<b>TRUSTEES RECOMMENDED FY26</b>
I. REVENUES				
TAX RATES	\$ 690,380.07	\$ 778,797.52	\$ 778,797.52	\$ 778,797.52
	\$ -	\$ -	\$ -	\$ -
SUBTOTAL	\$ 690,380.07	\$ 778,797.52	\$ 778,797.52	\$ 778,797.52
	\$ -	\$ -	\$ -	\$ -
VILLAGE LOCAL PERMITS AND FEES	\$ 853,356.09	\$ 853,840.77	\$ 853,840.77	\$ 853,840.77
SUBTOTAL	\$ 853,356.09	\$ 853,840.77	\$ 853,840.77	\$ 853,840.77
<b>TOTAL REVENUE</b>	<b>\$ 1,543,736.16</b>	<b>\$ 1,632,638.29</b>	<b>\$ 1,632,638.29</b>	<b>\$ 1,632,638.29</b>
II. EXPENSES		\$ -		
SALARIES AND BENEFITS	\$ 1,083,655.91	\$ 1,242,083.30	\$ 1,197,486.52	\$ 1,197,486.52
OPERATING EXPENSES	\$ 399,980.25	\$ 428,459.75	\$ 372,169.38	\$ 368,851.38
CULTURAL AND RECREATION			\$ -	\$ -
CAPITAL RESERVES	\$ 44,700.00	\$ 89,700.00	\$ 49,700.00	\$ 49,700.00
AUDIT	\$ 15,400.00	\$ 15,600.00	\$ 16,600.00	\$ 16,600.00
		\$ -		
<b>TOTAL EXPENSES</b>	<b>1,543,736</b>	<b>\$ 1,775,843.05</b>	<b>\$ 1,635,955.90</b>	<b>\$ 1,632,637.90</b>
<b>BALANCE AVAILABLE</b>	<b>\$ -</b>	<b>\$ (143,204.76)</b>	<b>\$ (3,317.61)</b>	<b>\$ 0.39</b>
<b>EXCESS/(DEFICIT)</b>				
SEWER RECEIPTS				
SEWER EXPENSES				
<b>TOTAL BUDGET</b>	<b>\$ 1,543,736.16</b>	<b>\$ 1,775,843.05</b>	<b>\$ 1,635,955.90</b>	<b>\$ 1,632,637.90</b>

