

PLEASE PRINT

APPLICATION

PLANNING & ZONING
PO Box 488
WOODSTOCK VT
802-457-3456

All applicants must be the owner, the owners' attorney, or authorized agent of the owner of property described herein. A person holding a binding agreement to purchase property may sign application by providing written proof of such agreement. If an agent or attorney will represent or speak on owner's behalf, owner must complete the reverse side of this application

OWNER(S) Phone: Fax:

Mailing Address: City: State: Zip:

Signature(s): E.mail address:

CO-APPLICANT(S) Phone: Fax:

Mailing Address: City: State: Zip:

Signature(s): E.mail address:

Parcel Number: Map # Block # Lot #
House Number: Road or Street Name:
Zoning District: Overlay District:

Describe what you are applying for: (include square footage, if applicable):

Horizontal lines for describing the application.

For Zoning Office to Complete:
Type of Review Required / Public Hearing Date:
[] Administrative [] Design Review Board: [] VDRB:
[] Certificate Of Occupancy [] Planning Commission: [] TDRB:
[] So. Woodstock Design Review: [] CC:

Date Received: Review Fee: Application #:
Date Complete: Itemized Fee:
By: TOTAL Fee: PAID: cash [] check [] #

For more information on the application process, go to: www.townofwoodstock.org

or contact us at: mbrands@townofwoodstock.org (Planner/Zoning Officer)
renee@townofwoodstock.org (Assistant Zoning Administrator)

Please Print:

AGENT AUTHORIZATION

I, _____ owner of property located at _____ in the town of Woodstock, Vermont, hereby designate as my agent:

Name of Agent: _____ Phone: _____ Fax: _____

Address of Agent: _____ City/St/Zip _____

for the purpose of procuring local permit(s) needed to carry out the proposal described in this application. Representations made by the above named agent may be accepted as though made by me personally, and I understand that I may be bound by any official decision made on the basis of such representation.

Signature: _____ Date: _____

SCHEDULE OF FEES

REVIEW FEES:

- Administrative \$ 25.00
- Planning Commission (PC) \$ 100.00
- Village Dev. Review \$ 100.00
- Town Dev. Review \$ 100.00
- Design Review /VDRB \$ 100.00
- Design Review Minor \$ 50.00
- RECORDING FEE :** \$ 10.00

ITEMIZED FEES:

RESIDENTIAL:

- NEW Construction 1st 1000 sq. ft. \$ 50.00
- Plus:* \$0.15 per sq. ft. over 1st 1,000 sq. ft. per square foot \$.15
- Plus, if Multi-Family* per unit created \$ 50.00
- Addition and/or Conversion to Living Space per square foot \$.15
- Accessory Structures & decks/porches per square foot \$.10

COMMERCIAL / INDUSTRIAL:

- Construction, Addition, or Conversion to Commercial \$ 50.00
- Plus,* \$0.20 per sq. ft. per square foot \$.20
- Conversion to Hotel / Inn / Guest Home / B&B per guest room \$ 100.00

MISCELLANEOUS:

- Signs per square foot \$ 2.00
- Subdivision per new lot created \$ 200.00
- Lot Line Adjustment \$ 100.00
- Home Occupation \$ 50.00
- Excavation - ponds, pools, & non-commercial \$ 100.00
- Extraction of Sand, Gravel, Minerals per sq. ft. surface \$.35
- Fences per linear foot \$.25
- Appeal of Administrative Decision / Permit to DRB \$ 100.00

To estimate your Total Fee:

Add: \$10.00 Recording Fee
+ Applicable Review Fee
+ Applicable Itemized Fee(s)

**You must consult
with the Zoning Officer
for EXACT determination of your fee.**

802-457-3456
PO Box 488, Woodstock VT 05091

NEW HOME & COMMERCIAL CONSTRUCTION

Application Plans MUST Include Both:

Large Format Plans
and
One set no larger than 11" x 17"