# DEPARTMENTAL BUDGET

July 1, 2025 through June 30, 2026

Actual FY24	Budgeted FY25		Department Requested FY26	Administrator Recommended FY26	Trustees Recommended FY26
<b>Grants/Contrib-Trust</b>					
\$ -	\$ 400.00	Audit Expense	\$ -	\$ -	\$ -
\$ -	\$ 400.00	Trustee Public Fund Wage	\$ -	\$ -	\$ -
	\$ 3,000.00	Seasonal Decorations	\$ 3,000.00	\$ -	\$ -
\$ -	\$ 3,800.00	<b>Total Grants/Contrib - Trust</b>	\$ 3,000.00	\$ -	\$ -
Actual FY24	Budgeted FY24		Department Requested FY26	Administrator Recommended FY26	Trustees Recommended FY26
<b>Trustees</b>					
\$ 3,750.00	\$ 3,750.00	Elected Official Salaries	\$ 3,750.00	\$ 3,750.00	\$ 3,750.00
		CCC Tax Town	\$ 2,982.72	\$ 2,982.72	\$ 2,982.72
		Employee Healthcare Costs	\$ 165,853.61	\$ 165,853.61	\$ 165,853.61
\$ 229.52	\$ 230.00	Employer Paid Benefits	\$ 230.00	\$ 230.00	\$ 230.00
\$ 3,979.52	\$ 3,980.00	<b>Total Salaries</b>	\$ 172,816.33	\$ 172,816.33	\$ 172,816.33
\$ 792.50	\$ 7,500.00	Legal Services	\$ 12,500.00	\$ 5,000.00	\$ 5,000.00
\$ -	\$ -	Community TV	\$ -	\$ -	\$ -
\$ 12.84	\$ 100.00	Dues, Subscriptions, Meetings	\$ 100.00	\$ 100.00	\$ 100.00
\$ 454.60	\$ 500.00	Town Report	\$ 2,000.00	\$ 1,500.00	\$ 1,500.00
\$ 1,577.70	\$ 1,000.00	ADVERTISING	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 900.00	\$ 15,000.00	Tree Fund	\$ 15,000.00	\$ 10,000.00	\$ 10,000.00
\$ 65,400.46	\$ 75,000.00	Village Insurance	\$ 79,500.00	\$ 97,125.00	\$ 97,125.00
\$ 4,000.00	\$ 4,000.00	WES Parking Lot	\$ 4,000.00	\$ 1,000.00	\$ 1,000.00
\$ 9,185.91	\$ -	Police Search	\$ -	\$ -	\$ -
\$ 82,324.01	\$ 103,100.00	<b>Total Expenses</b>	\$ 114,100.00	\$ 115,725.00	\$ 115,725.00
\$ 86,303.53	\$ 107,080.00	<b>Total Trustees' Budget</b>	\$ 286,916.33	\$ 288,541.33	\$ 288,541.33
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Trustees Recommended FY26
<b>EXECUTIVE</b>					
\$ 36,337.66	\$ 53,814.00	Full-Time Salaries	\$ 83,000.00	\$ 79,750.00	\$ 79,750.00
		Overtime	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00
\$ 12,529.32	\$ 16,516.03	Employee Benefits	\$ 16,350.00	\$ 16,350.00	\$ 16,350.00
\$ 48,866.98	\$ 70,330.03	<b>Total Salaries</b>	\$ 101,850.00	\$ 98,100.00	\$ 98,100.00
\$ 236.25	\$ 205.00	Wellness	\$ 297.25	\$ 325.00	\$ 325.00
\$ 15.00	\$ -	Professional Services	\$ 12.50	\$ 12.50	\$ 12.50
\$ 87.00	\$ 50.00	Advertising	\$ 135.00	\$ 135.00	\$ 135.00
	\$ 1,800.00	Meetings/Professional Development	\$ 1,800.00	\$ 1,850.00	\$ 1,850.00
\$ 1,740.25	\$ -	IT Software (Permitting/Paychecks/Website)	\$ 8,500.00	\$ 8,500.00	\$ 8,500.00
\$ 2,078.50	\$ 2,055.00	<b>Total Expenses</b>	\$ 10,744.75	\$ 10,822.50	\$ 10,822.50
\$ 50,945.48	\$ 72,385.03	<b>Total Town Administrator Budget</b>	\$ 112,594.75	\$ 108,922.50	\$ 108,922.50
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Trustees Recommended FY26
<b>Office Administration</b>					
\$ 1,662.93	\$ 1,750.00	Operating Supplies	\$ 1,295.00	\$ 1,295.00	\$ 1,295.00
\$ 1,636.57	\$ 1,175.00	Office Supplies	\$ 1,415.00	\$ 1,415.00	\$ 1,415.00
\$ 1,296.38	\$ 1,500.00	Postage	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
\$ 1,534.18	\$ 750.00	Equipment Maintenance	\$ 400.00	\$ 400.00	\$ 400.00
\$ -	\$ 500.00	Machinery and Equipment	\$ 822.50	\$ 822.50	\$ 822.50
\$ 5,283.36	\$ 2,000.00	Communications	\$ 5,550.00	\$ 5,550.00	\$ 5,550.00
\$ 1,250.00	\$ 562.50	NEMRC Support	\$ 837.50	\$ 837.50	\$ 837.50
\$ -	\$ 6,180.00	IT Contract	\$ 7,000.00	\$ 6,500.00	\$ 6,500.00
\$ -	\$ 1,000.00	IT Operating Supplies	\$ 2,000.00	\$ 1,250.00	\$ 1,250.00
\$ -	\$ 975.00	Advertising	\$ 700.00	\$ 700.00	\$ 700.00
\$ 23,670.47	\$ -	Manager Search	\$ -	\$ -	\$ -
\$ 36,333.89	\$ 16,392.50	<b>Total Office Administration Budget</b>	\$ 22,020.00	\$ 20,770.00	\$ 20,770.00
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Auditing</b>					
\$ 15,400.00	\$ 15,400.00	Expenses	\$ 15,600.00	\$ 16,600.00	\$ 16,600.00
\$ 15,400.00	\$ 15,400.00	<b>Total audit Budget</b>	\$ 15,600.00	\$ 16,600.00	\$ 16,600.00
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Treasurer</b>					
\$ 1,357.34	\$ 1,500.00	Full-Time Salaries	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 220.98	\$ -	Employee Paid Benefits	\$ 100.00	\$ 100.00	\$ 100.00
\$ -	\$ -	Dues & Subscriptions	\$ -	\$ -	\$ -
\$ 1,578.32	\$ 1,500.00	<b>Total Treasurer</b>	\$ 1,600.00	\$ 1,600.00	\$ 1,600.00

# DEPARTMENTAL BUDGET

July 1, 2025 through June 30, 2026

Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Town Accountant</b>					
\$ 32,036.65	\$ 34,420.12	Full-Time Salaries	\$ 40,114.73	\$ 41,528.71	\$ 41,528.71
\$ -	-	Part-Time Salaries	\$ -	\$ -	\$ -
\$ 12,506.99	20,250.00	Employee Paid Benefits	\$ 10,250.00	\$ 10,250.00	\$ 10,250.00
<b>\$ 44,543.64</b>	<b>\$ 54,670.12</b>	<b>Total Salaries</b>	<b>\$ 50,364.73</b>	<b>\$ 51,778.71</b>	<b>\$ 51,778.71</b>
\$ -	-	Software Update	\$ -	\$ -	\$ -
\$ 2,553.32	2,125.00	Professional Services	\$ 2,900.00	\$ 2,625.00	\$ 2,625.00
\$ -	937.50	NEMRC Support	\$ 1,425.00	\$ 1,425.00	\$ 1,425.00
\$ -	-	Prior Year Adjustment	\$ -	\$ -	\$ -
\$ -	125.00	Other Purchased services	\$ 456.25	\$ 456.25	\$ 456.25
\$ -	6.25	Dues & Subscriptions	\$ 18.75	\$ 125.00	\$ 125.00
<b>\$ 2,553.32</b>	<b>\$ 3,193.75</b>	<b>Total Expenses</b>	<b>\$ 4,800.00</b>	<b>\$ 4,631.25</b>	<b>\$ 4,631.25</b>
<b>\$ 47,096.96</b>	<b>\$ 57,863.87</b>	<b>Total Accounting Budget</b>	<b>\$ 55,164.73</b>	<b>\$ 56,409.96</b>	<b>\$ 56,409.96</b>
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Village Clerk</b>					
\$ 400.00	400.00	Salaries	\$ 400.00	\$ 400.00	\$ 400.00
<b>\$ 400.00</b>	<b>\$ 400.00</b>	<b>Total Salaries</b>	<b>\$ 400.00</b>	<b>\$ 400.00</b>	<b>\$ 400.00</b>
<b>\$ 400.00</b>	<b>\$ 400.00</b>	<b>Total Town clerk</b>	<b>\$ 400.00</b>	<b>\$ 400.00</b>	<b>\$ 400.00</b>
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Planning and Zoning</b>					
\$ 58,019.45	\$ 64,471.20	Salaries	\$ 68,071.20	\$ 68,000.00	\$ 68,000.00
\$ -	3,600.00	Overtime	\$ -	\$ 4,000.00	\$ 4,000.00
\$ 24,174.38	33,600.00	Employee Benefits	\$ 13,614.00	\$ 13,614.00	\$ 13,614.00
<b>\$ 82,193.83</b>	<b>\$ 98,071.20</b>	<b>Total Salaries</b>	<b>\$ 81,685.20</b>	<b>\$ 85,614.00</b>	<b>\$ 85,614.00</b>
<b>Operating expenses</b>					
\$ 1,964.37	2,900.00	Professional Services	\$ 16,900.00	\$ 16,900.00	\$ 16,900.00
\$ -	1,600.00	Legal Fees	\$ 1,600.00	\$ 3,200.00	\$ 3,200.00
\$ 108.51	1,000.00	Equipment Purchases	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00
\$ 190.64	1,500.00	Travel and Transportation	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
\$ 2,208.72	15,760.00	Dues, Subscriptions, Meeting	\$ 5,600.00	\$ 4,000.00	\$ 4,000.00
\$ 2,673.44	3,200.00	Advertising/Notice	\$ 3,200.00	\$ 3,200.00	\$ 3,200.00
\$ -	480.00	GIS Mapping	\$ 480.00	\$ 480.00	\$ 480.00
<b>\$ 7,145.68</b>	<b>\$ 26,440.00</b>	<b>Total Operating</b>	<b>\$ 30,280.00</b>	<b>\$ 30,280.00</b>	<b>\$ 30,280.00</b>
<b>Capital Reserve</b>					
\$ 1,000.00	1,200.00	2-5070-905 Village Plan Consulting	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00
\$ 1,000.00	-	5070-933 Computer Replacement	\$ -	\$ -	\$ -
<b>\$ 2,000.00</b>	<b>\$ 1,200.00</b>	<b>Total Capital Reserve</b>	<b>\$ 1,200.00</b>	<b>\$ 1,200.00</b>	<b>\$ 1,200.00</b>
<b>\$ 91,339.51</b>	<b>\$ 125,711.20</b>	<b>Total Planning and Zoning</b>	<b>\$ 113,165.20</b>	<b>\$ 117,094.00</b>	<b>\$ 117,094.00</b>
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Trustees' Contingency</b>					
\$ -	13,844.00	Contingency	\$ 17,500.00	\$ 12,275.00	\$ 10,000.00
<b>\$ -</b>	<b>\$ 13,844.00</b>	<b>Total</b>	<b>\$ 17,500.00</b>	<b>\$ 12,275.00</b>	<b>\$ 10,000.00</b>
<b>\$ -</b>	<b>\$ 13,844.00</b>	<b>Total Trustees</b>	<b>\$ 17,500.00</b>	<b>\$ 12,275.00</b>	<b>\$ 10,000.00</b>
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Village Capital Reserve</b>					
\$ 25,000.00	10,000.00	Unused Sick Time	\$ 30,000.00	\$ 10,000.00	\$ 10,000.00
\$ -	5,000.00	Tree Fund	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00
<b>\$ 25,000.00</b>	<b>\$ 15,000.00</b>	<b>Total Capital Reserve</b>	<b>\$ 35,000.00</b>	<b>\$ 15,000.00</b>	<b>\$ 15,000.00</b>
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Village Parks</b>					
\$ -	-	East End Park Parking	\$ -	\$ -	\$ -
\$ 618.80	-	Fence/ Park Maintenance	\$ -	\$ -	\$ -
\$ -	1,700.00	Fertilization Tree Work	\$ 1,700.00	\$ 1,700.00	\$ 1,700.00
<b>\$ 618.80</b>	<b>\$ 1,700.00</b>	<b>Total Operating</b>	<b>\$ 1,700.00</b>	<b>\$ 1,700.00</b>	<b>\$ 1,700.00</b>
Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b>Village Misc.</b>					
\$ -	46,000.00	HWY Aid to Town	\$ 46,000.00	\$ -	\$ -
<b>\$ -</b>	<b>\$ 46,000.00</b>	<b>Total Budget</b>	<b>\$ 46,000.00</b>	<b>\$ -</b>	<b>\$ -</b>

# DEPARTMENTAL BUDGET

July 1, 2025 through June 30, 2026

Actual FY24	Approp. FY24		Department Requested FY26	Administrator Recommended FY26	Select Board Recommended FY26
<b><u>Village Police budget</u></b>					
<b>Salaries</b>					
\$ 128,547.33	P				
\$ 4,350.00	\$	4,350.00	\$ 178,360.00	\$ 178,360.00	\$ 178,360.00
\$ 61,332.17	\$	76,516.77	\$ 4,350.00	\$ 4,350.00	\$ 4,350.00
\$ 292,979.20	\$	347,000.00	\$ 35,672.00	\$ 35,672.00	\$ 35,672.00
\$ 16,856.39	\$	19,000.00	\$ 424,650.00	\$ 367,910.00	\$ 367,910.00
	\$	40,000.00	\$ 19,000.00	\$ 15,700.00	\$ 15,700.00
	\$		\$ -	\$ 49,090.00	\$ 49,090.00
\$ 104,587.81	\$	113,420.00	\$ 84,930.00	\$ 84,930.00	\$ 84,930.00
\$ 5,644.52	\$	13,500.00	\$ 13,500.00	\$ 13,500.00	\$ 13,500.00
\$ 629.09	\$	410.00	\$ 2,700.00	\$ 2,700.00	\$ 2,700.00
\$ 27,842.04	\$	28,963.00	\$ 30,181.00	\$ 30,181.00	\$ 30,181.00
\$ 2,210.68	\$	2,497.23	\$ 2,414.48	\$ 2,414.48	\$ 2,414.48
\$ 948.69	\$	2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00
\$ 80.26	\$	170.00	\$ 170.00	\$ 170.00	\$ 170.00
\$ 86,984.50	\$	-	\$ -	\$ -	\$ -
\$ 819.43	\$	1,485.26	\$ 1,485.26	\$ -	\$ -
\$ 1,600.00	\$	-	\$ 2,200.00	\$ -	\$ -
\$ 24,104.27	\$	31,554.30	\$ 31,554.30	\$ -	\$ -
<b>\$ 759,516.38</b>	<b>\$</b>	<b>681,066.56</b>	<b>\$ 833,367.04</b>	<b>\$ 787,177.48</b>	<b>\$ 787,177.48</b>
<b>Total Salaries</b>					
<b>Operating</b>					
<b>Police administration</b>					
\$ 543.87	\$	325.00	\$ 1,750.00	\$ 1,750.00	\$ 1,750.00
\$ 2,829.78	\$	1,750.00	\$ 325.00	\$ 325.00	\$ 325.00
\$ 173.75	\$	200.00	\$ 200.00	\$ 200.00	\$ 200.00
\$ 331.41	\$	350.00	\$ 350.00	\$ 350.00	\$ 350.00
\$ 2,859.85	\$	2,100.00	\$ 2,100.00	\$ 2,100.00	\$ 2,100.00
\$ 204.60	\$	100.00	\$ 200.00	\$ 200.00	\$ 200.00
<b>\$ 6,943.26</b>	<b>\$</b>	<b>4,825.00</b>	<b>\$ 4,925.00</b>	<b>\$ 4,925.00</b>	<b>\$ 4,925.00</b>
<b>Total Administration</b>					
<b>Law enforcement</b>					
\$ 25,672.18	\$	10,000.00	\$ -	\$ -	\$ -
\$ 933.84	\$	900.00	\$ 900.00	\$ 900.00	\$ 900.00
\$ 3,591.91	\$	1,550.00	\$ 3,860.00	\$ 2,660.00	\$ 1,460.00
\$ 750.00	\$	800.00	\$ 800.00	\$ 800.00	\$ 957.00
\$ 5,423.86	\$	3,100.00	\$ 3,100.00	\$ 3,100.00	\$ 3,100.00
\$ 100.00	\$	100.00	\$ 100.00	\$ 100.00	\$ 100.00
\$ 3,882.55	\$	11,400.00	\$ 11,400.00	\$ 11,400.00	\$ 11,400.00
\$ 100.00	\$	100.00	\$ 100.00	\$ 100.00	\$ 100.00
\$ 450.00	\$	350.00	\$ 350.00	\$ 350.00	\$ 350.00
\$ -	\$	100.00	\$ 100.00	\$ 100.00	\$ 100.00
<b>\$ 40,904.34</b>	<b>\$</b>	<b>28,400.00</b>	<b>\$ 20,710.00</b>	<b>\$ 19,510.00</b>	<b>\$ 18,467.00</b>
<b>Total Law Enforcement</b>					
<b>Police training</b>					
\$ 885.75	\$	300.00	\$ 300.00	\$ 300.00	\$ 300.00
\$ 2,149.00	\$	2,000.00	\$ 2,000.00	\$ 2,000.00	\$ 2,000.00
<b>\$ 3,034.75</b>	<b>\$</b>	<b>2,300.00</b>	<b>\$ 2,300.00</b>	<b>\$ 2,300.00</b>	<b>\$ 2,300.00</b>
<b>Total Police Training</b>					
<b>Police Communications</b>					
\$ 64,730.00	\$	64,730.00	\$ 64,730.00	\$ 64,730.00	\$ 64,730.00
\$ 500.00	\$	500.00	\$ 500.00	\$ 500.00	\$ 500.00
\$ 13,034.44	\$	10,000.00	\$ 10,000.00	\$ 10,000.00	\$ 10,000.00
<b>\$ 78,264.44</b>	<b>\$</b>	<b>75,230.00</b>	<b>\$ 75,230.00</b>	<b>\$ 75,230.00</b>	<b>\$ 75,230.00</b>
<b>Total Police Communications</b>					
<b>Parking meters</b>					
\$ 3,000.00	\$	3,050.00	\$ 3,050.00	\$ 3,050.00	\$ 3,050.00
\$ 4,671.09	\$	3,060.00	\$ 3,060.00	\$ 3,060.00	\$ 3,060.00
\$ 1,000.00	\$	1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00
\$ 12,018.00	\$	13,000.00	\$ 13,000.00	\$ 13,000.00	\$ 13,000.00
\$ 375.00	\$	225.00	\$ 225.00	\$ 225.00	\$ 225.00
\$ 3,330.03	\$	1,050.00	\$ 525.00	\$ 525.00	\$ 525.00
\$ 500.00	\$	500.00	\$ 500.00	\$ 500.00	\$ 500.00
\$ 499.57	\$	525.00	\$ 1,050.00	\$ 1,050.00	\$ 1,050.00
\$ 1,371.42	\$	700.00	\$ 700.00	\$ 700.00	\$ 700.00
\$ 11,000.00	\$	11,000.00	\$ 11,000.00	\$ 11,000.00	\$ 11,000.00
<b>\$ 37,765.11</b>	<b>\$</b>	<b>34,210.00</b>	<b>\$ 34,210.00</b>	<b>\$ 34,210.00</b>	<b>\$ 34,210.00</b>
<b>Total Parking Meters</b>					
<b>Police Vehicles</b>					
\$ 2,926.39	\$	3,500.00	\$ 10,000.00	\$ 8,850.63	\$ 8,850.63
\$ 303.55	\$	500.00	\$ 950.00	\$ 950.00	\$ 950.00
\$ 9,591.03	\$	10,400.00	\$ 10,400.00	\$ 10,400.00	\$ 10,400.00
<b>\$ 12,820.97</b>	<b>\$</b>	<b>14,400.00</b>	<b>\$ 21,350.00</b>	<b>\$ 20,200.63</b>	<b>\$ 20,200.63</b>
<b>Total Police Vehicle</b>					

# DEPARTMENTAL BUDGET

July 1, 2025 through June 30, 2026

\$	2,250.00	\$	2,250.00	<b>Building Maintenance</b>	\$	2,250.00	\$	2,250.00	\$	2,250.00
\$	1,800.00	\$	2,000.00	Propane	\$	2,000.00	\$	2,000.00	\$	2,000.00
\$	2,690.29	\$	2,500.00	Electricity	\$	2,500.00	\$	2,500.00	\$	2,500.00
\$	1,250.64	\$	500.00	Rubbish Removal	\$	500.00	\$	500.00	\$	500.00
\$	20.66	\$	250.00	Water/Sewer	\$	250.00	\$	250.00	\$	250.00
\$	-	\$	-	Building Maintenance	\$	-	\$	-	\$	-
\$	-	\$	-	Roof Replacement	\$	-	\$	-	\$	-
\$	-	\$	-	Storage Trailer	\$	-	\$	-	\$	-
\$	<b>8,011.59</b>	\$	<b>7,500.00</b>	<b>Total Building Maintenance</b>	\$	<b>7,500.00</b>	\$	<b>7,500.00</b>	\$	<b>7,500.00</b>
\$	1,244.20	\$	1,250.00	<b>Town police services</b>	\$	1,250.00	\$	1,250.00	\$	1,250.00
\$	702.29	\$	1,500.00	T Uniform Service	\$	1,500.00	\$	1,500.00	\$	1,500.00
\$	486.87	\$	525.00	T Vehicle Repairs & Maint	\$	525.00	\$	525.00	\$	525.00
\$	6,679.91	\$	6,850.00	T Small Tools & Equip	\$	6,850.00	\$	6,850.00	\$	6,850.00
\$	781.96	\$	800.00	T 4X4 Vehicle Lease	\$	800.00	\$	800.00	\$	800.00
\$	300.00	\$	315.00	T 4X4 Radio, Lights, Radar	\$	315.00	\$	315.00	\$	315.00
\$	3,337.20	\$	-	Communications	\$	-	\$	-	\$	-
\$	108.00	\$	100.00	T Fuel	\$	100.00	\$	100.00	\$	100.00
\$	750.00	\$	750.00	Dues, Subscriptions & Meetings	\$	750.00	\$	750.00	\$	750.00
\$	<b>14,390.43</b>	\$	<b>12,090.00</b>	<b>Total Town Police</b>	\$	<b>12,090.00</b>	\$	<b>12,090.00</b>	\$	<b>12,090.00</b>
\$	1,500.00	\$	1,500.00	<b>Capital Reserve</b>	\$	1,500.00	\$	1,500.00	\$	1,500.00
\$	2,000.00	\$	2,000.00	Police Computer	\$	2,000.00	\$	2,000.00	\$	2,000.00
\$	20,000.00	\$	25,000.00	Radio System	\$	50,000.00	\$	30,000.00	\$	30,000.00
\$	-	\$	-	Police Cruiser	\$	-	\$	-	\$	-
\$	-	\$	-	Weapon Replacement	\$	-	\$	-	\$	-
\$	-	\$	-	Police Training	\$	-	\$	-	\$	-
\$	-	\$	-	Taser 7 * 5	\$	-	\$	-	\$	-
\$	-	\$	-	Evidence.com part and parcel with above	\$	-	\$	-	\$	-
\$	<b>23,500.00</b>	\$	<b>28,500.00</b>	<b>Total Capital Reserve</b>	\$	<b>53,500.00</b>	\$	<b>33,500.00</b>	\$	<b>33,500.00</b>
\$	<b>985,151.27</b>	\$	<b>888,521.56</b>	<b>Total Police Budget</b>	\$	<b>1,065,182.04</b>	\$	<b>996,643.11</b>	\$	<b>995,600.11</b>
\$		\$	<b>1,365,598.16</b>	<b>TOTAL VILLAGE BUDGET</b>	\$	<b>1,775,843.05</b>	\$	<b>1,635,955.90</b>	\$	<b>1,632,637.90</b>



December 26, 2024

The Board of Trustees  
Village of Woodstock, Vermont

**AUDITOR'S CERTIFICATION**

The financial statements of the Village of Woodstock, Vermont for the fiscal year ended June 30, 2024 were audited by Mudgett, Jennett & Krogh-Wisner, P.C. of Montpelier. The financial statements will be available, with our independent auditor's reports, at the Office of the Municipal Manager, Village of Woodstock, PO Box 488, Woodstock VT 05091 once the final statements are issued.

Sincerely,

Mudgett, Jennett & Krogh-Wisner, P.C.

A handwritten signature in dark ink, appearing to read "J. Mudgett", written over a horizontal line.

John H. Mudgett, CPA  
Principal

## **Finance Department**

### Description of Services

The Finance department handles numerous tasks critical to the operations of the town. Our tasks include processing all vendor payments; mailing, receiving and processing of property and sewer bills and payments. Additionally, we administer payroll for the 60-70 (depending upon time of year) Town of Woodstock employees as well as stipends for the Town Selectboard and Village Trustees.

### Significant Changes

- Created efficiency through changing monthly journal from the town to the village for police services to one-time journal to allocate the total cost.
- Hired a new staff member tasked with processing tax payments and providing financial analysis.
- Generated efficiencies through the implementation of implemented Paychex payroll software, reducing the time required to complete payroll, and in providing required federal and state quarterly reports.

### FY24 Accomplishments

- Closed FY 24 with a surplus in the Town and Village accounts.
- Timely processing of vendor payments that translated into 2,000+ checks printed and mailed.
- Billed, mailed and processed 1,900 tax bills and 1,200 sewer bills, while continually providing support to our constituents by answering questions, providing support to walk-ins and providing additional documentation.
- Supported the Municipal Manager in assisting with the voter-approved purchase of the water company.
- Completed the FY25 budget Process for the timeframe of 07/01/2024-06/30/2025

### FY25 Goals

- Researching current water billing process and identifying efficiencies.
- Establishing and implementing a new process allowing us to simultaneously bill water and sewer semi-annually.
- Have FY25 audit completed by 12/31/2025.

### FY26 Staffing

(3 Total positions): (1) Finance director (1) Financial analyst (1) Accounting Assistant

Respectfully submitted by:  
Robert Densmore, Finance Director

## Planning & Zoning Department

### Description of Services

The Planning & Zoning Office provides support to residents while administering the local permitting process. The Department serves a regulatory capacity for Woodstock, ensuring all residents depending on their jurisdiction adhere to the zoning regulations when developing property. In addition to zoning and code compliance, the office also oversees short-range and long-range planning initiatives, based on policies enacted by the Vermont Legislature.

### Significant Changes

- Mike Tuller, AICP was contracted as the Interim Director of Planning & Zoning.
- Molly Maxham and Emily Collins have joined the department in the new Land Use Coordinator roles.
- Implemented new Short-Term Rental program in addition to new permitting software integration.
- Lister's Office engaged with Planning & Zoning Office to perform code compliance reviews and address community-based complaints.

### FY24 Accomplishments

- Integrated land use legislation amendments related to the HOME Act and Act 181 to help accelerate homebuilding.
- In FY 2024, the department issued 159 total permits, including 94 permits in the Town and 65 permits in the Village. Of the total permits issued, housing-related permits created 5 new units in the Town and 16 units in the Village. This is a significant increase in housing units created as compared to FY 2023 in which the Town only issued 3 new units, and the Village added 1 new unit.

### FY25 Department Goals

- Implement new iWorQ permitting software to allow more streamlined application, documentation, reporting, and review process.
- Modernize zoning regulations with a focus on creating housing opportunities.
- Amend Woodstock Future Land Use Map and develop related Subdivision Regulations.
- Pursue grant opportunities through the Municipal Planning Grant (MPG) Program and related Qualified Local Government programs for Vermont municipalities.
- Work closely with partners developing policy and incentives to promote workforce housing and mixed-income development initiatives within Woodstock.
- Research unregistered STR uses in the Village and Town to ensure code compliance and program registrations, as necessary.
- Investigate a Neighborhood Development Area (NDA) designation with DHCD for East End Park area of Village.

### FY26 Staffing

(2) Total Positions: (2) Land Use Coordinators

Respectfully submitted by:  
Stephanie Appelfeller, Chief of Staff

## **Police Department**

### Description of Services

The Woodstock Police Department's mission is "To provide a safe and orderly environment in Woodstock through professionalism, high-quality police service, active partnership with the community, and concern for individual dignity by assuring fair and equal treatment for all." We achieve this mission by practicing community-oriented policing by serving with integrity, compassion, professionalism, and respect. We strive to meet the demands of residents and tourists alike in a timely and considerate manner.

### Significant Changes

- Quality of life concerns and correlating non-violent crimes associated with alcohol, drug usage, and mental health continue to be ongoing calls for service at the department. Incidents classified as such include disorderly conduct, disturbances, retail theft, and alcohol and drug-related issues. Our staff remains committed to serving the community and working collaboratively to address crime and quality of life concerns.
- Motor vehicle complaints associated with distracted driving and speed continue to be among the department's leading calls for service. Our staff works tirelessly to change poor driving behavior.

### FY24 Accomplishments

- Police Administrator Michelle Sutherland was recognized by her peers for over 40 years of dedicated service.
- Officer Elizabeth Turco graduated from the Vermont Police Academy's 117<sup>th</sup> Basic Training Class.

### FY25 Department Goals

- Continue to modernize the Woodstock Police Department through training, technology, and equipment and incorporate community-oriented policing services.
- Build a training team within the Woodstock Police Department to assist with certifications and mentoring.
- Creation of a resources team and build partnerships to better address homelessness and mental health issues.

### FY26 Staffing

- Staff changes within the department during this period include the retirement of longtime parking attendant Harold Eaton.

(17 Total Positions): (1) Chief, (1) Office Administrator, (1) Sergeant, (1) Corporal, (3) Full-time Officers, (7) Part-time Officers, (3) Parking Attendants.

### Closing

I want to thank the Municipal Manager and trustees for their continued support of the Woodstock Police Department. I especially wish to thank the entire staff of the Woodstock Police Department for their continued hard work and dedication. We continue to be grateful for the community's continued support of the Woodstock Police Department and our entire public safety team.

Respectfully submitted by:  
Sergeant Chris O'Keeffe

## **Tree Warden Report**

Treatment for Emerald Ash Borer was completed in the spring. This was the second treatment in an every other year cycle. Hopefully this will keep our Ash trees in the Village healthy going forward.

We are continuing to lose more of our elm trees. Despite treatment several elms on our village streets have succumbed to Dutch Elm Disease. We will continue treatments in an effort to save our remaining elms.

Since many of the sidewalk trees in our main business district have died or are in poor condition. I am working on consulting and getting estimates to create healthy planting areas, so any new plantings will have the best chance to thrive into the future. Once proper planting sites have been established, we will be looking forward to beautifying the downtown with several new trees.

I have had conversations with the Woodstock Village Conservancy, a group working toward the enhancement of our green spaces and continued beautification of our downtown. I am hopeful with their support we will have the opportunity to really improve tree care and replacement.

In the meantime, we continue on with regular upkeep of our trees including pruning, fertilizing, pest control, and anything else possible to keep our trees as healthy as possible.

Respectfully submitted,  
Don Wheeler  
Tree Warden

## FY2024 Woodstock Village Public Trust Funds Summary

The Village of Woodstock is the beneficiary of seven Public Trust Funds. These funds are managed by the Trustees of Public Funds and audited each year by the auditors appointed by the municipality.

The Village of Woodstock Public Funds are invested in low-cost Vanguard Index funds following the advice of the Investment Advisory Committee and disbursed to accomplish the donors wishes. The following details include actions taken in the twelve months ending June 30, 2024.

The **Mary Billings French Memorial Park Fund** was established in October 1953 with gifts from the late Nelson Rockefeller, from Mrs. French's children and from Elizabeth Billings. The income is to be used solely for the improvement and maintenance of the Mount Tom and Mount Peg park areas. This income funds the activities of the Billings Park Commission. No disbursement was made in FY2024. Unaudited balance: \$522,276.

The **Cemetery Trust Fund** contains more than twenty bequests. The investment income is to be used for the care of specific lots in "town" cemeteries. These funds have not been invested historically but now the invested fund will provide income as originally intended. \$3,000 was transferred to the Town Cemetery fund budget in FY2024. Unaudited balance: \$105,593.

The **Oscar Freeman Fund** was established in 1935. The fund income is to be used for "*the benefit of the needy poor*". \$1,500 was disbursed to the Woodstock Community Food Shelf in FY2024. Unaudited balance: \$32,239

The **Orley A Whitcomb Fund** was established in 1936 to provide funds to the local King's Daughters organization. A disbursement of \$641 was made to King's Daughters in FY2024 to close the account. Because of timing challenges there remains an unaudited balance of \$592.

The **Anna Williams Dreer Fund** originated as a gift of real estate to the Town, the sale of which was authorized by Town vote in 1943. These funds can be used for charitable or educational purposes with a vote of consent of the Town of Woodstock at a regular Town Meeting. An annual \$1,500 scholarship is awarded to a graduating student with priority given to any individual in need of financial assistance to enter a trade school. In FY2024 \$1,500 was disbursed for the FY2023 scholarship and \$1,500 was disbursed to the High School for further disbursements to the FY2024 chosen student. Unaudited balance: \$25,871

The **Marbara Bagley Scholarship Fund** was established after Ms Bagley's death in 1978. Two annual \$1,500 scholarships are awarded to graduating students with priority given to any individual in need of financial assistance to enter the education field and secondly a caring profession. In FY2024 \$1,500 was disbursed for the FY2022 scholarship, \$1,500 was disbursed for the FY2023 scholarship, \$3,000 was disbursed for the FY2024 scholarships and \$3,000 was disbursed to the High School for further disbursements to the chosen students. Unaudited balance: \$61,350

The **Gary Francis Hersey Award Fund** awards an annual scholarship to a WUHMS student. In FY2024 \$500 was disbursed for the FY2023 scholarship. The \$500 for the FY2024 scholarship was disbursed to the High School for further disbursement to the chosen student. Unaudited balance: \$946

We look forward to managing these funds in the coming year and upholding the intent of the original donors.

Respectfully submitted,

Tom Debevoise, Jill Davies, Lauren Thompson Village of Woodstock Trustees of Public Funds



# FY2024 Woodstock Town and Village Endowment Fund Summary

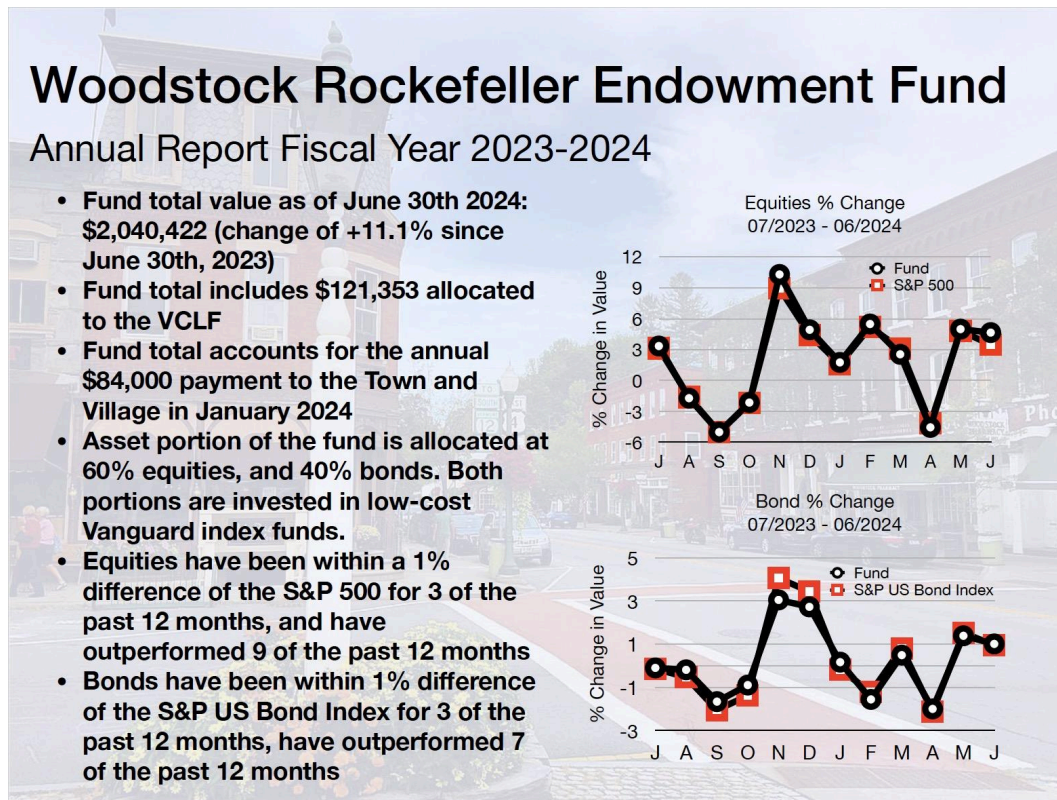
In 1993, the Rockefellers gave the Town and Village \$625,000 *“as an endowment fund to produce annual payments to help offset the loss of real estate taxes”* after their property was given to the National Park Service. It was the hope of the Rockefellers that *“the Town would wish to retain the fund as a permanent endowment.”*

The funds are managed by the Village Trustees and Town Selectboard following advice from the Investment Advisory Committee, a group of residents, appointed by the Selectboard and Trustees, who have investment experience and an interest in socially responsible investing. The committee reviews performance, asset allocation and investment alternatives and makes regular reports to the Trustees and Selectboard. Ordinances and investment guidelines adopted by the Village Trustees and Town Selectboard in 1994 and 2009 and revised in 2017 govern fund management.

In FY2024 the Fund made the annual disbursement “in lieu of property taxes” of \$84,000. This represents a 4% increase over the FY2023 disbursement to mimic the increase in property taxes for the Town and Village.

The funds are invested in three places:

- An equity index fund: Vanguard’s Social Index Fund (VFTSX);
- A fixed income fund: Vanguard’s Intermediate-Term Treasury Index Fund Admiral Shares (VSI GX);
- A community-focused Vermont lender: Vermont Community Loan Fund’s Social Investment Term Account.



We look forward to managing these funds in the coming year and upholding the intent of the original donors.

Respectfully submitted,

Jill Davies , Mark Hall, Jeffrey Kahn, Patrick Proctor and Ann Quasman

Investment Advisory Committee

## Town of Woodstock Municipal Information Directory

Emergency calls	911
Fire (nonemergency)	802-457-2337
Ambulance (nonemergency)	802-457-2326
Woodstock Police (nonemergency)	802-457-1420
Woodstock Constable	802-457-1420
Windsor County Sheriff (nonemergency)	802-457-5211
Vermont State Police – Royalton Barracks	802-234-9933

When placing an emergency call, please give your name, location and description of the emergency. Do not hang up until the dispatcher understands your message.

<u>For information about:</u>	<u>Contact:</u>	<u>Phone Number:</u>
Accounts payable	Finance Department	(802) 457-3456 Option 5
Administration	Municipal Office	(802) 457-3456
Administrative support	Administrative Assistant	(802) 457-3456 Option 3
Ambulance bills	Finance Department	(802) 457-3456 Option 1
Assessments	Listers*	(802) 457-3607
Birth certificates	Town Clerk	(802) 457-3611
Death certificates	Town Clerk	(802) 457-3611
Deeds	Town Clerk	(802) 457-3611
Delinquent taxes	Municipal Manager	(802) 457-3456
Dog complaints	Dispatch	(802) 457-1420
Dog licenses	Town Clerk	(802) 457-3611
Drainage problems	Municipal Office	(802) 457-3456
Elections	Town Clerk	(802) 457-3611
Enforcement/Safety	Police	(802) 457-1420
Fire permits	Fire Department	(802) 457-7517
Highways/Roads	Municipal Office	(802) 457-3456
Listers	Listers*	(802) 457-3607
Marriage licenses	Town Clerk	(802) 457-3611
Sewer inquiries	Wastewater Department	(802) 457-1910
Sewer permits	Administrative Assistant	(802) 457-3456 Option 3
Snow removal	Municipal Office	(802) 457-3456
Taxes (property/sewer)	Finance Department	(802) 457-3456 Option 1
Water inquiries	Municipal Office	(802) 457-3456
Water testing	Health Officer	(802) 457-3611
Zoning	Zoning Administrator	(802) 457-3456 Option 2

*For after-hours problems related to water, sewer and roads, please contact Dispatch at (802) 457-1420.*

Website: [www.townofwoodstock.org](http://www.townofwoodstock.org)

\*Hours: Mon. – Fri. 8:00 AM -12:00 PM

## Village of Woodstock – Elected State Officials

Representative Charlie Kimball

**Email**

[ckimbell@leg.state.vt.us](mailto:ckimbell@leg.state.vt.us)

**Mailing Address**

19 River St., Woodstock, VT 05091

**Phone**

(802) 296-1276

Senator Alison Clarkson

[AClarkson@leg.state.vt.us](mailto:AClarkson@leg.state.vt.us)

**Home Address**

18 Golf Ave., Woodstock, VT 05091

**Phone**

(802) 457-4627

Senator Joe Major

[jmajor@leg.state.vt.us](mailto:jmajor@leg.state.vt.us)

**Phone**

(802) 828-2228

**Home Address**

PO Box 4657, White River Junction, VT 05001

**Home Phone**

(802) 622-4874

Senator Becca White

[rwhite@leg.state.vt.us](mailto:rwhite@leg.state.vt.us)

**Phone**

(802) 777-4517

**Work Address**

115 State St, Montpelier, VT 05633

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